

**LOWER PAXTON TOWNSHIP
RE-ORGANIZATIONAL AND BUSINESS MEETING**

Minutes of the Annual Reorganization Meeting held January 3, 2023

The annual reorganization meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:03 p.m. by Chairman Pro Tem Steven Stine on the above date at the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present were, Lowman Henry, Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. Also, in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, and Steven Stine, Solicitor.

Pledge of Allegiance

Mr. Zoumas led the Pledge of Allegiance.

Reorganization Agenda

Election of the Chairman of the Board

Steve Stine, Chairman Pro Tem opened nominations for the position of Chairman of the Board of Supervisors. Mrs. Lindsey nominated Lowman S. Henry as Chairman of the Board of Supervisors. Mr. Zoumas seconded the nomination. Mr. Stine moved to close the nominations for chairman. Mr. Stine called for a voice vote and a unanimous vote of approval followed.

Election of the Vice Chairman

Mr. Henry opened the nominations for the position of Vice Chairperson of the Board of Supervisors. Mr. Judd motioned to nominate Robin Lindsey as Vice Chairman of the Board. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote and a unanimous vote of approval followed.

Election of the Secretary

Mr. Navarro motioned to elect Chris Judd as the Secretary of the Board.

Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Election of the Treasurer

Mr. Navarro motioned to elect Norman Zoumas as Treasurer of the Board. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Election of the Assistant Secretary

Mr. Zoumas motioned to elect Paul W. Navarro as Assistant Secretary of the Board. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of the Vacancy Board Chair

Mr. Navarro motioned to appoint Daniel Mosel to the Vacancy Board Chair. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of the Township Manager

Mr. Judd motioned to appoint Bradley Gotshall as Township Manager. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of the Township Solicitor

Mr. Navarro motioned to appoint the Law Office of Steven L. Stine as the Township Solicitor. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of the Township Engineer

Mrs. Lindsey motioned to appoint the Office of Herbert, Rowland & Grubic, Inc. as the Township Engineer. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of a Representative and Alternate to Capital Region Council of Governments

Mr. Navarro motioned to appoint Robin Lindsey as the Representative to the Capital Region Council of Governments. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of a Voting Delegate and Alternate Voting Delegate to the PSATS State Convention

Mr. Zoumas motioned to appoint Robin Lindsey as the Voting Delegate to PSATS. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Mrs. Lindsey motioned to appoint Norman Zoumas as the Alternate Voting Delegate to PSATS. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of a Representative to the Dauphin County Tax Collection Committee

Mr. Navarro motioned to appoint Sam Miller as the Representative to the Dauphin County Tax Collection Committee. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointment of an Alternate Representative to the Dauphin County Tax Collection Committee

Mrs. Lindsey motioned to appoint Chris Judd as the Alternate Representative to the Dauphin County Tax Collection Committee. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Appointments to Various Township Boards, Commissions, and Committees

Arts Council (1-Year Term, 7 Members)

Mr. Judd motioned to reappoint the following individuals to the Arts Council to complete a one-year term: Patricia Crawford, Stan Smith, Laurie Holmes, and Shelly Echeverria. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Audit Committee (1-Year Term, 3 Members)

Mr. Navarro motioned to appoint Chris Judd, Robin Lindsey, and Bradley Gotshall to the Audit Committee to complete a one-year term. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Community Engagement Committee (1-Year Term, 7 Members)

Mr. Zoumas motioned to appoint Denise Hussar, Patricia Crawford, Jim Seidler, Stan Smith, and Robert MacIntryre to the Community Engagement Committee to complete a one-year term. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Greenway Committee (1-Year Term, 7 Members)

Mrs. Lindsey motioned to reappoint the following individuals to the Greenway Committee: Jim Seidler, Jennifer Schultz, and Michael Emmanuel; a new appointment, William Landefeld to complete a one-year term. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Historical Commission (1-Year Term, 9 Members)

Mr. Zoumas motioned to reappoint the following individuals to the Arts Council to complete a one-year term: Denise Deimler, David Doyle, Donald Goss, Kristy Kessler, William Minsker, Jay Purdy, Robert Thomas, Pamela Velencia, and Sarah Greene. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Lower Paxton Township Authority Board (Staggered Terms, 7 Members)

Mrs. Lindsey motioned to reappoint David Blain to the Lower Paxton Township Authority Board. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Parks & Recreation Board (Staggered Terms, 7 Members)

Mr. Judd motioned to reappoint the following individuals to the Parks & Recreation Board: Neal Johnson and Mayur Patel to complete a 5-year term; Stan Smith to complete a 1-year term extension; Alan Gallagher a new appointment to complete a 2-year term; Sandra Mort-Backuskas a new appointment to complete a 3-year term, and Wendy Steinbrunner a new appointment to complete a 4-year term. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Pension Committee

Mr. Lindsey motioned to appoint Bradley Gotshall, Sam Miller, and Jada Handiboe to the Pension Committee. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Planning Commission (4-Year Term, 7 Members, 1 Alternate)

Mr. Zoumas motioned to reappoint the following individuals to the Planning Commission Jeffrey Kline to complete a 4-year term. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Public Safety Committee (1-Year Term, 10 Members)

Mr. Navarro motioned to appoint the Colonial Park Fire Company Chief, Linglestown Fire Company Chief, Paxtonia Fire Company Chief, Emergency Operations Director, Fire Marshall, Colonial Park Fire Company President, Linglestown Fire Company President, Paxtonia Fire Company President, Public Safety Director, and a representative of South-Central Emergency Management Services to the Public Safety Committee. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Shade Tree Commission (5-Year Term, 5 Members)

Mr. Zoumas motioned to reappoint Tim Murphy to the Shade Tree Commission to complete a 5-year term. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Establishment of Treasurer and Assistant Treasurer Bonds

Mrs. Lindsey motioned to establish the Treasurer and Assistant Treasurer Bonds for \$1,000,000.00. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Designation of Township Depository

Mr. Navarro motioned to designate M&T Bank as the Township's Depository. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Establishment of Regular Meeting Schedule for Board of Supervisors Meetings

Mrs. Lindsey motioned to establish the Board of Supervisors' meeting schedule for 2023, the first three Tuesdays of each month except for election days and holidays. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

BUSINESS MEETING

Approval of Minutes

There were none.

Announcement

Mr. Henry announced that the Supervisors met in executive session before the meeting, and they would meet again later to discuss a personnel matter.

Public Comment

There was none.

Manager's Report

Mr. Gotshall thanked the Supervisors for another year of service to the Township.

Mr. Henry thanked Mr. Gotshall and Mr. Miller for leading the Administration of the Township, noting that the Supervisors met last week, on Thursday, December 29, 2022, to approve the AFSCME union contracts. He congratulated all those involved in negotiations.

Old Business

There was none.

New Business

Action to Adopt Resolution 23-01; Appointing Zelenkofske Axelrod, LLC to Audit Township Funds for 2022, 2023, and 2024 Fiscal Years

Mr. Zoumas motioned to adopt Resolutions 23-01, appointing Zelenkofske Axelrod, LLC to audit Township funds for 2022, 2023, and 2024 fiscal years. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action to Authorize the Treasurer to Pay All Fixed Expenses Which Result from Prior Board Action (Payroll, Utilities, Discounted Expenses, Etc.)

Mr. Judd motioned to authorize the Treasurer to pay all fixed expenses which result from prior board action. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Action to Approve a Renewal to the Mid Atlantic Automotive Recovery Services, LLC Salvage License

Mrs. Lindsey motioned to approve the Mid Atlantic Automotive Recovery Services, LLC Salvage License. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Subdivision and Land Development

Improvement Guarantees

Mr. Zoumas motioned to approve the Improvement Guarantees for 6266 Ryecroft Lane,

Wilshire Estates Phase 2A, and 6320 Maiden Creek Drive. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to approve the payment of bills for Lower Paxton Township and Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Announcements

Mrs. Lindsey announced that on Tuesday, December 27, 2022, she and Mr. Zoumas presented a proclamation to Jim Bibb an employee who worked at Hoffman Ford for 25 years.

Mr. Henry announced that the next meeting is a workshop meeting scheduled for Tuesday, January 10, 2023, beginning at 7:00 P.M.

Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion and Mr. Henry adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Shellie Smith
Recording Secretary

Approved by,

Chris Judd
Secretary