

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on December 5, 2022

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:31 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, Chris Judd, Paul Navarro, and Robin Lindsey participated via teleconference. Also in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, Amanda Zerbe, Director of Community Development, and Steve Stine, Solicitor.

Pledge of Allegiance

Mr. Navarro recited the Pledge of Allegiance.

Approval of Minutes

Mr. Zoumas motioned to approve the minutes of the business and budget workshop meetings held on September 13, 2022. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcement

Mr. Henry announced that the Supervisors met in executive session before the meeting, and they would meet again later to discuss a personnel matter.

Public Comment

Alvin Q. Taylor, 1062 Acri Drive, presented an issue regarding a permit for renovations to his property. Mr. Henry directed Mrs. Zerbe to research the matter further to determine what needs to be done so that Mr. Taylor can move forward with the project.

Mrs. Zerbe indicated that she would research the matter with a representative of Approved Code Services and the staff and get back to Mr. Taylor

Chairman and Board Members' Comments

Mrs. Lindsey announced that the Township's Parks & Recreation department hosted a Holiday Jam on Friday, December 2, 2022, at Heroes Grove and the staff did a great job! She mentioned that the Linglestown Area Civic Association hosted a Tree Lighting event on Sunday, December 4, 2023. Also, the Township's Police Department will host Cars, Cops & Coffee, Sunday, December 11, 2022, starting at 8:00 a.m. at the Colonial Park Mall in the old Bon-ton parking lot. She encouraged residents to donate new, unwrapped toys; these toys will be donated to the fallen and needy Police Officer's children. This year the Christkindlmarkt is scheduled for Saturday, December 10, 2022, and there will be 120 vendors there. She reminded residents that Linglestown Road will be closed from one roundabout to the other.

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Manager's Report

There was none.

Old Business

There was none.

New Business

Action to Award Contract for Municipal Center Reception Area Renovations and Security Upgrades to East Coast Contracting, Inc.

Mrs. Lindsey motioned to award the contract for the Municipal Center Reception Area Renovations and Security Upgrades to East Coast Contracting, Inc for \$264,700.00. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Application for Pay No. 3 and Change Order No. 1
from JVI Group, Inc. on the 2022 LPT Paving Project

Mr. Navarro motioned to approve Application for Pay No. 3 for \$39,300.10 and Change Order No. 1 from JVI Group, Inc. for a decrease of \$ 183,725.34 in the contract. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Adopt Resolution 22-35; Implementing Act 57 of 2022,
Amending the Local Tax Collection Law

Mr. Zoumas motioned to approve Resolution 22-35, which implements Act 57 of 2022 amending the Local Tax Collection Law. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Adopt Resolution 22-36, Executing a Second Amendment to the Automated Red-Light
Enforcement (ARLE) Program Project Funding Agreement and Establishing Signatory Authority
for Related Documentation

Mr. Judd motioned to approve Resolution 22-36, executing a Second Amendment to the Automated Red-Light Enforcement (ARLE) Program Project Funding Agreement and establishing Signatory Authority for related documents. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Adopt Resolution 22-38; Amending Certain Fees
and Charges for Municipal Services During the 2022 Fiscal Year

Mr. Judd noted that the State of Pennsylvania governs the establishment of fees by Municipalities; this cannot be done to generate excess revenues. The increase is to cover increased costs to the Township.

Mrs. Lindsey motioned to approve Resolution 22-38, Amending Certain Fees and Charges for Municipal Services During the 2023 Fiscal Year. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

First Presentation of a Professional Services Agreement with
Milberg Bryson Coleman Phillips Grossman, PLLC

Amanda Zerbe presented the Professional Services Agreement with Milberg Bryson Coleman Phillips Grossman, PLLC, noting that the agreement would replace Pro Champs, LLC, and Breakpoint Law. Additionally, the language in the Ordinance should be changed to reflect a fee schedule that increases after 6 months and again after 12 months.

First Presentation of Ordinance 22-08; Amending and Modifying the Code of Ordinances,
Chapter 152, Registration of Defaulted Mortgages and Vacant Property

Amanda Zerbe presented Ordinance 22-08 noting that it will amend and modify the Code of Ordinances, Chapter 152, Registration of Defaulted Mortgages and Vacant Properties, and the fees will increase to 1st renewal after six months and is \$600.00, which is after the initial \$300.00 fee, and the second renewal increases to \$1,200.00, after the first 6-18 months. This is to encourage the registration of foreclosed and vacant properties.

Mr. Henry directed Mr. Cotshall to move the Ordinance forward to the next Board meeting.

Subdivision and Land Development

Action to Approve a Declaration of Consolidation of Previously Subdivided
Lots (Plan 22-032) for Susan Brightbill at 2130 Blue Mountain Parkway

Mrs. Lindsey motioned to approve a Declaration of Consolidation of Previously Subdivided Lots (Plan 22-032) for Susan Brightbill at 2130 Blue Mountain Parkway. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Approve a Preliminary Final Subdivision and
Land Development Plan for Elizabeth Village (Plan #22-14)

Amanda Zerbe presented the Preliminary Final Subdivision and Land Development Plan for Elizabeth Village Plan #22-14, noting that there are three administrative comments and four general comments that must be addressed before the plan is recorded.

Eric Kessler, Owner, and Ron Lucas, Stevens & Lee, 17 North 2nd Street, were present to answer questions about the plan.

Mr. Henry suggested that Mr. Lucas inform people who are interested in purchasing the homes that the streets will remain private. Mr. Lucas indicated that it would be clarified in the marketing materials. Discussion followed.

Mr. Zoumas motioned to approve Preliminary Final Subdivision and Land Development Plan for Elizabeth Village Plan #22-14. Mr. Judge seconded the motion. Mr. Henry called for a roll call vote; Mrs. Lindsey Aye, Mr. Zoumas and Mr. Judge Aye, Mr. Navarro abstained, and Mr. Henry Aye and the vote was 4:1 approving the plan.

Improvement Guarantees

Mr. Zoumas motioned to approve the Improvement Guarantees for 4454 Augusta Drive, 6610 Union Deposit Road, Allentown Blvd Warehouse, and Chick-fil-A - Established for 6610 Union Deposit Road. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Shadebrook Phase IV - Extension

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas made a motion to pay the bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcements

Mr. Henry announced that the next meeting is meeting scheduled for Tuesday, November 1, 2022, beginning at 7:00 PM. He noted that the meeting scheduled for Tuesday, November 8, 2022, will be moved to the following Wednesday, November 9, 2023, beginning at 7:00 PM at the Municipal Center.

Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed, and the Chairman adjourned the meeting at 8:23 PM.

Respectfully submitted,

Shellie Smith
Recording Secretary

Approved by,

Mr. Judd
Secretary

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