

**LOWER PAXTON TOWNSHIP
AUTHORITY BOARD**

Minutes of the meeting held on March 23, 2021

A meeting of the Lower Paxton Township Authority Board was called to order at 7:00 p.m. by Chairman Blain on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Blain were Robin Lindsey, Chris Judd, Norman Zoumas, Paul W. Navarro, David Ramsey, and Robert Oakes. Also, in attendance were William Weaver, Tim Nolt, Bradley N. Gotshall, Township Manager, and Steve Stine, Solicitor.

Pledge of Allegiance

Mr. Oakes led the Pledge of Allegiance.

Approval of Minutes

Mr. Zoumas motioned to approve the minutes of the November 24, 2020, meeting. Mr. Navarro seconded the motion. Mr. Blain called for a voice vote, and there was a unanimous vote to approve the minutes.

Public Comment

There was none.

Board Members' Comments

There was none.

STORMWATER FUND

Business

Resolution 21-03 Amending the Stormwater Management Program
Credit & Incentives Policy Manual

Mr. Weaver reported that he received three Stormwater Fee Credit Applications and the staff met with representatives of HRG to discuss those applications.

Following this meeting, the staff and engineer recommend several amendments to the current Credit Policy to clarify certain credits and to correct several minor typographical errors. The typo error in the policy was the adopted inlet, this item was checked for commercial properties and the staff does not recommend giving owners of commercial properties a credit for maintaining an inlet. The most important changes in the document were the credit calculations; they added a caveat that the Authority has the right as determined by the engineer to calculate the final credit. Finally, the verbiage was clarified under the Low Impact Parcels. He noted that after discussing the amendments to the policy with Mr. Stine, they decided to make the changes and have the Authority Board adopt the entire policy rather than having to keep track of the amendments by resolution.

Mr. Blain noted that the Stormwater Management Program Credit and Incentive Policy is new to the township and there are going to be changes going forward; therefore it makes sense to adopt the entire policy as the changes are made.

Mrs. Lindsey made a motion to approve Resolution 2021-03 Amending the Stormwater Management Program Credit & Incentives Policy Manual. Mr. Oakes seconded the motion. Mr. Blaine called for a voice vote, and the vote was unanimous.

Presentation of the Stormwater Management Program/MS4 Permit
5-year Capital Improvement Plan

Mr. Weaver presented the finalized five-year Capital Improvement Plan for the MS4 requirements and construction costs for the stormwater system replacement projects.

Mr. Weaver noted that the new fee of \$104.00 per year will financially maintain this plan for the first 5-year term and the second 5-year term, however, due to the size of the system, it does not appear to be financially feasible to replace the system over 30-40 years as the debt and fee will become unmanageable.

Mr. Weaver noted that the Authority staff and representatives of HRG are reviewing alternatives for a long-term system assessment and maintenance in lieu of total system replacements.

Jason Hinz, HRG provided an overview of the Stonebridge Apartments Project. The design phase of this project is 95% complete. The estimated cost of this project is \$730,100.00, and the CFA Watershed Restoration and Protection Program grant in the amount \$275,000.00 in hand will offset the construction costs for this project. This grant expires on June 30, 2022. The permit application was submitted to PA DEP on September 30, 2020 and is still pending review. The estimated project start date is summer 2021. This schedule is subject to change based on PA DEP's timeframe and utility owners' construction schedules.

This presentation is attached to the minutes.

Township Reports

Letters/Survey's to BC-7/8 Residents – Drainage Needs Assessment Survey Form

Mr. Weaver announced that Tim Nolt the Authority Engineer, created a survey for this project and it was sent to 460 residents in the BC-7/8 project area. This survey will assist HRG and staff in preparing the final designs and it will also help combat complaints of drainage problems after the project is complete.

Mr. Nolt announced that 5 % of the residents have returned the survey; noting that they have had issues with stormwater runoff on their property. The residents have until March 31, 2021 to return the surveys. The staff and representatives of HRG are compiling all the survey results and will address the complaints before final design phase is complete.

Engineer's Report

Jason Hinz, HRG, was present to answer questions about the Engineer's Report.

SANITARY SEWER FUND

Business

Action on the Mutual Release and Settlement of all Claims Agreement with CRW

Mr. Weaver presented the Mutual Release and Settlement of all Claims Agreement with Capital Region Water (CRW) for the period beginning October 1, 2016 through December 31, 2020, for the CRW transmission and treatment services based on a rate per 1,000 gallons of water, as calculated in the rate studies provided to the Township by CRW. The settlement offer is for \$1,009,587.00 to cover the settlement of the debt of \$1,492,441.55, which settles all prior debt up until 2021 and the Township's first quarter bill from CRW will have a zero balance. The Township will begin to pay by flat rate rather than water consumption.

Mr. Blain commended the staff and Mr. Stine for a job well done.

Mrs. Lindsey made a motion to approve Mutual Release and Settlement of all Claims Agreement with Capital Region Water. Mr. Navarro seconded the motion. Mr. Blaine called for a roll call vote: Mrs. Lindsey Aye, Mr. Zoumas Aye, Mr. Oakes Aye, Mr. Ramsey Aye, Mr. Navarro Aye and Mr. Blain Aye, and the vote was unanimous to approve the agreement.

Resolution 21-04 and 21-05 authorizing condemnation of sanitary sewer easements for the Spring Creek sewer replacement project

Mr. Zoumas made a motion to approve Resolution 21-04 and 21-05 authorizing condemnation of sanitary sewer easements for the Spring Creek sewer replacement project

Mr. Oakes seconded the motion. Mr. Blaine called for a voice vote, and the vote was unanimous.

Resolution 21-06 authorizing signatories at Fulton Bank

Mr. Navarro made a motion to approve Resolution 21-06 which authorizes signatories at Fulton Bank. Mr. Ramsey seconded the motion. Mr. Blaine called for a voice vote, and the vote was unanimous.

Announcements

Mr. Blain announced that the next Authority meeting is scheduled for Tuesday, April 27, 2021, beginning at 7:00 p.m.

Adjournment

Mr. Zoumas motioned to adjourn the meeting, Mr. Blain seconded the motion, and the meeting adjourned at 8:02 p.m.

Respectfully submitted,



Shellie Smith
Recording Secretary

Approved by,



Chris Judd,
Assistant Secretary