

**LOWER PAXTON TOWNSHIP**

**BOARD OF SUPERVISORS**

TUESDAY, MAY 4, 2021 - 7:00 PM,  
425 PRINCE STREET, LOWER PAXTON, PA

CALL TO ORDER - CHAIRMAN HENRY

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

PUBLIC COMMENT

CHAIRMAN & BOARD MEMBERS' COMMENTS

MANAGER'S REPORT

OLD BUSINESS

NEW BUSINESS

ACTION TO APPOINT COURTNEY POWELL AS ALTERNATE TO THE PLANNING  
COMMISSION - *Chairman Henry*

ACTION ON RESOLUTION 21-13; ADOPTING CONTEMPORARY AMENDMENTS TO  
THE PENNSYLVANIA MUNICIPAL RECORDS MANUAL - *Mr. Gotshall*

SUBDIVISION AND LAND DEVELOPMENT

IMPROVEMENT GUARANTEES

PAYMENT OF BILLS - LOWER PAXTON TOWNSHIP & LOWER PAXTON TOWNSHIP  
AUTHORITY

ANNOUNCEMENTS

ADJOURN

**NEXT BOARD MEETING (Workshop Meeting), TUESDAY, MAY 11, 2021; 7:00 P.M.**

**LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS**

**RESOLUTION 21-13**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF LOWER PAXTON TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA, AMENDING RESOLUTION 10-06, AND DECLARING IT'S INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS SET FORTH IN THE MUNICIPAL RECORDS MANUAL AS AMENDED BY THE PENNSYLVANIA LOCAL GOVERNMENT RECORDS COMMITTEE FROM TIME TO TIME.**

**WHEREAS**, a Local Government Records Committee was created by Pennsylvania Act 428 of 1968 and empowered thereby to make rules and regulations for municipal records disposition; and

**WHEREAS**, the Local Government Records Committee has prepared and maintains a Municipal Records Manual; and

**WHEREAS**, the Municipal Records Manual was amended by said Committee on July March 28, 2019; and

**WHEREAS**, the Municipal Records Manual will be amended by said Committee from time to time; and

**WHEREAS**, Lower Paxton Township desires to dispose of records according to statutory requirements, as set forth in the Municipal Records Manual.

**NOW, THEREFORE, BE IT RESOLVED** by Board of Supervisors of Lower Paxton Township, Dauphin County, Pennsylvania, that it hereby adopts the schedules and procedures for disposition of records, as set forth in the Municipal Records Manual revised on March 28, 2019, and as amended hereinafter from time to time.

**RESOLVED** this 4th day of May 2021.

ATTEST:

BOARD OF SUPERVISORS  
LOWER PAXTON TOWNSHIP

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(Assistant) Secretary

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(Vice-Chair) Chairman