

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on February 11, 2020

A workshop meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:00 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Henry were Gary Crissman, Robin Lindsey Chris Judd, and Norman Zoumas. Also, in attendance were Bradley N. Gotshall, Township Manager, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Crissman led the Pledge of Allegiance.

Announcement

Mr. Henry announced that the Board met in Executive Session before meeting, and they would meet again after the meeting to receive information from the Township Manager and solicitor to discuss personnel matters.

Public Comment

There was none.

SWAP Amendment and General Market Update

Jaw Wenger, Susquehanna Group Advisors, Inc. presented a proposed taxable advance refunding analysis of the Township's Outstanding General Obligation Bonds, Series of 2014. The principal outstanding is 27,040,000 million dollars. The General Fund is 5,530,000 million dollars, and the Sewer Fund is 21,510,000 million dollars.

Mr. Wenger recommended that the Board wait until April 1, 2024, to refund the Bonds. Mr. Crissman suggested that Mr. Wenger returns to update the Board if there is something noteworthy and vital, that would impact the Township directly. Mr. Wenger noted that he would keep Mr. Gotshall apprised of any changes.

Presentation of Pedestrian Safety Memoranda

Eric Stump, HRG, Inc., reviewed the memorandum and report, which outlines the pedestrian crossing at Union Deposit Road and Collingswood Drive and Michigan Drive. This report includes data gathered by the PennDOT Local Technical Assistance Program. The findings were based on a review of the intersection and a review of the state/national pedestrian safety research. The Township should work with PennDOT to consider marking the crosswalk across Union Deposit Road at Collingswood Drive/Michigan Drive with street lights, additional signage, warning beacons, and pedestrian refuge island.

The Board of Supervisors and Mr. Gotshall discussed the findings of the report and the safety of pedestrians crossing at the intersection at Union Deposit Road and Collingswood Drive, and Michigan Drive.

Mr. Henry suggested that the Board examine some of the recommended improvements and discuss those findings further at another workshop meeting.

First Presentation of Resolution 20-07; establishing the procedure and authorizing of the Disposition of Unnecessary Personal Property.

Mr. Gotshall presented Resolution 20-07, which establishes the procedure and authorization for the disposal of unnecessary personal property. The Township possesses surplus vehicles and equipment that it desires to dispose of under the Pennsylvania Second Class Township Code.

The Board previously adopted Resolution 15-18, which established the procedures by which personal property may be disposed of by the Township's three volunteer fire companies. The draft of Resolution 20-07 authorizes the Board of Supervisors to establish a new procedure to allow the Township to sell the surplus personal property, which has an estimated fair market value of less than \$2,000. This Resolution provides for a streamlined process and reduces unnecessary staff and legislative burden.

Mr. Crissman mentioned that the Capital Region Council of Governments holds an annual auction that allows the Municipalities to sell items or dispose of items. He noted that Resolution 20-07 would allow maximum flexibility to dispose of items at any time as opposed to once a year.

Mr. Gotshall asked the Board members if they would consider permitting the Township's Fire Companies to have a 40% reduction on the sale of personal property. Mr. Henry noted that so long as the 40% reduction applies to fire companies only and not individuals.

Mr. Zoumas asked Mr. Gotshall to explain the protocol to be used to sell the items. Mr. Gotshall said that the Township would likely use MuniBid, which is like eBay but only used by Townships. The Resolution would allow the Township to determine the Fair Market Value of an item and make private sales.

This Resolution will be presented to the Board in its final form at the next Business meeting.

First Presentation of Resolution 20-09 and a Street Light Services Agreement, providing for the furnishing of electric street lighting service to the Township of Lower Paxton.

Mr. Gotshall presented Resolution 20-09, which provides for PPL Electric furnishing electric LED street lighting service to the Township.

Currently, the Township rents approximately 445 high-pressure sodium streetlights from PPL Electric Company (PPL). PPL has a program to convert the streetlights to LED upon request. The Board of Supervisors must approve the Resolution so the Township Manager can sign the agreement, and all 445 high-pressure sodium lighting units will be converted to LED. The caveat to this is that the Township must pay for the conversion for any light that is ten years old or newer. The total cost for this conversion is 1,125.00 dollars, and the remainder will be free of charge. Once this conversion is completed, the Township's invoice from PPL would be reduced by 650.00 dollars a month or 7,800.00 dollars annually.

Mr. Zoumas asked Mr. Gotshall if he had considered the luminance of the LED lighting. He mentioned that people might complain about the bright LED lights shining into their bedroom windows at night. Mr. Gotshall explained that PPL could adjust the brightness if this were to become an issue.

This Resolution will be presented to the Board in its final form at the next Business meeting.

Announcements

Mr. Henry announced that the next board meeting is scheduled for Tuesday, February 18, 2020, beginning at 7:00 p.m.

Adjournment

Mr. Crissman motioned to adjourn the meeting. Mr. Judd seconded the motion. The meeting adjourned at 7:46 p.m.

Respectfully submitted,


Shellie Smith,
Recording Secretary

Approved by,


Chris Judd,
Secretary