

**Purpose:**

This standard is designed to identify the minimum level of qualifications and responsibilities for members seeking advancement to the rank of Battalion Chief. Members who exceed the minimum requirements are preferred.

**Scope:**

Applies to all members applying for the position of Battalion Chief. This standard is applicable to both Fire and EMS Divisions.

**Accountability:**

The Battalion Chief shall be responsible to the Fire Chief or other head of their assigned station or division. The Battalion Chief shall assume the role of Deputy Chief in his/her absence. The Battalion Chief shall be assigned to a suitable staff position within the department, which will provide support for all the organization's goals.

**Appointment:**

Battalion Chief positions shall be appointed by the Fire Chief with ratification by the Board of Fire Commissioners for a term of one year. The Fire Chief shall submit all recommendations for all line officers to the Board. Individuals may hold only one operational position within the department.

**Duties and Responsibilities:**

1. Shall insure the safety and welfare of their apparatus crew/or station members.
2. Shall assume Incident Command in the absence of a higher-ranking officer, until formally relieved.
3. Shall insure the proper use and placement of responding apparatus.
4. Shall be familiar with the rules, regulations and safety standards of the Department and shall insure compliance with them.
5. Shall be familiar with the area protected by the Department.
6. Shall carry out assigned training, operational and staff functions as assigned.

**Entrance Requirements:**

1. Shall have served as a Captain for a minimum of two years, in the Station/Division of Evesham Fire-Rescue, where the position is open.
2. Shall have a thorough knowledge of the Township Fire and EMS System and of the Township Emergency Management System.
3. Shall be a member in good standing in the Station/Division where the position is open.
4. Shall have completed all of the Educational Requirements for the position of Captain.

**Educational Requirements:**

Newly appointed Battalion Chiefs shall have completed the following course work or equivalent at an approved Training Facility prior to or within one year of appointment:

1. Strategy and Tactics of Emergency Operations – 12 hours
2. Modern Management Principles as applied to the Fire Service —12 hours
3. Management/Leadership Education as approved by the Department Training Officer – 16 hours
4. I-300 – 27 hours
5. IMS Level II