

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on April 6, 2021

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:03 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. Also in attendance were Bradley Gotshall, Township Manager, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Judd led the Pledge of Allegiance.

Approval of Minutes

Mrs. Lindsey made a motion to approve the minutes from the business meetings held on January 19, 2021, and February 2, 2021. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Announcement

Mr. Henry announced that the Board of Supervisors met in executive session before the meeting, and they would meet afterward to discuss personnel and real estate matters.

Public Comment

Ashley Pollart, 4925 Colorado Avenue, asked Mr. Henry if the topic of keeping bees and hens would be scheduled for discussion at the next workshop meeting. Mr. Henry explained that the discussion is not scheduled for the next workshop session; rather the Supervisors were instructed to provide feedback to the Township Manager who would then provide a report on their feedback.

Chairman and Board Members' Comments

Mrs. Lindsey thanked the Parks & Recreation staff for hosting the Easter Bunny Drive Thru event and all the civic groups who participated in the event.

Mr. Zoumas welcomed Chris Judd back to the team.

Manager's Report

There was none.

Old Business

There was none.

New Business

Presentation of ARP Accounting and Advising Proposal

Mr. Henry announced that the Township will receive an allocation of funds because of the COVID-19 Recovery Act and half of the money will be disbursed in June and the other half will be disbursed next year. He introduced Cory Johnson of Zelenkofske Axelrod, LLC.

Cory Johnson, Partner, Zelenkofske Axelrod, LLC, proposed to guide the Township on how to eligibly spend the funds received from the COVID-19 Recovery Act. The COVID-19 Recovery Act is a continuation of the Cares Act. There are restrictions on how the funds can be spent because the funds must be repaid if they are misspent. For example, the money cannot be used to fund pensions. The regulations will likely be released before the funds are disbursed.

Mr. Henry mentioned that one restriction in the Bill is that it cannot be used to fund tax cuts. He asked Mr. Johnson if the proposed fee would cover both years which the funds are disbursed. Mr. Johnson explained that the proposed fee would cover the entire grant period which ends in 2024.

Mr. Johnson noted that there will be additional funding streams available to local governments and the team at Zelenkofske Axelrod, LLC will work to keep the Township apprised of those different funding streams and assist in the application process.

The Supervisors discussed the proposal with Mr. Johnson.

Mr. Judd noted that he would like to make sure there is a clear understanding of what to expect and the Township's responsibility. He asked Mr. Johnson if there were any cases in the county where the funds had to be repaid because of careless spending. Mr. Johnson replied that he is not aware of any such case.

Mr. Judd noted that the fee appears on the first page of the proposed contract.

Mrs. Lindsey asked Mr. Gotshall if he had received any other proposals for this service. Mr. Gotshall explained that he did not receive any proposals offering the same service.

Mr. Henry asked the Supervisors if they would like to act on the contract or hold off until next week. Mrs. Lindsey indicated that she would prefer to wait until next week to act on the proposal. Mr. Zoumas agreed with Mrs. Lindsey, noting that waiting one week to act on the agreement would allow the community to provide feedback.

Mr. Henry directed Mr. Gotshall to place the Zelenkofske Axelrod, LLC agreement on the next meeting agenda.

Action to Award the 2021 Lower Paxton Township Paving Project Contract

Jeff Kline, Director of Public Works presented the lowest Bid received for the Township's Paving Project Contract. Pennsy Supply offered the lowest base bid of \$1,202,245.67 and four Alternates for a total of \$1,405,433.45. This Bid came in close to the amount that was budgeted for the road paving project.

Mr. Gotshall noted that the Township is now using the new GIS software program called Roadbotics. This software is used to analyze and assess the Township's roadways on a scale of

zero to five, with zero being the worst and five being the best quality. The worst roads were identified using this tool and will now be repaired and paved.

Mr. Henry noted that he is pleased that Mr. Gotshall had mentioned the Roadbotics Software because now residents are aware of how the Township selects the roads to be paved. He noted that the roads are selected based on the condition and not at random.

Mr. Kline added that he was surprised to discover that the roads are much better than he thought, and some look worse than they are.

Mr. Henry noted that he would like to see a substantial amount of the infrastructure funding that is coming, applied to the Township's roadways.

Mr. Navarro made a motion to award the 2021 Township Paving Project Contract to Pennsy Supply for a total Bid of \$1,405,433.45, which includes the Base Bid of \$1,202,245.67. The total Bid includes the following: Alternate 2, Alternate 5, Alternate 6, and Alternate 7. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Bids for the Sale of Climbing Wall & Associated Components

Mr. Gotshall announced that the Township held the second Bid opening on March 25, 2021, for the sale of the Friendship Center climbing wall and its associated equipment. The Township received one bid from Climbnasium for \$1,700.00.

Mr. Gotshall recommended that the Supervisors reject the bid offered by Climbnasium for \$1,700.00, noting that he had researched the fair market value of the liquid assets and Climbing Wall and this bid was far below the value of the liquid assets.

Mr. Gotshall suggested that the Supervisors permit the Township to commence with the in-house removal of the Climbing Wall structure and look to private sales of the liquid assets individually and not as a lot purchase.

Mr. Judd motioned to reject the Bid from Climbnasium for the Friendship Center climbing wall and its associated components. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Resolution 21-10; Approving of the Disposition of Specific Records

Mr. Zoumas made a motion to approve Resolution 21-10 which authorizes the disposition of specific records. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on the Mutual Release and Settlement of All Claims Agreement with CRW

Mr. Gotshall announced that the Mutual Release and Settlement of All Claims Agreement with Capital Region Water was presented and approved by the Authority Board on March 23, 2021. This agreement covers the period of October 20, 2016, through December 31, 2020. The dispute was over the billing method of water consumption over the flat-rate model; the amount in question was \$1,492,441.00 and this amount has been negotiated down to \$1,009,587.00.

Mrs. Lindsey made a motion to approve the Mutual Release and Settlement of All Claims Agreement with Capital Region Water for \$1,009,587.00. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Subdivision and Land Development

Improvement Guarantees

Mr. Zoumas made a motion to approve the Improvement Guarantees for 5700 Linglestown Road, Amber Fields VIII A, and 5912 Linglestown Road, Enders Insurance. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas made a motion to pay the bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcements

Mr. Henry announced that the next Board meeting is scheduled for Tuesday, April 13, 2021, beginning at 7:00 p.m. at the Municipal Center.

Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed, and the Chairman adjourned the meeting at 7:39 p.m.

Respectfully submitted,


Shellie Smith
Recording Secretary

Approved by,


Chris Judd
Secretary