

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held December 15, 2015

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:42 p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Steve Stine, Township Solicitor; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Hawk suspended the recitation of the Pledge of Allegiance as it was recited during the previous Sewer Authority meeting.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes from the October 27, 2015 and November 10, 2015 workshop meetings. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and anonymous vote followed.

Public Comment

Ms. Oumie Bojang of 121 South Lockwillow Avenue questioned if she could have an update for what is being done for her property. Mr. Wolfe answered that the Board of Supervisors has authorized work to be performed with a storm sewer to be installed. He noted that we are in the process of getting pricing from a contractor. Ms. Bojang questioned what the timeline for the project was. Mr. Wolfe answered that nothing can be done until the Township receives the pricing from the contractor and receives his timeline for when he could do the

project. He noted that he will be able to provide a timeline before the end of this year, and that he would email her with the information if she provided her email to Mr. Wolfe.

Chairman and Board Member's Comments

Ms. Lindsey wanted to thank Lynn Wuestner and the staff at the Friendship Center (FC) for the tree lighting event held for the children and the residents as they did a great job. She noted that she would like to commend the Linglestown Fire Company and Linglestown Area Civic Association (LACA) for the tree lighting at Linglestown. She noted that it was two great evenings.

Mr. Hawk noted to see Santa arrive on the Colonial Park Fire Truck was very thrilling. He stated that it was a good evening.

Mr. Seeds noted that we had great weather for both events at the FC and Linglestown. He explained that they had a huge turnout at the Linglestown event.

Manager's Report

Mr. Wolfe noted that this is the last meeting of the year and the Board will meet next for its reorganizational meeting on Monday, January 4, 2016 beginning at 7:30 p.m. He noted that all municipalities in Pennsylvania are required to meet the first Monday in January for the annual reorganization.

Mr. Wolfe noted that the Police Department, in conjunction with Wilsbach Distributors, is sponsoring free cab rides homes from bars in the Township for anyone who should not be driving. He noted that bartenders can call a cab for anyone that they feel had too much to drink with the fares being paid by Wilsbach Distributors.

Mr. Seeds noted if you plan to drink you should have a designated driver

Mr. Seeds noted that it gets dark very early and many people are walking along the roadway or there are many bicyclists who are out but they are wearing dark clothes. He

suggested that they should put on reflective apparel so they will be seen by those driving vehicles.

Mr. Crissman thanked Wilsbach Distributors for reaching out to the community and providing this service as it is an excellent service.

OLD BUSINESS

Resolution 15-29; Adoption of the 2016 fiscal year budgets

Mr. Wolfe noted that the budget is balanced at \$22,695,974 in revenues and expenditures. He noted that the Fire Equipment Capital Fund expects revenues of \$304,350 and expenditures of \$2.2 million. He noted that the Length of Service Awards Program (LOSAP) expects \$80,520 in revenue against expenditure of \$30,000. He noted that the Township expects to receive \$1,403,880 in revenues from the State for Liquid Fuel funds. He noted that the General Improvement Fund has \$9,394,908 in revenues and expects to spend \$9,253,926 in expenditures. He noted that the FC Operating Fund expects revenues of \$2,234,174 and \$2,216,265 in expenditures with \$28,000 in expenditures from its Capital Fund.

Mr. Wolfe noted that the budget was prepared on a total mileage rate of 1.95 mills with 1.554 mills for general purposes, .355 for fire protection and .041 for the library funding for a total of 1.950 mills of real estate tax. He noted that the budget has been prepared with the modification needed as per the desire of the Board.

Mr. Paul Endress, 1642 Whitley Drive questioned if there is a tax increase in this budget. Mr. Wolfe answered that the real estate tax rate will go from 1.7 mills to 1.95 mills. Mr. Endress noted that he understands that he is too late in the process to do anything about this. He noted it is not that he can't afford to pay the tax increase but he is frustrated, even though the Township has been good about not having many tax increases, we will get a tax increase from the State level and it will come at the federal level as well. He noted at some point it has to stop. He noted

that we have to live within our means, just like he does as a family and business man, he has to make sure that his books balance out. He noted that the Township has the luxury of increasing taxes that the average person does not have. He noted in the future, he asked that the Board be sensitive to this issue, as it has in the past. He stated that he is very frustrated by the State tax increase that is coming. He noted that this is his only hope of providing input as when he calls Rep. Marsico's office he will not return his phone call. He noted that it has to stop and he encourages the Board to be very frugal with it money.

Mr. Crissman noted that we will start the budget process in August and September and he invited Mr. Endress to come and share his thoughts with the Board in the workshops. He noted by the time we get to this meeting we have been working at this for six months. He noted we are extremely frugal in our municipality with regard to the expenditures and at the last meeting we had a balanced budget without any tax increase; however we looked at the issues that were before us and made a determination that the seven items were not wants but needs for the community. He noted when we reach those decisions, they are not easy as each one on the Board has to bear the same responsibility fiscally, noting that Mr. Endress is able to talk to us, the people who represent him, and it is extremely important when there are people who want to be involved. He urged him to visit the Board next year when it starts the budget process. Mr. Endress answered that he will as he was not thinking about this until he received that Township Newsletter and saw the article.

Mr. Hornung noted that we always look forward to having the residents come out and get involved in the process. He noted that we put it in the Newsletter and advertise it but no one showed up. He noted that it makes for a better process when the people get involved.

Mr. Seeds noted that last month the firemen were present at a meeting to discuss the purchasing of the next round of fire equipment that will cost \$2.2 million for three new pieces of

fire equipment. He noted that we needed to put more money in that fund as we already ask too much of our volunteers for the time that they provide. He noted that the storm drainage issues and the connection to the Chesapeake Bay are government mandates that the Township must follow through with. He noted that it will cost the residents more money and the Board is trying to catch up from the frugal spending that was necessary during the great recession of 2008 and years after when we had to let things go. He noted that none of us want to raise taxes as we are all taxpayers here.

Mr. Hawk noted that this is one of the hardest things the Board does, agonizing for how to approach the budget. He noted your pocket book can only handle so much and prices keep going up, but the main thing is that we don't want to cut services in order to keep from doing these things.

Mr. Hornung noted that although we are raising taxes, it doesn't mean that we will spend all those funds. He noted that we continue to scrutinize every expenditure and at the end of the year if we end up with extra money, we carry it forward and do not find a project to spend it on. He noted that the funds are put in our reserve fund and in the past we have cut taxes. He noted that it is not a dead issue as we continue to be as frugal as we can be.

Mr. Crissman made a motion to approve Resolution 15-29 to adopt the 2016 fiscal year budgets. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 15-30; accepting the 2016 Compensation
Program for Administrative Employees

Mr. Wolfe noted that this Administrative Employee Compensation Plan covers 27 employees that are managerial or administrative in the operations. He explained that they are not covered by one of the four collective bargaining unit agreements that provide for the unionized workforce. He noted that the report was discussed in the workshop session last week and it

included the annual maintenance of the program that was provided for and the establishment of a base fee increase of 2.5%.

Mr. Crissman questioned if there have been any changes since this was reviewed last week. Mr. Wolfe answered no.

Mr. Crissman made a motion to approve Resolution 15-30; accepting the 2016 Compensation Program for Administrative Employees. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on a scope of work authorizing the Township Engineer to
analyze the costs and considerations associated with revisiting
the development of the Public Works site

Mr. Hawk noted that this item is the result of a recent meeting held this past Thursday with the Industrial Development Authority, Dauphin County, two Board members and staff and the residents of the Pine Hollow Road community. He noted that it is requested action on a scope of work authoring the Township Engineer to analyze the costs and considerations associated with revisiting the development of the Public Works site.

Mr. Wolfe noted that HRG provided a scope of services to prepare a schematic analysis for repositioning the Public Works Facility proposed addition as currently depicted on construction plans. He noted that the analysis will include a sketch plan of the addition located to the south of the existing building and will provide commentary on engineering, operational, and permitting issues that would need to be addressed prior to commencement of redesign. He noted that the proposed fee is \$2,500. He noted for an additional fee of \$1,000 HRG will prepare a color rendering of the proposed site improvements as depicted on the construction plan set dated August 18, 2015. He noted that the Board's action is requested at this time.

Mr. Seeds questioned what the \$1,000 additional money is for. Mr. Wolfe answered that it would be for a color architectural rendering of the plan. Mr. Seeds questioned if this would be for the changes. Mr. Wolfe answered no, for the current plan.

Mr. Crissman made a motion to authorize the Township Engineer to analyze the costs and consideration associated with revising the development of the Public Works site. Mr. Hornung seconded the motion. Mr. Seeds questioned if that would include both A and B fees. Mr. Crissman answered yes. Mr. Hawk called for a voice vote with four ayes and Ms. Lindsey abstaining from the vote.

Action on the Bill of Sale for the Linglestown Rotary Clock

Mr. Hawk noted that this item has been pulled from the agenda and will be heard in January.

NEW BUSINESS

Conditional Use 15-01 providing for the construction of an
Automobile repair garage in the Commercial General (CG) Zoning District

Mr. Hawk noted that this item has been pulled from the agenda and will be heard in January.

Change Order No. 1 for the contract with JP Environmental, LLC for
demolition of the Gale Drive pump station

Mr. Wolfe noted that this is a contract close out change order based upon actual quantities incurred for this project. He noted as a result of using less material than originally thought this change order provides for a \$1,737.00 reduction in project costs.

Mr. Crissman made a motion to approve Change Order No. 1 for the contract with JP Environmental, LLC for the demolition of the Gale Drive Pump Station with a decrease of \$1,737.00. Mr. Hornung seconded the motion. Mr. Seeds questioned if this is because they found very little asbestos and zero lead paint. Mr. Wolfe answered yes. Mr. Hawk called for a voice vote and a unanimous vote followed.

Modification of the phasing schedule for Shadebrook

Mr. Wolfe noted that this modification provides for the amendment of Phases 2, 3 and 4 with a plan submittal date for the final plan for Phase 2 of 2017, currently 2016; Phase 3 of 2020, currently 2019; and Phase 4 of 2023, currently 2022. He noted that his review of the schedule found no other changes and the applicant, Cider Press Associates, requests your consideration of this amendment at this time.

Mr. Crissman questioned if staff is recommending the approval of this amendment. Mr. Wolfe answered yes.

Mr. Crissman made a motion to approve the modification of the phasing schedule for the Shadebrook Development. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Improvement Guarantees

Mr. Hawk noted that there was seven Improvement Guarantees and one Stormwater Guarantee.

2521 Patton Road

An extension in a letter of credit with Metro Bank, in the amount of \$2,976.60 with an expiration date of December 15, 2016.

Chelsey Falls, Phase I

An extension in a bond with Lexon Insurance Company, in the amount of \$175,287.90, with an expiration date of December 15, 2016.

Huntleigh, Phase 1

An extension and 10% increase in a letter of credit with Fulton Bank in the amount of \$131,939.89 with an expiration date of December 15, 2016.

Tuscan Villas at the Estates of Forest Hills

A reduction in a letter of credit with Riverview Bank in the amount of \$126,128.06 with an expiration date of November 10, 2016.

Old Iron Estates, Phase II

An extension in a letter of credit with Centric Bank in the amount of \$43,560.00 with an expiration date of December 15, 2016.

Mindy Meadows

An extension in a letter of credit with Fulton Bank in the amount of \$16,665.56 with an expiration date of December 15, 2016.

Hearthside East

An extension and a 10% increase in an escrow with Lower Paxton Township, in the amount of \$16,105.10 with an expiration date of December 15, 2016.

Stormsewer Guarantees

6582 Red Top Road – William A. Parthemore

A new escrow with Lower Paxton Township, in the amount of \$5,000.00 with an expiration date of December 15, 2016.

Mr. Crissman made a motion to approve the seven improvement guarantees and one stormsewer guarantee. Mr. Hornung seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township, Lower Paxton Township Authority, and Payroll checks. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, with four ayes, and one abstention from Mr. Hornung.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting, and the meeting adjourned at 8:11 p. m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,
William L. Hornung
Township Secretary