

**LOWER PAXTON TOWNSHIP
AUTHORITY BOARD**

Minutes of the meeting held on May 23, 2023

A meeting of the Lower Paxton Township Authority Board was called to order at 7:01 p.m. by Vice Chairperson Lindsey on the above date at the Lower Paxton Township Municipal Center located at 425 Prince Street, Harrisburg, Pennsylvania.

Board members present, in addition to Mrs. Lindsey, were Chris Judd, Norman Zoumas, David Ramsey, and Allan McCormick. Also in attendance were Sam Miller, Assistant Township Manager/Finance Director, William Weaver, John Shear, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Ramsey led the Pledge of Allegiance.

Announcement

Mrs. Lindsey announced that the Authority Board members met in an executive session before the meeting to receive information from Mr. Miller and Mr. Weaver.

Approval of Minutes

Mr. Zoumas motioned to approve the February 28, 2023 meeting minutes. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Public Comment

There was none.

Board Members' Comments

Mrs. Lindsey recognized Tim Nolt, Director of the Public Works Department, and the employees for their hard work, noting that it's National Public Works Week.

**Sanitary Sewer Fund
Business**

Presentation by PFM for the 2024 Go Bonds

Zach Williard, PFM Financial Advisors, LLC, provided an update on the Municipal Market, interest rates, and the Township's existing debt using graphical data from January 1993.

Mr. Williard noted that the Township and Authority have a Capital Improvement Plan, which was projected out over 7-10 years; he reviewed a preliminary financing schedule noting that the Financing team would need authorization from the Authority Board at their next meeting scheduled for Tuesday, August 22, 2023. *This presentation is attached.

Action to Approve the Proposed PA DEP Paxton Creek Corrective Action Plan

Mr. Judd motioned to approve the PA DEP Paxton Creek Corrective Action Plan. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and the vote was unanimous.

Approval of the Auction Proposal from Lane Ryan Auctions for the Sale of Lot 46 at Commerce Park

Mr. Weaver announced that Lot 46 at Commerce Park was purchased to be used for the Paxton Creek Drainage Basin Storage in Susquehanna, which is no longer necessary; this lot is adjacent to Paxton Creek and the main Paxton Creek Interceptor that serves the northwest section of the Township.

Mr. Miller presented the proposal from Lane Ryan Auctions for the sale of Lot 46 at Commerce Park, noting that the Township used Lane Ryan Auctions for the sale of the Wolfersberger tract last year, and the marketing promotions done by the firm were excellent. The contract benefits of the proposal to the Authority include all costs to the auctioneer and zero costs to the seller. Instead, they add a buyer's premium to the high bid.

Mr. Miller noted that Lane Ryan Auctions has proposed to donate \$5,000.00 to the Township's Parks & Recreation Department; this money would come from the buyer's premium after the sale of this property.

Mr. Zoumas motioned to approve the proposal from Lane Ryan Auctions for the sale of Lot 46 at Commerce Park. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and the vote was unanimous.

Resolution 23-03-02 to Resolution 23-03-53 Authorizing the Condemnation of Temporary Easements for the Private Sewers in the PC-3E Mini Basin

Mr. Judd motioned to approve Resolution 23-03-02 to Resolution 23-03-53 Authorizing the Condemnation of Temporary Easements for the Private Sewers in the PC-3E Mini Basin project. Mr. Zoumas seconded the motion. Mr. Lindsey called for a voice vote, and the vote was unanimous.

Approval of the Transfer of EUs within the Blue Ridge Village Development

Mr. Zoumas motioned to approve the transfer of EUs within the Blue Ridge Village Development. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and the vote was unanimous.

Township Reports

Update on Consent Decree Projects

John Shear provided a status report on Consent Decree projects, noting that the staff is working on project close-out documents with representatives of GHD to close out the BC-2A, 2B, 2C, and 5B Sewer System Improvement project and a final change order will be presented to the Board of Supervisors next month. The staff is working to close out the Concrete Curb and Sidewalk Replacement project and the 2020/2021 Lining project. The BC-7A, 7B, 7C, 7D, and 8C Sewer System Improvements Project is in the restoration phase.

Mr. Shear reported that the Fairmont Drive Box Culvert replacement is complete, the road is now open, and the Township's construction crew has completed the Clermont Neighborhood (PC-3E) project. The Edsel Street Sanitary Mainline Repair project is in progress; they began paving the roads on May 22, 2023 and should be done by May 24, 2023. The BC-7/8 project located in Devonshire and Southern Paxtonia areas is near completion. The remaining sites are Meadowbrook Dr. and Oak Ave., Kenwood Ave. and Glennwood Ave. and Devonshire Heights Rd., and Tyler Dr. He noted that the Township's Crew and Doli Construction have work to do on storm sewer systems on Devonshire Heights Rd, and the result is contingent on a gas line relocation.

PAHAF Program

Mr. Weaver noted that Nicole Hentz, the new Authority Accountant, administers the Pennsylvania Homeowner Assistance Fund (PAHAF). This program provides funds to resolve delinquent payments for utility services, including sewer bills.

Quarterly Financial Report

Mr. Miller summarized the first quarter financial report noting that the tapping fees have decreased due to limited construction; however, he anticipates an increase after the market becomes more stable, interest rates go up, and inflation settles. Regarding the interest rate increase, the Authority's interest rates earnings have increased.

Engineer's Report

Melissa Smith, GHD, reported that the staff prepared and submitted the 2022 Chapter 94 Reports to CRW and Swatara and have yet to receive a response from DEP. The Township Staff requested GHD to evaluate the following: Evaluated bond drawdown options for the 2024 Bond Issue and sewer rate projection analysis.

Mrs. Smith reported on evaluating peak flows and levels resulting from the wet weather event on April 30, 2023. This event caused two overflows in the Beaver Creek Basin. GHD prepared a memo regarding the engineering budget needed to update the tapping fee in 2023, as this was not included in the 2023 engineering budget. The staff met with Suburban Partner Engineers on March 23, 2023, and the primary negotiations were regarding sewer rates and capital improvement project costs. On May 11, 2023, GHD and Authority staff met to discuss the final revisions of the Oakhurst/North Branch/Woodridge Interceptor Agreement. The revised agreement will be provided to the Authority and Susquehanna Township Authority for review.

Stormwater Fund Business

Township Reports

There were none.

Quarterly Financial Reports

Mr. Miller reported that everything is on target, including the billing and the Intermunicipal Agreement between the Township and Authority on the expense side, and interest earnings are well above expectations.

Engineer's Report

Jason Hinz, HRG, provided an electronic report to the Authority Board; he wasn't present at the meeting.

Announcements

Mrs. Lindsey announced the next Authority meeting scheduled for Tuesday, August 22, 2023, beginning at 7:00 p.m. at the Municipal Center.

Adjournment

Chairperson Lindsey adjourned the meeting at 7:51 p.m.

Respectfully submitted,

Shellie Smith
Recording Secretary

Approved by,

Chris Judd,
Secretary

DRAFT