

Public Notice

Public Notice is hereby given that Lower Paxton Township will receive sealed bids until 11:00 A.M., prevailing time, Friday, December 5, 2014, at 425 Prince Street, Lower Paxton Township Administrative Building, Harrisburg, Pennsylvania 17109. Bids will be opened and read by the Township at 11:15 A.M. prevailing time on Friday, December 5, 2014, in Room 174 of the Municipal Center.

Bids will be received for the sale of the following:

- Used Vehicles and Equipment -

Bidding documents, including a Bid Form and General Stipulations and Information for Bidders, may be obtained starting on Monday, November 17, 2014 from the Lower Paxton Township Public Works Building, 5975 Locust Lane, Harrisburg, PA from 7:00 a.m. through 3:00 p.m. Monday through Friday.

Each bid submitted must be accompanied by a certified check, treasurer's check, or bid bond in the amount of 10% of the total bid. All bids must be submitted using the Bid Form attached to the Bidding Documents.

The Board of Supervisors reserves the right to reject any or all bids, if deemed to be in the best interest of Lower Paxton Township.

George Wolfe
Township Manager

**LOWER PAXTON TOWNSHIP
DAUPHIN COUNTY, PENNSYLVANIA
GENERAL STIPULATIONS AND INFORMATION FOR BIDDERS**

1. RECEIPT OF BIDS

Sealed bids shall be addressed to Lower Paxton Township, and marked, "Bid on Vehicles and Equipment", in accordance with the Bidding Documents and will be received in the Administrative Offices of the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania, 17109 until 11:00 A.M. prevailing time Friday, December 5, 2014. Bids will be opened and read aloud at 11:15 A.M. on Friday, December 5, 2014.

2. EXAMINATION OF THE BIDDING DOCUMENTS AND VEHICLES

Bidders are requested to carefully examine the Bidding Documents and the specified vehicles. Vehicles and equipment can be examined on Tuesday, November 25, 2014 between 10:30 A.M and 11:30 A.M. at 5975 Locust Lane, Harrisburg, PA. It is the responsibility of the Bidder to comply fully with these Bidding Documents. **All vehicles and equipment are being sold as is and with all faults.** There are no implied warranties of merchantability or fitness for a particular purpose.

3. PRINTED ON BID FORM

All bids must be made upon the blank Bid Form attached hereto and must give the price proposed, both in words and figures (written in ink or typed) and must be signed by the Bidder with his full name and address, and where a partnership, the name and address of each partner in full; if a corporation, the place where chartered and the names, titles and business address of the President, Secretary and Treasurer. **In submitted bids, the Bid Form must not be removed from the Bidding Documents, but must be submitted intact as received, and must be properly executed and sealed.**

4. CERTIFIED CHECK, TREASURER'S CHECK OR BID BOND

Each bid must be accompanied by a certified check, treasurer's check, or bid bond bid, to insure good faith in bidding. The above mentioned check or bond shall be forfeited to Lower Paxton Township in the event the Bidder neglects or refuses to enter into a contract with Lower Paxton Township for the sale of the vehicles and equipment successfully bid upon, not as a penalty, but as just and liquidated damages for delays or additional cost or expense incurred by Lower Paxton Township owing to the Bidder's failure to accept and execute the Contract as required.

5. CERTIFIED CHECKS, TREASURER'S CHECKS OR BID BONDS RETURNED

The certified checks, treasurer's checks, or bid bonds of the unsuccessful Bidders shall be returned after the Contract is awarded and the check or bond of the Successful Bidder(s) will be returned after the execution of the Contract(s).

6. EXECUTION OF CONTRACT

The person or persons whose proposal is accepted will be required to execute a contract within ten (10) days of the receipt of notification of the bid award. In case of failure or

refusal on the part of the Bidder to enter into the Contract within this period, the amount of the certified check, treasurer's check, or bid bond shall be forfeited and paid to the Treasurer of Lower Paxton Township.

7. RESERVATIONS AND ANNULMENTS

The Board of Supervisors of Lower Paxton Township shall determine who is the highest responsible Bidder upon the basis of the bids submitted and reserves the right to reject any or all bids and may re-advertise, if the best interests of Lower Paxton Township are to be thereby promoted. The Township shall also have the right to annul any contract, if, in its opinion, there shall be a failure at any time to perform faithfully any of its stipulations.

8. PRICE

Lower Paxton Township shall accept and the bidder shall pay the price stipulated in the proposal hereto attached as full payment for the specified vehicle(s).

9. PAYMENT

Payment shall be made by the Successful Bidder prior to taking possession of the vehicle(s) and equipment successfully bid upon.

10. BIDS MAY BE REJECTED AS INFORMAL

Bids that contain erasures, alterations, conditional bids, omissions, or irregularities of any kind may be rejected as informal.

11. NONDISCRIMINATION

It is the policy of Lower Paxton Township to provide equal opportunity to all persons and not to discriminate against any individual, employee, or contractor on the basis of race, color creed, sex, marital status, age, national origin, political affiliation, handicap, or disability. The Township requires that all contractors and subcontractors doing business with the Township practice Equal Employment Opportunity and Affirmative Action. In addition, such contractors and subcontractors shall not discriminate against any of the herein referenced individuals or groups as a condition of its agreement with Lower Paxton Township.

FORM OF PROPOSAL

(NOTICE: This Form of Proposal must be completely executed and shall not be removed from these Bidding Documents to which it is attached).

TO THE BOARD OF SUPERVISORS
LOWER PAXTON TOWNSHIP
DAUPHIN COUNTY, PENNSYLVANIA

1. This Bid is submitted in accordance with your advertisement inviting bids to be received until 11:00 A.M. Friday, December 5, 2014 for the sale of vehicles and equipment. Bids will be opened and read aloud at 11:15 A.M. on Friday, December 5, 2014.
2. Having carefully examined the Bid Form attached hereto, as well as the General Stipulations and Information for Bidders, the undersigned agrees hereby to purchase said vehicle(s) from Lower Paxton Township in accordance with said Bidding Documents and as indicated on the Bid Form at the price set forth in words and figures.
3. The undersigned hereby designates as his office or residence to which notice of bid award may be mailed or otherwise delivered:

4. This bid may be withdrawn at any time prior to the scheduled time for opening of bids or any authorized postponement thereof.

Date

Authorized Signature

Company

Telephone

BID FORM

(Please print CLEARLY, in words and in numbers)

| | | | | | |
|-------------|-------------|--------------|--------------------------|--------------------|-----------------------|
| <u>Year</u> | <u>Make</u> | <u>Model</u> | <u>Vin/Serial Number</u> | <u>Miles/Hours</u> | <u>Bid in Numbers</u> |
| 2006 | Ford | Explorer | 1FMEU73846UB27352 | 86,112 | |

| | | | | | |
|--------------|--|--|--|--|----------|
| Bid in Words | | | | | \$ _____ |
|--------------|--|--|--|--|----------|

| | | | | | |
|--------------|------|-----------------|-------------------|---------|----------|
| 2004 | Ford | Crown Victorian | 2FAFP71W54X151365 | 129,727 | |
| Bid in Words | | | | | \$ _____ |

| | | | | | |
|--------------|------|-----------------|-------------------|-----------------|----------|
| 2006 | Ford | Crown Victorian | 2FAFP71WX7X125705 | odometer broken | |
| Bid in Words | | | | | \$ _____ |

| | | | | | |
|--------------|------|-----------------|-------------------|---------|----------|
| 2006 | Ford | Crown Victorian | 2FAFP71W96X127721 | 138,928 | |
| Bid in Words | | | | | \$ _____ |

| | | | | | |
|--------------|------|-------|-------------------|---------|----------|
| 1996 | Ford | F-250 | 1FTHF26F4TEB05317 | 124,993 | |
| Bid in Words | | | | | \$ _____ |

| | | | | | |
|--------------|-------|------------------------|-------------------|---------|----------|
| 1997 | Chevy | 2500 Pickup | IGCGK24R1WE154841 | 95,543 | \$ _____ |
| Bid in Words | | | | | |
| 2002 | Chevy | Suburban | IGNFK16Z12J245524 | 156,272 | \$ _____ |
| Bid in Words | | | | | |
| 1998 | Chevy | Suburban | IGNFK16R2XJ332856 | 148,322 | \$ _____ |
| Bid in Words | | | | | |
| 2004 | Chevy | Tahoe | IGNEK13Z44J273482 | 180,509 | \$ _____ |
| Bid in Words | | | | | |
| 1996 | Ford | L8000 Single Axle Dump | 1FDYK82E3TVA10478 | 85,338 | \$ _____ |
| Bid in Words | | | | | |

Respondents to this request for bids for the sale of vehicles may submit a bid for one or more vehicles using this single Bid Form. Respondents are not required to bid on all vehicles listed on the Bid Form.

All vehicles are being sold as is and with all faults. There are no implied warranties of merchantability or fitness for a particular purpose. All vehicles and equipment are available for viewing at the Public Works Building, 5975 Locust Lane on Tuesday, November 25, 2014 between 10:30 a.m. and 11:30 p.m.