



LOWER PAXTON TOWNSHIP
PARKS & RECREATION DEPARTMENT
425 PRINCE ST. SUITE 170, HARRISBURG, PA 17109
717-657-5600 www.lowerpaxton-pa.gov

2025 PARK VENDING PERMIT APPLICATION

For Office Use:
Permit #: _____ Fee: \$ _____
Liability Insurance Y or N
PA food license Y or N
Food safety Y or N NA
Permit Issue Date: _____
Director Initials: _____

Vending permits are only available for use in conjunction with a nonprofit organization's approved rental or Township sponsored event, with the written approval of the Parks & Recreation Board, Director of Parks & Recreation, or his/her designee. The distribution or sale of goods or services is prohibited in all Lower Paxton Township Parks and Recreation areas except through approved nonprofit sport organizations utilizing Township owned concession stands. Vendors must take any garbage created during food service when they leave the event.

EVENT INFORMATION

Event Title/Description: _____ Park Location: _____

Event Day/Date (s): _____ Event Time: From _____ To _____

Event Sponsor's Representative: _____ / _____ / _____
Print Name _____ Signature _____ Date _____

VENDOR INFORMATION

Business or Organization Name: _____

Address: _____

Telephone: (Day) _____ (Evening) _____

Applicant Name: _____ Email: _____

Describe what you plan to distribute or sell in detail: _____

Vendor vehicle(s) to be used (Make/Model/Color/Year/License #/State):

Fee: \$100 per day

Please provide if you have these documents:

PA food license: A copy of your Mobile Food Facility (MFF) or other appropriate PA license.

Food Safety certificate: A copy of your certificate, if applicable to your business or organization.

Application Requirements:

Liability Insurance: A signed certificate of general liability insurance naming Lower Paxton Township as additionally insured and carrying a minimum of \$1,000,000 per occurrence.

Submit this completed form and any additional documents to parks@lowerpaxton-pa.gov. A Parks & Rec representative will follow up on your application. All requests must be received at least 60 days prior to the event date.

I certify that all information on this application is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____