

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on November 15, 2022

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:01 PM by Chairman Henry on the above date at the Lower Paxton Township Municipal Center 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. Also in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, Amanda Zerbe, Director of Community Development, and Steve Stine, Solicitor.

Pledge of Allegiance

Mrs. Lindsey led the Pledge of Allegiance

Approval of Minutes

Mrs. Lindsey motioned to approve the minutes of the business meeting held on September 6, 2022. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Public Comment

There was none.

Announcements

Mr. Henry announced that the Supervisors met in Executive Session before the meeting, and they would meet again afterward.

Chairman and Board Members' Comments

Mrs. Lindsey announced that she plans to attend the Pennsylvania State Association of Townships Supervisors (PSATS) meeting scheduled for Thursday and Friday in Lancaster.

Mrs. Lindsey noted that she sits on the Executive Committee for the Pennsylvania State Association of Townships Supervisors. Also, she and Mr. Zoumas represent the Township as delegates for the Capital Region Council of Governments (CapCOG) and the group meets the third Monday of each month in Hampden Township.

Manager's Report

There was none.

Old Business

There was none.

New Business

Presentation of Proposed 2023 Municipal Budget

Samuel Miller, Finance Director/Assistant Township Manager presented the proposed 2023 Municipal Budget, as attached. He highlighted some changes to the Authority Budget noting that the Authority Board would meet the following Tuesday, November 22, 2022, beginning at 7:00 p.m. to review their Budget. He noted that the Board of Supervisors has held steadfast to maintain the current income tax rate which has remained the same as last year. There is no proposed increase to the general millage 1.554 mills, library services 0.041 mills, fire protection and equipment real estate tax mileage 0.6365 mills, earned income, local service, or real estate transfer taxes. The Township's overall tax millage is 2.2315 and remains unchanged since 2022. The Capital Investments within the General Fund are minimal, as the investments are focused on Parks & Recreation functions as well as a general infrastructure improvements plan. The Second-Class Township Code requires the Board of Supervisors to publish an advertisement in a newspaper notifying the public that the proposed budget is available for public inspection at the Municipal Center 20 days before its adoption, which must occur on or before December 31, 2022.

Mr. Miller noted that ARPA funding, grants, excess lands sales, and designated contributions totaling 3.5 million dollars have been proposed to make substantial improvements to the Township's Park amenities in 2023. The Parks Master Plan and the Board's direction will ultimately determine how the Township moves forward with this spending. Additionally, there are 1.6 million dollars designated for Public Safety and Public Network Infrastructure improvements, and \$672,000.00 has been dedicated to Information Technology, Security upgrades, and other related investments within the Municipal Center Operations.

Mr. Miller reviewed the proposed 2023 Budget for the Fire Protection Tax and Equipment Fund, noting that the funds are required to be segregated as a separate tax millage, which is focused on supporting Fire Protection Services, primarily the volunteer group, as well as, generating funds to the future fire service needs. Last year, there was a slight Fire Service Tax increase focused on picking off a formal Fire and Emergency Services Study as well as growing the funds to eventually build in part-time employment and a Deputy Fire Chief to better manage Fire Services. The study is near completion and should be finalized and presented to the Supervisors in late 2022 or early 2023, which will help set the stage moving forward to manage the Fire and Emergency Medical Services better. There's about \$500,000.00 proposed to add to operating reserves to evaluate the need for future paid, part-time fire protection personnel as well as, funding for apparatus improvements for all three Fire Companies.

Mr. Miller thanked all the Township's department heads for their work on this budget process. He added that the budget for each department can be found on the Township's website under Finance Department.

Mr. Judd and Mr. Zoumas expressed appreciation to Mr. Miller for a job well done in conjunction with Township Department Heads in preparation for the proposed 2023 Budget.

Mr. Henry encouraged residents to visit the Township's website to view the proposed 2023 Budget.

Mr. Judd motioned to advertise the 2023 Municipal Budget. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Mr. Henry announced that final approval of the 2023 Municipal Budget will occur at the Board of Supervisors meeting scheduled for Tuesday, December 20, 2023, starting at 7:00 p.m.

Subdivision & Land Development

Improvement Guarantees

Mrs. Lindsey motioned to approve the Improvement Guarantees for Estates of Autumn Oaks, Phase II, 6458 McCormick Lane, 726 Hampton Court, and 1521 Blue Mountain Parkway. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Approve a Preliminary/Final Subdivision and Land Development Plan for a Residential Subdivision at Lyters Lane (Plan #21-28)

Amanda Zerbe, Director of Community Development presented the Preliminary/Final Subdivision and Land Development Plan for Residential Subdivision at Lyters Lane, Plan #21-28, noting that there are four Administrative Comments and four General Comments that must be satisfied by the applicant before recording.

Greg Schwartz, William Site Civil, Inc. 2325 Paxton Church Road, was present to answer questions. Mr. Schwartz indicated that they are currently working to resolve the comments from the Sewer Authority and Township Engineer and foresee no issues. Last month, they submitted the NPDES Permit Application to Dauphin County Conservation District and they haven't identified any potential stormwater or erosion control issues.

Mr. Schwartz noted that they requested six waivers and the Township Engineer and Planning Commission have recommended approval for all six waivers.

Mr. Zoumas motioned to approve the Preliminary/ Final Subdivision and Land Development Plan for a Residential Subdivision at Lyters Lane Plan #21-28. Mr. Judd seconded the motion. Mr. Henry called for a voice vote and a unanimous vote of approval followed.

Action to Approve a Final Land Development Plan for
Shiny Shell Car Wash at Blue Ridge Village (Plan #22-16)

Amanda Zerbe, Director of Community Development presented the Final Land Development Plan for Shiny Shell Car Wash at Blue Ridge Village, Plan #22-16, noting that there are three Administrative Comments and four General Comments that must be satisfied by the applicant before recording.

Allison Hanna, Snyder, Secary & Associates LLC was present to answer questions about the plan. Nick Orr, Coldwater Capital, was also present to answer questions about the plan.

Mr. Zoumas motioned to approve the Final Land Development Plan for Shiny Shell Car Wash at Blue Ridge Village, Plan #22-16. Mrs. Lindsey seconded the motion. Mr. Henry called for a roll call vote; Mrs. Lindsey aye, Mr. Zoumas voted aye, Mr. Judd voted aye, Mr. Navarro voted abstained, and Mr. Henry voted aye, and there was a 4:1 vote approving the plan.

Action to Approve a Preliminary/Final Minor Subdivision & Lot Addition Plan for
the Overlands of John W. & Teresa C. Gardner (Plan#22-24)

Amanda Zerbe, Director of Community Development, presented the Preliminary/Final Minor Subdivision & Lot Addition Plan for the Overland's of John W. & Teresa C. Gardner, Plan#22-24, noting that there are four Administrative Comments and two General Comments that must be satisfied by the applicant before recording.

John Gardner was present to answer questions about the plan.

Mrs. Lindsey motioned to approve the Preliminary/Final Minor Subdivision & Lot Addition Plan for the Overlands of John W. & Teresa C. Gardner, Plan#22-24. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to pay the bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcements

Mrs. Lindsey announced that the Sewer Authority Board meeting is scheduled for Tuesday, November 22, 2022, beginning at 7:00 p.m. at the Municipal Center.

Mr. Henry announced that the next meeting is scheduled for Tuesday, December 6, 2022, beginning at 7:00 p.m. at the Municipal Center.

Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed, and the Chairman adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Shellie Smith,
Recording Secretary

Approved by,

Chris Judd,
Secretary