

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

Minutes of Board Meeting held on June 16, 2020

A meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:01 p.m. by Chairman Lowman S. Henry, on the above date in the Lower Paxton Township, Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Gary A. Crissman, Robin Lindsey, Chris Judd, and Norman Zoumas. Also, in attendance was Bradley Gotshall, Township Manager, and Steve Stine, Township Solicitor.

**Pledge of Allegiance**

Mr. Judd led the Pledge of Allegiance.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes of May 19, 2020. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

**Announcements**

Mr. Henry announced that the Board of Supervisors met in Executive Session before the meeting to receive information from the Township staff. They would resume in that meeting after the board meeting.

**Public Comment**

Joe Murphy announced that the Historical Commission would meet on Thursday, July 2, 2020, beginning at 7:00 p.m. at Heroes Grove.

**Chairman and Board Member's Comments**

Ms. Lindsey announced that she, Mr. Zoumas, and Mr. Henry attended the American Legion Post 272, Flag Ceremony held Sunday, June 14, 2020.

Before this meeting, the Supervisor's met at the Paxtonia Fire Company to see the new fire apparatus.

Mr. Henry thanked Robert Minsker for his role in the Flag Ceremony and the Linglestown Civic Association for their part as well.

Mr. Henry thanked the Township's Public Works Department for preparing and pruning the Linglestown Square.

Ms. Lindsey reminded residents that the Shade Tree Commission would honor Norman Lacrosse at Centennial Acres Park, next Tuesday, June 23, 2020, beginning at 6:30 p.m.

Mr. Henry announced that the Linglestown Fire Company had scheduled the Fireworks for Friday, July 3, 2020.

#### **Manager's Report**

Mr. Gotshall reported on the Nye's Road Project, it is in Stage 2 A construction, and the Devonshire Heights Road detour is in effect, which will allow the installation of the Box Culvert Extension along with the utility relocations for water, sewer, and gas. The contractor is scheduled to install the Nye's Road detour on June 22, 2020, which is anticipated to be in effect for the full 110-day calendar allowable duration. All advanced notifications have been issued, and message boards and static signs have been placed as part of PennDOT's required 14-day notification. This detour will allow for installing the two elliptical concrete pipes, continued utility relocation efforts, and overall roadway reconstruction and new alignment of Nyes Road with Devonshire Heights Road. Both detours are scheduled to be removed on October 10, 2020, based on the maximum allowable time frames. PennDOT anticipates remaining contract work such as seeding, topsoil, and miscellaneous construction activities. If any of the remaining work requires a single lane traffic restriction, it will be performed within the allowable time frames for the contract. The anticipated project completion date is May 2021.

Ms. Lindsey asked Mr. Gotshall to find out where the detour would begin.

Mr. Zoumas asked Mr. Gotshall to find out about the heavy trucks traveling on Heatherfield Way in both directions. He mentioned that the heavy trucks might be damaging the grounds, and they should use Nyes Road instead of neighborhoods. He also said that people are speeding on Heatherfield Way and are not using the detour as directed.

Mr. Henry seconded Mr. Zoumas' concerns about the heavy construction vehicles traveling in the Heatherfield neighborhood; they have the same issues on the west side with heavy construction vehicles using Old Farm Road and Springlake Road.

Mr. Gotshall reported on the Township's self-response rate for the U.S. Census. This rate is the rate at which the Township's residents have responded to the U.S. Census. As of Wednesday, June 10, 2020, that rate is at 72.8%; West Hanover Township is in first place with the county currently. He reminded the Township residents to keep filling out the Census forms or signing on to the website to respond to the Census if they have not already done so.

#### **OLD BUSINESS**

There was none.

#### **NEW BUSINESS**

##### Action on Bids for the maintenance and Emergency Repairs to the Wastewater and Stormwater Collections systems

Mr. Weaver reported that the Township opened Bids on Friday, June 12, 2020. The advertised specifications for these items were prepared in conformance with the Township's procurement policies. This contract is an annual contract with an option to renew for an additional 1- year period. The construction work consists of emergency repairs, and maintenance/repairs are needed the staff and Engineer may recommend. This work involves

replacing portions of the sewer system that could result in sanitary sewer overflows or basement backups.

Doli Construction bid on this project for \$757,032.00; the second low bidder was E.K. Services for \$ 1,255,885.98. The Engineer's estimate for this contract was \$800,000.00. GHD has reviewed the bid tabulations contacted the references provided by Doli Construction. Mr. Stine also reviewed all the documents. The staff recommended that the Board award the contract to Doli Construction for \$757,032.00.

Mr. Crissman made a motion to award the bid to Doli Construction for \$757,032.00. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Resolution 20-17 Authorizing the Designation of Signature Authority to Township Staff for the submission of permit applications and fees to PA DEP through PA DEP's E-Permitting System

Mr. Crissman made a motion to approve Resolution 20-17, which authorizes the Designation of Signature Authority to the staff to submit permit applications and fees to PA DEP through PA DEP's E-Permitting System. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Application for Payment #1 from Pennsy Supply for the 2020 Lower Paxton Township Paving Project

Mr. Crissman motioned to approve Application for Payment #1 from Pennsy Supply for \$443,443.00, of the 2020 Lower Paxton Township Paving Project. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Change Order #3 to the Linglestown Fire Company KME Ladder-Tower Contract

Adam Kosheba, Director of Public Safety, was present to answer questions about Change Order #3.

Mr. Crissman made a motion to approve Change Order #3 to the Linglestown Fire Company KME Ladder-Tower Contract for \$8,875.00. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action to assign the date of 2020 Trick-or-Treat

Mr. Henry announced that the Board received four emails regarding Trick or Treat; one person requested that Trick or Treat take place on the October 31, Halloween, and the other three suggested having Trick or Treat on the Thursday before Halloween.

The Board members discussed when to assign Trick-or-Treat in the Township.

Mr. Zoumas suggested that Trick or Treat take place on Halloween.

Ms. Lindsey suggested that Trick or Treat take place on the Thursday before Halloween.

Mr. Crissman noted that he is okay with Trick or Treat taking place on Halloween.

Mr. Judd suggested that Trick or Treat take place on Halloween. The Board can evaluate how it goes this year and reconsider the date if necessary.

Mr. Crissman made a motion to establish October 31, 2020, as Trick or Treat night in Lower Paxton Township. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a 4:1 vote followed; Ms. Lindsey opposed.

Action to approve certain adjustments to the 2020 Township Budgets.

Mr. Henry announced that the Township must adjust the 2020 Township Budgets due to anticipated, significant declines in tax revenue due to the COVID-19 Pandemic. He congratulated Mr. Gotshall and the Department Heads for identifying the budget cuts.

Mr. Crissman made a motion to approve certain adjustments to the 2020 Township Budget for \$24,719,719.00. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

## **Subdivision and Land Development**

### **Improvement Guarantees**

Mr. Crissman motioned to approve the Improvement Guarantees for 6206 Parkway East and Hearthside East. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Mr. Crissman motioned to approve the Improvement Guarantees for Shadebrook. Mr. Judd seconded the motion. Mr. Henry called for a roll call vote: Ms. Lindsey abstained, Mr. Zoumas aye, Mr. Judd aye, Mr. Crissman aye, Mr. Henry aye. The Improvement Guarantee was approved for Shadebrook by a 4:1 vote.

### **Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority**

Ms. Lindsey made a motion to pay the bills for the Township and Authority. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

## **Announcements**

Mr. Henry announced that the next Board meeting is scheduled for Tuesday, July 7, 2020, beginning at 7:00 p.m. at the Municipal Center.

Mr. Henry announced that on Friday, June 19, 2020, beginning at dusk, the Township's Parks & Recreation Department will host a drive-in movie Grease at the Colonial Park Mall.

## **Adjournment**

There being no further business, Mr. Crissman motioned, to adjourn the meeting. Mr. Zoumas seconded the motion. Mr. Henry adjourned the meeting for the Lower Paxton Township at 7:42 p.m.

Respectfully submitted,

  
Shellie R. Smith  
Recording Secretary

Approved by,

  
Chris Judd,  
Secretary