

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

RESOLUTION 2026-04

A RESOLUTION BY THE BOARD OF SUPERVISORS OF LOWER PAXTON TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA, ESTABLISHING BOARD COMMITTEES AND DEFINING THEIR RESPONSIBILITIES.

WHEREAS, Lower Paxton Township (“Township”) is governed by Board of Supervisors (“Board”) charged with legislative, administrative, and fiscal oversight of Township affairs; and

WHEREAS, the Board of Supervisors finds that the establishment of standing committees enhances efficient governance, promotes focused review of Township matters, and supports informed decision-making; and

WHEREAS, the Board desires to establish standing committees and define their respective responsibilities, while retaining final authority over all Township actions;

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Lower Paxton Township, Dauphin County, Pennsylvania, as follows:

SECTION 1. ESTABLISHMENT OF STANDING COMMITTEES

The following standing committees of the Board of Supervisors are hereby established:

1. Finance Committee
2. Personnel Committee
3. Public Safety Committee
4. Public Works Committee
5. Education Committee
6. Seniors Committee

Each committee shall serve in an advisory capacity to the full Board unless otherwise authorized by law or formal action of the Board of Supervisors.

SECTION 2. COMMITTEE APPOINTMENTS AND PROCEDURES

- A. Committee members and committee chairs shall be appointed by the Chair of the Board of Supervisors or by a majority vote of the Board.
- B. Each committee shall consist of no more than two (2) members of the Board of Supervisors.
- C. Committees shall meet as necessary and shall report their findings and recommendations to the full Board of Supervisors.
- D. No committee shall take action that binds the Township unless expressly authorized by the Board of Supervisors.

SECTION 3. FINANCE COMMITTEE RESPONSIBILITIES

The Finance Committee shall review and make recommendations to the Board regarding:

1. Annual operating and capital budgets
2. Financial statements, audits, and audit reports
3. Long-term financial planning and forecasting
4. Debt issuance, refinancing, and capital financing strategies
5. Investment policies, reserve funds, and fiscal controls
6. Grant funding opportunities and major funding agreements
7. Financial risk management and internal control policies

SECTION 5. PUBLIC SAFETY COMMITTEE RESPONSIBILITIES

The Public Safety Committee shall review and make recommendations to the Board regarding:

1. Police, fire, and emergency medical services
2. Emergency management planning and preparedness
3. Public safety policies, programs, and initiatives
4. Intergovernmental coordination related to public safety services
5. Capital needs and equipment related to public safety operations
6. Community safety concerns and public outreach initiatives

SECTION 6. PUBLIC WORKS COMMITTEE RESPONSIBILITIES

The Public Works Committee shall review and make recommendations to the Board regarding:

1. Roads, bridges, stormwater, and Township infrastructure
2. Public works operations, maintenance, and service delivery
3. Capital improvement planning and infrastructure projects
4. Engineering reports, construction contracts, and project performance
5. Regulatory compliance related to public works activities
6. Environmental stewardship and sustainability initiatives

SECTION 7. EDUCATION COMMITTEE RESPONSIBILITIES

The Education Committee shall review and make recommendations to the Board regarding:

1. Educational programs, partnerships, and community initiatives
2. Coordination with school districts, educational institutions, and community organizations
3. Youth programs, enrichment opportunities, and educational outreach
4. Use of Township facilities for educational purposes
5. Grant opportunities related to education and learning programs

SECTION 8. SENIORS COMMITTEE RESPONSIBILITIES

The Seniors Committee shall review and make recommendations to the Board regarding:

1. Programs, services, and activities for senior residents
2. Senior centers, facilities, and accessibility issues
3. Partnerships with organizations serving older adults
4. Transportation, health, and wellness initiatives for seniors
5. Policies and planning affecting the quality of life of senior residents

SECTION 9. EFFECTIVE DATE

The Resolution shall take effect immediately upon adoption and shall remain in effect until amended or rescinded by the Board of Supervisors.

BE IT HEREBY RESOLVED on this 5th day of January, 2026, by the Board of Supervisors of Lower Paxton Township.

ATTEST:

TOWNSHIP OF LOWER PAXTON

Secretary

Chair, Board of Supervisors