

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS
MONDAY, JANUARY 4, 2021
425 PRINCE STREET, LOWER PAXTON, PA
ANNUAL REORGANIZATION MEETING
REORGANIZATION AGENDA**

CALL TO ORDER - CHAIRMAN HENRY

PLEDGE OF ALLEGIANCE

ELECTION OF CHAIRMAN OF THE BOARD - *Chairman Pro Tem*

ELECTION OF THE VICE-CHAIRPERSON OF THE BOARD -*Chairman*

ELECTION OF THE TOWNSHIP SECRETARY - *Chairman*

ELECTION OF THE TREASURER - *Chairman*

ELECTION OF THE ASSISTANT SECRETARY/TREASURER - *Chairman*

APPOINTMENT OF THE VACANCY BOARD CHAIRMAN - *Chairman*

APPOINTMENT OF THE TOWNSHIP MANAGER - *Chairman*

APPOINTMENT OF THE TOWNSHIP SOLICITOR - *Chairman*

APPOINTMENT OF THE TOWNSHIP ENGINEER - *Chairman*

APPOINTMENT OF A REPRESENTATIVE AND ALTERNATE TO THE CAPITAL REGION
COUNCIL OF GOVERNMENTS - *Chairman*

APPOINTMENT OF A VOTING DELEGATE & ALTERNATE TO THE PSATS STATE
CONVENTION - *Chairman*

APPOINTMENT OF A REPRESENTATIVE & ALTERNATE TO THE DAUPHIN COUNTY TAX
COLLECTION COMMITTEE - *Chairman*

APPOINTMENTS TO VARIOUS TOWNSHIP BOARDS, COMMISSIONS, & COMMITTEES -
Chairman

ARTS COUNCIL; 1-YEAR TERM; 5-MEMBER COMMITTEE

AUDIT COMMITTEE; 1-YEAR TERM; 3-MEMBER COMMITTEE

COMMUNITY ENGAGEMENT COMMITTEE; 1-YEAR TERM; 7-MEMBER COMMITTEE

GREENWAY COMMITTEE; 1-YEAR TERM; 7-MEMBER COMMITTEE

HISTORICAL COMMISSION; 1-YEAR TERM; 7-MEMBER COMMISSION

LOWER PAXTON TOWNSHIP AUTHORITY; 7-MEMBER BOARD; STAGGERED
TERMS

PLANNING COMMISSION; 4-YEAR TERM; 7-MEMBER COMMISSION; 1
ALTERNATE

PUBLIC SAFETY COMMITTEE; 1-YEAR TERM; APPOINTED BY POSITION
SHADE TREE COMMISSION; 5-YEAR TERM; 5-MEMBER COMMISSION
ZONING HEARING BOARD; 5-YEAR TERM; 5-MEMBER BOARD; 2 ALTERNATES

ESTABLISHMENT OF TREASURER'S BOND - *Chairman*

DESIGNATION OF TOWNSHIP DEPOSITORY - *Chairman*

ESTABLISHMENT OF THE SUPERVISORS' MEETING SCHEDULE - *Chairman*

AUTHORIZATION TO THE SECRETARY OR TREASURER TO PAY ALL FIXED EXPENSES WHICH RESULT FROM PRIOR BOARD ACTION (PAYROLL, UTILITIES, DISCOUNTED EXPENSES, ETC.) - *Chairman*

BUSINESS AGENDA

APPROVAL OF MINUTES

PUBLIC COMMENT

CHAIRMAN & BOARD MEMBERS' COMMENTS

MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

ACTION TO RATIFY DECLARATION 20-02 AUTHORIZING THE TOWNSHIP
MANAGER TO DECLARE A LOCAL DISASTER EMERGENCY - **Mr. Gotshall**

ACTION ON RESOLUTION 21-01 APPOINTING A CERTIFIED PUBLIC ACCOUNTANT
TO AUDIT FUNDS FOR LOWER PAXTON TOWNSHIP FOR THE 2020 FISCAL
YEARIT - **Mr. Gotshall**

MID ATLANTIC AUTOMOTIVE RECOVERY SERVICES JUNKYARD LICENSE
RENEWAL

SUBDIVISION AND LAND DEVELOPMENT

IMPROVEMENT GUARANTEES

PAYMENT OF BILLS - LOWER PAXTON TOWNSHIP & LOWER PAXTON TOWNSHIP
AUTHORITY

ANNOUNCEMENTS

ADJOURN

**NEXT BOARD MEETING (Workshop Meeting), TUESDAY, JANUARY 12, 2021;
7:00 P.M.**

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

RESOLUTION 21-01

A RESOLUTION APPOINTING A CERTIFIED PUBLIC ACCOUNTANT TO AUDIT THE FUNDS AND ACCOUNTS FOR LOWER PAXTON TOWNSHIP FOR THE 2020 FISCAL YEAR.

WHEREAS, Section 917 (b) of the Pennsylvania Second Class Township Code, P.L. 103, No. 69 of 1933, as reenacted and amended by P.L. 350, No. 60 of 1995, authorizes townships of the Second Class, at their annual reorganization meeting, to appoint a firm of certified public accountants to audit the funds and accounts for the previous fiscal year; and

WHEREAS, Lower Paxton Township is incorporated as a Pennsylvania Township of the Second Class; and

WHEREAS, the Board of Supervisors of Lower Paxton Township has received a proposal in the amount of \$41,200.00 from Brown Schultz Sheridan & Fritz, to audit the accounts of the Township, including the Friendship Center and the Lower Paxton Township Authority, for the 2020 fiscal year: and

WHEREAS, there are certain accounting standards that require the funds and accounts of the Authority to be included in the audit of the Township given the duality of membership on the Board of Supervisors and the Authority; and

WHEREAS, there are certain economies of scale gained from Lower Paxton Township and its Authority employing the same firm to audit their funds and accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Lower Paxton Township, Dauphin County, Pennsylvania that Brown Schultz Sheridan & Fritz is hereby appointed to audit the funds and accounts of Lower Paxton Township, including the Friendship Center and the Lower Paxton Township Authority, for the 2020 fiscal year.

ADOPTED this 4th day of January 2021.

ATTEST:

**BOARD OF SUPERVISORS
LOWER PAXTON TOWNSHIP**

Chris Judd, Secretary

Lowman S. Henry, Chairman

(SEAL)

**LOWER PAXTON TOWNSHIP
DECLARATION OF (SNOW) DISASTER EMERGENCY**

DECLARATION 20-02

WHEREAS, on December 16, 2020, snow and other severe weather conditions are expected to continue to persist in Lower Paxton Township and may reach such proportions that they threaten life and property. Weather forecasts indicate conditions may continue to worsen overnight.

WHEREAS, Emergency management measures are required to reduce the severity of this disaster to protect the health, safety, and welfare of affected residents and business in Lower Paxton Township.

WHEREAS, the Board of Supervisors of Lower Paxton Township has, by Chapter 23, Section 6, paragraph 17, of the Codified Ordinance of Lower Paxton Township, authorized the Township Manager to declare a local disaster emergency.

NOW, THEREFORE, I, the undersigned Manager of Lower Paxton Township, pursuant to the provisions of the Pennsylvania Emergency Services Code and the Codified Ordinances of the Township, hereby declare a Snow Disaster Emergency in Lower Paxton. As part of this emergency, the Township requests that residents limit the parking of vehicles on and along the roadways of the Township, and that citizens limit their travel to only essential or emergency trips.

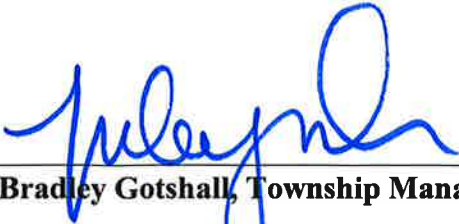
FURTHER, I direct the Lower Paxton Township Police Department to aid in the dissemination of this Declaration and the request to have members of the motoring public limit travel to only essential or emergency trips.

FURTHER, I direct Administrative Staff and officials of the Township of Lower Paxton to act as necessary to meet the current exigencies of this emergency, namely Lower Paxton Township Departments may implement emergency assignments without regard to time-consuming procedures and formalities prescribed by law, exempting mandatory constitutional requirements, pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the levying of taxes, and the appropriation and expenditure of public funds as such actions are necessary to mitigate this emergency.

FURTHER, I hereby suspend the provisions of any regulatory ordinance prescribing procedures for the conduct of Lower Paxton Township business, or the orders, rules, and regulations of any Lower Paxton Township Department, if strict compliance therewith would in any way prevent, hinder, or delay necessary actions in coping with this emergency.

This Declaration shall take effect immediately.

LOWER PAXTON TOWNSHIP



Bradley Gotshall, Township Manager

12/16/2020

Date

Commonwealth of Pennsylvania
County of Dauphin



LOWER PAXTON TOWNSHIP

Department of Community Development
Amanda P. Zerbe, *Manager*

BRADLEY N. GOTSHALL,
Township Manager

LOWMAN S. HENRY, *Chairperson*
ROBIN L. LINDSEY, *Vice-Chairperson*
CHRIS JUDD
NORMAN C. ZOUMAS
PAUL W. NAVARRO

MEMO TO: Bradley N. Gotshall, Manager
FROM: Shirley Hepschmidt, Community Development Secretary
DATE: December 11, 2020
SUBJECT: Mid Atlantic Automotive Recovery Services LLC, Salvage License Renewal

Robert Berger has submitted the attached application for the renewal of their Junkyard License for their business at 6861 Blue Ridge Avenue. Upon inspection of the site, by Code Enforcement Officer Nick Gehret, the operation was found to be in full compliance with the Township Code governing Junkyards (Article 327).

The 2021 License has been attached for your signature if the Board of Supervisors approves the application at its January 4, 2021 meeting.

If you should have any questions relative to this matter, please contact me at your convenience.

425 PRINCE STREET, HARRISBURG, PA 17109
717-657-5600 / FAX 717-724-8311
www.lowerpaxton-pa.gov

LOWER PAXTON TOWNSHIP
Application for Salvage Yard Permit

Renewal Application No. 2021-01

Date: December 1, 2020

The undersigned hereby makes application for a license under Ordinance No. 9-67 of Lower Paxton Township, Dauphin County, Pennsylvania, for the period of January 1, 2007 to December 31, 2007 (Adopted 8/21/67). (Amended 3/1/71).

Name Mid Atlantic Automotive Recovery Services LLC

Address 6861 Blue Ridge Avenue, Harrisburg, PA 17112

Location of premises to be licensed: Parcel 35-019-25, 6861 Blue Ridge Avenue, Harrisburg, PA 17112

Area of Tract: 6.271 Zoned: BC, Business Campus

Area of Tract to be licensed, excluding setback area: 3.87 acres.

Is the Applicant the owner of the Tract? Yes

If not, name and address of owner _____

Does applicant intend to carry on business as a junk dealer? Yes

State location of premises where license will be posted: Northeast Corner

Will gasoline be stored underground on premises: No

If so, state where and type of storage _____

The application is accompanied by a plot plan of the premises to be licensed, which sets forth the area to be licensed, setback area in conformance with the Ordinance, the names of adjoining property owners, and the location of any underground gasoline storage.

I certify that if granted a permit, I will comply with all rules and regulations as stipulated in Ordinance No. 9-67 and its amendment.

Fee: \$200.00



Witness



Signature of Applicant

**LOWER PAXTON TOWNSHIP
LICENSE TO OPERATE**

This certifies that

**Mid Atlantic Automotive Recovery Services LLC
Robert Berger**

Of

6861 Blue Ridge Avenue

has paid the required fee and has been granted a license to operate a junkyard for the period of January 1, 2021 through December 31, 2021, subject to the terms and conditions of the Township Ordinances (Article 327).

Permit 2021-01

**Bradley N. Gotshall
Township Manager**