

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

Minutes of the meeting held on October 21, 2025

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:04 p.m. by Chair Kurtz on the above date at the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

The supervisors present, in addition to Ms. Kurtz, were Pamela Thompson, Mr. McCormack, Yuhanna Njeim, and Jill Vecchio. Also in attendance were William Weaver, Authority Director, Kevin Hall, Solicitor, and Rachelle Scott, Director of Parks & Recreation.

**Pledge of Allegiance**

Ms. Thompson led the Pledge of Allegiance.

**Announcement**

Ms. Kurtz announced that the Supervisors met in an executive session immediately after the meeting held on October 14, 2025, at 8:30 p.m. and prior to this meeting at 6:30 p.m. and they would meet again afterwards to discuss privileged legal issues and potential litigation as well as personnel issues.

Mrs. Vecchio presented a proclamation of recognition to Ollies Bargain Outlet

**Approval of Minutes**

Mr. McCormack motioned to approve the meeting minutes for July 8, 2025, workshop and July 15, 2025, business meetings. Mrs. Vecchio seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

**Public Comment**

Bill Minsker, 5956 Linglestown Rd, proposed to recreate the Lower Paxton Township Community Improvement Commission.

Mr. Minsker noted that the tenth project will bring the nine prior projects together. He suggested that the Supervisors appoint interested individuals during the January reorganization meeting and provided the supervisors with the applications and resumes of those individuals.

Michael Kanoff, 4908 Janelle Dr., commented on the Township Authority project that began last May when a new sewer line was installed. The sewer line runs through his backyard, extending from Goose Valley Road through Club Drive. The project started at the end of May, and the sediment barrier is still in place. He requested assistance in having the sediment barrier removed.

Mr. Weaver advised that he'd follow up with the contractor responsible for installing the sediment barrier to have it removed.

David Roccasecca, 3201 Penbrook Ave. (Susquehanna Township), commented on the traffic signals at Union Deposit Road and Scenery Drive, as well as Union Deposit Road and Briarsdale Road. At the first intersection (Union Deposit and Scenery Drive), eastbound traffic can make a U-turn at Scenery Drive to return to westbound. However, traffic on Scenery Drive has a sign indicating that right turns are prohibited when vehicles from Union Deposit Road are in the left-turn lanes onto Scenery Drive. U-turns are also permitted at Union Deposit Road and Briarsdale Road. Mr. Roccasecca suggested that the Township install signage to inform drivers that U-turns are not permitted.

William Miller, 4311 Crestview Rd, also commented on the traffic signs and congestion on Union Deposit Road and N. Mountain Rd.

#### **Chairman & Board Members' Comments**

Mr. Njeim provided an update on the Linglestown Roundabout, noting that PennDOT installed three message boards: two on Route 39 (one eastbound and one westbound) and another on North Mountain Road.

Regarding North Mountain Road, traveling north toward the square, new signs have been ordered for that intersection, and new pavement markings with the message “Do Not Block Intersection” will be added. These improvements are intended to provide better sight distance for traffic making a left turn toward Route 22.

Lastly, PennDOT is evaluating Highway Occupancy Permit (HOP) issues at the entrance at Route 22 and North Mountain Road. Currently, there are queues for vehicles making a right turn onto Route 22, going straight toward Karns, or making a left turn onto Route 22. PennDOT may consider adding a turn lane to minimize queues and improve traffic flow.

Ms. Kurtz mentioned that the Supervisors received a letter from a young lady named Makaylen requesting a contribution to the Capital Area Soccer Association. A personal donation was made on behalf of the Board of Supervisors.

### **Managers' Report**

There were none.

### **Old Business**

#### Adopt Resolution 2025-13, Authorizing Designated Signatories for NPDES DMR's on behalf of the Township

Mrs. Vecchio made a motion to adopt Resolution 2025-13 authorizing designated signatories for NPDES Discharge Monitoring Reports on behalf of the Township. Mr. Njeim seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

#### Action to Award a Contract for Engineering Services for CDBG Projects at Koons Memorial Park and Hodges Heights Park

Mr. Njeim inquired about the grant award for the Hodges Heights project. Mrs. Scott explained that the Township applied for \$250,000 from the Commonwealth Finance Authority; however, she doesn't know if it will be awarded. If the Township doesn't receive the grant, a decision must be made regarding the use of Township funds.

Solicitor Hall noted that there are some touchup items relative to the agreement therefore, the approval is subject to final legal review.

Mr. McCormack made a motion to award a contract for engineering services for CDBG project at Koons Park and Hodges Heights Park, subject to review by the Solicitor. Mr. Njeim seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

### **New Business**

#### **Action on Bids for Emergency Repairs to the Wastewater and Stormwater Collection Systems**

Mr. Njeim made a motion to award a Bid to Rogel Inc. for \$51,981 for emergency repairs to the Wastewater and Stormwater Collection Systems. Mrs. Vecchio seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

### **Subdivision & Land Development**

#### **Improvement Guarantees**

Ms. Thompson made a motion to approve the improvement guarantees for 6509 Red Top Road – Establishment, and Cider Press Station – Establishment. Mrs. Vecchio seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

### **Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority**

Ms. Thompson made a motion to approve the payment of bills for Lower Paxton Township and Lower Paxton Township Authority. Mrs. Vecchio seconded the motion. Ms. Kurtz called for a voice vote, and the vote was unanimous.

### **Announcements**

Bill Minsker announced that the Township's Historical Commission learned this evening that the Fort Gilchrist structure, located at the corner of Linglestown Road and Colonial Road, is scheduled for demolition within the next two weeks. He noted that this building was included as the first of ten projects presented to the Supervisors.

Mr. Minsker noted that Fort Gilchrist is the oldest structure in the Township and in this region of Pennsylvania, dating back to colonial days. There are no other structures like it remaining. Once it is demolished, nothing comparable will exist. Mr. Minsker expressed concern and asked if the Township could look into delaying the demolition.

Ms. Kurtz explained that the Township did look into this matter, but there are limited resources available to address the issue. She noted that the property is far beyond any reasonable repair. However, the Township will continue to explore options.

William Miller, 4311 Crestview Rd., expressed concern that the Township has codes and ordinances for nearly everything, yet a building was allowed to deteriorate to such a state of disrepair. He questioned why code violations were not enforced earlier to preserve the structure. Mr. Miller emphasized the need for proactive code enforcement to require repairs, citing an example on Locust Lane where a roof was caving in for 20 years. He suggested that some form of intervention should have taken place to prevent similar situations.

Ms. Kurtz advised that the Supervisors could speak with Community Development, but noted that enforcement typically occurs based on tips, complaints, or issues as they arise.

### **Adjournment**

Mrs. Vecchio made a motion to adjourn the meeting. Mr. Njeim seconded the motion, and the meeting adjourned at 7:49 p.m.

Respectfully submitted,

Shellie Smith,  
Recording Secretary

Approved by,

Robin Lindsey,  
Secretary