

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held November 1, 2016

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:30 p.m. by Chairman William L. Hornung, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hornung were: William B. Hawk, William C. Seeds, Sr., Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Steve Stine, Township Solicitor; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Seeds led in the recitation of the Pledge of Allegiance.

Approval of Minutes

No minutes were approved.

Public Comment

Ms. Karen Hare, 5902 Pine Hollow Court wanted to thank the Lower Paxton Township Police Department as they had an issue in their area on October 19th. She noted that the police responded so timely and were so professional. She noted that they took the time to explain things to the residents and searched our backyards and apprehended one person. She noted that they remained at the scene in the early hours of the morning to make sure that we were safe and that made her feel better as a resident of the Township that these brave men and women are doing these things day-to-day to make us feel at ease. She wanted to publicly and personally thank them for a job well done.

Mr. Michael Rosenfelt noted that he has been a resident of the Township for three years and has always tried to take an active role in government and local government. He noted the other day he came home from school and saw a news report by ABC-27 about the Lower Paxton Township Board of Supervisors and how there had been improper usage of taxpayer funds to pay for meals purchased before the Board of Supervisors meetings. He noted that it surprised him considering that Lower Paxton claims to be an open, vibrant and progressive municipality, always working to provide and to meet the needs of the residents in a cost efficient manner. He noted when he looked at some of the public records he found that the Board of Supervisors had spent over \$11,000, not including the mileage and employee time that it took to purchase these meals. He questioned if it is good government for a great community because he did not want to get into the exact numbers but the food spending increased by 73% over a five year span and there have been several purchases that were made on taxpayer credit card that were questionable, which goes back to the procurement policy that the Township holds that he believes should be revised and updated. He questioned if it is good government for a great community. He requested that the Board revise the procurement policy, for employees to be held more accountable, instead of just having two sentences, he believes that we need to have itemized receipts and to put limits on the amount of spending. He noted that there should be reimbursement of the funds that were used for these meals before the meetings as it is not right. He questioned if good government for a great community consists of more than writing a budget and conducting old business and new business. He noted that it goes beyond the money and food and the purchases, it is a matter of the heart, and he asked if the Township wants to be an open and vibrant and progressive municipality that we would take these things into consideration and do the right thing and not the wrong. He asked the Board to consider these things.

Mr. Hornung noted that he appreciated Mr. Rosenfelt's comments and he added that the Board will be putting a response to this in the Township's newsletter that will be coming out shortly. He noted that government gets better when more people get involved.

Mr. Patrick Henderson, 5828 Simsbury Drive noted that he wanted to echo the gentlemen's comments as he articulated them much better than he could. He noted that he has been a resident with his wife and family in the Township for 12 years and have paid approximately \$25,000 in taxes to the municipality. He noted that the ABC story motivated him to come to his first meeting and he brought his son as well to witness his civic duty and responsibility. He noted that he was disappointed in what he read and was disappointed that the questions that were proposed were not responded to. He stated that he looks forward to the update in the newsletter, but he believes that the reporter, the news, and the citizens were entitled to those responses at that point in time. He asked that the Board revisit the policies that have led to this and be good stewards of our tax dollars and transparent in their utilization, and he echoed many of the points that the gentlemen before him articulated.

Mr. Hornung thanked Mr. Henderson for coming to the meeting and bringing his son along.

Mr. Don Haschert, 5908 Pine Hollow Court noted in the ABC 27 news article that was published there were indications that there was a charge for over \$100 for Len Crafters as a receipt that was shown on TV. He questioned what that was for. Mr. Wolfe answered that it was two police officers who were sent for eye examinations as they failed to qualify with their firearm. Mr. Haschert questioned why that could not have been communicated upfront and we had to get to this point to get the information. Mr. Hornung noted that it will be in the newsletter so you will get the information.

Mr. Haschert questioned when the newsletter will be coming out. Mr. Wolfe answered that it goes to publication this week.

Mr. Steve Rosenfelt, 340 M Street noted that he is glad to be part of the Township. He noted as far as the last comment, he had a question if the officers are part of the Township Police Department. Mr. Wolfe answered yes. Mr. Rosenfelt questioned if the officers get benefits such as health and medical, eye, vision, and dental. Mr. Wolfe answered yes. Mr. Rosenfelt questioned why it would be necessary... Mr. Wolfe answered that the benefits don't cover multiple eye exams in the case of failing to qualify for a firearm.

Mr. Rosenfelt questioned if the Board agrees that money was spent for food that shouldn't have been. Mr. Crissman answered that we have done everything legal. Mr. Hornung questioned what Mr. Rosenfelt was referring to. Mr. Rosenfelt noted that some of the receipts that were shown on the ABC 27 report. Mr. Hornung questioned what receipts are you talking about as there were several receipts shown. Mr. Rosenfelt answered the ones that said food was bought on the Township credit card. Mr. Hornung noted that there were a couple of other receipts, but he is not sure if you are talking about the one at Progress Grill... Mr. Rosenfelt answered that there were several food item receipts... Mr. Hornung questioned if that is what he was referring to. Mr. Rosenfelt noted that it is easy to put out a newsletter and not face people and talk with them. He wanted to know if this was done.

Mr. Hornung requested Mr. Wolfe to respond to the two receipts; one from Mount Hill Tavern and the second from the Progress Grill. Mr. Wolfe answered that both receipts were for accreditation expenses where accreditors from the Pennsylvania State Chiefs of Police Association, who were accessing Lower Paxton Township Police Department, were taken to dinner by the Public Safety Director with staff members involved in the accreditation process.

He noted that these individuals spent the entire day in the Police Department analyzing policies and procedures, and as a result a meal was provided. Mr. Hornung noted that the alcohol was reimbursed. Mr. Wolfe answered absolutely.

Mr. Hornung noted that it was a good use of Township funds as they make major decisions affecting the accreditation that has a huge impact on many other areas that we do business with.

Mr. Rosenfelt questioned if the Board bought food for your meetings prior to the public meetings. He noted that he did not see everything regarding the Right to Know, and he would like to further inquire of that. Mr. Hornung noted that we will respond to that in our newsletter and you will see that in a week. Mr. Rosenfelt questioned if you bought food for the meetings. Mr. Hornung answered yes, but not as he stated. He noted that it was not prior to the public meetings, but again he would like him to read the article in the newsletter. He suggested that it would explain his questions.

Mr. Rosenfelt questioned of the Board volunteers your time. Mr. Hornung answered that some of it is volunteer for the Sewer Authority, and there are many other activities we do that are volunteer. Mr. Rosenfelt questioned when you come to the meetings at night is it as a volunteer. Mr. Hornung noted that some of the meetings, Sewer Authority, it is volunteer. Mr. Rosenfelt questioned if tonight it is volunteer. Mr. Hornung answered no. Mr. Rosenfelt answered that you are paid. Mr. Hornung answered yes.

Board Members Comments

Ms. Lindsey wanted to thank Terry Bauknight, the manager for the Parks and Recreation Department, Barb Guarente, and the employees of the Friendship Center as last weekend they conducted the hayrides and the pumpkin carving on Friday through Sunday nights at George

Park. She noted that she attended on Sunday night and all three nights they had a good turnout and she wanted to thank the residents for coming out.

Ms. Lindsey wanted to congratulate the Lower Paxton Township Sewer Department on receiving the National Utility Contractor's Association "Dig It" Award. She noted that it has to do with the infrastructure that we are doing with the sewer work.

Mr. Crissman noted that Ms. Lindsey and Mr. Seeds attended the funeral yesterday of Mr. Dennis Guise, a long-term member of the community who volunteered many years of service. Ms. Lindsey noted on behalf of the Board and Mr. Wolfe, she attended Mr. Guise's funeral. She noted that he served on the Planning Commission for 34 years, and that the Board publicly recognized him a couple months ago with a plaque. She noted that the Board wanted to publicly thank him for the many years of service he provided to the Township. Mr. Crissman noted that it was 34 years of volunteer service to the community.

Mr. Hornung noted that there are many long term volunteers to this community and it is amazing.

Mr. Hornung requested Mr. Hawk to provide some information with the work that he does with the Pennsylvania State Association of Township Supervisors (PSATS). He noted that it is an organization who lobbies to stop the unfunded mandates that are constantly being pushed onto Townships from the federal and state levels.

Mr. Hawk noted that he is the Chairman of the Board of Supervisors of PSATS. He noted the membership includes 1,454 Townships and we actively lobby and work with Townships of the second class. He noted that there are 91 townships of the first class such as Susquehanna and Swatara Townships.

Mr. Hawk noted, at the State level, one of the big issues will be stormwater management that falls under Act 62. He noted that the State is considering passing legislation that would authorize Townships to pass an ordinance to regulate stormwater facilities and charge a reasonable and uniform fee for that stormwater management. He noted that it is under consideration and something to look forward to as we move forward. He noted that his large concern was the motor license fund. He noted when you renew your license every year, currently at the rate of \$41, a portion of that money goes to the motor license fund. He noted that it was originally designed to support transportation and bridge upgrades; however there is a provision that allows the legislature to take funds from that fund and transfer it to the State Police to cover their involvement in Township's that do not have police coverage. He noted this past year, the legislature took \$802 million from that fund and it has an effect on Townships as it is not accessible to us to use for road and bridge upgrades. He noted that the law being considered at this point, is to reduce that amount on an annual basis until it hits the level of \$500 million, and at that point it would restore a portion of that money.

Mr. Hawk noted that another issue in Committee at this point is liquor modernization.

Mr. Hawk noted from a federal level, the transportation fund is broke and it creates an unfunded mandate to the Township. He noted that we have 200 miles of roadway in Lower Paxton Township with 185 miles of sanitary sewer and when you don't have money to pave roads, we get complaints but it costs about \$100,000 to pave a mile of road. He noted it puts a crimp in how much money we have for paving. He noted that we receive Liquid Fuels Funding and this year is was about \$1.4 million. He noted that it provides for ten to 12 miles of roads that can be repaved out of 200 miles. He noted that we are having a hard time getting volunteers and as an incentive the state is allowing them to take their hours of service to the community and

multiply it by \$25 per hour up to a maximum of \$6,000 a year as a tax deduction from their income tax as a benefit. He noted that it is hopeful that it will encourage volunteers to continue their fire service. He noted that the Environmental Protection Agency put requirements on Townships that are pretty stiff and financially difficult to meet within the time constraints that they established.

Mr. Hawk explained that he is on the Executive Board as chairman and goes to Washington to meet with legislators in regards to these issues. He noted, at the State level, the governor has issued a challenge to Townships that covers three points: infrastructure, how do we make cities more viable and greater, using more Intermunicipal cooperation. He noted that the caveat to that is there is an indication that he would like to pursue Township's merging or consolidating with each other. He noted that they would like to put a director to oversee and monitor the various strengths and weaknesses of Townships in Pennsylvania and then make a decision as to who should merge and who shouldn't. He noted that there are 13 criteria that the governor is looking at and PSATS is opposed to it as it thinks they are going about it the wrong way. He noted that it should be a citizen decision, not an executive decision based on someone looking at numbers. He noted if your population is going down, if your income is going down, if you have trouble filling an executive board, your bond rating goes down, and you are late on payment on bills. He noted that those are some of the criteria they are looking at but Lower Paxton Township is fortunate in that we are in good shape. He noted that they also look at the pension fund and maybe they should look at their own pension fund finances with being \$63 million behind schedule.

Mr. Hawk noted that he will try to bring to the Board's attention a few things that are happening on Capitol Hill. He noted that a local issue is the use of radar for local police. He

noted that Bill 535 has passed the House and is before the Senate at this time. He noted that things look positive that it will be adopted.

Mr. Seeds wanted to thank Ms. Hare for thanking the police. He noted that he is very proud of our Township, this Board and all our employees, particularly, our police force. He noted that they are out there day in and day out, and very seldom does he ever get any complaints about our police force as they do a great job.

Manager's Report

Mr. Wolfe noted the next meeting will be a workshop meeting held on Monday, November 7th at 6 p.m. He noted that Tuesday November 8th is Election Day.

Mr. Wolfe noted on Monday November 7th, the Public Works Department will begin the roadside vacuum leaf collection services in Lower Paxton Township. He noted that there is information on the Township's website in regard to the process as well as information in the upcoming newsletter. He noted that the Public Works personnel will attempt to cover the entire Township twice, weather permitting.

Mr. Wolfe noted that the Holiday Tree Lighting will occur on Friday, December 2nd at 7 p.m. at the Friendship Center.

OLD BUSINESS

There was no old business to conduct.

NEW BUSINESS

Change Order No. 5 to the contract with JVH Excavating, Inc for site work at the Wolfersberger Tract

Mr. Wolfe noted that the Wolfersberger Tract is being filled through sanitary sewer mini-basin projects from the waste material generated by these projects. He noted that the site needed approximately 300,000 cubic yards of material and the project is coming to substantial

completion. He noted that Change Order No. 5 is a decrease in the amount of work that is necessary for the site in the amount of \$251,662.50. He noted that staff recommends that the Board approve this change order.

Mr. Crissman noted that we normally don't get the opportunity to approve decreases in change orders; therefore, he made a motion to approve Change Order No. 5 to the contract with JVH Excavating, Inc, for the reduction in the amount of \$251,662.50. Mr. Seeds second the motion.

Mr. Hornung noted that he did not know who came up with this idea but it needs to be brought forward as we had a major problem with all the sewer work that was being done in the Township in that we had no place to put the fill. He noted that it caused problems with DEP in that neighbors were taking the fill and it was being placed improperly in places where it shouldn't have been. He noted that the Township purchased a tract of land at a very good price and it will become a future site of recreational facilities. He noted that it needed to be leveled off and we had to compact the fill at a specific level. He noted that we followed the protocol and stabilized the soil in order to put recreational facilities on top of it. He noted that we saved a lot of money on the contracts as the contractor had a place to put the fill, and we saved money on future work when we would have had to level and stabilize the area.

Mr. Hornung called for voice vote and a unanimous vote followed.

Action on a proposal from GHD for on-call GIS mapping services

Mr. Wolfe noted that staff has been working with HRG in regards to the stormwater management NPDES permit, and it has become obvious that the sanitary sewer data base that we have with GHD is valuable in mapping our stormwater and drainage basins as they follow very similar paths. He explained that they have gotten the engineers from GHD in consultation with

the engineers from HRG to prepare a more accurate base map that is required for the NPDES permit. He noted in order to continue this work we would need to enter into an on-call services agreement with GHD for GIS mapping at an estimated cost of \$4,000 in a calendar year.

Mr. Hornung noted when we were doing the sanitary sewer the GIS mapping was so valuable; but the amount of stormwater work coming in the future is not quite as big as the sanitary sewer, more in the \$50 to \$100 million range. He noted that this will provide a great benefit as we move forward to save costs in that area.

Ms. Lindsey questioned if the cost of \$4,000 is for the remainder of 2016 for two months. Mr. Wolfe answered yes. He noted that we are trying to get the information that HRG needs into their system from GHD. He noted after that occurs, GHD's participation should be minimal. Ms. Lindsey questioned if this would be an ongoing process. Mr. Wolfe answered that we may need future consultations, but at this time we need to get the data that the one firm has into the others database.

Mr. Crissman noted that the \$4,000 will get us to the end of December, but do we anticipate that we will need services beginning in January. Mr. Wolfe answered that we do know that at this time as we need to get to the point where we have identified the base map first. Mr. Crissman noted that we may need additional services in the future but we need to do this for the next two months at this time. Mr. Wolfe answered that both firms understand that we do not need to duplicate services and they are being sensitive to that. He noted that he anticipates that the one firm will be able to transfer the electronic data to the other to provide an efficient process.

Mr. Stine noted that any motion should be subject to his comments on this agreement as well as the next.

Mr. Crissman made a motion to approve the proposal from GHD for on-call GIS mapping services in the amount of \$4,000 subject to review by counsel. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Action on a proposal from GHD for services as Sewage Enforcement Officer

Mr. Wolfe explained that the Township's Sewage Enforcement Officer (SEO) holds many hats and performs many functions for the Township. He noted that this individual is expected to retire in 2017 and although we won't be able to replace his other functions with outside assistance we are looking to have the SEO duties performed by our sanitary sewer engineer, GHD. He noted that this would be for the permitting and approval of on-lot septic systems. He noted, in the course of a year, we may receive applications for ten of these types of systems. He noted that it is not the type of activity, at this point in time, we feel we need to have an in-house capability, rather that we can do it more efficiently through outside sources. He noted that the sanitary sewer engineer would be the logical candidate as they have provided this service in the past and have provided an agreement for services. He noted that the rate for 2016 as a SEO would be \$85 per hour and for 2017 the rate would be \$88 dollars, providing for a two-year agreement. He noted that staff recommends that the Board approve the agreement this evening subject to comments of the Township solicitor.

Mr. Hornung questioned if we would be replacing Ken Shoaff. Mr. Wolfe noted that it is under discussion internally. He noted that Mr. Shoaff provides functions regarding the solid waste and recycling program, maintenance of the Township's closed municipal landfill and working as a health officer for the Township as a SEO. He noted to train someone to become a SEO for ten applications a year does not make sense.

Mr. Crissman noted that the proposal is \$85 for 2016, for the remaining two months and then it would increase to \$88 in 2017. He questioned for the 2017 rate, does staff have an estimate for what it will be and has it been budgeted accordingly as opposed to getting into the middle of the year finding we did not budget enough. Mr. Wolfe answered that this has been taken care of.

Ms. Lindsey noted in the Township News from PSATS included information regarding the SEO, she questioned if GHD has a certified SEO. Mr. Wolfe answered yes. He noted that they provide this service to other municipal clients. Mr. Seeds noted that they already serve as the backup for the Township. He questioned if Mr. Shoaff will continue this function until he retires. Mr. Wolfe answered yes. Mr. Seeds noted that GHD will be the backup for us until he retires. Mr. Wolfe noted that we will need to begin the transition period soon.

Ms. Lindsey questioned if he will relinquish being the SEO now. Mr. Wolfe answered that Mr. Shoaff will continue to do on lot inspections to make sure the municipal files are correct as he wants to work with GHD on a program to begin the implementation of a Septic Tank Maintenance Program Township-wide. He noted that he wants to have a seamless transition now, providing transition time.

Mr. Crissman made a motion to approve the proposal from GHD for services as a Sewage Enforcement Officer for 2016 at the rate of \$85 per hour and for 2017 at the rate of \$88 per hour, subject to approval by the Township Solicitor. Ms. Lindsey seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Action on an agreement providing for Township membership in the
National Joint Powers Alliance for municipal purchasing

Mr. Wolfe noted that membership in the National Joint Powers Alliance for municipal purchasing could save the Township significant dollars. He noted that the Board is aware that the Township has the ability to purchase in multi-municipal formats, and we do that now with the State's Costars Program and other State purchase piggy-back purchasing agreements. He noted that we purchase jointly through the Capital Area Council of Governments and we are members of the Westmorland County Council of Governments as well. He explained that the National Joint Powers Alliance is a mid-western United States cooperative for purchasing which has moved nationwide. He noted that they have garnered significant reductions in costs for multiple items, such as heavy equipment. He noted that the State's prices do not come close to the prices that the National Joint Powers Alliance has come up with. He noted that we have the ability to join and he has provided the legal analysis that has been done in Pennsylvania for that participation as well as the agreement. He explained that membership does not obligate us to purchase anything from them noting that we can continue to purchase as we currently are doing. He noted that it would become another municipal tool for purchasing.

Mr. Seeds noted that it does not cost anything to join. Mr. Wolfe agreed.

Ms. Lindsey noted that they did not sign the agreement. Mr. Wolfe explained that we would have to sign first as we are petitioning to become a member.

Mr. Crissman made a motion to approve the agreement providing for Township membership in the National Joint Powers Alliance for municipal purchasing at no cost. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Declaration of Consolidation of previously subdivided lots for
Mary Manley and Pamela Neubaum

Mr. Wolfe noted that the owners of the lot addressed at 4002 Woodvale Road also own the abutting parcel, and both parcels, when totaled together are a little over a half an acre. He noted that the owners desire to take these two parcels to turn them into one parcel. He noted, in this Township, that is done by a declaration of previously subdivided lot. He noted that the property owners have provided the requisite declaration and it is the Board's option to approve it this evening. He noted that it is a reverse subdivision.

Mr. Crissman made a motion to approve the consolidation of previously subdivided lots for Mary Manley and Pamela Neubaum. Ms. Lindsey seconded the motion. Mr. Hornung called for a voice vote and unanimous vote followed.

Resolution 16-37; accepting portions of Buckingham Road in Charleston Riding

Mr. Wolfe noted that this Resolution was tabled from the last meeting as the maintenance bond was not ready. He noted in accepting this road you will find the release of liens for the road dedication and a memo from the Township Engineer stating that he had no comments. He noted that the Board is in position to act affirmatively on this acceptance this evening.

Ms. Lindsey questioned do we just stop so far in plowing and turn around. Mr. Wolfe answered yes.

Mr. Crissman noted that where it says that we are accepting portions, he assumed that there are still portions of the road that the developer will be responsible for. He questioned if there is a clear delineation. Mr. Wolfe answered yes. Mr. Crissman suggested that anyone living in the non-dedicated portion will not understand. He questioned if the homeowners living on that street will know what portion we are taking over and what will not be taken over by the municipality. He noted when the Township plows their street and their road is not plowed they

need to take their complaint to the developer and not the Township. Mr. Seeds noted that they will call the Township anyway. Mr. Crissman noted that we have to be the bad guys to tell them that we will not plow their street as it has not be dedicated to the Township and are not able to plow that section of the road. He noted that it happen last year as one property owner had to get up a 4 o'clock in the morning to go to work and she was concerned about being able to get out of her street as it was not dedicated to the Township. Mr. Seeds noted that the people who live on Buckingham Road will be very pleased that we will be plowing their road.

Ms. Lindsey suggested that the builder will probably let the other residents know that, until this part of the street is finished, it cannot be dedicated. Mr. Crissman stated that he hoped the developer will share that information with the homeowners. Mr. Seeds noted that usually they don't.

Mr. Crissman made a motion to approve Resolution 16-37 which accepts portions of Buckingham Road in the Charleston Riding development. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Mr. Hornung questioned if there are people who live on Buckingham Road that is not dedicated to the Township. Mr. Wolfe answered that he does not know. Mr. Hornung noted that they should be notified that the Township will not be plowing their portion of the road. Ms. Lindsey suggested that we should contact the owner of the development and have them provide this information to any residents who may live in the undedicated portion of the road. Mr. Wolfe answered that the developer, by our ordinance, is required to do the maintenance. Ms. Lindsey noted that she wants the developer, since we will be owning part of the road, to let the residents know what is happening. Mr. Hornung noted that it is good for the residents who will not have

their street plowed by us to know who the contract is with and if he is willing to share that information. Mr. Wolfe answered that he will take care of that.

Improvement Guarantee

Mr. Hornung noted there were nine Improvement Guarantees and one Maintenance Agreement. He noted that the Road Maintenance Agreement is included for Charleston Riding. Mr. Hornung questioned how long the bond is for. Mr. Wolfe answered 18 months.

Charleston Riding

A reduction in a letter of credit with BB&T, in the amount of \$13,838, with an expiration date of October 4, 2017.

Hearthside East

An extension in an escrow with Lower Paxton Township, in the amount of \$14,925.40 with an expiration date of November 1, 2017. (No increase, under inspection.)

Chelsey Falls, Phase I

An extension and 10% increase in a bond with Lexon Insurance Company, in the amount of \$162,328.62 with an expiration date of November 1, 2017. (No increase, under inspection.)

Huntleigh, Phase I

An extension and 10% increase in a letter of credit with Fulton Bank, in the amount of \$111,914.80 with an expiration date of November 1, 2017. (No increase, under inspection.)

Meadowview Village – Lot 1B

An extension in an escrow with Orrstown Bank, in the amount of \$77,298.65 with an expiration date of November 1, 2017. (No increase, under inspection.)

Mindy Meadows, Phase I

An extension in a letter of credit with Fulton Bank, in the amount of \$8,818.72 with an expiration date of November 1, 2017. (No increase, under inspection.)

Old Iron Estates, Phase II

An extension in a letter of credit with Centric Bank, in the amount of \$43,560, with an expiration date of November 1, 2017. (No increase, under inspection.)

Shadebrook, Phase I

A reduction in a letter of credit with Farmers and Merchants Trust Company, in the amount of \$1,516,378.98, with an expiration date of June 16, 2017.

John and Sandra Byerly/1600 Parkway West

An extension in an escrow with Lower Paxton Township, in the amount of \$7,687.90, with an expiration date of November 1, 2017. (No increase, under inspection.)

Maintenance Bond

Charleston Riding

A new letter of credit with BB&T, in the amount of \$53,466.38 with an expiration date of March 30, 2018.

Mr. Crissman made a motion to approve the nine improvement guarantees and one maintenance agreement. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township, Lower Paxton Township Authority and the payroll checks. Mr. Crissman seconded the motion. Mr. Hornung called for a voice vote, and a unanimous vote followed.

Announcements

Mr. Hornung noted that prior to or following this meeting the Board will meet in Executive Session to receive information from the Township Manager and the Township Solicitor.

Mr. Hornung noted that the next meeting will be held Monday, November 7th at 6 p.m. This meeting was moved since Election Day falls on a Tuesday.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting. The meeting adjourned at 8:19 p. m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

William B. Hawk
Township Secretary