

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of Board Meeting held on March 10, 2020

A workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:02 p.m. by Chairman Lowman S. Henry, on the above date in the Lower Paxton Township, Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Gary A. Crissman, Robin Lindsey Chris Judd, and Norman Zoumas. Also, in attendance was Bradley Gotshall, Township Manager, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Zoumas led the Pledge of Allegiance.

Public Comment

William Payne, Chief of Linglestown Fire Company (LFC), thanked the Board members for their support of the Linglestown Fire Company's grant application. The LFC was awarded the Dauphin County Local Share grant of 350,000 dollars to replace their Air Unit.

Presentation of a Financial Contribution to the LPT Police Department, Volunteer Fire Companies, and South-Central EMS

Robert Ketcham, Joe Staudt, and Donna Sturgeon of the VFW Harrisburg Post 148, 5802 Union Deposit Road, presented a donation of 500 dollars each, to the Township's Police Department, Fire Companies and South-Central Emergency Management Services.

Mr. Henry thanked the VFW for their donation and service. He mentioned that he saw a Facebook post with a picture of Paxtonia Fire Company's new fire truck, which is the first of three trucks, the other two fire trucks would be delivered this summer or early fall.

Update on Heroes Grove, Phase 2 Bid

Christine Hunter provided an update on the Heroes Grove, Phase 2 project; this project includes the stage roof, stage lighting, small storage shed, steps, railing, and an access drive to the stage from the gravel driveway. The Bid opening will be advertised in the legal column of the Sun this week, and it is scheduled for Thursday, April 16, 2020. The Bids will be presented to the Board of Supervisors on June 16, 2020. The construction would begin after the scheduled activities are over, and the anticipated end date is February 2021.

Presentation and Action on a Roadway Asset Management Proposal from HRG

Jason Hinz, HRG, presented a proposal to provide Engineering services and assist with the Township's Roadway Asset Management. HRG is now a Roadbotics Enterprise partner, and they propose to utilize the Roadbotics' artificial intelligence (AI) software for the roadway assessment. HRG can also provide a Roadway Capital Improvement Plan that uses the Roadbotics data and funding commitment to develop a prioritization of projects, with treatment recommendations and estimated cost. This software allows the roadway plans to be coordinated with the other projects taking place in the Township.

Mr. Crissman noted that he is concerned about duplicating efforts or implementing a process that is not necessary. He asked Mr. Hinz if Jeff Kline would be involved in the process. Mr. Hinz explained that the service would mitigate some of the load on the Public Works Department on an annual basis to assess the roads, and Mr. Kline would still be involved because he would develop the priority list.

There was a discussion about the length of the contract and references. The contract is for one initial scan, and the initial fee is 24,000 dollars for 120 days.

There are time constraints on the scan, and the roadways must be dry and free of snow. The Borough of Hummelstown is the first municipality to use Roadbotics, and Cranberry Township has also used the service. The proposal is for mapping only, and the recommendations would come from the Township and Township Engineer. HRG would navigate and complete the scan using the software. The mapping is easily applied with the GIS Software. This procedure should be completed every 3-5 years, and the price is based on a per-mile basis, 91 dollars per mile.

Mr. Crissman made a motion to approve the Roadway Asset Management Proposal from HRG for 24,120 dollars. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

First Presentation of Ordinance 20-03; Amending Chapter 196, Vehicles and Traffic to Enact Certain Restrictions on Truck Tractors and Trailers

Mr. Gotshall introduced Ordinance 20-03 Amending Chapter 196, Vehicles and Traffic to Enact Certain Restrictions on Truck Tractors and Trailers. The proposed Ordinance removes the word Residential from the Zoning District, would prohibit the trucks and trailers from parking in the Residential District or in public ROW in the Township.

Mr. Gehret reported that there is an ongoing situation regarding tractor-trailers parking on a lot situated along Newside Road and Union Deposit Road. The Township has received numerous complaints about the owners of the tractor-trailers parking on this lot, even though the owner has posted no parking signs. This issue is not isolated; there have been other instances where tractor-trailers are parking in the Residential District. The vehicles are parking in the Right of Way (ROW). At present, the Police Department cannot enforce the parking of the tractor-trailers in the Residential District or the ROW Ordinance.

Mr. Gehret proposed to revise Chapter 203, Zoning, by removing the section that reads any Residential District. This revision would make enforcement easier throughout the Township. Mr. Judd asked Mr. Gehret if there is someplace, a proper place for the drivers to park the vehicles. Mr. Gehret explained that the drivers could park in the Business District if there's a parking lot, and the cabs can be parked at their homes, or they could pay rent at a storage facility.

First Presentation of Resolution 20-10; Authorizing the Disposition of Equipment of Purchased Through the Fire Equipment Capital Fund

Mr. Gotshall introduced Resolution 20-10, which allows the volunteer fire companies to take ownership of vehicles that have retired when new equipment is purchased. The old equipment will be deeded to the Fire Company, and they can make the appropriate accommodations to sell the equipment rather than have the Township involved in selling the old equipment in consultation with the Director of Public Safety. The money would then go back into the Fire Equipment Capital Fund.

Action on Ordinance 20-02; Creating Chapter 131 of the Codified Ordinances, titled "Noise" and Regulating Noise

Mr. Stine announced that the purpose of Ordinance 20-02 is to move the Noise Provisions out of the Zoning Ordinance because the Police Department is not permitted to enforce a Zoning Ordinance. The Township's Zoning Officer enforces Zoning Ordinances, and most of the complaints come during the nighttime hours, and the Zoning Officer is not in the office.

Mr. Stine opened the Public Hearing on Ordinance 20-02; Creating Chapter 131 of the Codified Ordinances titled "Noise" and Regulating Noise.

Hearing no response, Mr. Stine closed the public hearing.

Mr. Crissman motioned to approve the Ordinance 20-02 Creating Chapter 131 of the Codified Ordinances titled “Noise” and Regulating Noise. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Subdivision and Land Development

Improvement Guarantees

Mr. Crissman motioned to the Improvement Guarantees for the Estates of Autumn Oaks, Phase II-A Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcements

Mr. Gotshall announced that he attended the session hosted by Congressman Scott Perry and Penn State Health Milton S. Hershey Medical Center. This session was a briefing on the Coronavirus outbreak. The Coronavirus situation is changing by the hour, and as a result, the goal was to have everyone on the same page.

Mr. Gotshall indicated that he put out a memorandum to all the staff advising of them of the Township's plan for this ongoing situation. Essentially, all public-facing areas will be stocked with the appropriate disinfectant. If someone comes into a Township facility exhibiting signs are symptoms or excreting bodily fluids, the area is to be cleaned immediately. All department heads have been informed to send employees home if they display any signs or symptoms of the virus and ultimately obtain testing, to stop the spread of this virus. The staff has been instructed to continue with large scale scheduled events at this time. The situation will be continuously monitored, and staff will be informed to cancel the event if necessary.

Mr. Henry suggested Mr. Gotshall and the Public Safety Director address the existing plans in place at the next meeting.

Mr. Henry announced that the next Board meeting is scheduled for March 17, 2020, beginning at 7:00 p.m.

Adjournment

There being no further business, Mr. Crissman motioned, to adjourn the meeting. Ms. Lindsey seconded the motion. Mr. Henry adjourned the meeting for the Lower Paxton Township at 7:59 p.m.

Respectfully submitted,


Shellie R. Smith
Recording Secretary

Approved by,


Chris Judd,
Secretary