

LOWER PAXTON TOWNSHIP AUTHORITY
2022 BUDGET NARRATIVE
Storm Water Fund
OPERATING FUND REVENUES

<u>Account Number</u>	<u>Description</u>	<u>ADOPTED 2022</u>
40	<u>STORM WATER CHARGE</u>	
40-3001-341.01	INTEREST INCOME Interest income from operations account.	500
40-3001-341.02	PLGIT ARM INTEREST INCOME Interest income from 2019 Bond	2,000
40-3001-364.10	STORM WATER FEE 32,855 ERUs at \$104/ERU = \$3,416,920 less credits of \$34,169 = \$3,382,751	3,382,751
	TOTAL AUTHORITY OPERATING REVENUES	3,385,251
	OPERATING FUND EXPENSES	
40	<u>ADMINISTRATION</u>	
4001		
40-4001-401.01	MANAGEMENT REIMBURSEMENT TOWNSHIP Reimbursement to the Township for services rendered pursuant to the Management Agreement. Refer to Exhibit	1,009,856
40-4001-401.02	MANAGEMENT REIMBURSEMENT SEWER Reimbursement to the Sewer Fund for services rendered pursuant to the Management Agreement. Refer to Exhibit Actual is \$532,651, \$252,276 under capital	280,375
40-4001-402.01	AUDIT FEES Professional services related to the annual audit required by the State. It includes the audit retainer and extra audit fees. The Township and the Authority have retained the same firm to prepare the 2021 audits.	4,773
40-4001-404.01	LEGAL SERVICES	52,000

	Professional services related to legal counsel Solicitor \$30,000 Modern Recovery delinquent account collections for Authority 440 accounts at average \$250/account x 20% or \$22,000	
40-4001-406.03	OFFICE EXPENSE General office supplies including equipment maintenance contracts, subscriptions, bills, forms and the printing and mailing of bills by Smart Bill.	40,000
40-4001-406.07	TELEPHONE SERVICE Office Billed at 30% of Sewer Fund Telephone Service Cell Phones - Technician 75%, Director and Engineer at 30% GIS Technician 50%	6,000
40-4001-406.11	LEGAL ADVERTISING Newspaper ads to fulfill Sunshine Law for Board meetings, invitations to bidding, and other advertisements.	800
40-4001-406.15	TRAINING AND EDUCATION	11,000
40-4001-406.19	POSTAGE Expenses associated with postage, including utility billing, delinquents, and correspondence.	20,000
40-4001-406.29	RENT & GENERAL SERVICES Rent and items billed by the Township for office space.	15,000
40-4001-406.30	MISCELLANEOUS General miscellaneous items and office furniture	12,500
40-4001-407.01	COMPUTER COSTS 50% of sewer web services \$13,895/2 or \$6,947 Laser Fiche \$2,500 Potential software upgrades (Logics, credit cards etc.)	30,000
40-4001-408.01	ENGINEERING SERVICES Services as per 2022 Engineering Service Agreement. See attached Engineers Service Agreement	30,000
40-4001-408.02	PA ONE CALL ACT LOCATOR SERVICES 4,500 annual one-call tickets - marking storm water facilities based on proposal from third party contractor for 2022	35,000
40-4001-429.20	PLAN REVIEW FEES dedication of stormwater facilities Eng 10k, Legal 2k	12,000

40-4001-429.21	STORMWATER BILLING DATA BASE GHD stormater fee new customer updates 10K HRG Credit Policy Evaluations 10K	20,000
40-4001-429.22	PERMITTING Costs associated with State permits for system	500
40-4001-429.23	VEHICLE LEASE PAYMENTS Director, Technician, and Engineer split between sewer and stormwater 30/70, 75/25, and 20/80 % respectively	7,000
40-4001-486.01	INSURANCE Annual insurance premiums paid by the Authority to its insurance broker, Brown & Brown Insurance. Various types of coverage include: Property, General Liability, and Public Officials Liability.	1,000
SUBTOTAL 4001 ACCOUNTS		1,587,804

4300 PUBLIC WORKS FACILITY

40-4300-429.11	ANNUAL MAINTENANCE AND REPAIRS annual maintenance and repairs 115K HRG 10K Public Works costs for material supplies, inlets, riser rings	125,000
Below costs are billed at 5% of Public Works Facility expenses		
40-4300-429.12	ELECTRIC--OPERATIONS FACILITY Electrical expenses at the garage.	1,300
40-4300-429.13	NATURAL GAS SERVICE Gas consumption costs at the Operations Facility.	1,250
40-4300-429.14	BUILDING MAINTENANCE AND REPAIRS General maintenance supplies at the Operations Facility, including the HVAC maintenance and janitorial services	2,250
40-4300-429.16	WATER SERVICE GARAGE Water for Operations Facility.	650
40-4300-429.21	MISCELLANEOUS SUPPLIES First aid supplies, rest room supplies, pest control, copier products, work order forms, and publications	1,150
40-4300-429.22	COMPUTER AND TELEPHONE SYSTEMS Upgrades to computer and telephone systems	100

40-4300-429.23	TELEPHONE CHARGES Telephone service charges, equipment repair for nine land line phones and cellular air time for cellular phones.	650
40-4300-429.24	SMALL TOOLS & MINOR EQUIPMENT tools/equipment storm sewer maintenance and replacements.	10,000
40-4300-429.25	SEWER 100% for PW and sewer crew expenses split 50/50 Sanitary sewer service for the Public Works Facility.	550
40-4300-429.26	TRASH REMOVAL Disposal from three (3) dumpsters	500
40-4300-429.27	TRAINING AND EDUCATION Training sessions and general use	3,000
40-4300-429.28	OFFICE EQUIPMENT Replacement of existing/purchase of new office equipment. Includes rental of copy machine.	250

SUBTOTAL 4300 ACCOUNTS **146,650**

<u>4700</u>	<u>DEBT SERVICE</u>	
40-4700-471.07	SERIES 2019 PRINCIPAL	235,000
40-4700-472.07	SERIES 2019 INTEREST	339,800
40-4700-471.08	SERIES 2022 PRINCIPAL	0
40-4700-472.08	SERIES 2022 INTEREST	160,000
	TOTAL DEBT SERVICE	734,800
	TOTAL STORMWATER OPERATING EXPENDITURES	2,469,254

LOWER PAXTON TOWNSHIP AUTHORITY
2022 BUDGET NARRATIVE
CAPITAL PROJECTS- STORM WATER

<u>Account Number</u>	<u>Description</u>	<u>ADOPTED 2022</u>
40-4800-429.40	JOINT POLLUTION REDUCTION PLAN Stonebridge Apartments stream bank restoration project Construction Costs in 2022 \$830,000 actual cost LPTA will be \$313,500 (830,000 -\$275,000 = \$555,000 \$550,000 x 57% = \$313,500 HRG 40K includes construction admin/inspec stonebridge JPRP/PENNDOT CO#2 \$351,582 LPT 57% \$200,402 JPRP - Shared RFP Eng for remaining BMP projects estimate \$30,000 in 2021	583,902
	SUBTOTAL 4800 ACCOUNTS	585,924
	MS4 STORM SYSTEM REHAB PROGRAM	
40-4900-408.04	BC-2 STORM SEWER PROJECT HRG \$60K, Construction admin and inspection \$600,000 Concrete and Paving, punchlsit/finalretainage \$600,000 remiaing storm replacements	1,350,000
40-4900-408.05	GIS MS4 UPDATES Updates/maps requiried by MS4 Permit,\$10k equip HRg 1K	11,000
40-4900-408.06	ANNUAL REPORT AND MS4 PERMIT COMPLIANCE Estimated 2021 Expenses for annual report, includes HRG assistance with inspections, grants, implementaion of MS4 permit requirements/report preparation/PENNDOT Joint Project Managememnt	90,000
40-4900-408.07	MISCELLANEOUS EXPENSES HRG 4 K	20,000
40-4900-408.08	BC-7 STORM SEWER PROJECT Construction 1.0M 1/4 of total HRG 90K, TWP crew 500k	1,590,000
40-4900-408.09	CAPITAL STORM SYSTEM REPLACEMENTS Byron and Springford 2020 Improvements Project (delayed) HRG admin 40k, Construction 1M (bid was 989K)	1,040,000
40-4900-408.10	CAPITAL STORM SYSTEM REPLACEMENTS Forest Hills Area -2022 Improvements Project HRG Bid/admin/inspec 90K Construction 500K 1/2 of total	590,000

40-4900-408.11	ANNUAL CAPITAL IMPROVEMENTS AND REPLACEMENTS Basin Retrofit project HRG28K, see WRPR Grant Application Storm Sewer costs, inlets, riser rings, pipe, HRG 10K	150,000
40-4900-408.13	PURCHASE MAJOR EQUIPMENT	170,000
40-4900-408.14	PC-3E STORM SEWER PROJECT RFP Survey and TV Contract	50,000
40-4900-408.15	PC-1F STORM SEWER PROJECT RFP Survey and TV Contract	50,000
	SUBTOTAL 4900 ACCOUNTS	5,111,000
	TOTAL CAPITAL PROJECT EXPENDITURES	5,696,924