

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of Board Meeting held on September 1, 2020

A budget meeting of the Board of Supervisors of Lower Paxton Township was called to order at 5:33 p.m. by Chairman Lowman S. Henry, on the above date in the Lower Paxton Township, Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey (via teleconference), Chris Judd, and Norman Zoumas. Also, in attendance was Bradley Gotshall, Township Manager, Jeff Kline, Tim Houck, Terry Bauknight, Rachele Scott and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Henry led the Pledge of Allegiance.

Public Comment

There was none.

2021 Budget: General Improvement Fund

Mr. Gotshall presented the proposed 2021 Budget beginning with Revenues in the General Improvement Fund. Currently, there is \$311,541.00 in the Parks Escrow account, \$1,000.00 of that amount is interest, and the remaining \$268,041.00 is cash from the prior year. This amount was included to assist the Board in prioritizing the Parks improvement projects. The plan is to develop a multi-year Capital Improvement Plan and Capital Improvement Budget and move the escrow account into the General Improvement Fund which would allow the funds to be budgeted appropriately. There was a general discussion about the Parks & Recreation Improvement Schedule and the available funding.

Terry Bauknight was present to answer questions about the Parks & Recreation Improvement Schedule.

Mr. Henry requested that the Parks & Recreation Board provide some input on the improvements to the Supervisors, who would then prioritize the park improvements in 2021.

2021 Budget: Public Works (General Fund)

Mr. Kline presented the proposed 2021 Budget beginning with Revenues in the Public Works Department's General Fund. Currently, the total revenue is \$60,875.00 and expenditures is \$3,167,812.00.

Mr. Henry expressed some concern about the Township keeping up with road paving. The Supervisors discussed the possibility of using Public Works Department staff to perform maintenance in the Township's Parks and road paving.

There was a general discussion about employee wages, machinery and equipment, and road paving.

Mr. Henry asked Mr. Kline if there was a savings in the fund account due to the lack of snow in 2020. Mr. Kline explained that there was a huge savings because they did not have to use salt or plow the roads, and there was a savings on overtime expenses.

Mr. Kline assured Mr. Henry that he would follow up with Mr. Gotshall to provide the Supervisors with the exact dollar amount.

Mr. Gotshall noted that there is a 3% place holder for salary increases for management personnel, and the 2.8% increase for union employees which is the official percentage which was agreed to in the Union Contract.

Mr. Gotshall and Mr. Kline provided a brief overview of the Roadbotics Software program which is used to identify roads in need of paving or asphalt overlay.

2021 Budget: Public Works (State Aid Fund)

Mr. Kline presented the proposed 2021 Budget for the Public Works Department State Aid Fund; the Revenues are \$1,851,246.00 and expenditures is \$ 1,851,256.00. The Liquid Fuels Fund is down to \$1,000,400.00.

Mr. Kline noted a significant savings of approximately \$400,000.00 from last year's budget; these funds could be used to pave additional roads.


Announcements

Mr. Henry announced that the next Budget meeting is scheduled for Tuesday, September 8, 2020, beginning at 5:30 p.m. at the Municipal Center.

Adjournment

There being no further business, Mr. Henry adjourned the meeting for the Lower Paxton Township at 6:16 p.m.

Respectfully submitted,


Shellie R. Smith
Recording Secretary

Approved by,


Chris Judd,
Secretary

LOWER PAXTON TOWNSHIP**BOARD OF SUPERVISORS
-Budget Session-**

TUESDAY, SEPTEMBER 1, 2020 - 5:30 PM,
425 PRINCE STREET, LOWER PAXTON, PA

1. CALL TO ORDER - CHAIRMAN HENRY
2. 2021 BUDGET: GENERAL IMPROVEMENT FUND
NARRATIVE
To be uploaded 8/31/2020
3. 2021 BUDGET: PUBLIC WORKS (GENERAL FUND)
NARRATIVE

Documents:

2021 PUBLIC WORKS BUDGET NARRATIVE - 8-28-2020.PDF

4. 2021 BUDGET: PUBLIC WORKS (STATE AID FUND)
NARRATIVE

Documents:

2021 STATE AID BUDGET NARRATIVE - 8-28-20.PDF

NEXT BOARD MEETING (Business Meeting), TUESDAY, SEPTEMBER 1, 2020; 7:00 P.M.