

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held Tuesday, July 15, 2008

A business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:32 p.m. by Chairman William B. Hawk on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager and Steven Stine, Township Solicitor.

Pledge of Allegiance

Mr. Seeds led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes for the May 13, 2008 workshop meeting, and the May 19, 2008 business meeting. Mr. Blain seconded the motion, and the motion was approved unanimously.

Public Comment

Mr. Randy Hand, 1214 Griffin Street, noted that he often watches the four and five year-olds play T-ball at Koons Park. He explained that the location that they use is on the far south side of the park and it is a good distance from the bathroom facility. He explained that the players need to use the bathroom, but don't want to miss the game, and many times, their parents will take them across the road from Koons Park to use the field instead of trying to get to the bathrooms. He suggested that it would be a good idea to install a portable restroom in the area. Mr. Wolfe noted that he would ask Mr. Luetchford to look into this matter. Mr. Seeds agreed that

it is a long distance from those fields to the bathrooms, and the child would have to be escorted to the bathrooms. He noted that it would be much better to have a bathroom closer to the area. Mr. Hand noted that, where he lives, town homes are being built, and the workers use a portable restroom, and it has not been vandalized.

Mr. Blain noted that his son plays T-ball at the Paxtonia Field and their field is located at the very back of the park. He noted that there was a portable restroom for the children to use, but it has since been removed since the T-ball season is over. Mr. Seeds suggested that the baseball association may have paid for the portable restroom.

Chairman and Board Member's Comments

None was presented.

Manager's Report

Mr. Wolfe explained that the Freedom Group is working to development a skate park in Lower Paxton Township. He noted that the Board of Supervisors has agreed to facilitate and assist in the efforts of the Freedom Group in allowing the development of a skate park in George Park. He noted that the Freedom Group will sponsor a demonstration of skate boarding on Friday, July 18th from 4 p.m. to 7 p.m. at the Friendship Center parking lot. He explained that an out-of-town provider would be supplying skate board ramps for the demonstration. He encouraged the community to support the efforts of the Freedom Group and to come out to attend the event.

Mr. Wolfe noted that the next TGIF evening concert will be held on Friday, July 18, with the *One More Time*, (L.P. Variety Band); and the last concert would be held on July 25, with the *Steven Courtney Band*. The concerts start at 7 p.m. at Brightbill Park and usually last until 8:30 p.m.

Mr. Wolfe explained that next week is the bi-monthly leaf waste collection for Township residents. He noted that leaf waste would be collected by Waste Management the day following normal trash collection, and it must be placed at curbside; loose in containers or in Kraft bags. He noted that items placed at curbside included all leaf waste, brush, tree trimmings, but not grass.

OLD BUSINESS

Resolution 08-31; Adopting the 2008-2010 Strategy Plan prepared by the Arts Council

Mr. Hawk explained that Mr. Stan Smith, Chairman of the Arts Council, met with Board members during their workshop meeting held July 8, to present the strategy plan for the Arts Council. He noted that the Arts Council has done an outstanding job of putting together a very comprehensive approach to Arts and what it means to the Township.

Mr. Wolfe noted that the Arts Council is responsible for programming the TGIF Summer Concert Series, Community Trash Can painting contest, and many other activities, including an initial effort to display local artist's work. He noted that Artist, David Russell's work, is currently on display at the Chocolate Café in Linglestown.

Mr. Crissman made a motion to adopt Resolution 2008-31, adopting the 2008-2010 Strategy Plan for the Arts Council. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 08-32; Adopting the Strategic Plan for organizational development prepared by employees within the Public Works Department

Mr. Wolfe explained that the Strategic Plan for organizational development within the Public Works Department includes a Mission Statement, Vision Statement and individual Department Goals and Objectives. He noted that employees of the Public Works Department presented their strategic plan to the Board of Supervisors during a workshop meeting.

Mr. Wolfe read the Mission Statement for the Public Works Department: *“The Lower Paxton Township Public Works Department maintains municipal infrastructure, facilities, and properties by providing our residents, neighborhoods, businesses, and visitors, efficient, safe, and high quality services that meet the needs of our growing community.”*

Mr. Wolfe noted that it is staff’s request that the Board of Supervisors adopt Resolution 2008-32, to formally accept the organizational strategy for the Public Works Department.

Mr. Blain made a motion to approve Resolution 2008-32; adopting the Strategic Plan for organizational development prepared by employees of the Public Works Department. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

NEW BUSINESS

Resolution 08-33; Authorizing the sale of materials produced by the Township at its compost facility

Mr. Wolfe explained that the Township has formally expanded the Waste Management contract to include curbside leaf waste collection for all residents at no additional cost in services; and as a result, the volume of materials processed at the compost facility is expected to expand. He noted that the Public Works employees have developed a process to produce what is called “single grind woody waste” and there is an interest from some suppliers such as Deane Trucking, Nature Soil Products, and Zeager Brothers, and others, to purchase this material to further process it for sale as mulch. He explained that this material is not suitable to be sold as mulch, and explained that there is not enough staff or room to complete this process. He noted that it would be to the Township’s benefit to dispose of large quantities of the material to interested companies and receive compensation from them.

Mr. Wolfe explained that it has been determined that the Township could charge from \$.75 to \$1.00 per cubic yard; typically a load sale of 100 cubic yards. He noted that this

resolution would authorize the Township Manager to dispose of truckloads of “woody waste” processed by the Public Works employees at the compost facility, and charge between \$75 and \$100 per load. He noted that action on this resolution would deem this product exempt from the bidding process for disposal in accordance with the Township’s procurement policy.

Mr. Seeds questioned Mr. Wolfe if he knew what amount of volume would be sold. Mr. Wolfe answered that he could only guess that it would be between 10 to 15 truckloads. He noted that there would still be mulch available for residents to pick up as it is processed. He noted that the site is confined and it is to the Township’s advantage not to keep much of the material as it gets in the way of operations. He noted that when the mulch is available, it would be provided free to the residents.

Mr. Seeds questioned how staff determined the fair price for disposal. Mr. Wolfe answered that that is what the haulers are willing to pay. Mr. Seeds questioned if Mr. Wolfe had received prices from other communities that are doing this. Mr. Wolfe answered that he did not, instead he talked to the haulers.

Mr. Blain questioned how many cubic yards of total waste would be sold. Mr. Wolfe suggested that it would be 10 to 15 truckloads per year, roughly 1,000 to 1,500 cubic yards.

Mr. Blain made a motion to approve Resolution 2008-33, authorizing the sale of materials produced by the Township’s compost facility. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 2008-30; Accepting unnamed parkland within the Huntleigh development

Mr. Wolfe explained that when the Board members approved the Huntleigh Development, it negotiated an agreement for an easement or a right-of-way for Nyes Run which is a component part of the Township’s newly established Greenway Plan. He noted that this

resolution would dedicate the 4.62 acres along Nyes Run to be part of the public domain and part of the Township's park system.

Mr. Seeds noted that this area is made up of steep slopes along the stream. He questioned what the Township's intentions are for the land. Mr. Wolfe answered that it could be made into a trail or walkway along Nyes Run. Mr. Seeds noted that it would not be wide enough to accommodate ball parks, and asked if any of the land would be wetlands. Mr. Wolfe answered that, most probably, some of the land would be wetlands as it abuts the stream. He noted that it is a long narrow strip of land.

Mr. Seeds questioned if there were any plans to develop the land. Mr. Wolfe answered, not at this time. Mr. Seeds questioned if the developer would be developing the land. Mr. Wolfe answered no; it would be deeded as raw land.

Mr. Seeds made a motion to approve Resolution 2008-30; authorizing the acceptance of parkland in Phase I of the Huntleigh Development. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Improvement Guarantees

Mr. Hawk noted that there were three improvement guarantees for consideration.

Sheetz

A reduction in a letter of credit with Reliance Bank, in the amount of \$1,375.00 with an expiration date of January 4, 2009.

Hearthside East I

A release in an escrow with Lower Paxton Township in the amount of \$32,250.34.

Chelsey Falls, Phase I

An extension and 10% increase in a bond with Lexon Insurance Company, in the amount of \$176,612.70 with an expiration date of July 15, 2009.

Mr. Seeds noted that the release for Hearthside East was for a road maintenance bond, and he stated that he did not recall doing these before. Mr. Wolfe noted that the maintenance bond is posted for 18 months after the road is dedicated; he noted that after the 18 months, the bond must be released. Mr. Seeds noted that he thought they automatically expired and never remembered approving the release.

Mr. Crissman made a motion to approve the three listed improvement guarantees as presented. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and the improvement guarantees were unanimously approved.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Announcements

Mr. Wolfe noted that on August 5, 2008, the night of the next Board business meeting, the Township will celebrate National Night Out at Koons Park at 6 p.m. He noted that there will be food, entertainment, and exhibits by many public safety service providers. He invited the public to attend this event.

Mr. Seeds noted that the event is getting bigger and bigger each year. He noted that the Lower Paxton Township Lions club would be sponsoring a dunking tank during the event.

Mr. Crissman stated that this activity is one of many that make the community a strong and desirable place to live and play.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting.

Mr. Blain seconded the motion, and the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary