

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

Minutes of the meeting held March 3, 2020

A business meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:02 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Henry were Gary A. Crissman, Chris Judd, and Norman Zoumas. Also, in attendance were Bradley N. Gotshall, Township Manager, and Steve Stine, Township Solicitor.

**Pledge of Allegiance**

Mr. Zoumas led the Pledge of Allegiance.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes of December 10, 2019, December 17, 2019, December 20, 2019, and January 6, 2020. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and there was a unanimous vote to approve the minutes.

**Public Comment**

There was none.

**Chairman and Board Member's Comments**

Mr. Henry recognized Troop 368 of Charlton United Methodist Church, Lower Paxton Township. Damien Reber, 2729 Pin Oak Drive, Citizenship and Communications Badge Troop Counselor. Mr. Reber announced that the Troop is working on their Citizenship and Communications Badge. Troop 368: Narijin, Kevin, Ben Herman, Jackson Kelly, Chris Stephenson, Ethan Tully, Prakuhl, Zach Boom, Mason Reber, Caleb Weigle, Praska Chatri

## **Manager's Report**

Mr. Gotshall reported that the Township received a notice from the Dauphin County Gaming Board, indicating that the following entities were awarded grants. The Linglestown Fire Company received an award of 350,000 dollars to replace an Air Unit. The Friendship Center received an award of 47,000 dollars to resurface the gym floor. Koons Memorial Pool received a grant of 20,000 dollars for general improvements, and the Panther Ram Foundation was awarded 50,000 for the Central Dauphin Nutripak Program.

## **Old Business**

There was none.

## **New Business**

### Resolution 20-11; authorizing the Submission of a PA Small Water and Sewer Program Grant Application

Mr. Gotshall introduced Resolution 20-11 a grant request authorization for various Township owned stormwater facilities, to update stormwater basins. This Resolution updates Resolution 19-36, which was approved by the Board in December 2019. The Department of Community and Economic Development had reviewed the amount of the grant, and the recommended that it be updated to reflect an increase of 13 dollars.

Mr. Judd announced that this Resolution is part of the Township's ongoing stormwater upgrades.

Mr. Crissman motioned to approve Resolution 20-11, authorizing the submission of a PA Small Water and Sewer Program Grant Application. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action to Provide a letter of support to the Linglestown Area Civic Association

Mr. Gotshall announced that the Linglestown Area Civic Association requested the Township's support to submit a grant request for a multimodal fund request to PennDOT. The funds would be used to rehabilitate and add aesthetic value to the western roundabout on Linglestown Road. The funds would be used to improve the safety of the roundabout.

Mr. Judd mentioned that the Linglestown Area Civic Association intends to build a wall that says, "Welcome to Linglestown.

Mr. Henry asked Mr. Gotshall, who would be maintaining the new wall and landscaping. Mr. Gotshall explained that the Linglestown Area Civic Association would maintain the plantings and landscaping. Mr. Henry suggested that the Township engages in a conversation about Linglestown Area Civic Association maintaining the other roundabout. The Colonial Park Rotary Club Foundation had raised money for the maintenance.

Mr. Crissman motioned to approve the letter of support to the Linglestown Area Civic Association. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on bids for the 2020 Paving Project

Mr. Gotshall reported on the Bid opening for the 2020 Paving Project held on Monday, February 26, 2020. There were four bidders, and Pennsy Supply submitted the lowest bid for \$693,537.35; this amount includes the Alternate projects. HRG's cost estimate for the project was 1,024, 059.85. The Township staff and HRG recommend that the Board award the Bid to Pennsy Supply Inc. conditioned upon Mr. Stine's review of the agreement and the required documents.

Mr. Henry asked Mr. Kline if additional roads could be added to the paving project this season or roll those dollars over to next year since the bid was under HRG's projected estimate. Mr. Kline indicated that additional projects would be considered this year based on the leftover funding, and some will be budgeted for next year.

Mr. Crissman motioned to award the bid to Pennsy Supply, Inc. for \$693,537.35 subject to the following conditions: first that the Bid documents are reviewed by the Township Solicitor, the execution of the agreement between the owner and the contractor, and receipt of the required insurance documents, and the receipt of an acceptable performance payment bonds. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

#### Action on Bids for the 2020/2021 Lawn Restoration Project

Mr. Weaver reported that the Township opened bids for the 2020-2021 Lawn Restoration project on February 26, 2020, at 10:01 a.m. This project includes the completion of lawn restoration on private property in three mini-basin areas. The yard restoration work will commence with the issuance of work orders following the replacement of the private sewers by the Township's I&I crew. This project includes the planting preparation, grading, installation of screened topsoil, placement of grass seed, and the installation of erosion control blankets. DJR Contracting Services, LLC, submitted the lowest bid of \$242,973.02 for the base bid and alternate. The low bid was slightly higher than the engineer's estimate; however, this is the first lawn restoration project bid by the Township. This bid is still within an acceptable 10% of the estimate. The staff and engineer determined that the Township could save money by contracting these services. Both the staff and engineer recommend that the Board award the contract to DJR Contracting Services, LLC.

Mr. Crissman motioned to approve the bid for 2020-2021 Lawn Restoration Project to DJR Contracting Services LLC for \$242,973.02 for both the base and alternate bids. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Adopt Updated LPT Historical Commission Bylaws

Joseph Murphy, Historical Commission, announced that the next Historical Commission (HC) meeting is scheduled for Thursday, March 5, 2020.

Dave Doyle and Bob Thomas developed the Bylaws for the Historical Commission, and Steve Stine has reviewed the updated Bylaws.

Mr. Zoumas asked Mr. Murphy if there had been any further discussion about purchasing a building to display historical items. Mr. Murphy explained that the HC hopes to acquire a room or two somewhere to showcase some of the historical items they've acquired.

Mr. Judd mentioned that the lobby at the Municipal Center could be used to regularly display historical items. Mr. Murphy indicated that the Historical Commission would be updating the display case regularly. Dave Doyle added that the HC hopes to develop a Virtual museum in the future.

Mr. Crissman made a motion to adopt the updated Lower Paxton Township Historical Commission Bylaws. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on a Contract for Services with RSR Appraisers and Analysts

Mr. Gotshall presented the contract for services with RSR Appraiser and Analysts. This contract is in the amount of 5,000 for the appraisal of the Friendship Center. The assessment should be completed no later than March 31.

Mr. Crissman motioned to approve the RSR Contract. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

### **Subdivision and Land Development**

#### Improvement Guarantees

Mr. Crissman made a motion to approve the following Improvement Guarantees for Stormwater Management Plan for Weiss Markets, Linglestown Road, Amesbury, and Sheetz Store #523, Briarsdale Road. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote and a unanimous vote to approve the Improvement Guarantees.

#### Payment of Bills - Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to approve the payment of bills for Lower Paxton Township and Lower Paxton Township Authority. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

#### Announcements

Mr. Henry announced that the next Board meeting is scheduled for Tuesday, March 10, 2019, beginning at 7:00 p.m.

#### Adjournment

There being no further business, Mr. Crissman motioned, to adjourn the meeting. Mr. Zoumas seconded the motion. Chairman Henry adjourned the meeting at 7:41 p.m.

Respectfully submitted,

  
Shellie R. Smith  
Recording Secretary

Approved by,

  
Chris Judd  
Secretary