

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of Board Meeting held January 6, 2020

The annual reorganization meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:01 p.m. by Steven A. Stine, Chairman Pro Tem, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present were Gary A. Crissman, Robin Lindsey, Lowman S. Henry, Chris Judd, and Norman Zoumas. Also, in attendance were Bradley N. Gotshall and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Gotshall led the Pledge of Allegiance.

Oath of Office to Newly Elected Supervisors, Robin Lindsey, and Norman Zoumas

The Honorable Judge Joseph L. Lindsey administered the oath of office to the newly elected Supervisor Robin L. Lindsey and Norman Zoumas.

Oath of Office to Newly Elected Auditor, Kristen Hanford

The Honorable Judge Joseph L. Lindsey administered the oath of office to the newly elected Auditor, Kristen Hanford.

Election of the Chairman of the Board

Mr. Crissman nominated Lowman S. Henry to serve as Chairman of the Board of Supervisors. Mr. Zoumas seconded the motion. Mr. Crissman moved to close the nomination process. Mr. Stine called for a voice vote, and a unanimous vote followed.

Election of the Vice-Chairman of the Board

Ms. Lindsey nominated Gary A. Crissman to serve as Vice-Chairman of the Board of Supervisors. Mr. Henry seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of the Township Secretary, Vacancy Board Chairman, Township Treasurer, and Assistant Secretary/Treasurer, Township Manager, Township Solicitor, Township Engineer, Voting Delegate and Alternate to PSATS State Convention Establishment of Treasurer's Bond, Depository, and Regular Board Meetings

Township Secretary – Mr. Zoumas nominated Chris Judd to serve as the Township Secretary. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Treasurer – Mr. Crissman nominated Robin Lindsey to serve as the Township Treasurer. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Assistant Secretary/Treasurer – Ms. Lindsey nominated Norman Zoumas to serve as the Assistant Secretary/Treasurer. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Vacancy Board Chairman – Mr. Zoumas nominated Daniel Mosel to serve as the Vacancy Board Chairman. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Township Manager – Mr. Crissman motioned to reappoint Bradley Gotshall as the Township Manager. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Township Solicitor – Mr. Judd motioned to appoint Steve A. Stine, Stine Law Offices, to serve as the Township’s Solicitor. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Township Engineer - Ms. Lindsey motioned to appoint Herbert, Rowland and Grubic, Inc to serve as the Township’s Engineer. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Representative and alternate to the Capital Region Council of Governments - Mr. Zoumas nominated Robin Lindsey to serve as the representative and Gary Crissman to serve as the Alternate to the Capital Region Council of Governments. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Voting Delegate and Alternate to Pennsylvania State Association of Township Supervisors State Convention - Mr. Judd nominated Robin Lindsey to serve as the delegate with Norman Zoumas as the Alternate to Pennsylvania State Association of Townships. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Representative to the Dauphin County Tax Collection Committee and Alternate - Ms. Lindsey nominated Tim Houck to serve as the representative with Gary Crissman as the Alternate to the Dauphin County Tax Collection Committee and Alternate. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Establishment of Treasurer’s Bond – Mr. Crissman made a motion to establish a Treasurer’s Bond of \$1,000,000.00. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Designation of Township Depository – Mr. Crissman made a motion to designate the Township Depository as S&T Bank. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Board, Commission & Committee Appointments

Arts Council – Ms. Lindsey nominated Patricia Crawford, Sandra McKeehan, Grace Newsome, Lorraine Rogers, and Stanley Smith for a one-year term to serve on the Arts Council. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Audit Committee – Mr. Zoumas motioned to reappoint Gary A. Crissman, Chris Judd, and Bradley Gotshall, for a one-year term to serve on the Audit Committee. Mr. Henry seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Community Engagement Committee – Ms. Lindsey nominated Patricia Crawford, Denise Hussar, Jeff Kline, Jim Seidler, and Tom Thomas for a one-year term to the Community Engagement Committee. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Friendship Center Operating Board – Mr. Crissman motioned to appoint John Dougherty and David Berra for a three-year term to the Friendship Center Operating Board. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Greenway Committee – Mr. Judd motioned to appoint Jeff Kline, Susan Landau, Jim Seidler, Tom Thomas, and Catherine Scheib for a one-year term to the Greenway Committee. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Historical Commission – Ms. Lindsey motioned to appoint Denise Deimler, David Doyle, Donald Goss, Kristy Kessler, William Minsker, William Murphy, and Robert Thomas for a one-year term to the Historical Commission. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Planning Commission - Mr. Crissman motioned to appoint Doug Grove and Lisa Schaefer for a four-year term to the Planning Commission. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Public Safety Committee – Ms. Lindsey motioned to appoint Chief Colonial Park Fire Company, Chief, Linglestown Fire Company, Chief, Paxtonia Fire Company, President Colonial Park Fire Company, President Linglestown Fire Company, President Paxtonia Fire Company, Fire Marshall, Public Safety Director, Representative from South Central EMS, and Emergency Operations Director for a one-year term to the Public Safety Committee. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Shade Tree Commission – Mr. Judd motioned to reappoint Karl Valley for a five-year term to the Shade Tree Commission. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Zoning Hearing Board – Mr. Zoumas motioned to nominate Gregory Sirb to the Zoning Hearing Board for a five-year term. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Lower Paxton Township Authority – Mr. Henry noted the appointments to the Lower Paxton Township Authority are all staggered terms.

Mr. Henry motioned to appoint Norman Zoumas, Gary Crissman, David Blain, Chris Judd, Robin Lindsey, Robert Oakes, and David Ramsey to the Lower Paxton Township Authority. Mr. Crissman seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Establishment of the Supervisor's Meeting Schedule - Mr. Crissman motioned to approve the regular legislative meetings would be held on the first, and third Tuesday of each month beginning at to 7:00 p.m. and the workshop meeting will be held on the second Tuesday of the

month, beginning at 7:00 p.m., except for election and holidays. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Authorization to the Secretary or Treasurer to pay all fixed expenses which resulted from prior Board action

Mr. Crissman made a motion to authorize the secretary or treasurer or assistant secretary or treasurer to pay all the fixed expenses which resulted from prior Board action. Mr. Henry seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action on Resolution 20-03; Establishing New Staggered Terms for the LPTA Board in Accordance with the Municipal Authorities Act

Mr. Crissman motioned to approve Resolution 20-03, which establishes new staggered terms for the members appointed to the Lower Paxton Township Authority Board. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

BUSINESS MEETING

Approval of Minutes

Mr. Crissman made a motion to approve the minutes of October 1, 2019, October 8, 2019, and October 15, 2019. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Public Comment

Joe Murphy, Historical Commission, announced that the next Historical Commission meeting is scheduled for Thursday, January 9, 2020, at 6:30 p.m. Paul Raul is the guest speaker.

Chairman and Board Member's Comment

Mr. Henry congratulated Robin Lindsey, Norman Zoumas, and Kristen Hanford.

Manager's Report

Mr. Gotshall announced that the Township would launch its new website on January 13, 2020. He reminded the community to visit the new site and sign up for the new Mass Notification System.

NEW BUSINESS

Resolution 20-01; appointing a certified public accountant to audit the funds and accounts of the Township for the 2019 fiscal year

Mr. Gotshall reported that the Township takes this action annually to appoint the Township's auditor. This year through Resolution 20-01, the Board will appoint Brown, Schultz, Sheritan, and Fritz to provide professional auditing services to the Township and Authority.

Mr. Crissman made a motion to adopt Resolution 20-01, appointing Brown, Schultz, Sheridan, and Fritz, a certified public accountant, to audit the funds and accounts of the Township and Authority for the 2019 fiscal year for 40,000 dollars. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Mid Atlantic Automotive Recovery Services Junkyard License Renewal

Mr. Gotshall noted that staff had inspected the facility, and they are in full compliance.

Mr. Crissman made a motion to approve Mid Atlantic Automotive Recovery Services Junkyard License Renewal. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Action on Resolution 20-04; authorizing the execution of an agreement with Mercedes-Benz Financial Services, USA, LLC. For a Freight Liner Truck

Mr. Crissman made a motion to approve Resolution 20-04, which authorizes the execution of an agreement with Mercedes-Benz Financial Services, USA, LLC. for a Freight

Liner Truck. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Improvement Guarantees

Mr. Crissman motioned to approve the Improvement Guarantees for 6266 Ryecroft Lane CVS Pharmacy, Jonestown Road, and Hearthside East. Ms. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Mr. Crissman motioned to approve the Improvement Guarantee for Shadebrook Phase 3. Mr. Judd seconded the motion.

Mr. Henry called for a roll call vote; Ms. Lindsey abstained from voting due to personal reasons. Mr. Zoumas voted aye, Mr. Judd voted aye, Mr. Crissman voted aye, and Mr. Henry voted aye.

Payment of Bills

Ms. Lindsey motioned to pay the bills of Lower Paxton Township and Lower Paxton Township Authority, including the Purchase Cards. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous voted followed.

Announcements

Ms. Lindsey announced that Linglestown Fire Company would host their Annual Corn Soup Fundraiser on January 27.

Mr. Henry announced that the next Board meeting would be held on Tuesday, January 14, 2020, beginning at 7:00 p.m.

Adjournment

There being no further business, Mr. Henry requested a motion to adjourn the meeting. Mr. Crissman motioned to adjourn the meeting. Mr. Zoumas seconded the motion.

Mr. Henry called for a voice vote, and a unanimous voted followed. Mr. Henry adjourned the meeting at 7:30 p.m.

Respectfully submitted,



Shellie Smith
Recording Secretary

Approved by,



Chris Judd
Township Secretary