

LOWER PAXTON TOWNSHIP PUBLIC SAFETY COMMITTEE

Monday, February 2, 2026, at 2:30 PM
Room 174 - Municipal Center

ORDER OF BUSINESS

- A. Call to Order
- B. Pledge of Allegiance
- C. Approval of Minutes – **(October 6, 2025)**
- D. Public Comment
- E. Old Business
 - 1) Radio Replacement/Grant **(Kosheba)**
 - 2) Tanker 35
- F. New Business
 - 1) General Orders **(Graham)** (1-17, 1-19, 2-3, 2-4)
 - 2) Public Safety Liaison
 - 3) Member Reports
 - 1) Colonial Park Fire Company
 - 2) Linglestown Fire Company
 - 3) Paxtonia Fire Company
 - 4) Bureau of Fire Monthly Report
 - 5) South Central EMS
 - 6) Police Department
 - 7) Fire Marshal
 - 8) Emergency Management Coordinator
- 8. Good of the Order.
- 9. Motion for Adjournment.

NEXT MEETING *April 6, 2026, at 2:30 PM*

LOWER PAXTON TOWNSHIP

PUBLIC SAFETY COMMITTEE

October 6, 2025

ATTENDANCE

Adam Kosheba	Director of Public Safety
Brett Graham	Bureau of Fire
Jason Campbell	South Central EMS
Rich Needham	Bureau of Police
Ralph Palm	Bureau of Police
John Fogg (via Teams)	Colonial Park Fire Company
Steve Michelone	Colonial Park Fire Company
Nicolas DiSanto	Linglestown Fire Company
Sean Harp	Linglestown Fire Company
Mike Rodkey	Paxtonia Fire Company
Larry Stepansky	Paxtonia Fire Company
Rick Sylvia	Linglestown Fire Company
Linda Spotts	Resident

CALL TO ORDER

The meeting was called to order by Deputy Chief Graham at 2:35 pm.

Pledge of Allegiance

Mr. Palm led the group in the pledge of allegiance.

Approval of Minutes

Mr. DiSanto motioned to approve the minutes from the Public Safety meeting on August 4, 2025. Mr. Stepanski seconded the motion. A unanimous vote followed, and the Public Safety minutes were approved.

Public Comment

No response was heard.

OLD BUSINESS

Radio Replacement / Grant

Deputy Chief Graham updated the committee that HRG has been contracted to write the grant. Discussion within the committee with the concern if HRG is confident to write the grant. Director Kosheba explained that HRG is already contracted with Lower Paxton Township to write grants. He continued that HRG is aware of the parameters and having them write the grant for the full amount will not be a problem.

Career Staff

Deputy Chief Graham noted that all eight hired are completing their last week of orientation and that they will begin rotating shifts of 6 a.m. to 6 p.m. The intent of the rotating shifts is to keep the companies in service. He continued that the hiring process will reopen on November 1, 2025, to have the last two positions filled. Mr. Harp noted that the hiring of the career staff is a breath of fresh air.

NEW BUSINESS

General Orders

Deputy Chief Graham reviewed the updates to the following general orders that were sent to the companies by Chief Crum.

General Order – PPE Policy

Deputy Chief Graham noted this policy now includes tech rescue gear and the wildlife gear.

Director Kosheba questioned if any member wished to make a motion to accept updated PPE Policy.

Mr. Rodkey motioned to accept General Order 1-12.

Mr. Michelone seconded the motion.

Director Kosheba questioned if any member had a comment.

No response was heard.

Director Kosheba called for a voice vote. A unanimous voice vote followed, and the motion passed.

Deputy Chief Graham continued that he will be sending out the change that if someone is on station or staffing stipend that they be in Company or Bureau of Fire T-shirt.

General Order 3.1

Deputy Chief Graham noted the revision with the addition of the language regarding the driver only circumstances.

Mr. Stepansky motioned to accept General Order 1-13.

Mr. Rodkey seconded the motion.

Director Kosheba called for a voice vote. A unanimous voice vote followed, and the motion passed.

General Order 3.6

Deputy Chief Graham noted that this is regarding motor vehicle accidents

Director Kosheba questioned if any member wished to make a motion to accept General Order 3.6.

Mr. Rodkey motioned to accept General Order 3.6.

Mr. Michelone seconded the motion.

Director Kosheba questioned if any member had a comment.

No discussion was heard.

Director Kosheba called for a voice vote. A unanimous voice vote followed, and the motion passed.

General Order 1.15

Deputy Chief Graham noted that proofs were added to the appendix so that the designated vendors will have the specifics for when uniforms need to be purchased.

Mr. Rodkey motioned to accept General Order 3.6.

Mr. Michelone seconded the motion.

Director Kosheba questioned if any member had a comment.

No discussion was heard.

Director Kosheba called for a voice vote. A unanimous voice vote followed, and the motion passed.

General Order 3.7

Deputy Chief Graham noted that this is a county-wide policy that was accepted by the chiefs at their last meeting.

Mr. Michelone motioned to accept General Order 2-2.

Mr. Stepansky seconded the motion.

Director Kosheba questioned if any member had a comment.

No discussion was heard.

Director Kosheba called for a voice vote. A unanimous voice vote followed, and the motion passed.

MEMBER'S REPORTS

Colonial Park Fire Company

Mr. Fogg reported that their Open House was held on October 5, 2025, and was a success.

Linglestown Fire Company

Mr. Harp noted that the Lions Club will be holding awards at the Copper Pub. He continued that this Saturday is the BBQ Smoke-Off at the church across the street. The Soup Sale will be held on Saturday, October 25, 2025.

Paxtonia Fire Company

Mr. Rodkey noted that they accepted a bid for the purchase of the squad.

Bureau of Fire Monthly Report

Deputy Chief Graham provided a copy of the monthly report to be included along with these minutes.

Central EMS

No comment.

Police Department

No comment.

Fire Marshal

No comment.

Emergency Management Coordinator

Director Kosheba explained that in times when Red Cross may not be able to provide assistance for emergency housing for victims, they have added a line item in the proposed budget for if an event would occur in the future.

Mr. Palm noted that there are new personnel in the County and Mr. Palm is working with them on Clean Energy, formally known as TMI.

GOOD OF THE ORDER

Mr. Michelone proposed to revisit snow emergency routes within the Township. Director Kosheba directed Mr. Michelone to contact the Public Works Director.

Mr. Harp noted that during a previous incident Mr. Stepansky recognized an opportunity to provide training time for newer staff and wanted to pass along his appreciation to Mr. Stepansky for the opportunity.

Mr. Palm noted that he will be working with Mr. Stepansky regarding flood plan management.

ADJOURNMENT

The next Public Safety Meeting will be on December 1, 2025, at 2:30. Mr. Campbell motioned to adjourn, and Mr. Stepansky seconded the motion. The meeting was adjourned at 3:09 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Kristi Focht". The script is cursive and fluid.

Kristi Focht

Recording Secretary