

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

Minutes of the meeting held on June 6, 2023

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:03 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present, in addition to Mr. Henry, were Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. Also in attendance were Samuel Miller, Assistant Township Manager, Rachelle Scott, Amanda Zerbe, and Steve Stine, Township Solicitor.

**Pledge of Allegiance**

Mr. Navarro led the Pledge of Allegiance.

**Approval of Minutes**

Mrs. Lindsey motioned to approve the workshop meeting minutes held on April 18, 2023.

Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

**Announcements**

Mr. Henry announced that the Supervisors did not meet in the executive session.

**Public Comment**

Mary Knowles, 1034 Oak Knoll Drive, President, Summit Point HOA, commented about the Township's Municipal Waste contract with Penn Waste, noting that the residents of Summit Point have signed an e-petition so that the development could be included in the Township's contract. Summit Point has a separate agreement with Waste Management that expires in October 2024. She noted that Mr. Gotshall advised there's no option to get out of the contract.

Ms. Knowles explained that a representative of Waste Management informed her that Summit Point was required to have a separate contract to haul the waste, and there is no dumpster; the hauler picks up the trash from individual residents. Waste Management has been paid through HOA fees collected from homeowners of Summit Point for the past ten years.

Mr. Miller explained that he, Mr. Gotshall, and the staff are planning a strategy to reach out to the HOAs to ensure that all contractual issues are resolved. The Township staff and representatives of Waste Management have been working together to coordinate the cessation of those contracts and to add the HOA communities to the Township's agreement. The contract with Waste Management will cease when the contract with Penn Waste is effective. Ms. Knowles noted that Waste Management had overcharged the Summit Point HOA since October 2021.

Discussion followed.

Mr. Henry announced that the Township has mailed a letter to residents advising them about the contract, which the Township is required by law to follow. There will be an additional mailing from Penn Waste in the next couple of days, and this letter will include details on how to dispose of trash. A few anomalies have been discovered and must be worked through, and there will be additional communications as soon as there's something definitive to communicate. Since taking on the billing and collections in-house to save the taxpayer's money under this new contract, the Township has discovered some homes that still need to be serviced under the existing contract.

Stephanie Shuey, 6650 Jordan Drive, commented about the new contract with Penn Waste. She asked about the incremental increases and why the costs continually increase because, after the first year, they aren't paying for totes or new trucks.

Christina Smith, 4501 Berkeley Street, commented about the new contract with Penn Waste; she suggested a discount for senior citizens.

**Chairman and Board Members' Comments**

There was none.

**Manager's Report**

There was none.

**Old Business**

There was none.

**New Business**

Public Hearing and Action on Resolution 23-05; Approving the Transfer of Restaurant Liquor License: R-16243 into Lower Paxton Township from the City of Harrisburg

See the attached transcript.

Mr. Zoumas motioned to adopt Resolution 23-06 Resolution 23-05, which approves the Transfer of Restaurant Liquor License: R-16243 into Lower Paxton Township from the City of Harrisburg. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Authorize Payment of Applications No. 2 & 3 for Reception Area Renovations and Safety Upgrades to the Municipal Center

Mr. Judd motioned to approve the payment of Applications No. 2 & 3 for the Reception Area Renovations and Safety Upgrades to the Municipal Center. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on Change Order No. 2 from East Coast Contracting, Inc. for Renovations to the Reception Area of the Municipal Center

Mrs. Lindsey Motioned to approve Change Order No. 2 from East Coast Contracting Inc. for renovations to the Reception Area of the Municipal Center.

Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on Resolution 2023-09; Authorizing the Submission of a Grant Request for Greenways, Trails, And Recreation Program Grant of \$250,000 from the Commonwealth Finance Authority

Mrs. Lindsey motioned to approve Resolution 2023-09, which authorizes submitting a grant request for Greenways, Trails, and Recreation Program Grant for \$250,000.00. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on Resolution 2023-10; Requesting a Peer Grant from the Department of Conservation and Natural Resources (DCNR) for LPT Park Agreement with Sports Organizations

Mr. Zoumas motioned to approve Resolution 2023-10, which authorizes submitting a grant request for a Peer Grant from DCNR for the Townships agreement with Sports Organizations. Mr. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

**DRAFT**

**Subdivision and Land Development**

Action on a Preliminary/Final Subdivision and Land Development Plan for Proposed Take 5 (Plan # 23-06)

Amanda Zerbe presented the Preliminary/Final Subdivision and Land Development Plan for Proposed Take 5 (Plan # 23-06), noting that the developer had requested five waivers, which the staff approved, and four administrative and four general comments. The Planning Commission approved this plan at their April 5, 2023, meeting.

Alex Tweedie, Land Core Consulting, was present to answer questions about the plan.

Mrs. Lindsey motioned to approve the Preliminary/Final Subdivision and Land Development Plan for the Take 5 Plan # 23-06. Mr. Navarro seconded the motion.

Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on a Preliminary Subdivision and Land Development Plan  
for Elizabeth Village (Plan # 23-12)

Amanda Zerbe presented the Preliminary Subdivision and Land Development Plan for Elizabeth Village Plan # 23-12, noting that the developer had requested 14 waivers, which the staff approved, and two administrative and four general comments. The Planning Commission approved this plan at their May 3, 2023 meeting.

Doug Gosik, Williams Site Civil, LLC, was present to answer questions about the plan.

Mr. Judd motioned to approve the Preliminary Subdivision and Land Development Plan for Elizabeth Village Plan 23-12. Mr. Zoumas seconded the motion. Mr. Henry called for a roll call vote. The Preliminary Subdivision and Land Development Plan for Elizabeth Village Plan 23-12., was approved 4:1, with Mr. Navarro recusing himself from voting.

Improvement Guarantees

Mr. Judd motioned to approve the Improvement Guarantee for Shade Brook Phase II. Mr. Zoumas seconded the motion. Mr. Henry called for a roll call vote, and the Improvement Guarantee for Shade Brook Phase I was approved 4:1, with Mrs. Lindsey abstaining from the vote.

Mr. Zoumas motioned to approve the Improvement Guarantees for Linglestown Fire Company, Kendale Oaks Phase IV, Stray Winds Farms, Phase 9B, Street Dedication, and Amber Fields, Phase VIIB. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to pay the bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

## Announcements

Mrs. Lindsey invited the community to Heroes Grove Friday, June 9, 2023, for the Township's first Summer Concert.

Mr. Henry noted that Roger's Clock Service in Linglestown performed maintenance on the clock on Linglestown Square; he thanked Roger and the Colonial Park Rotary Club Foundation for handling the expense.

Mrs. Lindsey added that she, Mr. Zoumas, and Mr. Judd participated in the Memorial Day Parade in Linglestown; she thanked Hoffman Ford for providing the car they rode in during the parade.

Mr. Henry announced that the next Board workshop meeting is scheduled for Tuesday, June 6, 2023, beginning at 7:00 p.m. at the Municipal Center.

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed. The meeting adjourned at 8:14 p.m.

Respectfully submitted,

Shellie Smith,  
Recording Secretary

Approved by,

Chris Judd  
Secretary