

**LOWER PAXTON TOWNSHIP  
AUTHORITY BOARD**

Minutes of the meeting held on June 22, 2021

A meeting of the Lower Paxton Township Authority Board was called to order at 7:00 p.m. by Chairman Blain on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Blain were Robin Lindsey, Norman Zoumas, Paul W. Navarro, David Ramsey, and Robert Oakes. Also, in attendance were William Weaver, Tim Nolt, Bradley N. Gotshall, Township Manager, Steve Stine, Solicitor, Jason Hinz, HRG, and Alton Whittle, GHD.

**Pledge of Allegiance**

Mr. Ramsey led the Pledge of Allegiance.

**Approval of Minutes**

Mr. Zoumas motioned to approve the minutes of April 27, 2021, meeting. Mr. Navarro seconded the motion. Mr. Blain called for a voice vote, and there was a unanimous vote of approval.

**Public Comment**

There was none.

**Board Members' Comments**

Mrs. Lindsey announced that Officer Rex and Officer Chase, the Township's K-9 dogs will be featured on the A&E channel; the T.V. show America's Top Dog. The show premieres Tuesday, June 29th at 8:00 PM.

## GENERAL AUTHORITY

### **Business**

#### Approval of the Independent Auditors Report and 2020 Authority Financial Statements

Mr. Weaver presented the Independent Auditor's Report prepared by Brown, Schultz, Sheridan & Fritz (BSSF) for acceptance by the Authority Board. The Management Discussion and Analysis is prepared by the staff, and it represents a narrative overview and analysis of the Authority's financial performance. This report includes December 31, 2020, financial statements, Statements of Net Position, Statements of Revenues, Expenses, and Changes in Net Position, Statements of Cash Flows, and the Notes to the Financial Statements. Also, included in the financial statements is total cash at the end of 2020, \$25,351,176.00; \$21,963,882.00 Sewer and \$3,387,794.00 stormwater. The total restricted cash for bond funds is \$36,769,332.00; \$29,542,850 sewer and \$7,226,842 stormwater.

Mr. Weaver reported that the long-term debt at the end of 2020 is \$142,217,018 (\$133,532,018 sewer and \$8,685,000 stormwater). He noted an increase in debt from 2019 to 2020, which increased from \$113,554,251 to \$142,217,018. This is a result of the 2020 Series A GO Bond Issue for sanitary sewer funds for \$29,000,000 to fund the BC-2 and BC-7 DEP CAP projects. The MD&A reported that the Fiscal year 2020 continued a trend of strong financial performance of the Authority. This current strength is needed to ensure sufficient revenue for annual debt service payments required to fund the DEP-required sanitary sewer CAP improvements and the MS4 stormwater improvements.

Mr. Blain thanked Mr. Weaver and commended Brittany Brady for a job well done on the financial statements.

Mrs. Lindsey made a motion to approve the Independent Auditors Report and 2020 Authority Financial Statements. Mr. Navarro seconded the motion. Mr. Blain called for a voice vote, and there was a unanimous vote of approval.

Resolution 21-12 amending the stormwater fee application of payments and amendment to the Billing Policy for application of payments

Mr. Weaver reported that staff has discovered that our billing software override, established to apply payments to stormwater user fees first, has created significant additional handling to manually adjust accounts in collections with Modern Recovery. Specifically, payments received from Modern Recovery for delinquent sewer rental charges are being applied to stormwater fees first, as per the original Resolution and Policy, which does not allow for the correct percentage of delinquent sewer rental payments to be applied and the correct percentage to be applied for payment to Modern Recovery. Resolution 21-12 amends Section 7(b) Application of Payments and Section VII (6) Payments under the Billing Policy have been amended to read "In accordance with standard billing and collection practices, all payments will be applied to the customers oldest charges first."

Mr. Navarro made a motion to approve Resolution 21-12 amending the stormwater fee application of payments and amendment to the Billing Policy for application of payments. Mr. Zoumas seconded the motion. Mr. Blain called for a voice vote, and there was a unanimous vote of approval.

**STORMWATER FUND**

Township Reports

PennDOT/CRW/JPRP MS4 Sediment Reduction Project Update

Mr. Weaver provided an update on the current PennDOT Paxton Creek Project/RES contract for sediment reduction credits and a potential partnership with PennDOT for a contract

for reduction credits for the Chesapeake Bay Watershed. Mr. Weaver also provided the anticipated sediment reductions that can be achieved in five years for compensation of \$2,000,000 under the PENNDOT Paxton Creek Watershed project with the awarded contractor RES. PENNDOT and the Municipal Partners, each contributed \$1,000,000 and each will receive 677,840.00 pounds in sediment reduction credits for \$1,000,000 or \$1.475/lb. The engineer's estimate was between \$5 to \$7.00 per pound. This savings is significant compared to the estimated cost of \$5-\$7 a pound if the group had bid the project separately.

Based on this information, the group asked PENNDOT and RES if they would be interested in a change order for an additional 25% or \$500,000 and they agreed. This change order will most likely not proceed as the estimated cost per pound for an additional 57,500 pounds is \$8.70. RES is prepared to proceed with the Original Contract Value; however, it appears that a dispute has surfaced regarding the total sediment reduction calculations and what RES is responsible to provide under the contract. PENNDOT has submitted the information to the PENNDOT 3rd Party Engineer for review.

### **Engineers Report**

Jason Hinz, HRG, was present to answer questions about the Engineer's Report.

### **SANITARY SEWER FUND**

#### **Business**

#### **Resolution 21-13 authorizing condemnation of a sanitary sewer easement for the SC-2B Sewer Replacement Project**

Mr. Zoumas made a motion to approve Resolution 21-13 authorizing condemnation of a sanitary sewer easement for the SC-2B Sewer Replacement Project. Mr. Oakes seconded the motion. Mr. Blain called for a voice vote, and there was a unanimous vote of approval.

### Township Reports

Mr. Nolt provided an update of the Mini Basins BC-2A, 2B, 2C, and 5B Sewer Systems Improvement project. DOLI Construction Corporation expects to complete this project by November 18, 2021. Granite Inliner, LLC was hired to complete the Lateral Lining projects and they anticipate completion on December 17, 2021.

Mr. Nolt used the <https://lowerpaxtonatwork.com/> website to present the status and location of each project.

Mr. Weaver provided an update on the PA DEP approval letter for the BC and PC CAP revisions. Additionally, he presented an “Infographic” created by Leigh Ann Urban. The Infographic is relative to the Sewer Replacement Program costs, miles paved, and sewers replaced.

### Engineer’s Report

Alton Whittle and Mellisa Smith, GHD were present to answer questions about the Engineer’s Report.

Mr. Navarro thanked Mr. Weaver and the staff for a job well done.

### **Announcements**

Mr. Blain announced that the next Authority meeting is scheduled for Tuesday, July 27, 2021, beginning at 7:00 p.m.

### **Adjournment**

Mr. Zoumas motioned to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 7:29 p.m.

Respectfully submitted,

  
Shellie Smith  
Recording Secretary

Approved by,

  
Chris Judd,  
Assistant Secretary