

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Workshop Meeting held July 14, 2015

A workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 6:07 p.m. by Chairman William B. Hawk, on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Steven Stine, Township Solicitor; John Dougherty, Parks and Recreation Board; Lynn Wuestner, Parks and Recreation Director; Jim Seidler and Roy Newsome, Greenway Committee; Polly Murphy and Pam Jones; Linglestown 250th Anniversary Committee; Mark Levine; and Watson Fisher, SWAN

Pledge of Allegiance

Ms. Lindsey led in the recitation of the Pledge of Allegiance.

Public Comment

No public comment was provided.

Oath of Office to Fire Police Officer

Chairman William Hawk sworn in David Harris as a Fire Police Officer for Lower Paxton Township. Pictures with Board members were taken after the swearing in.

Presentation by the Friendship Center Operating Board
regarding a priority improvement project

Jack Dougherty, Chairman of the Friendship Center Operating Board (FCOB) noted that he appeared before the Board about three months ago to provide an update on priority projects, in particular the proposal for renovations at the Friendship Center (FC). He stated that included among those recommendations was the addition of a functional fitness area in the northern fitness center which would necessitate moving the equipment to south, closer to the social hall, thereby utilizing underutilized and unutilized space to increase revenues for the facility.

Mr. Dougherty noted that included in that functional fitness center, the FCOB was exploring the possibility of including a climbing wall and area in that portion of the facility. He explained that he reached out to a facility called Climbnasium, a climbing facility in Mechanicsburg. He noted that he met with Michael DeCavalcante, founder and president of the facility who was responsible for building that facility. He noted that he spoke to him at length to find out if he felt that the FC would be conducive to a climbing area and if it would be worthwhile pursuing. He noted that he looked at this project as something that would increase interest to a young community of families.

Mr. Dougherty noted that memberships have been excellent, and they have increased by 500 from January to the present; with the increased of annual memberships by 70 from January to the present. He noted that the revenue has not been keeping up with the number of memberships as many are insurance memberships that pay per visit and not per month. He noted that the FCOB goal is to increase the family memberships as annual memberships and we are looking for things that may appeal to younger children, younger families.

Mr. Dougherty noted that Mr. DeCavalcante stated that their facility has been open since the early 1990's and since that period of time the number of climbing gyms in the United States has tripled as they have had a very high demand at their facility. He noted that there are only two climbing gyms in the South Central Pennsylvania area, and the other is Spooky Nook in Lancaster County off of Rt. 283. He noted that facility is probably the largest and best climbing gym on the East Coast; Mr. Wolfe displayed some pictures of their facility.

Mr. Dougherty explained that the FCOB questioned if they could partner with Mr. DeCavalcante as they have no expertise in running or building a climbing facility. Mr. DeCavalcante replied to the Board that he is interested in promoting the sport of climbing and that the FC would not be competition to his facility. He noted that it would be a good introduction to the people who are interested in the sport of climbing and the FC would have different skill levels from adaptive climbing which is climbing for people with disabilities, to beginners to more expert routes. He noted that Mr. DeCavalcante looks at this in that anything that is good for the sport of climbing is good for their business.

Mr. Dougherty noted that Mr. DeCavalcante looked at the area in the northern end of the FC and stated that it would be a good area to put a climbing wall. He stated that he thought that

there would be enough room for seven top ropes, seven climbing areas located along the western wall with an area protruding out to create a boulder area for some of the more advanced expert climbers. He noted that Mr. DeCavalcante provided the FCOB with an estimate for what he believed the costs would be, breaking it down on the spreadsheet provided to the Board. He noted that it included materials, plywood, handholds; everything from the devices used to belay the climbers to keep them from falling down to harnesses to shoes. He noted that he included the time it would take to build the facility and that he would act as a consultant so there would be no contract relationship other than a consulting relationship. He noted that he expressed much enthusiasm for a project like this and he would be paid as a consultant. He explained that Mr. DeCavalcante would work with the architect to come up with the drawings and design and oversee the construction and the maintenance of the area. He noted that Mr. DeCavalcante provided an estimate of \$45,000 for the construction, materials, consulting fee and an additional annual maintenance of \$12,000. He note that his consulting fee would be \$4,000 as part of the \$45,000 but it did not include prevailing wage rates for construction, so it may be on the low end, suggesting adding 10% to the cost noting that it may be more like \$55,000.

Mr. Dougherty noted that the FCOB is considering this based on the information provided by Mr. DeCavalcante and it endorses this project to move forward as part of the overall renovation project with a nod toward attracting young families and younger members. He would like to submit this to the Board for its consideration and would take questions at this time.

Mr. Hawk noted that that times he has talked to people at the FC they are excited about a climbing wall and it is probably overdue in its coming and it sounds like an exciting addition.

Mr. Wolfe noted that the FCOB is looking for the concurrence of this Board before moving forward. He noted that we are at a stage in the process where the next step would be to retain an architect to design the climbing walls and other modifications that have been discussed. He noted that we don't want to put together a scope of work for an architect and get pricing if it is the desire of the Board not to include a climbing wall.

Ms. Lindsey noted in the letter from Mr. DeCavalcante, he stated if you want to be safe, add another 10% safety factor to the estimates. He questioned if the FCOB is looking to go for the extra 10% for safety. Mr. Wolfe noted that the estimate is a professional's estimate of cost based upon, you pay for what you get, but we haven't paid for anything yet. He noted that Mr.

DeCavalcante provided a ballpark estimate not knowing government contracting procedures and the fact that prevailing wage may be involved. He suggested that the costs would be \$50,000 to \$60,000 cost for construction as Mr. DeCavalcante is doing his estimate in a private sector environment. He suggested that the construction costs will be more; however, we had looked at installing a new glass wall where this facility would be located. He noted that it would replace that installation and the net cost between the two would be minimal. He noted in an overall concept it is not an expensive addition to the FC.

Ms. Lindsey noted that Mr. DeCavalcante suggested that we would use a mix of normal staff and expert staff for functions and during crowded times. She questioned if the expert staff would require more training. Mr. Dougherty answered that there would be specialized training that would be required to oversee this. He noted that Mr. DeCavalcante could provide staff to train our staff to get them certified as you must be certified to supervise these activities. He suggested that we would have to utilize their resources for some period of time in order to make sure it is done correctly and safely. Ms. Lindsey questioned whoever is working at that location would have to be certified and the wall would not be open unless there was a certified staff available. Mr. Dougherty noted that he was told that there is a way that the users can be certified themselves. He noted that there would be periods of time where there would be certified climbers that would be using it and periods of time where there would be programming where we would have the experts teaching participants for what they need to do and there would be times where there would be experts certifying the people to do the climbing they do. He noted that staff would have to coordinate that.

Ms. Lindsey noted that many classes provide for persons to walk in and pay \$8; would a person be able to walk in and just pay to use the climbing wall. Mr. Dougherty answered that we have not gotten that far yet, but anticipate that staff will work that out.

Mr. Crissman questioned if the FCOB and staff have looked at the Lancaster and Mechanicsburg locations where the rock climbing walls have been installed and what was the impact for increased membership. Mr. Wolfe answered that the pictures that he showed are from Spooky Nook which Ms. Wuestner toured. He noted that these facilities aren't comparable to us as they are purely climbing facilities. He noted that we can't make comparisons but what we can

look at is if there is a demand for this activity and is it something we can adapt to our facility, and the answer to both questions is yes.

Mr. Crissman questioned if Mr. DeCavalcante will be bidding on the construction of the facilities. Mr. Dougherty answered that he would not be involved in the construction only acting as a consultant. He noted that Mr. DeCavalcante is interested in promoting the sport and if this is approved, the construction work would be bid.

Mr. Crissman noted that once the design and the bid work is completed and the construction is completed, would the FC be able to utilize Mr. DeCavalcante's expertise if needed. Mr. Dougherty answered that the maintenance fee of \$12,000 included the estimate of insurance and ongoing expert supervision. He noted that there is a recertification of equipment that has to be done. Mr. Crissman noted that Mr. DeCavalcante will be able to assist the FC in avoiding any issues that may arise.

Mr. Hornung noted that he really likes this project and he is in favor of this as the Township gets accused of competing against private sectors and the fact that the gentleman from Mechanicsburg is endorsing this says that we are not competing with the private section. He noted that he does not want the super expert climbing wall and he likes that it would be the type that would be for family use as that was the purpose of the FC. He noted that it is an upcoming sport and would be good for the FC and he anticipates that it would bring in more members. He noted that he is excited about this.

Mr. Crissman noted in the development of the structure there are various levels of challenge and he likes that. He noted that the young person can learn the basic skills but yet provide a challenger for a more experienced person. He suggested that it will draw more people and that is the ultimate goal.

Mr. Seeds questioned if this was part of the recommendation of the Ballard Report. Mr. Dougherty answered no. Mr. Seeds questioned is it was part of the Citizens' survey. Mr. Dougherty answered yes. Mr. Seeds questioned if the FC did some studies that show that it will increase memberships by a certain percent. Mr. Dougherty answered that we have not done any studies, and he is not present to indicate in any way that we can guarantee that it will increase membership, but it will provide opportunities for families, for something that is unique in fitness center areas. He noted that there are no fitness centers that have this in our immediate area.

Mr. Seeds noted that we opened the FC in 2000 and there weren't that many facilities at that time and now you see more of them. He noted that the FC would be on the leading edge on something like that: whether it would be self-supporting or add to FC he does not know as the FCOB does not have hard numbers for that. Mr. Dougherty responded that he has kids that are nine and ten years old and he is around parents with similar aged children and they are very excited about it and some who are not members indicated that they would join.

Mr. Seeds questioned if you would train the existing staff. Mr. Dougherty answered that it is anticipated that the consultant would train the FC staff and the Climbnasium could provide other expert support if needed.

Mr. Seeds questioned what would this do to the insurance rate. Mr. Dougherty answered that it would increase the insurance. Mr. Seeds questioned to what percent. Mr. Dougherty answered the Mr. DeCavalcante suggested that it would be \$4,000 a year but we have not obtained any estimate as it would be part of the annual maintenance costs of \$12,000.

Mr. Seeds questioned if we move ahead what would be the next step. Mr. Dougherty answered to hire an architect to sit down with the consultant to come up with a schematic. Mr. Seeds questioned if that would be the consultant that we would be paying from Mechanicsburg. Mr. Dougherty answered yes.

Mr. Crissman noted that the insurance is included as part of the estimate on the spreadsheet. Mr. Seeds noted that it will increase the annual insurance bill. Mr. Crissman suggested that it may but no one knows as we haven't talked to the insurance agent yet as we don't have the data to provide to them to do the assessment. Mr. Wolfe answered that is correct as this is all preliminary at this time.

Mr. Seeds noted that Mr. Wolfe mentioned if we move the wall to increase the exercise equipment area, the area used the most, the climbing wall would replace moving the glass. Mr. Wolfe noted that part of the proposal was to put a glass wall at the end of the building where the portion of free weights currently exist and then put active fitness activity in that area that would generate noise. He noted that this would basically eliminate the need for that wall and still be able to put active fitness activities back in that location, along with the climbing wall, but it does not mean that we would not be moving forward with moving the front curtain wall forward into the social hall as well. He noted that you would be losing the fitness area dedicated to weights.

Mr. Seeds questioned how much area would the climbing wall take up. He noted that we wouldn't gain any area for the fitness equipment even though we moved the wall to the south. Mr. Wolfe questioned what Mr. Seeds was asking. Mr. Seeds noted that we spoke about removing some of the area where the televisions are. Mr. Wolfe explained that we discussed taking the 4,000 square foot fitness area and expanding it by moving the wall south, and adding another 1,000 square feet to that area. He noted that we have a 5,000 square foot fitness area and the climbing wall would take up some of that space. Mr. Dougherty stated that the climbing wall area is 36 feet by 30 feet with a portion that would jut out from the wall about 60 feet. Mr. Seeds questioned if you have a schematic. Mr. Crissman answered that we are not there yet. Mr. Dougherty questioned the consultant if they would be able to use the other functional fitness activities in the area and he answered yes. He noted that it could be integrated with the other potential programming.

Mr. Seeds noted that he would like to see something like that to move ahead. He questioned if we would gain more exercise equipment or less by taking out the pool tables. He noted without the climbing wall we would gain x number of square feet and now with this how much of that would we gain. Mr. Hornung answered 1,000 square feet. Mr. Wolfe noted that we will gain 1,000 square feet and it won't use all of it, only a small portion of what we gain. Mr. Seeds noted that we will still gain some more room.

Mr. Hornung noted that a lot of the training would involve not allowing a five year old to try to climb on the expert level and how you use the harness and things like that. He suggested that much of the training would be basic training. Mr. Wolfe noted that you have to remember that it is a fitness activity and it is space dedicated to fitness. He noted that you are not losing fitness space by doing this, you are gaining space; it is just a different kind of fitness activity.

Ms. Lindsey questioned what the age group that can use the wall is. Mr. Dougherty answered that Climbnasium's rules are that anyone under the age of 18 must be accompanied by an adult and they had no minimum ages. He noted that the wall can be constructed in such a way that it could be used for adaptive climbing which would be for people with disabilities and the skill level may be similar for young users as well. He answered that he does not know if there is an age limit. Ms. Lindsey questioned if there is a weight limit. Mr. Dougherty answered that he is not familiar with the belay equipment but he believes that they are pretty heavy duty. He

suggested that there would be a weight limit. Ms. Lindsey questioned by locating it by the free weights will people be bothered with young children running back and forth while they are on the treadmill and bicycles. She suggested that they need to be 13 or 14 to use the treadmills. Mr. Dougherty answered that it is not anticipated that children will be running back and forth, as the way it will be designed is to provide some separation of the climbing area from the fitness area.

Mr. Seeds questioned where the money would come from. Mr. Wolfe answered that the Board issued a 2013 bond for improvements to the Friendship Center and obtained a local share grant in the amount of \$180,000 for improvements at the FC. He noted to date, we have spent about \$650,000 of the \$1.2 million. He noted that there are funds available to continue improvements as discussed in the past.

Ms. Lindsey questioned if any of the money is earmarked for something else that needs to be done. Mr. Wolfe answered that it is all earmarked for the FC, not specifically set for anything but what we determined to be as a capital plan. He noted if you choose not to do this, there is a list of items that could be done. Mr. Seeds noted that the roof is one item. Mr. Wolfe noted that the HVAC over the natatorium is completed but at this point in time we have no need for roof work, but it will eventually need to be done. Ms. Lindsey questioned if the pool packs were purchased. Mr. Wolfe answered yes.

Mr. Crissman noted that we have to provide direction to the FCOB. Mr. Hawk noted that he is in favor of it as well as Mr. Hornung. Ms. Lindsey noted as long as the money is there she is fine with it. Mr. Wolfe noted that we have roughly \$500,000 available. Mr. Crissman directed Mr. Dougherty to move forward.

Status report on the 250 Anniversary Celebration for the Village of Linglestown including a request for approval to display fireworks

Ms. Polly Murphy noted that Pam Jones is the co-chair for the event. She noted that she would like to inform the Board what the Committee has done as it is only 64 days away and it is growing and growing. She noted that the meetings are well attended coming up with many ideas that they have carried them out. She noted that the Committee has a mascot, Roundabout the Raccoon. He noted that the reason the raccoon was chosen was because back in the 1960's on New Year's Day there was a raccoon roast at the fire hall.

Ms. Murphy noted that the clock project has been phenomenal. She noted that Mr. Hawk is on that Committee and we meet every month. She noted the money has been raised and the clock has been ordered and they will start digging any day. She noted that the fundraising events started in September where Remax Real Estate stepped up and put on a Honey-Do Auction and spaghetti dinner at the Linglestown Fire Hall, noting that they presented a check to the Committee of \$13,000. She noted in October we had a physic gallery at Zia's Restaurant and we had to turn people away. She noted that they had a celebrity bartender, Al Gnoza, who came to the Eagle Hotel and this brought in people from both sides of the river to meet Al as it was a fun night. She noted in April we ran a Speak Easy Murder Mystery and everyone who attended was dressed in the 1920's era. She noted they had a Ladies Day at the Colonial Country Club and a four speaker series event. She noted that Saturday they did a paint and create doing the Linglestown Square and on July 27th they are doing a Taste of Linglestown. She noted on September 3rd, we are having a Linglestown 250th event at the Senator's Baseball game. She explained that ladies spent three year's making a quilt and it will be raffled off.

Ms. Murphy explained that the Antique Automobile Museum in Hershey, for the entire month of October, has provided a room with an exhibit called "Remembering Linglestown". She noted that on the 25th of September they will have an evening at the Museum, with tickets at \$25 a person, with all kind of things happening for the opening of the exhibit with Giant providing food. She noted that Ms. Lindsey volunteered to help out Saturday in the park during the event, Jason Hornung will be doing many things from the store for the event using rental equipment; Mr. Hawk has been at every single plague meeting, and Mr. Seeds has been at every Committee meeting.

Ms. Murphy noted that there is a little stuffed Roundabout that was included in the bag. She noted that people are buying them and taking them all over the world such as Germany, England and California and they are sending pictures back and are posted on the Facebook page.

Ms. Murphy handed Mr. Wolfe a request for doing fireworks during their event. Mr. Wolfe explained that he told Ms. Murphy that she needed to present to the Board and receive permission to do fireworks as part of the weekend celebration. He noted that the fireworks will be similar to what is done for July 5th. He noted that the Board has always approve the fireworks display, and without that approval, they cannot move forward.

Mr. Crissman questioned who would be putting on the fireworks. Ms. Murphy answered that it would be the organization in conjunction with the Linglestown Fire Department under the direction of the Parks and Recreation Department. Mr. Crissman noted that it is the same organizations that sponsored the July 5th fireworks. Ms. Murphy noted that the only difference is that they are doing it and we are paying for it. Ms. Jones noted that the same fireworks company will be putting on the fireworks that did the July 5th fireworks. Mr. Crissman noted that the Township had an incident a few years ago and it is important to be consistent in the fireworks display. He noted that he is fine with it as long as it is the same company using the same procedures.

Ms. Jones noted that the events start on October 9th at 7 p.m. with a community church service at the Linglestown Life United Methodist Church with the pastor at St. Thomas UCC spearheading the community service involving eight churches. She noted that prior to that the descendants of Thomas Lingle will hold a reunion get-together. He noted that 60 to 80 family members are coming from as far as California and Colorado. She noted that Saturday will start with a parade, the largest parade that Linglestown has ever experienced and the American Legion will spearhead the parade. She noted that they have submitted road closure papers to PennDOT requesting the road to be closed from 6 a.m. to 6 p.m. on Saturday, October 10th. She noted that they have received a verbal positive response but are awaiting the official paperwork.

Ms. Jones noted that John Hanks who is from "Make It Events" is the operations chair. She noted that he has agreed to do this and he is helping with the operational details such as sanitation, road closures and so forth. She noted that the Committee has received approval from the Central Dauphin School District to use the parking lots at Central Dauphin High School, and Linglestown Middle and Elementary Schools. She noted that they will be contracting with a bus company to shuttle people back and forth between the parking area and Village.

Ms. Jones noted after the parade there will be the dedication of the Rotary Clock and after that there will be numerous activities in Koons Park such as a children's area, revolutionary war reenactors, and a Native American Indian display. She noted in the Village area, there will be a children's history hunt based on the history of Linglestown spearheaded by a Senior Girl Scout who has taken this on as her Gold project. She noted that Saturday will finish out with restaurants, good food and live music in the Village.

Ms. Murphy noted on Sunday morning there will be softballs games at Koons Park between the firemen and the police officers. She noted that there will be a pet show, and the afternoon will be filled with concerts of live music using a stage and sound equipment. She noted that there will be food vendors and the Native Americans will also be present. She explained that the three-day event will end with a fireworks display.

Ms. Murphy noted that people need to keep people moving through the Village for the event as well as Koons Park, therefore, if you remember the cow event that occurred in Harrisburg a few years ago, the Committee came up with a similar event using a wooden raccoon. She noted that for \$10, people can purchase the wooden raccoon and paint them. She explained that she is asking families, organizations, etc. to purchase a wooden raccoon and make it theirs as they will be placed throughout the Village and people will be voting on which raccoon is the nicest. She requested Mr. Crissman to paint one of the raccoons for the Board of Supervisors that could be put in the Village. Mr. Crissman noted that he will find someone to paint it for the Board members. Ms. Murphy noted when the event is over, they will be returned to their owner.

Mr. Seeds thanked Ms. Murphy and Ms. Jones for all their work. He noted that the enthusiasm is great and there are so many people who are involved in the planning.

Mr. Hawk noted that the Committee has come up with so many ideas, and the whole town involved. Mr. Seeds noted that many businesses are involved such as Giant Foods. Ms. Murphy noted that Lamar is putting up five banners for the event. She noted that Higher Information Group is printing the brochures for a very good price and the memorial book is in the final stages of printing.

Mr. Hawk noted that the group will need approval for the fireworks. Mr. Wolfe stated that he would put that on the agenda for next week's meeting.

Mr. Crissman wanted to applaud the efforts of all the team members as it takes a team to make this effort a success. He questioned what the roll of Roundabout will be in the events. Ms. Murphy noted that there will be a photo area for people to take their picture with Roundabout. Mr. Seeds noted that Roundabout might be dropped from a height on New Year's Eve. Ms. Murphy noted that Freedom Toyota is sponsoring the "Adventures of Roundabout" coloring

book. She noted that Roundabout will be joining Ms. Jones and she on a trip to the Hershey Medical Center Children's Hospital and the other hospitals as well.

Discussion with the Greenway Committee regarding the installation
of sidewalks on Nyes Road to connect to George park

Mr. Jim Seidler distributed additional information to the Board members.

Ms. Lynn Wuestner explained that the Greenway Committee is working on the extension of a walkway along Nyes Road from the Paxtonia Elementary School baseball field area to the existing sidewalk. She noted that pictures of the proposed walkway area are shown on the screen. She explained that Mr. Seidler has been very active in this project, but the Committee does not have enough funds to complete the project.

Mr. Seidler noted that the goal of the Greenway Committee is to get safe connectors between points that are highly used in the Township. He noted the area has no sidewalk between Paxtonia Elementary School and the baseball fields and the maintenance building. He noted that the Committee has prioritized connector routes and this is the main one the Committee is working on.

Mr. Seidler explained when the Committee started to investigate the cost to do this having on \$10,000 allocated to the Committee last year. He explained that HRG was asked to determine what a basic plan would cost and came up with a cost estimate of \$15,000. He noted it would include the Highway Occupancy Permit (HOP) from PennDOT, other Township permits as well as the basic blueprint. He noted that the Committee does not have enough funds to get that done and it was hoped that the Board could provide more funds for next year. He noted that HRG is willing to split the cost of the agreement between the two years to get the plan done. He noted that the estimate to do the project is between \$23,600 and \$43,000 based on research completed by Brian Luetchford and Jeff Kline as well as HRG.

Mr. Seidler explained that he spoke to Mr. Tunney from the Central Dauphin School District as the sidewalk would be located on their property and they have endorsed the project but have no funding available to pay for it. He noted that they support the project even though they may lose a few parking spaces by the maintenance building.

Mr. Seidler noted that he does not have an exact price for the sidewalk but it is estimated at \$14 per linear foot with having Township employees doing the work. He noted if a contractor

is hired the high end estimate would be the probably cost. He noted that the ADA ramps could cost as much as \$6,000 a piece, noting that there are all kinds of varies of ADA ramps. He stated that he would like to work with the Planning Commission, Public Works and HRG on this project.

Mr. Seidler noted that it is a costly project and it has been identified as an important area to get something done. He noted that the traffic in the area is very heavy noting and there are softball games held on the adjacent field with many people using the medical center's parking lot across the road. He noted that they can't improve on the parking but would like to move forward to make it a safer area to walk in. He requested \$20,000 from the Township for the 2016 budget to help pay for this project, or at least the same funding of \$10,000 in order to complete the project over a couple of years.

Mr. Roy Newsome noted that he is the liaison to the Greenway Committee from the Planning Commission, noting that the Planning Commission is supportive of this project. He noted that there is a curb along the entire section of the School District property where the installation of the sidewalk would be and he suggested that it would be a huge cost savings to use the curb to pour the sidewalk up against as it would only require one form on the backside. Mr. Wolfe noted that the issue becomes if you are up against the curb you are in the State's right-of-way and you need a Highway Occupancy Permit. He noted if you move outside of the right-of-way and stay on School District property you don't need the HOP. He noted that the engineer was concerned that the engineering for the HOP could cost anywhere from \$10,000 to \$15,000.

Mr. Seeds suggested that there are issues with manholes that would have to be worked around. Mr. Seidler answered there is one manhole.

Mr. Seeds suggested that it would be a good project for the Dauphin County Gaming Board funds. He suggested that the baseball association would also need to endorse this project. He suggested that this Board and hopefully Dauphin County would support this project. Mr. Wolfe noted that the Greenway Committee could prepare the application as the Board of Supervisors will be considering those applications at their workshop a month from now with a submission date of September 1st.

Mr. Newsome questioned if you could provide the Committee with the information. Mr. Wolfe noted that the application is on line but he could supply a sample of previously submitted applications for the Committee to use. He noted that it is not a difficult process.

Mr. Seeds questioned if anyone has come to the Board yet for endorsement for grants. Mr. Wolfe suggested that there may be three for the Board to review.

Ms. Lindsey questioned if the sidewalk is put on the School District property, and it needs to be repaired, who would have to do that. Mr. Wolfe noted that the property owner is responsible for the sidewalk. He stated he did not know if the School District would agree to accept the future maintenance responsibility as the Township leases the baseball facility and has a maintenance responsibility for that, but he did not know if the lease would already assume the sidewalk responsibility. He suggested it would if it is in conjunction with the park activity.

Ms. Lindsey questioned who would be liable if someone falls. Mr. Stine answered that it would be the responsibility of whoever's property it is on. Mr. Wolfe questioned if both the Township and School District have immunity. Mr. Stine answered yes for defects in the real estate; however a slippery surface is not a defect in real estate. He noted if there was a hole in the sidewalk that would be different.

Mr. Seeds suggested that the School District could assume responsibility for snow and ice removal especially since their maintenance building is right at that location.

Mr. Hawk noted that the sidewalk would be a safety factor for the kids coming to school.

Mr. Seidler explained that he talked to Mr. Tunney and they stated that they have no money to pay for it but he suggested that they would okay with maintaining the sidewalk for ice and snow.

Ms. Lindsey questioned, when the Greenway Committee applies for the grant, can they apply for the full amount. Mr. Wolfe answered yes. Mr. Seidler questioned if he needs to bring the grant to the Township. Mr. Wolfe answered that the Township has to submit all grant applications from any entity within the Community. He suggested that instead of installing a six foot sidewalk to match what is required, the Committee may want to install a bituminous path that would match what is proposed for George Park, and even connect to that path. He suggested that it would be eight feet in width. Mr. Seidler noted that they are planning to connect to the

sidewalk. He questioned if the cost of bituminous would be less than the cost of a concrete sidewalk.

Mr. Seidler noted that Mr. Kline has agreed to install a bituminous path connecting the sidewalk across from the curb as seen in the picture up to Possibility Place. He noted that we are trying to link all of the walks together. Mr. Newsome noted that it will go a long way towards the implementation of the park plan. Mr. Seeds noted that we are in support of this and the grant process.

Discussion with Park and Recreation Board regarding the
results of the community meeting regarding Hodges Heights Park

Ms. Wuestner noted that over the years there has been many issues with Hodges Heights Park and the landfill with the earth sinking. She noted that there have been many meetings with the neighbors and citizens about the upkeep of the park as well. She explained that four additional developments have been built in that area as well. She reported that the tennis court is gone and the basketball court needs work as the one basket is only nine feet high. The pavilion is in very bad condition, and only three pieces of playground equipment are left. She noted that the driveway into the park area is also used as an entrance into the landfill by trucks.

Ms. Wuestner noted, last September there was a meeting with the residents and they requested that the other communities be involved with the park, so she mailed out more than 300 invitations to a meeting that was held on June 24th. She noted the Mr. Seidler will explain the results of that meeting.

Mr. Seidler noted that the residents are very frustrated noting that the dollars per acre spent on that park is higher than for other parks but the maintenance is poorer than at the other parks due to the reoccurring problem with the undulating ground. He noted that very little has been done at that park over the years. He noted that Mr. Luetchford, before his departure, was attempting to put a planning process in place; therefore, the reason for the community meeting. He noted that some ideas provided were cost exclusive and the Board needs to know how the Supervisors want the Parks and Recreation Board to proceed. He noted that the Parks and Recreation Board would like to move ahead but he needs to know how much to spend to upgrade the park or possibly consider closing it. He noted that the residents have heard rumors that the

Township is considering closing the park and he stated that there was no decision made on that option.

Mr. Seidler explained that the purpose of the meeting was to get input and come up with a plan but he questioned what the Board's desire is for the future of the park. He noted that many ideas are cost exclusive, and there is also a traffic problem suggesting that the park should be fenced off from the roadway to keep the heavy truck traffic outside the fence area. He noted that the pavilion needs to be upgraded, and the residents would like to have tennis courts again, but it would be too expensive to replace them. He noted that the playground equipment should be replaced and he suggested that the softball field could remain but it would have to be leveled every couple of years. He noted that another option could be a walking trail. He explained that the Park and Recreation Board is looking at responsible fiscal solutions that would not require constant upgrades like resurfacing the basketball court or fixing the pavilion. He noted that the Board would like to see a basketball court in the park but he questioned what the Supervisor's opinion is.

Mr. Seidler noted that there are no other neighborhood parks in the area although some residents discussed moving the park. Ms. Lindsey questioned if there is any land in the area. Mr. Seidler answered that a resident claimed that contractors had a couple of acres available but he has not investigated it but it is a possibility. He noted that the location of the park is fine, and if the fence was shifted, it would not reduce the usable amount of space. He noted that the residents want a larger pavilion and water to the area for bathrooms but he explained that none of the neighborhood parks have bathrooms. He noted that they would like new tennis courts.

Mr. Seeds noted that this has been a frustration since 1972 when he was a member of the Parks and Recreation Board. He noted that he spent 15 years on that Board and it has been a frustration since the landfill closed. He stated that he wished he knew what the answer is noting that he read the minutes but due to the settling it does not make sense to build things in the area due to the high maintenance costs. Mr. Wolfe noted that in regards to the existing site it is not suitable for active recreation noting that there is trash that has many years of decomposition that lies under the ground. He noted that the southeast quadrant section of the Township lacks recreation facilities with the only significant area being King Crossing Park. He noted that there

are two active developments on either side of this park both of which have empty lots and one has multiple empty lots so the ground would not be inexpensive, noting that is an option.

Mr. Seeds noted that the Board has always shared the people's frustrations but he does not know the answer other than to look for another area nearby to improve on what we have there now. He noted that those residents deserve more than what they have at that location.

Ms. Lindsey questioned where the land is available at. Mr. Seidler answered that it is located on the south side next to the landfill in Kendale Oaks, but he has not investigated it yet. Ms. Wuestner noted that it is either the Kendale Oaks or Huntley developments.

Mr. Seidler noted that the residents use the park and cross country participants use the area. He noted that Mr. Kline leveled the land and they were able to use it somewhat. He noted that the park is used more than we realize and it is extremely frustrating as the residents think that no one cares. He noted that the chairman, Neil Johnson told the people at the meeting that the Parks and Recreation Board would come back with some answers in the fall. He questioned if the Board had any ideas, and if investigating another location is a better solution than trying to sink additional funds into this park; noting we could turn the park into a passive park but that is not what they want.

Mr. Seeds suggested that the Parks Board should look at other areas. Ms. Lindsey agreed. Mr. Crissman agreed.

Ms. Wuestner noted that many of the members on the Parks and Recreation Board are newer members who have only been around for three or four years and staff has had to bring them up to speed. He noted when we had the community meeting, the Parks and Recreation Board stated that it would like to provide some direction to those who attended the meeting. She questioned if the Supervisors would consider spending funds to update the park or let it go away and relocate it. She noted that the Parks Board is looking for clear direction from the Board of Supervisors. She noted that the three pieces of playground equipment that are left need to be removed and she suggested that it would cause more irritation.

Mr. Crissman questioned in the discussions with the residents, does Ms. Wuestner think that they are amenable to moving away from the site because of the longevity for the land to settle; to move the park to another area. Mr. Seidler answered that it is a viable alternative. Mr. Crissman noted that based on the information that we have about the landfill and the amount of

time that it will take for the ground to settle, it does not make sense to continue to plow money into something that we are unable to improve. He noted that it appears that it would be best to abandon the park, find a new location, and develop one. He noted that we keep plowing money into a bottomless pit because every year we have to do something such as the tennis courts, you get it straighten out, and next year you have to start over again. He questioned why spend those funds, be practical, abandon that park and find a new location that would be suitable that we could do something nice. He questioned what would the residents think if the Supervisors made that decision. Ms. Wuestner answered that the basketball courts have the same issue as the tennis courts noting that Public Works has done all that they can do. She noted that providing the residents a legitimate response to move forward looking for another location would be of interest to them.

Ms. Wuestner noted that another question that has come up during the last two meetings is they were not sure how much longer the land would continue to shift. She noted that she did not have an answer for those in attendance at the meeting. Mr. Wolfe explained that there was an analysis done years ago for the rate of decomposition when the landfill was closed. He noted that the peak has past as it was necessary to determine the rate of decomposition to find out how much methane the landfill will generate. He noted that it has been determined that the landfill is not capable of generating enough methane to be a sustainable producer of energy. He noted that a generator could not be placed to produce electricity as it does not create enough methane. He noted that the decomposition will continue for many years and the Township has that data in-house. Mr. Crissman noted if it was within four or five years that would be different. Mr. Wolfe suggested that it would be more like 50 years. Mr. Crissman noted that it makes sense to find another location and develop a park in another area.

Ms. Lindsey noted that she agrees with Mr. Crissman as we can offer them more recreation for a new park noting that they don't have much at the current location.

Mr. Crissman noted that we are spending money and not getting nothing for it and no one is happy with it. He noted since Mr. Seidler and Ms. Wuestner have worked with the community if the Board reaches a consensus here, that we are ready to move in that direction, it would be good for that community to embrace that concept. He noted if we are in agreement, then we can give the Parks and Recreation Board direction to look at costs for the development of a new park.

Mr. Wolfe noted, as part of the process, since we are entering budget season very soon, the Park and Recreation Board should put together a schematic budget of what an offsite location might cost as far as acquisition and equipment to include parking. Mr. Seeds noted that the development could be phased as well. Mr. Wolfe noted that most of the recreational facilities are phased.

Ms. Wuestner noted that she will provide this feedback to the Parks and Recreation Board. Mr. Crissman questioned if we have consensus by the Supervisors for the Parks and Recreation Board to move in that direction. Ms. Lindsey answered yes.

Ms. Wuestner questioned if the Parks and Recreation Board should put something together for the residents who came to the meeting to provide an update. Mr. Crissman suggested that a letter should be addressed to the HOA's for what the Parks Board presented to the Supervisors and that we have provided direction to the Board to look at the concept to move forward with a new area because of the undulating property at that location. He noted that it would be a better investment to move to a new site.

Mr. Seidler noted that the residents will hear that we are closing their park and he wants to make it clear that we are not closing the park, we are developing another park and then shutting down the old park. He noted that the current park could remain open for now. Mr. Seeds noted that people are able to use all the parks in the Township Mr. Crissman noted that they need to understand we are trying to give them a solid park that will last as opposed to giving them something that is not functional. He noted if you need help composing the letter Mr. Wolfe can help.

Mr. Seidler noted that the Arts and Parks 5k race will be this Saturday, July 18th starting at 8 a.m. at the Friendship Center.

Mr. John Trish, 600 Prince Street noted that he has a big problem. He noted that earlier tonight we talked about \$45,000 to build a climbing wall at the Friendship Center (FC), yet Mr. Seidler was talking about a recreational facility in the Township for the entire community. He noted that we are talking about closing that but we can't close something that has been costing the Township a lot for the past five years. He noted that his problem is he does not understand why they are here talking about this because the fact of the matter is we have money coming in to support recreational activities for all the citizens of this Township, he noted that he did not

know that there was a Hodges Park. He noted that he does not understand why the Parks and Recreation Board are arguing for money when we are spending \$670,000 for the HVAC system for the FC with 3,000 memberships which costs us a ton of money which is supposed to be completely self-supported. He noted the guise was that the FC was an extension of the Senior Citizen community. He noted that you have the seniors and the FC and every citizen of Lower Paxton Township deserves recreation. He noted that the Board just approved Mr. Hoffman for his sidewalk waiver and now we need a sidewalk near a park and nobody walks. He noted that he gets so aggravated because he is a concerned citizen and he tries to watch the Board members to see what they are doing, making sure that they are spending our money wisely, and he thinks, at the last meeting, the Board approved 5% or a \$5 per ton agreement with Penn Waste, and he thought to himself that he could take 5 pounds of beer cans to a recycler and he will give him \$2.50. He noted that the Board agreed to sell Penn Waste a ton of recycles from the Township and you guys need to wake up, the Hodges Park, Koons Park, all these parks needs equal. He noted that it is not the FC, it is the entire Township. He noted that you guys are supposed to look out for all of us, not just Freddy the Frog; I'm just aggravated had frustrated because you guys are supposed to look out for all of us and you are talking about closing a park that some people are using. He noted, guess what, if you percentage it out, the same amount of people who were using Hodges Park are using the FC. He noted that 3,000 compared to 55,000 residents is about the same as using Hodges Park or any other park. He noted that the Board needs to equal it out and he is getting aggravated. He noted when the subject came up at the workshop meeting, there were very few questions, but when it came up to approving it, no one said that they checked with other Townships to see if are paying \$15 a ton or \$20 a ton. He noted that no one said that; just \$5 a ton. He noted that he is trying to be a good citizen for the Township to look out for my guys that I live with.

Request from Mark Levine to address the Board
regarding Stormwater management

Mr. Hawk noted that he read Mr. Levine's letter and he saw a word that caught his attention, dissertate, noting that it invokes his ability to sit for a long time. He requested Mr. Levine to get to the point in ten minutes.

Mr. Mark Levine, 1507 Knollcrest Road noted that he filed a request for a Right-To-Know with the Township in regards to Paxton Creek. He noted back in February there was a letter dated February 26, 2015 from the Department of Environmental Protection (DEP) to the Township. He noted that he would like to bring Ms. Lindsey up to date, noting that it goes back about four or five years where Earl Drive flooded and some residents came to a SWAN meeting talking about their complaint that their basements were flooded. He noted that SWAN investigated the situation and had meetings with other neighbors and he took this under his wings.

Mr. Levine explained that he went out to the location during rain storms to see what was happening with the runoffs, the culverts, and drainage ditches. He noted that years ago developers were able to take their stormwater and put it into a drainage ditch and it would eventually end up in Paxton Creek.

Mr. Levine noted in September 2012, HRG did a report that they sent to DEP, a strategy dealing with discharges to impaired waters with a Total Maximum Daily Load (TMDL) for Paxton Creek. He noted that it has a schedule out to 2017. He noted that DEP, three years later, sent Mr. Robbins a letter stating that what HRG came up with is no good.

Mr. Levine noted that three years ago he addressed the Supervisors, noting that once SWAN absolved themselves of the issue, he met with Mr. Robbins and Mr. Fleming from HRG. He explained when you look at the DEP letter it says that the main problem is that the sediment is the relative portion of pollution, which according to the TMDL, results in overland flow and stream erosion. He explained that he stated three years ago that was the problem in that you move the stormwater too efficiently and distribute it into the creeks.

Mr. Hawk questioned Mr. Levine what do you suggest that we do. Mr. Levine noted that we have several situations as DEP is telling you in the letter that they want you to stop the stream erosion and the only way to do that is to reduce the gallons per hour of water going into Paxton Creek. Mr. Seeds noted the water is to be put back in the soil and that is part of the plan. Mr. Hawk noted that is part of what we are trying to do. Mr. Levine noted when you have storm sewers dumping out into drainage ditches that is stormwater causing erosion. He noted all that water is going down Paxton Creek and it is getting higher and higher and higher creating these big floods. He noted that there are solutions and he volunteered his time and when anyone is

interested he will be very happy... Mr. Seeds explained that staff has been working on this, as Dauphin County has a stormwater plan trying to put the water back into the soils instead of allowing it to run off. He noted that it is in the Township's plan, and you can't do it overnight. Mr. Levine questioned how you are putting it back into the soil if it comes down three inches in an hour. He noted that you need to have some restrictors, noting that he told the Supervisors about the stormwater restrictors and there is also a vertical reservoir measuring four inches at the bottom and ten or fourteen at the top which is a normal storm sewer size to go for the overflow so you have an underground reservoir that can be vertical, that won't take up much space, and it will slow down the effluent coming down. Mr. Seeds noted that the Best Management Practices (BMP) addresses that in the new stormwater ordinance but it will take years as the new development occurs. He noted that you can't force people who have facilities to make changes, as it will take a long time.

Mr. Levine noted that there are places like the drainage ditch at Brightbill Park as the water comes out of that park and Devonshire Heights it dumps into a big drainage ditch. He noted, at that location, you can utilize that drainage ditch using the vertical reservoir that will reduce the gallons per minute going down the drainage ditch.

Mr. Hawk noted that we have been working on that particular issue for several years. He noted that we have had engineering studies, etc. we are aware of it and Mr. Seeds is correct that you can't do this overnight. Mr. Levine noted that he is not asking you to do it overnight. Mr. Seeds noted that you can check with Heroes Grove, to view the BMP that was necessary for them to get approval for the plan.

Mr. Levine noted he was an industrial engineer for 30 years, with 15 years as an electrical engineer, and he knows engineering. He noted that it is all about efficiency and it is getting the water off the street efficiently and getting it out of here. He noted that is the problem, the efficiency is too good, you need to slow the water down so the crest of the streams go down and there are areas that are Township-owned where you can go ahead and put stuff like this in as part of that plan. Mr. Seeds noted that we could if we had the money. He questioned where would we find the money to change it all and engineering had changed as it is not the thought anymore of just getting rid of it. He noted that is in violation of the new laws. Mr. Levine noted if you would like his help he is still available and he would be willing to help out.

Mr. Hawk noted that we get the point, to slow the efficiency down. He noted that you have provided the suggestion, let us work on it. Mr. Levine answered that he will as he is a very patient man.

Mr. Levine noted on Red Top Road, if you come down into Nyes Road there is a big ditch that is carrying all that storm water from up on top. He noted if you dig a hole, put in the four inch pipe with a large top for the steep grade, just like the other one, and it could be done with Township employees. Mr. Seeds noted that we are spending a lot of money on storm sewer work every year that is budgeted within our means for what we can do. Mr. Crissman noted that we took out a bond issue for that purpose.

Mr. Levine noted that you have a catch basin like the one at Karns that has a big pipe, water goes in the catch basin and it goes through the pipe, put an elbow on it and let the catch basin fill up with water.

Presentation of the 2014 Annual Report

Mr. Wolfe noted that the individual Department Annual Reports could be found on the Resource Page of the Board Packets. He noted that by the Second Class Code he is required to provide an Annual Report to the Board on municipal activities over the previous fiscal year. He noted since the Annual Audit was just completed, he was now able to complete the annual report. He explained that his Executive Summary was posted with the Board packet agenda and is also posted on the front page of the Township's webpage. He noted that he would be happy to answer any questions the Board may have in regards to the Summary.

Mr. Crissman noted that if any of the residents are interested, it is good that they can find it on the Township website. Mr. Wolfe noted that it is located on the home page of the web site on the left column.

Mr. Seeds noted that he has questions on the financial analysis for June. Mr. Wolfe explained that it would be part of the new Key Indicator Report which will be coming to the Board next month. He noted that he would be happy to try to address any questions Mr. Seeds may have. Mr. Seeds questioned if the summer day camp is part of the programming revenues for the FC. Mr. Wolfe answered yes, for this year and last year because the programs are held at the FC. Mr. Seeds noted that we are on the plus side for those programs and it helps the FC. Mr.

Seeds noted that it takes revenues from the Parks and Recreation Department. Mr. Wolfe noted that it is put where the program is held since it is held at the FC. Mr. Seeds noted that he thought that it was held at the pavilions in the parks. Mr. Wolfe answered that they go outside, in the summer months, but the home base for the program is at the FC and the campers will be there every day. He noted that they have activities at the FC as well. Mr. Seeds noted that it probably doesn't matter in the long run where the money goes. Mr. Wolfe noted that we still have the summer playground program and it is held in the Township parks as it is a Parks and Recreation run program. He noted that it is not the same; it is the day camp, a full day of activity for children.

Mr. Wolfe noted that he could review the report if the Board so chooses; and it is available to the community if they chooses to review it as well.

Mr. Crissman noted that the report is very good and easy to read.

“Otta Know” Presentation: The Township’s 2015 Actuarial Valuations for its pension plans

Mr. Wolfe explained that he held this agenda item over from last month’s meeting noting that it is a timely subject in that the State Legislature and Governor are tackling budget issues, one of which is pensions at the State and Municipal levels.

Mr. Wolfe explained that he received a large report for both pension plans and took the important pages for both pension plans for the Board to review. He noted that the police pension plan shows that it is funded at a ratio of 75.7%; it is not totally funded. He noted that the non-uniform plan is funded at a ratio of 83%. He noted when you combine the two assets you come up with a total ratio of 80%, noting that they qualify for a Level 1 Distressed Status as determined by the State of Pennsylvania. He noted in a recent study by the Pennsylvania Employee Retirement Commission, Pennsylvania Municipal Pensions are underfunded by \$7.7 billion and one third of the pension plans are less than 80% funded. He noted that we are at the upper level of our peers but we are not fully funded in the Township. He noted to be considered a completely sound fully funded plan, you would need to be between 95% and 105%.

Mr. Wolfe noted that the State Legislature and Governor are working from a task force report on municipal pensions that was prepared earlier this year. He noted that it has multiple recommendations that would apply for municipal pensions. He noted that the first

recommendation is that it would increase the penalties to municipalities that do not pay their full minimum municipal obligation (MMO) to the plan each year. He noted that the Township makes it required MMO every year as determined by the Actuary.

Mr. Seeds questioned why the fund is low. Mr. Wolfe answered that it is due to investment loses in the great recession, and collective bargaining awards that have immediate impact that take years to catch up.

Mr. Seeds questioned how we fix it. Mr. Wolfe noted from the task force recommendation they also recommend ending the current practice of allowing state aid to be spent on administrative expenses. Mr. Wolfe noted that the state aid for the pension plans is roughly \$750,000 a year and we have very minimal expenses. He noted for the two plans, it is less than \$15,000. He noted that it comes from the State Aid but the administrative expenses are minimal and they are well managed. He noted that another recommendation is to require the municipality to post their actuarial pension liability on the financial statements in accordance with the GASB 68 statement. He noted that Lower Paxton Township has done that in year 2014. He noted that the Township has complied with three of the recommendations from the state task force.

Mr. Wolfe noted that one recommendation that is out of the Township's control but he would support is to exclude municipal pension plans from the collective bargaining process. He noted that it would have a significant impact on Lower Paxton Township. He noted, finally, they recommend that municipalities post their pension plan cost. He noted that we don't post the management costs contained within the plan but the Township will be happy to do that if it is required.

Mr. Wolfe noted on behalf of the Pennsylvania State Association of Township Supervisors he provided testimony to the Senate Finance Committee who is considering Senate Bill 55 in regard to pension reform. He noted that it is a page and a half of testimony that the Board can read, but he noted that it includes the important points that we, in Lower Paxton Township, believe make the management of the pension plans are difficult due to the current state law that ties our hands in the management of the process. He noted that collective bargaining is not our friend in pension management and that is something that this legislation would address.

Mr. Seeds questioned the percentage. Mr. Wolfe noted that the police plan is at 75% and the non-uniform is at 80%. Mr. Seeds questioned, historically, is that lower than we would have been ten or 15 years ago. Mr. Wolfe answered that 10 years ago the police plan was fully funded and the non-uniform plan was about where it is today. Mr. Seeds questioned if the stock markets of 2008 impacted the pension plans. Mr. Wolfe answered that the stock market did part of it, but in the case of the police pension plan, negotiated benefits have come into play. Mr. Seeds noted, if we don't get help, we do not know what we would get from the State, then we are looking at increasing our contributions. Mr. Wolfe answered that you could be looking at increasing the MMO to the police pension plan as the police officers have been capped at the maximum contribution rate of 5% per Act 600 unless it changed. He noted that you could negotiate higher non-uniform contributions to the pension plan and it will be part of the next negotiations. Mr. Seeds noted that the other option is to add more funds by tax dollars if we want the plans fully funded or hope that the stock market improves steadily. He noted that we need to keep monitoring it. Mr. Wolfe agreed, noting that we are not anywhere near a "sky is falling" condition in the pension plans for the Township, but we are not fully funded and we should be aware of that.

Mr. Seeds noted that we are better than most but not where we need to be. Mr. Wolfe answered that is correct.

Adjournment

Mr. Crissman made a motion to adjourn the meeting, and Mr. Hawk adjourned the meeting at 8:04 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

William L. Hornung
Township Secretary