



**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS  
ANNUAL REORGANIZATION AND BUSINESS MEETING**

**MONDAY, JANUARY 5, 2026 - 7:00 P.M., 425 PRINCE STREET**

**DRAFT**

1. CALL TO ORDER - CHAIR PRO TEM, KEVIN HALL, ESQ.
2. PLEDGE OF ALLEGIANCE
3. CEREMONIAL ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY ELECTED SUPERVISORS
4. PRESENTATION OF A PLAQUE AND RESOLUTION IN RECOGNITION OF SERVICE TO A RETIRED EMPLOYEE - SUPERVISOR THOMPSON

Documents:

[RESOLUTION 2026-02 RECOGNITION HONORING AND COMMENDING JAMES WETZEL UPON RETIREMENT.PDF](#)

5. REORGANIZATION AGENDA
  - 5.I. ELECTION OF THE CHAIR OF THE BOARD - CHAIR PRO TEM, KEVIN HALL, ESQ.
  - 5.II. ELECTION OF THE VICE CHAIR OF THE BOARD - CHAIR
  - 5.III. ELECTION OF THE SECRETARY OF THE BOARD - CHAIR
  - 5.IV. ELECTION OF THE TREASURER OF THE BOARD - CHAIR
  - 5.V. ELECTION OF THE ASSISTANT SECRETARY/TREASURER - CHAIR
  - 5.VI. ACTION TO ADOPT ROBERT'S RULES OF ORDER
  - 5.VII. APPOINTMENT OF THE VACANCY BOARD CHAIRMAN - CHAIR

- 5.VIII. APPOINTMENT OF THE TOWNSHIP MANAGER - CHAIR
- 5.IX. APPOINTMENT OF THE TOWNSHIP SOLICITOR - CHAIR
- 5.X. APPOINTMENT OF THE TOWNSHIP ENGINEER - CHAIR
- 5.XI. APPOINTMENT OF A REPRESENTATIVE AND ALTERNATE TO THE CAPITAL  
REGION COUNCIL OF GOVERNMENTS - CHAIR
- 5.XII. APPOINTMENT OF THE VOTING DELEGATE AND ALTERNATE TO THE DAUPHIN  
COUNTY TAX COLLECTION COMMITTEE - CHAIR
- 6. APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS, COMMISSIONS, AND  
COMMITTEES - CHAIR
  - 6.I. ARTS COUNCIL (1-YEAR TERM, 7 MEMBERS)
  - 6.II. AUDIT COMMITTEE (1-YEAR TERM, 3 MEMBERS)
  - 6.III. COMMUNITY ENGAGEMENT COMMITTEE (1-YEAR TERM, 6 MEMBERS)
  - 6.IV. GREENWAY COMMITTEE (1-YEAR TERM, 7 MEMBERS)
  - 6.V. HISTORICAL COMMISSION (1-YEAR TERM, 9 MEMBERS)
  - 6.VI. LOWER PAXTON TOWNSHIP AUTHORITY BOARD (STAGGERED TERMS, 7  
MEMBERS)
  - 6.VII. PARKS & RECREATION BOARD (5-YEAR TERM, 7 MEMBERS)
  - 6.VIII. PENSION COMMITTEE
  - 6.IX. PLANNING COMMISSION (4-YEAR TERM, 7 MEMBERS, 1 ALTERNATE)
  - 6.X. PUBLIC SAFETY COMMITTEE (1-YEAR TERM, 11 MEMBERS)
  - 6.XI. SHADE TREE COMMISSION (5-YEAR TERM, 5 MEMBERS)
  - 6.XII. ZONING HEARING BOARD (5-YEAR TERM, 5 MEMBERS)
- 7. ESTABLISHMENT OF TREASURER AND ASSISTANT TREASURER BONDS
- 8. DESIGNATION OF TOWNSHIP DEPOSITORY
- 9. ESTABLISHMENT OF THE BOARD OF SUPERVISORS MEETING SCHEDULE
- 10. BUSINESS AGENDA
  - 10.I. PUBLIC COMMENT
  - 10.II. CHAIRMAN & BOARD MEMBERS' COMMENTS
  - 10.III. MANAGER'S REPORT
- 11. PLANNING AND ZONING PRESENTATIONS
  - 11.I. Improvement Guarantees

Documents:

[IMPROVEMENT GUARANTEES.PDF](#)

- 12. OLD BUSINESS

### 13. NEW BUSINESS

13.I. Authorization For Inclusion In Township Insurance Benefits In Accordance With Township Code § 37-02

13.II. Action To Accept The Resignation Of The Elected Tax Collector

Documents:

[TAX COLLECTOR RESIGNATION.PDF](#)

13.III. Appointment Of Tax Collector – Ann Marie Laban

13.IV. Mid Atlantic Automotive Recovery Service LLC Salvage License Renewal

Documents:

[MID ATLANTIC AUTOMOTIVE RECOVERY SERVICE LLC SALVAGE LICENSE RENEWAL.PDF](#)

13.V. Action To Adopt Resolution 2026-01; Amending The Right To Know Policy Adding Michael H. Gossert As The Right To Know Officer

Documents:

[RESOLUTION 2026-01 AMENDING THE RIGHT TO KNOW POLICY ADDING MICHAEL GOSSERT TOWNSHIP MANAGER RIGHT TO KNOW OFFICER.PDF](#)

13.VI. Action To Adopt Resolution 2026-03; Authorizing The Disposition Of Specific Records

Documents:

[RESOLUTION 2026-03 DISPOSITION RESOLUTION FOR DESTRUCTION OF SPECIFIC RECORDS FINANCE AND POLICE.PDF](#)

13.VII. ACTION TO ADOPT RESOLUTION 2026-04; ESTABLISHING BOARD COMMITTEES AND DEFINING THEIR RESPONSIBILITIES

Documents:

[RESOLUTION 2026-04 ESTABLISHING BOARD COMMITTEES AND DEFINING THEIR RESPONSIBILITIES.PDF](#)

13.VIII. Review And Approval Of 2026 GIS Support Services Proposal

Documents:

[LOWER PAXTON TOWNSHIP 2026 GIS SUPPORT PROPOSAL V3 - SIGNED.PDF](#)

14. PAYMENT OF BILLS - LOWER PAXTON TOWNSHIP & LOWER PAXTON TOWNSHIP AUTHORITY

Documents:

[CHECK ON DEMAND TOWNSHIP AND SEWER CHECK REGISTER 010526.PDF](#)

15. ANNOUNCEMENTS

16. ADJOURNMENT

**\*Please join us for a reception that will be held in the Multipurpose Room  
immediately following the meeting.**

**Please be advised that public meetings may be recorded for audio and/or video  
purposes.**

**NEXT MEETING (Workshop) TUESDAY, JANUARY 13, 2026 - 7:00 P.M.**