

2016

PARK PAVILION RESERVATION FORM
LOWER PAXTON TOWNSHIP
DEPT OF PARKS AND RECREATION
5000 COMMONS DR, HARRISBURG, PA 17112
(717) 657-5635

Note: Reservations are not finalized until availability is verified by the Parks and Recreation Department, this form with payment is received, and a permit is issued.

Before completing this form, please read park rules attached.

Which Pavilion are you Requesting: (choose one)

Are you bringing any Additional Equipment:

<input type="checkbox"/> Brightbill	<input type="checkbox"/> Centennial Acres
<input type="checkbox"/> George	<input type="checkbox"/> Hodges Heights
<input type="checkbox"/> Kohl	<input type="checkbox"/> Lingle
<input type="checkbox"/> Koons Large	<input type="checkbox"/> Lamplight
<input type="checkbox"/> Koons Small	<input type="checkbox"/> Kings Crossing
<input type="checkbox"/> Koons Yard Sport	

<input type="checkbox"/> Stereo
<input type="checkbox"/> Charcoal Grill
<input type="checkbox"/> Gas Grill *
<input type="checkbox"/> Bounce House/other play equipment *
<input type="checkbox"/> Other (explain)* _____
* REQUIRES LIABILITY INSURANCE & APPROVAL

Day & Date Requested: _____

Start Time: _____ End Time: _____ Estimated # Attending: _____ Electricity Needed: (Y / N)

Contact Name: _____ Function Type: _____

Organization: _____

Street Address: _____ Email: _____

Telephone: (H) _____ (W) _____ (C) _____

Fee Schedule (circle one) Availability must be confirmed by calling 657-5635

Park	Reservation	LPT Resident	Non-Resident
All except George	Weekdays/Evenings	\$60.00	\$70.00
All except George	Weekends/Holidays	\$70.00	\$90.00
George Park	Weekdays/Evenings	\$80.00	\$90.00
George Park	Weekends/Holidays	\$90.00	\$110.00

- All requests and payments must be received in the Parks & Rec Office (at the Friendship Center) at least **two weeks** prior to the reservation date. Refundable cancellations are those requested more than two weeks in advance of the scheduled reservation (this includes rain dates).
- In case of inclement weather, you may reschedule your event by calling the Parks & Rec Office.
- A rain date can be scheduled in advance along with a non-refundable fee.
- Return payment to Parks & Rec Office (address above) along with this completed form to receive confirmation of your reservation.**

Date of Application: _____ Return Form with Payment No Later Than: _____

Date Payment Received: _____ Permit # _____ Issue Date: _____

Park Rules & Regulations – Please read carefully

1. Park hours: Dawn to dusk (lighted fields/courts until 10pm)
2. Motorized vehicles – speed limit is 15 mph. Parking is permitted in designated areas only. Washing and repairing of vehicles is prohibited. Only licensed vehicles with licensed operators are permitted.
3. Alcoholic beverages are prohibited. No person shall be under the influence of intoxicating drugs or alcohol.
4. All pets must be on a leash no more than six (6) feet long. Owners must clean up **all** animal waste deposited by their pets.
5. No gambling is permitted.
6. **Only charcoal is permitted in park grills. GAS GRILLS ARE NOT PERMITTED WITHOUT WRITTEN PROOF OF LIABILITY INSURANCE. (Please contact the Parks & Recreation Office for further information.)**
7. Place all refuse/trash/garbage in containers provided.
8. Any defacement, removal or damage of any park property will be prosecuted to the fullest extent of the law.
9. Gathering or removing any wood, turf, soil or any other materials at any park is prohibited, unless specifically permitted in writing by the Director of Parks and Recreation.
10. Profane language is prohibited.
11. No concessions, other than those operated within municipality-owned concession stands, shall operate on Township property, including all parks.
12. All permits are considered on a first come, first served basis.
13. Liability insurance for certain events or activities may be required by the Director of Parks and Recreation.
14. No person may hunt, trap or pursue wildlife in any park at any time.

IMPORTANT NOTE: IF ANY ADDITIONAL EQUIPMENT (STEREO, GRILL, ETC.) IS TO BE BROUGHT ONTO PARK PROPERTY DURING YOUR EVENT, THE PARKS & RECREATION DEPT MUST BE REQUESTED IN WRITING. PLEASE CONTACT THE PARKS & RECREATION DEPT AT (717) 657-5635.

Lower Paxton Township Park Amenities

	Brightbill Park	Centennial Acres	Forest Hills	George Park	Hodges Heights*	Hurley	Kings Crossing
Pavilion	1	1	Picnic tables only	1	1	N	1
Approximate seating	64	48	16	160	48	N	64
Permanent Restrooms	Y	N	N	Y	N	N	N
Port-O-Johns	N	Y	N	N	Y	Y	Y
Electricity	Y	Y	N	Y	N	N	N
Charcoal Grills	2	2	1	2	2	N	4
Off Street Parking Spaces	200	16	N	280	40	130	26
On Street Parking Only	N	N	Y	N	N	N	N
Playground	Y	Y	Y	Y	Y	N	Y
Toddler Swings	Y	Y	N	Y	Y	N	Y
Basketball Courts	3	1	1	N	1	N	N
Tennis Courts	4	2	1	N	1	N	N
All Purpose Fields	1	1	1	1	1	N	1
Softball Fields	1	N	N	N	N	N	N
Baseball Fields	3	N	N	N	N	N	N
Soccer Fields	N	N	N	Y	N	N	N
Volleyball Courts	N	N	N	N	N	N	N
Bocce Courts	N	N	N	N	N	N	N
Handball Courts	N	N	N	N	N	N	N
Nature Trail	Y	N	N	Y	N	N	N

Lower Paxton Township Park Amenities (cont.)

	Kohl Park	Koons Park	Lamplight Park	Lingle Park	Meadowbrook Park	Ranger Park
Pavilion	1	3	1	1	Picnic tables only	N
Approximate seating	80	Lg 120 Sm 80 YS 64	64	110	16	N
Permanent Restrooms	Y	Y	N	N	N	N
Port-O-Johns	N	N	Y	Y	N	Y
Electricity	Y	Y	Y	Y	N	N
Charcoal Grills	3	Lg 4 Sm 4 YS 4	3	4	1	N
Off Street Parking Spaces	112	260	N	175	N	215
On Street Parking Spaces Only	N	N	Y	N	Y	N
Playground	Y	Y	Y	Y	Y	N
Toddler Swings	Y	Y	Y	Y	Y	N
Basketball Courts	1	3	1	N	½	N
Tennis Courts	1	4	N	N	N	N
All Purpose Fields	N	1	1	1	1	N
Softball Fields	2	3	N	2	N	N
Baseball Fields	N	3	N	N	N	N
Soccer Fields	N	N	N	N	N	5
Volleyball Courts	1	2	N	N	N	N
Bocce Courts	N	2	N	N	N	N
Handball Courts	2	N	N	N	N	N
Nature Trail	Y	N	N	Y	N	N

Park Facilities – Notes

ALL PARKS CLOSE AT DUSK. LIGHTED BALL FIELDS CLOSE AT 10PM

Brightbill- Located behind Colonial Commons Plaza off Carolyn St (126 Carolyn St)

- Pavilion seats approximately 64
- Electricity available for rentals
- Playground available
- Basketball & tennis courts, baseball fields available for use, if not otherwise reserved
- Off street parking for 200 cars
- Bathrooms open during summer – daylight hours

Koons Memorial- Located off N Mountain Rd and Larue St (6030 Larue St)

- Large Pavilion (#1) seats approximately 120
- Small Pavilion (#2) seats approximately 80
- Yard Sport (#3) Pavilion seats approximately 64
- Electricity available for rentals
- Playground available
- Basketball, tennis, bocce & volleyball courts, baseball & softball fields available for use, if not otherwise reserved
- Off street parking for 260 cars
- Bathrooms open during summer – daylight hours
- **NOTE: Entrance to the pool for any reason is NOT included in your park pavilion rental.**

Kohl- Located off Union Deposit Rd, on Dowhower Rd (1050 Dowhower Rd)

- Pavilion seats approximately 80
- Electricity available for rentals
- Playground available
- Tennis & ½ basketball court, 2 softball fields available for use, if not otherwise reserved
- Off street parking for 112 cars
- Bathrooms open during summer – daylight hours

Lingle- Located off Union Deposit Rd, at end of Pleasant Rd (1130 Pleasant Rd)

- Pavilion seats approximately 110
- Electricity available for rentals
- Playground available
- 2 softball fields, 1 all-purpose field available for use, if not otherwise reserved
- 2 sand volleyball courts available for use, if not otherwise reserved
- Off street parking for 175 cars
- Port-o-Johns available during summer

Centennial Acres- Located along Continental Dr and Colonial Rd (4291 Continental Dr)

- Pavilion seats approximately 48
- Electricity available for rentals
- Playground available
- Basketball & tennis courts, multipurpose field available for use, if not otherwise reserved
- Off street parking for 16 cars
- Port-o-Johns available during summer

Park Facilities – Notes

ALL PARKS CLOSE AT DUSK. LIGHTED BALL FIELD CLOSE AT 10PM

Forest Hills- Located on Forest Hills Dr (4100 Wimbledon Dr)

- Two picnic tables and one grill
- Playground available
- Multi-purpose field located across from basketball/tennis courts available for use, if not otherwise reserved
- On street parking available
- **No restrooms**

Meadowbrook- Located at the end of Oak Avenue cul-de-sac (5719 Oak Ave)

- Two picnic tables and one grill
- Playground available
- ½ basketball court for use, if not otherwise reserved
- **No restrooms**

Hodges Heights- Located on Conway Rd (6617 Conway Rd)

**Amenities may be limited at this time, call for current details.*

- Pavilion seats approximately 48
- Playground available
- Basketball court, 1 multipurpose field available for use, if not otherwise reserved
- Off street parking available for 40 cars
- Port-o-Johns available during summer

George Park- Located off Nyes Rd (300 N. Nyes Rd)

- Pavilion seats approximately 160
- Electricity available for rentals
- Possibility Place Playground, Designed for Persons of All Abilities
- Baseball and multipurpose fields, soccer fields and in-line hockey rink available for use, if not otherwise reserved
- Parking available for 280 cars
- Bathrooms open during summer – daylight hours

Kings Crossing- Located on Churchill Rd (1625 Buckingham Rd)

- Pavilion seats approximately 64
- Playground available
- Multipurpose field available for use, if not otherwise reserved
- Off street parking for 26 cars
- Port-o-Johns available during summer

Lamplight - Located on Mayfair Drive (6082 Mayfair Dr)

- Pavilion seats approximately 64
- Electricity available for rentals
- Playground available
- Basketball court and multipurpose field available for use, if not otherwise reserved
- Port-o-John available during summer
- **On street parking; PLEASE PARK ALONG PARK PROPERTY and not in front of neighbors' yards or driveways. Thank you.**