

LOWER PAXTON TOWNSHIP

BOARD OF SUPERVISORS

WEDNESDAY, MAY 19, 2021 - 7:00 PM,
425 PRINCE STREET, LOWER PAXTON, PA

CALL TO ORDER - CHAIRMAN HENRY

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

PUBLIC COMMENT

CHAIRMAN & BOARD MEMBERS' COMMENTS

MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

ACTION TO APPOINT AUSTIN GEE TO THE SHADE TREE COMMISSION -
Chairman Henry

ACTION ON A RENEWAL TO AN AGREEMENT WITH APPROVED CODE SERVICES
FOR PLAN REVIEW, INSPECTIONS, AND CONSULTING SERVICES - **Mr. Gotshall**

9.B.

SUBDIVISION AND LAND DEVELOPMENT

PAYMENT OF BILLS - LOWER PAXTON TOWNSHIP & LOWER PAXTON TOWNSHIP
AUTHORITY

ANNOUNCEMENTS

ADJOURN

**NEXT MEETING OF THE BOARD OF SUPERVISORS (Business Meeting):
TUESDAY, JUNE 1, 2021; 7:00 P.M.**



— EST. 2007 —

APPROVED CODE
SERVICES

Lower Paxton Township
425 Prince Street,
Harrisburg, PA 17109

4/27/2021

Re: Renewal Proposal

Dear Manager Gotshall,

As it is our great privilege to work with you, the Board of Supervisors and especially with your Community Development team, we would like to propose the following renewal to our current Third-Party Agency agreement which expires on May 14, 2021.

Since our previous renewal, our capabilities and expertise have grown significantly. We currently have ten certified code officials and nine operations specialists ready and willing to serve your township team as well as your constituents each business day.

Working closely with Amanda Zerbe and her team has allowed us to operate seamlessly within their workflow and processes as well as to integrate our services to support your new Municipality 5 software implementation. We now make use of this software each day in our efforts to assist you and the Community Development Department.

Whether we are reviewing permit applications, inspecting construction projects, issuing Certificates of Occupancy or fielding daily questions from applicants and contractors, our staff is more committed than ever to support your team and to serve your community.

With these things in mind, we would simply like to propose renewing the current agreement between Lower Paxton Township and Approved Code Services for an additional two years. Our fees will of course remain the same, but as they have not changed in 3 years, we may propose a few changes for your review at a future budget cycle.

If there are any questions that we can answer or any additional services that we can provide to better support the township and the Community Development Department, please let us know.

We hope this proposal is agreeable to you and that we can continue to serve you with excellence.

Very Gratefully Yours,

Irv Spoonhour
Executive Vice President



— EST. 2007 —

APPROVED CODE SERVICES

Costs for Services

Service Description	Fees
Commercial Plan Review, Hourly	\$ 75.00
Commercial Inspection, Per Inspection	\$ 75.00
Commercial Electrical Inspection, Per Inspection	\$ 95.00
Commercial Inspection of Electrical Service (Cut-In)	\$105.00
Residential Plan Review, Hourly	\$ 55.00
Residential Inspection, Per Inspection	\$ 55.00
Residential Electrical Inspection, Per Inspection	\$ 55.00
Residential Inspection of Electrical Service (Cut-In)	\$ 85.00
Hearings, Appeals and Township Meetings, preparation & appearance – (3 Hr Minimum charge)	\$ 85.00
Zoning Investigation, Hourly	\$ 65.00
PA Certified Building Code Official - Administrative &/or Enforcement Actions	\$ 75.00
Clerical Services, Hourly	\$ 35.00
Mileage – N/C for work in the township, otherwise IRS rate.	N/C
<u>Minimum charges for Residential Plan Reviews:</u>	
New SFDs up to 3,000 s.f.	\$250.00
New SFDs over 3,000 s.f.	\$375.00
New SFDs over 6000 s.f. priced as Commercial Review	
Multiple Duplexes & Townhouses <u>of similar design</u> , / Unit	\$150.00
* Re-Inspection Fees will be charged at above rates	
** Expedited Services: Approved Code Services offers guaranteed expedited Plan Reviews. Call our office for a quote on your specific expedited review needs. <i>Expedited Services are <u>not available</u> December 15th through January 5th.</i>	RFQ

