

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the business meeting held February 2, 2021

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:02 P.M. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, and Paul W. Navarro. Also in attendance were Bradley N. Gotshall, Township Manager, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Navarro led the Pledge of Allegiance.

Administration of Fire Police Loyalty Oath David Pavelic, Linglestown Fire Company

Mr. Henry administered the Oath of Office to David Pavelic, Fire Police Officer of Linglestown Fire Company.

Approval of Minutes

Mrs. Lindsey made a motion to approve the minutes of the October 20, 2020, Business meeting and the November 4, 2020, Budget and Business meetings. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Announcements

Mr. Henry announced that the Board of Supervisors met in Executive Session before the meeting, and they would meet afterward to discuss some legal matters.

Public Comment

Ashley Pollart, 4925 Colorado Avenue, announced that she had attended several meetings last year to discuss revising the Township's existing Ordinance to keep hens and

honeybees more accessible and make the yard sizes more reflective of the yard sizes in the community. After speaking with Mr. Gotshall, she created an online petition to demonstrate community support. Within two hours after posting this petition on three social media groups, more than 250 people had signed it, and as of today, there are 546 signatures on the petition. She asked the Supervisors to share their concerns about changing the existing Ordinance.

Ms. Pollart mentioned that several community members had reached out to her. They had to get rid of their honeybees because their yard was not large enough. These individuals had contacted the Pennsylvania State Beekeepers Association (PSBA), who supplied some model Ordinances for smaller yard sizes. She wanted to know how to get this topic of discussion on a Board agenda and offered to communicate with each Board member via email to understand the next step in the process.

Mr. Henry suggested that Ms. Pollart share the model Ordinance with Mr. Gotshall, who would schedule the discussion at a workshop meeting. He noted that the first and third meeting of each month is for action items and the second meeting of each month is a workshop meeting which is a more relaxed setting that allows the Supervisors to ask more questions and have a discussion.

Board Member's Comment

There were none.

Manager's Report

Mr. Gotshall announced that the inclement weather had caused a delay for the trash and recycling hauling. Waste Management suspended the collection of trash and recycling hauling yesterday and today. They will not serve customers who have a Monday pick-up this week, and those with a Tuesday through Friday pick-up will be operating on a delayed schedule. Waste Management would resume a regular operating schedule next week.

Mr. Henry expressed appreciation on behalf of the Supervisors to the Public Works staff for their hard work and residents for their patience, noting that the inclement weather over the past three days had been cumbersome.

Old Business

There was none.

New Business

Action Approving an Engagement Letter with Brown Schultz Sheridan & Fritz for the Single Audit of Certain Funds

Mr. Gotshall reported that the Township had received more than \$750,000.00 in grant funds in the 2020 fiscal year; therefore, the Township is subject to a Single Audit requirement, which accounts for these specific federal funds. The Township received over \$2,000,000.00 in Cares Act Funding from the federal government via Dauphin County and additional funds to replace bridges. The Engagement Letter provided by Brown Schultz, Sheridan & Fritz provides a cost estimate that will not exceed \$13,000.00.

Mr. Zoumas made a motion to accept an Engagement Letter with Brown Schultz, Sheridan & Fritz for the Single Audit of Certain Funds. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on Resolution 21-02; Designating a Chief Administrative Officer of the Township Pension Funds

Mr. Gotshall reported that Alycia Knoll, Finance Manager, was the Township's designated Chief Administrative Officer of the Township's Non-Uniformed Employee and Police Pension funds. Ms. Knoll is no longer with the Township; therefore, the Board must appoint a new Chief Administrative Officer per the Municipal Pension Plan Funding Standard and Recovery Act. Mr. Stine has reviewed the Resolution, and it is prepared for Board action.

Mrs. Lindsey motioned to approve Resolution 21-02, designating Timothy J. Houck as the Chief Administrative Officer of the Township Pension Funds. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Subdivision and Land Development

Improvement Guarantees.

Mr. Navarro made a motion to approve the Improvement Guarantees for Grove Road Property, 5851 Union Deposit Rd. and Memorial Eye Institute. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills - Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to approve the payment of bills for Lower Paxton Township and Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and there was a unanimous vote of approval.

Announcements

Mr. Henry announced the next Board meeting is scheduled for February 9, 2021, beginning at 7:00 P.M. at the Municipal Center.

Adjournment

There being no further business, Mr. Zoumas motioned to adjourn the meeting. Mrs. Lindsey seconded the motion. The meeting adjourned the meeting at 7:17 P.M.

Respectfully submitted,


Shellie R. Smith
Recording Secretary

Approved by,


Chris Judd
Secretary