

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Workshop Meeting held June 14, 2016

A workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 6:04 p.m. by Chairman William L. Hornung, on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hornung were: William B. Hawk; William C. Seeds Sr., Gary A. Crissman, and Robin Lindsey.

Also in attendance was George Wolfe, Township Manager; Steve Stine, Township Solicitor, Mike Lapano, District 8-PennDOT; Robert Nuss, Urban Anthony Engineers; Eric Stump, HRG, Inc.; Jack Dougherty, Friendship Center Operating Board; PSD Dave Spotts; Patricia Pohl, All City Management Services; Erin Letavic, HRG, Inc.; Tom Stang, Waste Management; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Hawk led in the recitation of the Pledge of Allegiance.

Public Comment

No public comment was presented.

Status report from PennDOT regarding the I-81 widening project

Mr. Wolfe noted that this project will not take as long as the I-83 widening project. He noted that Mike Lapano, Project Manager from PennDOT and Rob Nuss from Urban Anthony are present to provide an update on the I-81 Section 70 project.

Mr. Lapano explained that they addressed the Board last July to present the project to the Township and at that time we were in the early phase of the design project. He noted that we are ready to advertise it for bids, and he will have Mr. Nuss provide the details for the project.

Mr. Rob Nuss noted that nothing has changed from what was discussed last July, starting at the I-83 split, widening a third lane to the Mountain Road exit. He noted that all the widening will mostly occur in the median as we will not be touching the outsides of the road until you get

to Mountain Road, underneath Lockwillow Avenue Bridge, where the widening will take place towards the outside. He noted that there will be new signage, all new pavement markings, and some drainage upgrades will be completed. He explained the only thing that has changed is that the road will not be overlaid. He noted that paving experts looked at the existing concrete, and other than a few patches here and there, the concrete is in good shape. He noted that the concrete will remain in place and at the end of the job a diamond grinding process will occur where it will smooths out some bumps and create a better friction surface. He suggested that vehicles will be driving on that concrete for the next 20 years.

Mr. Hornung questioned if the project would take care of the bumpy bump along I-81 northbound. Mr. Nuss answered that half mile stretch in the road will have a full reconstruction of the center lane. He noted that a few patches at the northbound Mountain Road interchange, will be repaired using a technique that will pick up those slabs as they have settled in, having three or four areas in the northbound land and one or two in the southbound lanes. He noted that the entire roadway will be smoothed out before the project is completed.

Mr. Nuss noted for Mountain Road, the combination of the both southbound ramps will occur noting as you enter the loop ramp to go south on I-81 that road will collect it with the other diamond ramp behind barriers and those two ramps will merge and have an additional lane that will extend along I-81. He noted that traffic will not have to merge onto I-81 as it will have its own lane providing for the third lane. He noted that it is similar to what was constructed on the West Shore at the Route 15 exit.

Mr. Hornung noted that Mountain Road was backed up this evening on his way to this meeting. Mr. Nuss noted that we found that the I-81 traffic yields to the ramp more than the ramp yields to I-81. He noted once the one vehicle sneaks itself in off the ramp it ripples back on I-81 and everyone stops and goes and everyone takes their turn but it backs up I-81. He explained that he came from Progress Avenue and it is backed up in that direction as well, with the I-83 traffic trying to merge onto I-81. He noted that this should help to take care of that problem.

Mr. Nuss noted that we are close to putting bids out and he hopes to have a contractor on board by August or September. He noted that they will have the option to start this fall and we think they will. He noted that there should be no lane restrictions this fall other than maybe at night as they will be getting the sign structures ready for the next spring and doing some

pavement patching. He noted the bulk of the work will be done next April. He noted that the proposal is to have the traffic shifted out onto the existing shoulders using the outside right lane, and continue to have two lanes for traffic using a concrete barrier with the work zone in the middle. He noted that it will hopefully help with their efficiency to keep the project moving by having this stage done sometime in August, and then they will flip that traffic into the median driving on the new lane and doing work on the outside that needs to be completed. He suggested that they won't be able to finish by October but the goal is to have a penalty for the contractor if he is not open to three lanes sometime in November. He noted that the following spring they will come back and do some cleanup work, seeding, and remove the temporary paving. He noted that the current portion of I-81 that needs to be replaced will have traffic shifted onto the two new lanes in the median going through the inside piers of Colonial Road Bridge while that section will be rebuilt.

Mr. Hornung noted that the Board recently voted on a request to have PennDOT provide some type of cross over traffic in the medians going the wrong way in the highway. He questioned if you would be implementing that along this stretch of the highway. Mr. Nuss answered from Colonial Road north there will be two sets of guiderail, the first on either side of the road in the median but as you get closer to Lockwillow Avenue it will change into a barrier due to the grade separation. He noted that you will have a consistent guiderail on both sides of the road and we will maintain the emergency crossover in the area having some sort of rock treatment so we won't have to mow it.

Mr. Seeds questioned if it would be a cable in the middle. Mr. Nuss answered that we will use the normal metal guiderail. He noted that the medium is too narrow and too much of a change in elevation as the cable guiderail is used with a flatter median.

Mr. Seeds noted that last night he was coming over Mountain Road and noticed that they are doing work on Mountain Road. Mr. Nuss explained that is a separate project where they will be repaving the Mountain Road ramps and some of the road itself. He noted that we will be tying into that project but they are two separate projects.

Ms. Lindsey questioned if they will work both sides of I-81 at the same time. Mr. Nuss answered yes as they are going to push traffic to the outside so we can work the entire middle at the same time. He noted that he hopes to get it done in one season.

Mr. Wolfe questioned what the project schedule is. Mr. Nuss answered that he hopes to start it in October with no lane restrictions this fall other than at nighttime. He noted that we will allow them to take I-81 down to one lane overnight to have it opened back up by 6 a.m. so that they can work on the sides of the road. He explained that the Interstate has rumble strips built in and they can't have vehicles run on them during construction so we have to figure how to get them out and that will be done during single lane construction at nighttime. He noted next spring there will be two lanes open during the day as he can't see a need to shut down any lanes for that work. He noted that there will be about seven or eight rolling roadblocks at nighttime as we will be putting up seven new signs sign structures and when they set those we will have to shut traffic down probably between 12 midnight and 5 a.m. He noted that we will have police support to shut down traffic for 15 minutes periods. He noted that he hopes by June of 2018 that the project will be completed.

Ms. Lindsey noted when the project is ready to start we should put it on the website and if we can get it into the fall newsletter that would be great.

Mr. Nuss noted that due to all the traffic, we will have a Traffic Transportation Management Plan and a Public Management Plan that the contractor will have to complete and part of it involves contacting the Township, Police, State Police, EMS, and Fire Departments to get them together early on in the project to explain the contractor's staging. He noted if there is an incident in the work zone, there will be protocol to follow for how to clear it and how to get traffic moving again. He noted that this should happen next fall as well.

Ms. Lindsey requested Mr. Spotts to add it to the Police website as well.

Mr. Crissman questioned if it will necessitate any sound walls to be built along the perimeter area for residents or businesses. Mr. Nuss answered that they will not be building noise walls for this construction; however we will be doing more studies as this is getting built to see if any are warranted and what the feasibility of that would be. He noted that he would be back to the Township in six months to a year to talk about that information.

Mr. Crissman noted that he recently returned from Germany where he found that they are moving away from the sound walls and mounding dirt along the main highways to include the Autobahn. He noted that they are putting solar panels on the mounds to collect the solar power having the mound protect the environment and the sound levels. He noted that the construction of those sound barriers is a lot less than the ones we build in the United States. He urged PennDOT to consider what our friends are doing in Germany. He noted that it is a win/win as people get the barrier for sound and the government gains the revenue from solar which they can sell to the electric company. Mr. Lapano stated that he will bring that up noting that the Germans are very efficient and it is an innovative idea.

Mr. Seeds noted that the new signs that inform you how many miles and how many minutes it will take to get to a point, most people today have a GPS that would already know that. He noted that we have so many signs and when he sees all these signs, he questioned why we have them. He noted that you see the yellow or orange sign and you think there is a problem, a detour, and when you get to it, it tells you what your time is to a destination. He noted that they have them in Delaware after you pass the exit where you needed to get off due to an incident. He questioned why we have all these signs telling people what they need to do. Mr. Lapano answered that he is not an expert in the ITS signs but we have a person working at the ITS panels putting those messages on the signs to alert drivers to let them know how long it will take them to get from one point to another. He noted if there is an incident, backup, or delay the messages should be on the signs before the exits so you can detour off and take an alternate route. He noted that sometimes it happens and sometimes it doesn't. He noted that we are trying to do a better job in unifying the messages to make them relevant. He noted that PennDOT follows the federal criteria for putting up the information signs. He noted for some other states, some signs are more informative and others you don't see any at all.

Mr. Hornung questioned if Mr. Lapano was familiar with the I-83 widening project. Mr. Lapano answered that he is not as it is another Project Manager's job.

Mr. Hornung noted that there have been discussions for road surfaces that would decrease the noise levels. He questioned if there is any progress on that. Mr. Lapano answered for PennDOT, we don't have any noise cancelling technology that is readily useful aside from concrete pavement and bituminous pavement. Mr. Nuss noted that they are researching this but

nothing has been done. He noted that some other states are trying things out but it is too early in the game to see if it would make a difference. Mr. Hornung noted that it seems that bituminous paving is much quieter than concrete. Mr. Nuss explained when you are in a car it seems like that, but the noise personnel look out 20 years and when it starts to break up it is not much quieter.

Continued review of a proposal from HRG, Inc. to provide financial services for funding improvements to the Colonial Road Corridor

Mr. Wolfe noted that the Board received a proposal from HRG at the last workshop session, and in turn asked Kaye Goodman to redo the proposal. He explained Mr. Stump is present to provide a revised proposal to the Board.

Mr. Eric Stump, HRG, noted that the last time he was present, the proposal was geared as an overall funding source for the Colonial Road project with the various improvements for long term and short term projects, trying to determine which funding sources may be applicable and appropriate to go after. He noted that some solutions would need long term funding solutions while others are more immediate. He noted the feedback that he received from the last meeting was to look for something more immediate and get into the nuts and bolts of the grant application rather than an overall funding strategy for everything.

Mr. Stump noted that the most logical place to look was the short term improvements that have high priority and are creating problems that are relatively low cost to fix and address.

Mr. Stump noted that it happens to coincide with the month of June that is the application cycle for the ARLE grant, the Automotive Red Light Enforcement grant, the funds that are collected from Automotive Red Light Enforcement in Philadelphia and Pittsburgh. He explained that those funds are put in a state-wide pool and they are reallocated to municipalities across the state for traffic signal improvements.

Mr. Stump noted that the application period is open to the end of June. He noted that he has had success in the past securing those types of grants for the types of improvement we are looking at as it seems to be geared towards that. He noted that there is a limited funding source as it is on the smaller side of pool of money. He noted that you can't go in there with a \$300,000 project and expect to get anything back as the pool is limited.

Mr. Stump noted that the short term limit, as a whole, is in the \$50,000 to \$60,000 range. He noted that there is no local match required for that grant but if there is a commitment for some matching funds, your odds of getting the grant are better. He noted if you offer 20% or something along those lines it may help. He noted that most other grants have at least a 30% or 50% match, so you are still saving from some of the other programs, and increasing your odds of being selected.

Mr. Wolfe requested Mr. Stump to detail the short term improvements. Mr. Stump answered that it would include installing a traffic signal cabinet riser at the intersection of Valley Road and Winfield Street. He noted that the controller cabinet sits in a low spot of the intersection and often floods and shorts out. He noted that it would also cover replacing the wiring since it is getting water in the conduit and shorting out. He noted that it is a financial problem as the maintenance to fix it is an ongoing issue.

Mr. Stump noted at Colonial Road and King George Drive, there is a “No Turn on Red” sign that is backlit and turns on when a pedestrian pushes a button to cross the street. He noted that it prevents someone from turning right on red into a pedestrian. He noted that the sign is over 25 years old, not very bright, very tough to see, and needs to be replaced. He noted that the entire traffic corridor needs to be retimed. He explained that we have the count data and it makes sense to go through an update with PennDOT to program the revised times for the three signals along the corridor being King George Drive, Valley Road and Winfield Street and Crums Mill and Devonshire Roads.

Mr. Wolfe noted that HRG estimates a not-to-exceed effort of \$1,750 to submit the grant application on behalf of the Township. He noted that the Board could take action this evening on this item.

Mr. Crissman made a motion to approve the proposal from HRG, Inc. to provide the financial service for funding improvements to the Colonial Road corridor as outlined. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Status report regarding the Friendship Center priority project

Mr. Wolfe noted that Jack Dougherty, Lynn Wuestner and Sandy Prah are in the audience tonight to discuss the priority project. He noted that Mr. Dougherty will make the presentation to the Board. He explained that the priority project is ready to go to bid and he will display the drawings for Mr. Dougherty.

Mr. Jack Dougherty explained that he was at a previous meeting to discuss the long-term priority projects for the building renovation proposals. He noted that the Friendship Center Operating Board is focusing on three things: taking underutilized space and attempting to monetize that space to drive revenue; look at space that may need to be renovated for us to be competitive in the market; and come up with unique attractive items that many drive membership and revenue.

Mr. Hornung noted that the last set of numbers that he looked at were looking more favorable as for the Friendship Center. Mr. Dougherty replied that the revenue numbers are up approximately \$50,000 from the same time last year. He noted that expenses are down about \$30,000 and membership as of May 31st was 4,600 which is about 600 from the end of December 2015. Ms. Lindsey questioned how many are insurance memberships. Mr. Dougherty answered that the vast majority are insurance membership. Ms. Lindsey noted that they are the members where we only get paid when they swipe the card. Mr. Dougherty answered that is correct.

Mr. Hornung noted that the numbers are coming up as far as profitability and the reduction in expenses provides a new swing of \$80,000.

Mr. Wolfe noted that 2015 was better than 2014 and 2016 year to date is better than the 2015 year to date, but we are still not quite in the black. Mr. Hornung noted that we are going in the right direction and that is positive.

Mr. Dougherty noted that the long term projects are geared towards trying to track the revenue generators for a particular balance. Ms. Lindsey questioned if adding classes had a lot to do with it also. Mr. Dougherty answered yes, it was anticipated that we would show a loss for about three years after adding the value-added classes, but we are slightly ahead of schedule as far as an increases in revenue, and we still have a significant amount of classes that are paid. He

noted that not every class is included in the membership. He explained that getting people in the door and into an introductory class may lead to their graduating onto something more advanced and that is a revenue generator. He noted that he will speak later to the fitness center, the functional fitness area, and the ideas that we have to generate more classes and more revenue.

Mr. Dougherty noted in looking at the long term projects we are looking at five areas and the Board met with the architect to go over the ideas with him and we now have designs. He explained that he will summarize some of the areas that we are looking at to make those renovations.

Mr. Dougherty noted that the first area would be the entry way. He noted that he has the renderings from Mr. Bink, the architect, takes the entrance and service desk area which was more of an oblong shape into more of a circular shape to minimize the footprint to help with the traffic flow. He noted that it will also maximize space for seating that we will lose when we move the fitness area into the social hall. He noted that instead of having the one large area for seating that we now have in the social hall, it is broken up into pockets of seating to the east and west, together with a bar adjacent to the fitness area and next to the vending machines. He noted that there will be outlets for people to charge their phones or do homework, waiting for their parents, or parents waiting for their kids, having an area for them to sit in.

Mr. Dougherty noted that the second area would result is a loss of seating in the social hall, moving the fitness center south. He noted that the social hall was the biggest area that we saw as an area that was not generating revenue. He noted that it is great for community functions and a nice space with the pool tables but it is not generating revenue. He noted that it was suggested to move the fitness area further towards the service desk into the social hall area, allowing us to monetize that space and provide space at the door and the back end of the fitness area for a functional fitness area to be highlighted by the climbing wall.

Mr. Dougherty noted that leads to the functional fitness area as the fourth area where we will move all the equipment towards the service desk and put the climbing wall in that area. He noted that the wall was created through a consultation and collaboration with Harrison Bink and Mike DeCavalcante. He noted that they worked together to come up with the design which is a two pillar climbing wall that would sit at the northeast corner of the fitness center adjacent to the gym. He noted that it would be accessible on all sides, focusing on versatility and flexibility. He

noted that we wanted something that someone who never climbed on a climbing wall could use as well as someone who was a novice or intermediate user. He noted that we have two types of climbing on the wall, one would be top rope climbing where you see people strapped into the ropes using a belier to hold them, climbing up the ropes to 35 feet, and also bouldering which is only a couple of feet off the ground where you circumnavigate the entire structure without a need for a belier. He noted the more beliers that are used, the more costs that would be associated with the wall. He noted that there are times that the wall could be utilized without the necessary supervision that we would have otherwise with the top rope class. He noted, in addition, there are different courses that could be created through the handholds, creating more challenging courses or you can create courses that are geared for the beginner. He noted that the handholds can be changed periodically to give it some variation. He noted that this would be highlighting the functional fitness area; however, it would not be the important functional fitness area. He noted that we would still have space in that area for other types of exercise, like battle ropes.

Mr. Dougherty stated that he was thinking about this last night after the Operating Board meeting that as he surfed the TV channels at home, on NBC they had American Ninja Warrior and Spartan Teen Challenge Race. He noted that it is a new trend, part obstacle course racing. He noted that it is very popular with teenagers and young adults. He noted that he participated in an event in the fall at Citizen's Bank Park and it was a great experience as there were over 20,000 people in attendance. He noted that he envisioned this as something to provide to people who need to train. He note that this is something they can utilized to train for those types of competitions. He noted that some of our competitors are running these programs now. He noted that it is a trend that the FC could get into to provide something that not all the local competitors have.

Mr. Dougherty noted the final part of the presentation has to do with renovation of the programing rooms. He noted that programing is one of the biggest revenue generators. He explained that the goal was to update the rooms to make them more flexible to maximize the revenue with programing. He noted that the proposal would be to have a cardio theater which is a very popular feature in many of the fitness facilities now. He noted that it could allow someone to come in at any hour of our operating hours, plug in a video, do a yoga workout, do a spinning

course, or use it for non-exercise purposes such as a movie night or video training. He noted that it will provide something that is popular in the fitness industry now.

Mr. Dougherty noted in regards to all of these, we did ask the architect to price them out through their estimator and he came back with a price \$653,000 which does exceed our allocated budget; however once it goes to bid, it could come in much more or much less than that. He noted that we are at the point where we are ready to go to bid. He noted that an invitation to bid has been prepared. Mr. Wolfe noted that bids will be advertise in the Patriot News this Sunday and next Sunday with a bid opening date of July 8, 2016. He noted that potential action could be taken on July 12, 2016. Mr. Dougherty noted that the Operating Board would review the bids at its July 11th meeting.

Mr. Seeds questioned what the bids entail for each part. Mr. Dougherty answered that he asked the architect to craft the bid in a way that if it comes in over budget we can carve out some aspects of the project. Mr. Seeds questioned if it includes the service desk area, expanding the exercise area into the meeting area and the climbing wall. He questioned if it was all in that bid. Mr. Dougherty answered yes. Mr. Seeds questioned Mr. Wolfe if it includes the lights. Mr. Wolfe answered yes.

Mr. Dougherty noted that the architect made a recommendation for some solar blinds to put on the front of the windows in the Center at a cost of approximately \$26,000. Mr. Seeds noted that would be an option. Mr. Wolfe answered yes.

Mr. Hawk noted that he visited the Spooky Nook in Lancaster County and it is very popular but he noticed that they had a lot of supervision and he assumed that it is built into our facility's cost. Mr. Dougherty noted that there will be costs associated with the supervision with the top rope climbing, so if someone wants to scale the whole way up there will be training that will be required in order for people to be certified in the belier, to stand down at the bottom and hold the rope to insure that the person does not fall. He noted that there will also be supervisors who are required to oversee them. He noted that we also envision this as something that we can use as far as a revenue program. He noted that we can run an introduction to rock climbing and bring people in to get them certified as belier's, having someone teach them how to do it. He noted that the bouldering aspect will not require the type of supervision that the top rope

climbing would as they would only be going a couple of feet off the ground as there is a device that would restrict access to the top climbing areas of the wall at times they are not to be used.

Ms. Lindsey questioned if a person wanted to come in and do the wall, would there be a separate charge for that or do you have to pay a full membership for the month in order to use the climbing wall. Mr. Dougherty answered that we haven't gotten that far yet. He noted that we talked about periods of time when members would have access and programing where we run classes, and it could be utilized as a rental.

Mr. Seeds noted that Spooky Nook has memberships as he has visited it and it is very impressive. He suggested that you could go there and pay a fee.

Mr. Crissman noted that the advantage is that we are the only one on the East Shore. Mr. Dougherty noted that he was told that Spooky Nook is one of the premier climbing areas in the area. He noted that our wall will not be anything on that scale but it is something if people want to graduate to something more difficult, they can go to Spooky Nook or to the Climbnasium on the West Shore.

Ms. Lindsey questioned if people pay as they go at the Climbnasium. Mr. Dougherty answered that they have memberships or you can go as a group.

Mr. Crissman wanted to applaud the aggressiveness of the FCOB in taking on this task and carrying it to this stage. He noted, doing the assessment for the usage of those areas that are not financially solvent to convert them into areas that are and combining everything in our bids to have options that we will be able to get the best that we can for the amount of dollars that will be budgeted for the project.

Mr. Dougherty thanked the Board for their support.

Continued review of a proposal to provide school crossing guard
services through All City Management Services

Mr. Hornung noted that we have a guest from All City Management Services (ACMS), Ms. Patricia Pohl and she is present to answer our questions.

PSD Spotts noted that this is a continuation of a discussion from a proposal that was tabled in May. He noted that all the information that was previously supplied to the Board in May including the contract proposal and pricing is still good. He noted that the Board asked to

have someone from ACMS present to answer any questions that the Board may have; therefore, he will turn the meeting over to Patricia Pohl, Vice President for ACMS.

Ms. Pohl stated that she appreciates the opportunity to be present to answer any questions that the board may have about her company. She noted that we are All City Management Services (ACMS), A Crossing Guard Company. She noted that we are headquartered in Santa Fe Springs, California, a family-owned company for over 30 years. She noted that she is pleased to be associated with the company for 22 years and is very proud of the work that we do noting that we staff school crossing guard programs across the country. She noted that we are now in 14 States, about 170 different clients working for municipalities, school districts, and organizations like your own. She noted that they have 3,800 and growing crossing guards across the country. She noted that we take our work very seriously and nothing trumps the safety of the students. She explained that we would be looking to provide that same service in Lower Paxton Township, and questioned if the Board had any questions for her at this time.

Mr. Seeds questioned Ms. Pohl if she came from California. Ms. Pohl answered yes but she was originally from upstate New York and more recently from Allentown Pennsylvania.

Mr. Crissman requested Ms. Pohl to identify for the Board the process that you have in place with regard to hiring people here, and after they are hired and working, if they are unable to work, your substituted system and how it works. He requested Ms. Pohl to share her operating procedures with the Board so it could have a better understanding as we know what has happened in the past, and we want to make certain if we choose to go with you, that in fact, we have the same protection for our children rather than having to have our own backup system to your system.

Ms. Pohl noted that she does not run this program from Santa Fe Springs California. She noted that their model is a local supervisor, so she would have a leadership team here in this area that would be responsible for recruiting, hiring, training, and maintaining safety compliance at all locations. She noted that effort is headquartered right here.

Mr. Crissman noted that you mentioned a leadership team... Ms. Pohl noted that we would be developing someone here. Mr. Crissman questioned if it would be someone or some people. Ms. Pohl answered in a program this size it typically would be an individual that would be responsible for managing the program.

Ms. Lindsey questioned if there is anyone here now. Ms. Pohl answered no. PSD Spotts answered, not in Lower Paxton Township but Swatara Township has a supervisor. He noted since they don't have a program in our Township they do not have anyone yet. Ms. Pohl explained that we would be investing in that first and foremost, and inviting the existing staff to come to work for ACMS and hopefully they would do that. She noted that we value the experience that existing crossing guards have at their locations. She noted that is the model that we would work with and have for 30 years; as we come into an area we identify folks that would be interested to take on this leadership. She noted that she has a whole staff of folks who support that as she works with the Director of Operations who works with the National Operations Manager who would work with the regional manager who would work with this area supervisor. She noted that there is a lot of redundancy in place for supporting that effort, but it does start with developing the local manager who knows and understands the challenges of this location and would be responsible for the day-to-day operations.

Mr. Crissman noted that is what he is most concerned about and requested Ms. Pohl to describe the day-to-day operations. Ms. Pohl answered that she is not sure of the current system but we have regular permanent guards in place and a staff of substitute guards. She noted that potentially, when we come into a location that is one of the challenges to have people who will fill in the absence of regular guards. She noted that we have a model that allows us to identify those people, provide some work for them on a rotating basis that comes through the information of the day-to-day management. She noted that we develop alternates for if someone calls off, that there is in fact a replacement ready to go. She noted that we benefit from the Swatara Township program which is close by and they would benefit from your program in terms of a shared labor pool that helps with the assurance that we would not be short. She explained that we currently service York and Elizabethtown School Districts and there is no distance too far when in fact we know in advance that we might have a staffing issue. She noted that it is about getting someone out there to respond to the safety concerns in crossing those students.

Mr. Crissman questioned in the event that your regular person does not show and your substitute does not show, what your follow up is. Ms. Pohl noted that she is willing to admit that it is not a perfect science. She noted if someone doesn't inform us that they are not going to report to work, obviously that is a struggle for us. She noted that we are very serious about that,

no show, no call, no job. She noted that you only do that to us once. Mr. Crissman noted that he understands that piece but he is more concerned about the children that are at the bus stop having to cross the street by themselves. He noted that he wants to know what the process is day-to-day. He noted that he wants to be assured that there will be an adult at every crossing every morning. He explained that the current backup program is to call the local police department and have a policeman on duty. He questioned do we need to keep that system in place to back up your no-show substitute.

Mr. Pohl suggested that PSC Spotts could speak to that better than she can. PSD Spotts noted at the end of day if someone doesn't show from the company it is will be one of our police officers who takes the assignment. He noted that one of the things that he instituted in Mechanicsburg was we always had someone on patrol drive around to all the crossings in the morning and afternoon to make sure there wasn't a no call/no show, and then we would cover that on an emergency basis. He noted that would be a backup plan in place here, but he can't disagree with Mrs. Pohl as well that at the end of the day we may have to have a police officer cross if there are not enough substitutes between the pool we will develop here and the one that exists in Swatara Township, Elizabethtown, or York.

Mr. Crissman noted in the event the substitute does not show up, does your organization contact the police department so there is an adult at the crossing. Ms. Pohl noted that we work at your direction; therefore, we would set up any program that you want us to in terms of the chain of command for notification; perhaps a financial burden if we fail to respond. She noted that they have been in business for 32 years and have the reputation that we have by making sure children are protected. Mr. Crissman noted that he has more than 35 years running a school district.

Ms. Lindsey questioned if we will be billed if you fail to show. Ms. Pohl answered no. She noted that we will build this program and won't go into it until we are prepared and will not accept responsibility until we are fully staffed and ready to move forward with that protection.

Mr. Crissman noted that the billing and financials does not bother him as he is more concerned that there is an adult providing protection for children. He noted that he wants a guarantee that he has that.

Ms. Lindsey questioned what other districts in Pennsylvania are you in. Ms. Pohl answered that we serve Elizabethtown, and York City. She noted that they started out with being

able to supply four crossing guards, but they needed 41 guards and we have a fully complemented staff. She noted that we also serve Swatara Township.

Ms. Lindsey questioned where your office is located in this area. Ms. Pohl answered that the local supervisors work from their homes so they are in the community, out in the field. She explained that they do not have a centralized office where people spend time in the office. She noted that this is a field job and her commitment and time and effort is spent in the field insuring that we are meeting the mandate for safety for those students.

Mr. Seeds noted that the main concern is the safety of the children and now if someone fails to show up the police force covers it. He noted that is more expensive for the taxpayers to have a police officer who could be doing other work. He noted that we discussed a that a no penalty clause be written in the contract to not only charge us when no one shows but that there should be some sort of penalty that your company pays back us for the cost of the Township covering a post that you are supposed to cover. Ms. Pohl answered absolutely. Mr. Seeds questioned if that could be written into the contract.

PSD Spotts noted that if you remember from the May discussion, he was directed to get a penalty clause or an opt-out clause. He noted that the contract that is currently under consideration has a 30 day opt-out clause. He noted that he was told to secure one of those two and he did that already. He noted that there is a 30-day opt-out clause in the contract and they only bill for services rendered.

Ms. Lindsey noted that you said that if the alternate did not show that you could also pick one up from York or Elizabethtown but you are talking 40 to 45 minutes from York and if they call off at the last minute you are talking 25 minutes from Elizabethtown to get someone here. She noted if there is a call out and you can't get the alternate our police will be doing what they are doing now. Ms. Pohl noted that it is not logical to expect that on a last minute notice that someone could respond from Elizabethtown, she understands that, but she is talking about when the flu hits in the winter, she can't have six alternates ready to go in a program that has only five locations to staff. She noted that no one would get any work but the other employees that we have can respond to those kind of patterns or emergencies if we have them. She noted, on a last minute basis, certainly our supervisor is the go-to-person and they could fill in at a spot. She noted that it is a complicated maneuver at the last minute but she would say we have a 30-day

opt-out clause in every contract and she has never had anyone take that option. She noted that she has never lost a client based on our inability to provide the service that we say we are going to provide. She stated that she could give you our entire client list as a reference as she does not need to pick and choose her references as every client that she has is a satisfied client. She noted that she can't predict the future and she can't understand exactly what the challenges are here but she has never failed to meet those challenges.

Ms. Lindsey questioned how you advertise for those positions. Ms. Pohl noted in many ways, but it is one reason we have a local supervisor as we are doing local efforts. She noted that we are hanging flyers in shops, libraries, churches, synagogues, and working in the schools. She noted that they do newspaper advertising and whatever it takes to get the word out that we are hiring. Ms. Lindsey questioned if they are all checked out. Ms. Pohl answered absolutely for all three levels of clearance.

Mr. Hawk questioned how many times it has occurred that the crossing guards or substitute has never shown up. Ms. Pohl answered that would be difficult to quantify with almost 4,000 crossing guards in the field every day. She noted that one of the good things about crossing guards is if you don't show up you don't get away with it as you are missed. She noted if you have a job where you are assembling widgets and if you don't show up no one notices, but everyone notices when a crossing guard is absent. She noted if we know in advance we are responding to that. She noted for the most part, these folks do not do the job for the money, they are typically committed to these schools, these kids, noting that they are the guard's kids and it is their intersection. She noted that the work ethic and level of integrity that these people have goes far beyond what she would say is a pittance for what they are contributing for the risks that they run. She noted that she has a different kind of employee to start with as they are not showing up because they are getting a huge check for showing up because they are committed to that school community and they want to do the right thing. She noted that it puts us in a different category for part time work for someone who is running a register and pulling sodas at McDonalds. She noted to quantify how many times that unknown crossing guard does not show up would be difficult as she doesn't anticipate it happening here. She noted if it does and it is through the fault of an individual that individual simply doesn't work for her anymore.

Mr. Crissman noted that it only takes that one time when a child is injured. He noted that his responsibility is to make sure there is someone there every day. He noted that he is very much accustomed to school law with local parents and he will not put any child in jeopardy under any circumstances. Ms. Pohl noted that her law is putting her head on her pillow every night knowing that she has done the best she can possibly do to protect the children. Mr. Crissman noted that he understands that as you have a business and you are concerned about your employees and he understands the dedication of those individuals as he worked with them for a number of years. He noted that he understands when you say, this is my corner, these are my children, I understand that dedication, but he has a larger responsibility and it is to make sure there is someone there every day to cross a child safely. Ms. Pohl noted that she understands that.

Ms. Lindsey questioned if you will be hiring the existing crossing guards that we employ. Ms. Pohl answered yes as we invite all of those employees to transition their employment to ACMS if we are awarded the contract.

Mr. Crissman noted that he wants to go back to a comment made in May to him that you would work with whatever we would set forth. He questioned if you are amenable to, if the substitute is not available that your staff person would be in contact with our Police Department immediately. Ms. Pohl answered absolutely as that is the standard operating procedure.

Mr. Crissman noted when he asked what the plan was if the substitute did not arrive he didn't get a direct answer to him that was satisfactory. He noted that he needs to know that whoever is doing your scheduling when the regular person does not show, and a substitute does not show, that our police department is immediately notified so we can have someone there. He noted that the rest can be worked out in terms of the compensation that you would need to pay the Township for providing the service. He noted that piece he is not worried about, he just wants to know the process and procedure that will be in place so he is guaranteed there is an adult there. Ms. Pohl noted that the confusion is on her part. She noted that standard operating procedure for ALMS is that someone is there. She noted if it is not the regular guard and not the substitute guard and it's not the supervisor, we definitely would expect a priority one from the police department. She noted that is what is done now and nothing trumps the safety of those kids. She noted that she does not expect to have to call the police department. She noted that you

would hire us to manage this program and manage it well as that is what you are investing in. She noted that is the kind of program that she is committed to bring to the Township.

Mr. Crissman noted that he understands that we are hiring you to manage the system but if he is handling a company that produces widgets he wants to make sure he has a widget. He noted that a child's life is more important than a widget.

PSD Spotts noted with all due respect to the Vice President, the first time he negotiated the contract was with Harlan Sims from their company, and he is sure if the Board wishes, that he can mandate a notification procedure that puts us in the link to make sure we are always notified. Ms. Pohl noted that she is the one that will be doing that for you. Mr. Crissman noted that is going to be mandatory. PSD Spotts noted that he does not expect that there will be a problem with that issue. Mr. Crissman noted that he is the Board member that is very adamant with this and you mentioned x number of years and that is why he came back to you the way he did.

Mr. Wolfe questioned with that caveat amended to the agreement would it be appropriate to bring this back to the next business meeting for action by the Supervisors. Ms. Crissman noted that he would be satisfied. PSD Spotts noted that he would make sure he gets that amendment and gets it to the Board for its consideration.

Mr. Crissman thanks Ms. Pohl for traveling to answer the Board's questions directly. Ms. Pohl responded that it is her level of commitment and it is her personal commitment to the Board that anytime we were missing an assignment, we would be directly in touch with the police liaison.

Review of a proposal from HRG, Inc. to provide engineering services for improvements to the channel upstream of the Earl Drive Culvert

Mr. Wolfe noted that Erin Letavic from HRG is present to discuss engineering services for the Earl Drive culvert upstream crossing. He noted that we met on road tour to discuss this crossing on Earl Drive and the Township's ability to restore that stream channel to a more environmentally acceptable fashion. He noted that Ms. Letavic is working on a proposal for the Township for engineering services to do this. He noted that she has a power point presentation for the Board.

Ms. Erin Letavic noted that the last time she was at a meeting she discussed the Paxton Creek Total Maximum Daily Flow (TMDL) and Municipal Separate Storm Sewer System (MS4). She noted that there are water quality goals that are set forth in the Paxton Creek TMDL as well as the MS4 water quality permit that continues to require compliance measures.

Ms. Letavic noted that Tropical Storm Lee flooding occurred almost ten years ago and after that occurrence, there were a number of different hydrologic studies that HRG performed on the Earl Drive culvert, ultimately resulting in some cost prohibitive projects. She noted that upgrades to the culvert were not worth it for the benefits, and flood mitigation was also cost prohibitive.

Ms. Letavic noted that we have streambank deterioration that you can visibly see but we also have sediment loading which is the regulatory compliance issue with respect to the Paxton Creek and MS4 permit. She noted that we have unstable banks and also deteriorating private property they can't solve on its own.

Ms. Letavic showed three pictures of what streambank deterioration looks like noting that there is no vegetation along the streambank, having piles of rock that have pulled out from any outcroppings that have occurred along the stream side. She noted that there is a lot of sediment in the streambank and it is eroding downward providing a poor habitat for water quality for the regulatory compliance.

Ms. Letavic noted that the streambank deterioration and streambank loading for the Paxton Creek is the primary driver of the regulatory obligation that the Township has.

Ms. Letavic showed an aerial shot of the project area. She noted that she did not include the street names on the slide but the northern portion is Earl Drive with Harman Drive having an L-shape on the right, the bottom road is Topview Drive with Creekview Drive being the straight road at the bottom. She noted that three colors are delineated along the streambank: the red area is intended to be riprap; the green area would have a living wall; and blue area would have coir rolls and live stakes plantings that provide low impact and low disturbance measures that can help to reinforce some of the material in place so when it rains and the streams has a minor flood, it will keep the sediment in place.

Ms. Letavic noted that the location is a Goose Valley Run tributary but it flows ultimately to the Paxton Creek. She noted that the total project takes in about 1,000 linear feet of

stream involving 15 property owners. She noted that most are probably paying for flood insurance and have had flooding issues in the past. She noted that it is not a flood mitigation project, and she is not sure we can solve that issue, but we are looking to deal with the sediment problem that the permit ties back to.

Ms. Letavic noted that this project is a perfect example of the types of projects that will be necessary to be considered for long term to solve the Paxton Creek TMDL. She noted that this particular location was identified as an early action project in the TMDL report. She noted that most of the ones identified for the project were in Susquehanna Township. She noted that we would like to get some momentum going for a Lower Paxton Township project as the City of Harrisburg is working on grants for their watershed as well. She noted that all three entities are looking at different things.

Ms. Letavic displayed pictures of a previously conducted project by HRG showing a coir roll and live stakes project where the water level was very low, showing evidence of in-streambank erosion. She noted that there is not much of a defined bed and bank for the low flow condition so it shows a coir roll that has some medium in the side stakes, a piece of vegetation, like a dogwood tree that landscapers slice off of a mature shrub to develop small roots that you can plant along the streambanks. She noted with watering and low maintenance they do a good job of developing a solid root structure to keep the materials in place.

Ms. Letavic explained that an example of a living wall can be found along the Francis Cadden Parkway in Swatara Township. She noted that project was built last year, showing the guiderails that protect the traffic along Spring Creek. She noted that you could tell that there was a significant amount of erosion along that bank. She stated that right side shows a living wall that is filled with a particular media that has vegetative seed and different types of grasses. She noted that you lay it in place with stakes to provide structural integrity and it turns into vegetation. She stated that they have a very long life cycle so they are an alternative that we are looking at for in-streambank projects dealing with habitats and regulatory agencies. She noted that their feedback is that these types of measures are more desired, more so than using riprap or concrete as traditional retaining walls. She explained that it is a fairly cost effective measure.

Ms. Letavic noted that there are many regulatory requirements noting that it has a 100-year floodplain so there is a need for FEMA coordination, as well as a DEP Joint permit with the

U. S. Army Corps of Engineering. She noted that there are E&S Permits with Dauphin County Conservation and NPDES Permits are required as well. She noted that we need to coordinate with these four agencies in order to do this project. She explained that stream buffers and planting more trees along the creek are the key and this is an example of why. She noted that trees can be relatively cheap, but when erosion does occur it causes a decent amount of coordination and an investment to correct it.

Ms. Letavic noted that she has one construction goal would be to have Township staff installing the riprap stabilization. She noted that a contractor would install the living wall and Township staff and volunteers could do the coir log and live stake installation. She noted that it could involve the boy scouts, or Paxton Creek Watershed Association, saving some money on labor just having to cover the cost of materials.

Ms. Letavic noted that she also provided a scope of services and cost to the Township.

Mr. Seeds questioned if this would not mitigate any future 100-year or 500-year floods. Ms. Letavic answered that is correct. Mr. Seeds questioned what the living wall is made up of. Ms. Letavic answered that it is a polypropylene tub filled with soil media and mulch. She noted that there is a seed mixture in it that is fast germinating.

Mr. Seeds noted if we were to use this would it remove the 100-year flood issue. Ms. Letavic answered that the propriety manufacturer provides engineering designs on those types of measures. She noted that they have been tested in different ways but we would need to look at the placement of it and transition between those materials and other materials to ensure there are less issues as possible.

Mr. Seeds suggested that there may be some chances for grants to be available through DEP to help pay for the costs. He noted that there is a riprap area that was done by the Sewer Authority near the crossing of Earl Drive. He stated that this project would go beyond Creek Drive as he noted that the Board was shown this area on road tour. He questioned if the Township would need easements from property owners. Ms. Letavic answered yes and it would take a significant amount of time depending on how early the residents are included in the project.

Mr. Seeds noted if we want to proceed with this we should have a community meeting with the people in that area affected by this. Ms. Letavic answered that it is not a bad idea.

Mr. Seeds questioned Ms. Letavic if she had an estimated cost for this. Ms. Letavic answered no as the fee she put together is only for the preliminary/final design and permitting. She noted that she excluded construction related items because once we know what we are doing then we can divided it up between Township responsibility and what needs to be contracted out.

Mr. Seeds noted that this has been going on for years and he would like to see us do some improvements to stop it from getting worse. He noted that it was a very good report.

Mr. Crissman noted the design phase provides for an estimated fee of \$95,800. He questioned if the design phase of \$95,800 would include all five phases as provided in the agreement. Ms. Letavic answered yes. She noted that the reason that it is estimated at this point is because of the coordination. She noted once we have a better idea of the design, we can have some pre-applications meetings to see what type of buy in we have with the Paxton Creek TMDL, understanding that this is a lot of private property work.

Mr. Crissman noted if Ms. Letavic is asking the Board to take action on approving an agreement, how can he vote for an estimated cost. Mr. Wolfe noted that what you have done in the past is to request that the amount, whatever you agree to, be a not-to-exceed, subject to any overages being approved by the Board upon presentation from the consultant. Mr. Crissman noted in the formal one, is that what Ms. Letavic would present, a not-to-exceed \$95,800. He noted that Ms. Letavic will have to come up with a number sooner or later. Ms. Letavic noted we can revise it as it currently stands or if you want to discuss it in the future meeting she would be happy to provide the not-to-exceed wording.

Mr. Hornung questioned if the Board was to act on this tonight. Mr. Wolfe answered no, but if the Board is so incline, he could make the necessary amendments and bring it back to the June 21st meeting.

Mr. Hornung questioned if this is in the budget. Mr. Wolfe answered no as it would be a long term project. He noted that you have stormwater funds in the stormwater accounts in the General Improvement Fund to pay for it. He noted that it would be a multi-year project that you would begin now and the actual expenditures in 2016 would be limited, but the design services and permuting would be 18 months out. Ms. Letavic agreed. Mr. Wolfe noted that you would not finish this phase until the end of next year.

Mr. Seeds questioned if it includes any grant applications that HRG would be doing for the Township. Ms. Letavic answered no. Mr. Seeds noted that would be another item that we would want to do, to apply for grants that you may find out about or we may find out about. Mr. Wolfe noted that you might find that the actual level of contribution necessary to do this project may only be about \$300,000. Ms. Letavic noted that we haven't gone into that much detail yet, but by the scope of the project she would agree, especially if some things could be done with Township labor and volunteers.

Mr. Wolfe noted that this is cost heavy on design and engineering because of all the permits that are involved. Ms. Letavic noted that there is just too much regulatory coordination involved and it is why the Paxton Creek TMDL has not grown any legs yet.

Mr. Seeds questioned if we should meet with the neighbors prior to signing a contract with HRG to speak with them as some could be opposed to this plan. He noted that we need their buy in to make sure they are okay with it as they will have to provide easements.

Ms. Lindsey questioned what about the people who live on Topview, the ones having water damage in their homes. She noted that this will not help them at all. She noted that they will be very boisterous as well as they have been asking for help due to the mess that they have with the flooding.

Mr. Seeds noted that the first step would be to meet with the neighbors and have HRG present before we sign the contract to make sure we have a buy in.

Mr. Hornung suggested that we separate this out to include a meeting with the neighbors and depending on the push back or acceptance, we move on to the second stage. He requested Ms. Letavic to break out the proposal into two parts, one for the meeting and the other for the rest. He noted, in the past, there is a tendency for engineers to provide some safety for when the project is done, but he requested her to take a hard look at what areas where there is fluff. He noted that we would like to put as much money into the actual work and not as much money in the preliminary work. He noted that it can go the wrong way as well. He noted that he would like to try to keep the costs down for the design of this project. He requested Ms. Letavic to come back with a second proposal that breaks down the costs more. Mr. Wolfe noted if you are asking Ms. Letavic to come up with an estimate of costs to meet with the residents and to prepare for that meeting it would not be significant. Mr. Hornung suggested that we should have an estimate

of costs and move forward to schedule the meeting. He noted that he did not think we need to come back again for this.

Ms. Lindsey questioned if it would include the residents on Topview Drive and Creek Drive. Mr. Wolfe answered that Ms. Letavic has identified 15 property owners that would be affected by this project, but if you expand your project limits there would be more people.

Mr. Seeds questioned if Ms. Letavic has notified the 15 property owners. Ms. Letavic answered no.

Mr. Wolfe noted that the presentation that you have seen tonight would only involve 15 property owners, but if you want to do something different than that to involve more people, then we are back at square one as this presentation will not work. Mr. Seeds noted that we should invite only the people affected by this project. Mr. Hornung noted that they are the ones who will have to provide the easements. He questioned Mr. Stine if 14 property owners provide an easement and one did not what would happen. Mr. Stine noted that this is a streambank project so we would be able to do eminent domain. Ms. Lindsey noted that you would not have to have 100% approval to do this project. Mr. Stine noted that it is a Township project and it is within the Township's Authority as a local government to do it and it is your responsibility to do it as a result of the TMDL. He noted if some people don't want to provide easements you can use the eminent domain tool to accomplish it.

Mr. Hornung noted that they are temporary easements. Mr. Stine answered that is correct as you are not taking property. Ms. Letavic suggested that we should talk about that since you might want the authority to access it to be able to maintain it on a long term. She noted that the construction easements would be temporary but the permanent easements would be for a much smaller area.

Mr. Seeds noted that it is much better to involve the people.

Mr. Hornung noted with physically changing the stream does it increase their flood problem or help. Ms. Letavic noted that part of the coordination with FEMA is to demonstrate that when we model this that there would be no increase to the floodplain or flood elevations. She noted that it will be part of the process.

Mr. Wolfe noted that this does not improve upon high water. Mr. Hornung noted that he understands that but he wanted to make sure that it does not make it worse. He noted that it will

protect property from subsidence, erosion and streambank meandering, and reduce sediment to Paxton Creek which we are responsible for, but it won't reduce the level of high water.

Mr. Seeds noted that we have heard some concerns from some residents about the erosion and that they are losing their property. He suggested that a large majority will be in favor.

Mr. Hornung noted that we have kicked this culvert project around for many years but he would hate to see us do the streambank control and come back a year later and rip things out since we are going to do something different to decrease the flood water problem. Mr. Wolfe noted that the flooding problem exists because of people being too close to the stream. He noted that you can't fix that without the relocation of structures. He noted that people have built structures with basements that are in the floodplain and they will flood. He noted that you have looked at eliminating or expanding the Earl Drive culvert, a million dollar expenditure, resulting in reducing the level of a 100-year storm only one foot. He noted that it is not the facilities, rather the location of where people have built.

Mr. Hornung noted that we will wait for Ms. Letavic to come back to us at a future meeting, but he would like her to explain why we have a TMDL to the public. He noted that he was surprised at what effect this has had on Wildwood Park as it was a nice park.

Ms. Letavic noted that the Paxton Creek Total Maximum Daily Load is a regulation put on the watershed by the EPA and DEP. She noted that it is based upon the biological and water chemistries from fish samples that were taken. She noted that within the report for the Paxton Creek TMDL there is a certain amount of sediment within the creek that was deemed to be healthy and a certain amount over and above it that is deemed not to be. She noted, for that amount, all the municipalities who have tributaries to it have been provided with a waste load allocation for their portion that they are required to remove from the watershed. She noted that particular source of sediment has been deemed to be stream erosion. She noted that there are many stream miles that HRG planned on redoing, in the permit, to meet all those obligations, but 1,000 linear feet of stream will go a portion of the way. She noted that it goes back to federal and state regulations that the Township is forced to comply with.

Mr. Wolfe noted that Lower Paxton Township is required to reduce sediment to Paxton Creek by 35% and similar reductions are required by Susquehanna Township and the City of

Harrisburg. He noted that the three municipalities are jointly working together to achieve those goals.

Mr. Hornung noted for Wildwood Park, its depth has gone from three feet to one foot. Ms. Letavic suggested that is correct. Mr. Wolfe noted in some places, it is less than one foot. Mr. Wolfe noted that jokingly it is said to him to come to Wildwood Park and fill up your trucks with Lower Paxton land and bring it back to where it belongs as a portion of Lower Paxton has sedimented itself down to Wildwood Park.

Review and selection of a 250th Anniversary Celebration Logo

Mr. Wolfe noted that the 250th Anniversary Committee has asked the Board to review the three logos that they have presented to the Board and to make a recommendation for one that is most desirable.

Mr. Seeds suggested that we should let the Committee make the choice as they have done the work and he trusts them.

Mr. Crissman noted that they did this to ask for our input.

Ms. Lindsey noted that she likes the one on the top.

Mr. Crissman noted that he likes that one as well.

Mr. Hawk noted that he likes the one on the bottom.

Ms. Lindsey noted the bottom left looks like the 25th anniversary, but the one on top has the logo, the beginning year and ending year.

Mr. Crissman noted that he also likes that one since we can easily change the year without having to change the logo as the other two are very specific the 250th Anniversary where as the one on top could be used again, again and again.

Mr. Hornung noted that he likes the bottom right one.

Mr. Hawk noted that he likes that one as well.

Mr. Seeds noted that he is fine with what the Committee selects but he likes the top one.

Mr. Hornung noted that the message is that the Committee needs to select the logo.

Ms. Lindsey noted that the vote was 3 to 2 for the top logo.

Mr. Wolfe noted that he is not sure on the direction.

Mr. Hornung questioned if we need to vote on what the Committee thinks or what we think. Mr. Wolfe answered that there should be a consensus.

Mr. Crissman noted if the Committee sent this to the Board asking for a recommendation then we need to respond to their request. Ms. Lindsey suggested that they want to include the Board in the process.

Mr. Hornung noted if you have a Committee and they went to the effort to put this together, then the final decision is theirs. He noted that we can make a recommendation to them. Mr. Crissman noted that we should give them our input.

Ms. Lindsey questioned which one you want to recommend. Ms. Lindsey noted that three Board members recommended the top logo and two recommended the bottom right.

Review of Township practices regarding public notifications

Mr. Hornung noted with some of the projects the Board has gone through in the past couple of months we have talked about coming up with various items, such as the stakes for notices and publications, noting that stakes are somewhat archaic. He suggested that we are required to do it that way but he questioned if we can also do other things. Mr. Wolfe answered that the Township is required to do the stakes with the notification. Mr. Hornung questioned if the Board members have any thoughts on this.

Ms. Lindsey noted that we have to post the notices that way.

Mr. Hornung suggested at this point in time we continue to do the posting and then we do the newsletter but should we also start doing website and television postings. He questioned if we should be doing other things. Ms. Lindsey noted that she is in favor of the website because people are using websites today. She noted that we need to be diligent on getting items on the website as that is where people are going and it needs to be updated as it has been like that for a long time. She noted that the TV channel could have more items added to it so people are aware of what is going on.

Mr. Seeds noted that the TV Channel and website are very important.

Mr. Crissman noted that is what everyone does today, use the website.

Mr. Hornung noted that when we went through the recession we cut a lot out knowing that now we will incur additional costs. Mr. Wolfe noted to post on the website is certainly

doable. He noted in regards to the advertisements we just did, we did it to address the requirements of the Municipalities Planning Code (MPC) and it does not say the municipal website, nor does the Township procurement law when you are doing bids. He noted that we are not required to have a website and no one is telling us to post anything there. He noted what we do is look at the law and try to check off the legal advertisements, the postings of properties and other such notifications that are required by the MPC. He noted that it is not terribly difficult to put this on the website.

Ms. Lindsey questioned if it would be expensive to have Appalachia look at the website to see how we can improve it or change it. Mr. Wolfe answered that Appalachia would not be doing that as they are not web people. He noted that the website is very large and has a significant amount of information; and to completely redo it would not be an expensive effort. He noted the most significant problem with the website is the language that it is written in. He noted that it is not a productive web language today. He noted to reformat the website is a complete redo with a new operating system. He noted that he is not saying that it is not needed, but it is a larger task than an update.

Ms. Lindsey suggested that it would be to the Township's benefit because the residents are using the website and we should look to rebuild it. Mr. Seeds questioned if we could get a cost estimate for this. Mr. Wolfe answered yes. Mr. Seeds suggested that it could be part of next year's budget. Mr. Crissman noted that you should do it from scratch and completely overhaul it.

Ms. Lindsey noted on the side of the first page it says that it is not compatible with something.

Mr. Crissman noted that it is easy for the Board to sit here and say without knowing the costs involved. He noted that we need to get the costs incurred to do this and what could we obtain for such costs since Mr. Wolfe has identified that we need a new system.

Mr. Crissman noted that he would be supportive of asking Mr. Wolfe to do some investigation to get costs to do this. Mr. Wolfe answered that he would do so.

Mr. Hornung noted that this would solve the problem for when Mr. Wolfe updates items on the webpage and it doesn't show. Mr. Wolfe noted that it is a software issue that is problematic.

Mr. Seeds questioned if we could have someone come to provide ideas at a workshop to talk about what they could do.

Mr. Wolfe noted that we will be at that step later on, but first the Board should have a workshop session on the website and determine what it likes and what it doesn't like. He noted that he will schedule that.

Mr. Crissman noted that we need to determine what we want so when we go out to get prices we will know what we want, otherwise they will say just tell us how much it will cost not having done our own assessment.

Mr. Wolfe questioned if you want fancy and pretty. He noted that the webpage has a ton of information but you have to be familiar with the site to find it. He noted that he does not find it terribly difficult to navigate because he knows how to do it. He noted that it is a site that has years of minutes, all of our ordinances, including zoning and subdivision and land development ordinances, Comprehensive Plan, Linglestown Action Plan, Greenway Plan, Wolfersberger Plan, being a data heavy document. He questioned if you want to continue with that type of webpage.

Mr. Wolfe noted that we need to have a separate session to see exactly what is there and then you can provide direction to him on what you want to see in it. He noted that he will set that up.

Mr. Seeds noted that someone more knowledgably will need to explain it to him in layman's terms.

Mr. Hornung suggested that all the Board members should look at the webpage for what you think it should look like and how it should work. He noted that the search it is a google search and not a Township search. He noted that it is a different set of programing needs and it is not cheap to have done. He requested the Supervisors to visit the site to see where you would like to see changes; he noted not so much how they get done, rather what changes you would like to see occur.

Mr. Crissman noted that we need to approach it from a user standpoint for what I want to know. He noted that we need to make it user friendly. Mr. Seeds noted that is key for him. Mr. Wolfe noted that we could sit down in a projector session and show you how we currently operate on the site. He noted that we should do that and then you could do some internal research among the Board members and then go from there.

Ms. Lindsey noted that she would like to know what we are missing. Mr. Wolfe answered that you don't have the televised meetings on the website. He noted that it is possible as you already have them on TV and you rebroadcast them twice a week, but people can't go to the TV as opposed to wanting to see it on the web. He noted that we receive requests to have web rebroadcasts of the meetings.

Mr. Hornung noted that he ask that you not show us how it works because we don't get that initial look of a person who is unfamiliar with the website and that gives us a different approach. He noted that once you understand the inner workings then it is like you can't see the forest for the trees anymore. He noted for the person who has never been on the site before that is the person you want to make it more user friendly. He noted that once you are not user friendly anymore the comments you will get from us are probably as important as going on the website and trying to do it on your own. He noted if all four members had the same problem then it may be more valid than three, four or five. He noted if only one person has an issue then maybe it may not be as valid as we think it is.

Ms. Mary Ann Haschert, 5908 Pine Hollow Court, noted if you have a chance, you should go to Susquehanna Township's website or Swatara Township's website to see what they are showing. She noted that she lives on the border of Susquehanna Township and she gets their newsletter and she gives it to Mr. Wolfe so that he can see what they are putting in and what we are missing in our newsletter that they are putting in that we should be doing.

Mr. Hornung noted that he wants Mr. Wolfe to know that we are not being critical as you have done a really good job at keeping our costs down but maybe since we are getting out the recession we can do more. Mr. Wolfe noted that it is the Board's website and it can do with it whatever it wants. Mr. Hornung noted that we are looking at improvements and you are working with an old system that is archaic.

Mr. Don Haschert, 5908 Pine Hollow Court noted that recently we have been trying to get a lot of information from your website and he would recommend that somehow there is a way to see the items on the agenda that could be posted quickly so we could have access to that the next day or so. He noted that the things that are going on now are critical but he doesn't care too much about things that happened five years ago. He noted that we have learned how to navigate through the website to finds those older items. He noted that it is the current

information that is being transacted that we would appreciate that could be put on the website as soon as possible, rather than go through a whole study and redesign.

Mr. Hornung noted as we move forward with this process, he sees additional manpower requirements and our manpower hours per resident are very low so it is not like we have someone sitting around that can dump eight hours a week to keep the website up. He noted that we will have to look at additional allocation of costs associated with the manpower. He noted that it is an avenue that we have to go down. He stated that we don't have the manpower to do it as this time and the website is not amenable to doing it. He noted that he would like to see a new website where anyone who has the authority can make changes to it, not having to rely only the webmaster to makes changes. He noted that we will discuss this in a future workshop.

Ms. Karen Hare, 5901 Pine Hollow Court noted that she appreciates your considering the website and revamping it. She noted that is where she goes for information and if you don't understand how it works, it takes a lot of time to move through it. She stated that she had a question on the postings. She questioned if there is a size requirement. She noted that they are usually 8.5 by 11 in size and if you are riding past it is not big enough. She noted that some were not laminated so when it rained they fell off the post and laid on the ground. Mr. Wolfe answered that the postings that we are using are 11 by 17 and they are laminated. Ms. Hare noted that we had some that the laminations did not work. Mr. Wolfe answered that we don't use them anymore.

Mr. Hornung noted that this will be on the agenda for the next workshop. Mr. Wolfe answered that it may not be ready for the next meeting but he will work on it.

Discussion regarding the hours of collection for solid waste and recyclables

Mr. Hornung noted that he had some discussions with Tom Stang from Waste Management regarding complaints on the hours of collection, noting that we have an ordinance that prohibits collections before 6 a.m. He requested Mr. Stang to address the Board on this issue.

Mr. Tom Stang noted when he was present at the last workshop session there were issues with start time for trucks coming into the Township, particularly by the Public Works facility. He noted that he went back to identify his routes and saw that it was primarily his commercial trucks that were getting in early, banging some dumpsters around. He noted that he would like to have

those trucks concentrate on the industrial areas as opposed to borderline residential. He noted that he has addressed that and rerouted all his trucks. He noted that the stops are sequenced by stops starting each Tuesday and go through a sequence, all computerized having an I-Pad in their trucks so if a substitute driver is on he can jump in and know exactly where to start first.

Mr. Stang noted that we rerouted for the commercial to shy away from that, but in doing that he noted that there are some residential routes that are coming in early, noting that Ms. Lindsey shared that with him.

Mr. Stang noted that he would briefly like to explain how Waste Management's day starts. He noted at 4 a.m. the crews and the front load trucks that come in to pick up the dumpsters and roll off containers for construction attend a 15 to 20 minute safety briefing and a pre-trip review to make sure the maintenance items requested from the day before are addressed. He noted that it is normally about 35 minutes before they fire up the engines and are out the gate. He noted that two recycle routes for Lower Paxton Township come in at 4 a.m. He noted at the end of the day when the trucks are full, to be able to dump and get to the offices in Camp Hill, it makes for a long day for them. He noted that we must stay with the DOT hours, so they typically dump the following morning after their routes are finished. He noted that those two trucks come in at 4 a.m. and go through all the safety briefings and then they dump their load so they are actually getting into the Township about 5:45 a.m., about 15 minutes before the current ordinance allows them to start which is 6 a.m.

Mr. Stang noted that we have some municipalities where they don't have start times. He noted that some we run at night, some at 5 a.m., 6 a.m. and 7 a.m. He noted that typically his workers will try to work to get the routes finished and if they are starting early and there are no complaints they conduct business and life goes on. He noted that the Township has a problem where the residents were complaining about it so it needs to be addressed.

Mr. Stang noted that he is asking the Township to consider changing the ordinance by 30 minutes for a start time for trucks to be 5:30 a.m. He noted that it would eliminate the problem by having a 5:30 a.m. start time. He questioned what is the different in another fifteen to twenty minutes for a start time. He noted with his teams coming in at the same time at 4 a.m. and going through the safety briefings and the pre-trips and all that is needed as a total team effort, to be able to break it up and just have another crew out for a handful of trucks, would complicate

things. He noted the earlier that they get in, they can do the busier streets where people who are going to work are not stuck behind one of the residential trucks, trying to swing around the guys to get on their way to work. He noted in our discussions he felt it would be best to address the Board requesting a formal change in the ordinance to a 5:30 a.m. start time.

Ms. Lindsey noted that is a half an hour and people are calling me already because of 5:15 a.m. and 5:30 a.m. and if you move it to 5:30 a.m. you will be getting in here at 5:15 a.m. and we will still be getting phone calls. She noted that we have a lot of senior citizens that live in the Township and those are the ones that are calling. She noted that they are being awakened in the morning and that extra half hour from 5:30 a.m. to 6 a.m., she thinks it is a big difference.

Mr. Stang noted that Ms. Lindsey's concern is if we are coming in fifteen minutes early now from six. He noted that we are getting in at 5:40 to 5:45 a.m. and for some of those residential trucks if he moves it to 5:30 a.m. then he would stretch it to come in earlier. Ms. Lindsey agreed and even if you come into the Township at 5:30 a.m. she will get the calls as she is getting calls from senior citizens as many stay up past 11:30 or midnight as they don't have to get up early. She suggested that the extra half hour makes a difference.

Mr. Crissman noted that he would like to take the opposite position that he has heard from people who have said they prefer the earlier the better because when they put their garbage out a night, when they get up to go to work, they can put their cans away before they leave to go to work. Ms. Lindsey noted that you are dealing with those people and she is dealing with the other ones. Mr. Crissman noted many of the retired people that he knows are up at 4 or 5 in the morning.

Ms. Lindsey noted, in the winter it is dark so you have those people who are in a dead sleep and all of sudden you hear this banging.

Mr. Seeds noted that he agrees with Ms. Lindsey, if we change the ordinance to 5:30 a.m. they will show up at 5:15 a.m. He noted no matter where we go, they will want to go earlier. He noted that we should leave it at 6 a.m.

Ms. Lindsey noted that you are asking to change the ordinance, then the builders are going to come in and say if you can get the garbage earlier, then can we start earlier. Mr. Stang questioned what time do they start. Ms. Lindsey answered 7 a.m.

Mr. Crissman noted that he does not care as he appreciates the trash collection service.

Mr. Hawk noted that he does not care as he is usually awake between 5:30 a.m. and 6:15 a.m.

Ms. Lindsey noted that we have to think of our residents, noting that we have almost 50,000 residents and you have to think of them. Mr. Crissman questioned if we have 50,000 people it is hard to know what the majority of our people think.

Mr. Hornung noted that he would be willing to change the ordinance to 5:45 a.m. with a stipulation that it is 5:45 a.m. not 5:30 a.m. Mr. Hawk noted that he is fine with 5:45 a.m. Mr. Hornung noted that you are already operating at 5:45 a.m. Ms. Lindsey noted that it is a violation to the ordinance and if we are asking everyone else to follow the ordinance, we can't be selective. Mr. Hornung noted that is why it should be changed to 5:45 a.m. Ms. Lindsey noted that the ordinance is now at 6 a.m. so now we would be starting at 5:45 a.m. She noted if we move it to 5:45 a.m. then they will start at 5:30 a.m. Mr. Hornung answered no. Ms. Lindsey noted that she is saying that we had an ordinance at 6 and now they are starting 15 minutes earlier. Mr. Hornung noted that he does not think Mr. Stang will change his operation so that he can make it earlier. Mr. Stang noted that the way his structure is and how his trucks are routed, to be more efficient he needs to get those trucks to dump those loads in the morning as opposed to the evening, running them longer in the day. He noted that is why we are getting in at 5:40 a.m.

Ms. Lindsey noted that this would never have come up if we would not have raised the issue with you about the trucks coming so early. She noted that she has received complaints from people that live in Springford that you were there at 2:15 a.m. in the morning, their commercial end. She noted that is why you ended up at the Township building at 4:15 a.m. or 4:30 a.m. because you did the Springford area and then you came to Locust Lane. She noted that it was supposed to be 6 a.m. but you were out there at 2:15 a.m. in the morning. Mr. Stang noted that we start our crews at 4 a.m. Mr. Hornung questioned if she was sure that it was Waste Management. Ms. Lindsey noted that she called Mr. Wolfe and he said that you were going to check into it. Mr. Wolfe noted that the 2:15 time was never confirmed who it was. He noted that there are multiple commercial haulers in the Township and we never determine who it was.

Mr. Stang noted that there have been times where, due to weather conditions, a snow storm coming in or high heat, in the high 90's, we have reached out at times for a special start

time. Ms. Lindsey noted that is different. He questioned if the 2:15 could have been that. Ms. Lindsey answered no. She noted that it was two months ago.

Mr. Wolfe noted that every time we get a complaint, when we call Waste Management they can track their vehicle by time and GPS. He noted that they can confirm with us if it is them or if it is not. He noted if it is not Waste Management, it does not mean that it is not a hauler, it just means that it could be Penn Waste or Republic.

Mr. Seeds noted that the ordinance does not address commercial. Mr. Wolfe answered yes. Mr. Seeds noted that they are supposed to be six o'clock. Mr. Wolfe answered yes. He noted that he is sure that is being violated. Mr. Seeds noted that there are exceptions like snow storms. Ms. Lindsey noted that is a different story for if there are storms or high temperatures, they call the Township and ask. Mr. Stang noted that we do call. Mr. Wolfe noted that there is a provision in the contract, as there is one for solid waste and recycling for residential which the Board controls, but there is also an ordinance for the collection of solid waste and recyclables for non-residential accounts. He noted that the ordinance is a law, but it does not have a contractual obligation. He noted that Mr. Stang is required to call him when we are getting ten inches of snow and he needs to get off the roads.

Mr. Seeds noted that the contract still says 6 a.m. Mr. Wolfe answered that is correct.

Ms. Lindsey noted that she goes back to the people who live on Chelsea Lane that the ordinance states 6 a.m. but you were picking up at 5:05 a.m. She noted that is why, if you ask us to change the time, she still says that it will be 5:30 a.m. and then it will be 5:15 a.m.

Mr. Hornung noted that he understands what Ms. Lindsey is saying and there is a good argument for a 5:45 a.m. start, however if it is 5:30 a.m. someone is getting fined. He noted that he would be willing to make it more to work with their operations by 15 minutes but once you violate that then there will be fines coming. He noted that Mr. Seeds does not want to change it. Mr. Crissman noted that he would support an earlier pick up as he doesn't care noting that the people that he hears from state they don't care if they come at 2 or 3 in the morning when they are sleeping so they can bring their cans in before they go to work, and they don't have to worry about their cans being blown down the street. He noted that he doesn't have a problem with it. Mr. Hawk noted that he does not have a problem with it.

Mr. Hornung noted that it sounds like three Board members don't have a problem with it and two do.

Mr. Wolfe noted that you would have to take two actions, one to amend the ordinance and one to amend the contract.

Mr. Seeds questioned how many more years do we have on the contract. Mr. Wolfe noted that it expires June 30, 2018.

Mr. Seeds noted that we may hear more from the public on this issue.

Mr. Don Haschert, 5908 Pine Hollow Court, noted that there is an ordinance in place and it is not being enforced, but now we are changing it 15 minutes with a threat to enforce the ordinance. He noted that he came here a while back and asked that the ordinance be followed and fines be levied for whatever process you have to follow and we are still here because no fine or violation has been issued. He noted that it takes one violation to fix this. He noted that you say you are going to do that for 5:15, it doesn't make sense.

Mr. Stang questioned if you would bring this to another meeting for a vote.

Mr. Seeds questioned where we are with the 90 gallon container. He questioned if we are looking at that for the next contract. Mr. Stang answered yes that we would make that part of the next contract.

Mr. Hornung requested Mr. Stang to make the 6 a.m. start time work. He noted if we change the ordinance then that is a different thing but until then keep the 6 a.m. time. Mr. Seeds suggested that he can't imagine that 15 minutes would make that much of a difference. He noted if there is that huge savings, then come back with a proposal to cut the rates if we change it.

Mr. Crissman noted that you can't do that until the next contract.

Mr. Hornung noted that this has been going on for some time and the price maybe predicated on the fact for the way they are doing business now.

Mr. Stang questioned when this would come up again at a future meeting. Mr. Wolfe noted that the ordinance would have to be prepared and advertised. He noted that there is more work that would have to be done.

Continued discussion regarding the implementation of strategic Plan projects

Mr. Hornung questioned Mr. Crissman and Ms. Lindsey if they have anything more to add to this topic for an update.

Mr. Crissman noted from his perspective he has asked Mr. Wolfe to obtain more information that he would like to review, still waiting for the contact to come back from one of the medical centers, in order to put a group of people together to have further discussions.

Ms. Lindsey noted that she is waiting on Ms. Bauknight, the Manager from Parks and Recreation to let her know the results of the Hodges Heights Community meeting that was to be held a week ago Saturday.

Mr. Seeds noted that we just discussed the logo for the 250th Anniversary Committee and he knows that the Committee is moving forward. He noted for the stormwater, the next step would be to invite someone to a meeting from Hampton Township or PSATS to speak about this issue. Mr. Wolfe noted that he can arrange to have someone come to speak to the Board on this issue. He explained that Hampton Township is still going their process but there are other entities that he could look to invite to meet with the Board.

Mr. Hornung noted that he was looking into having coverage of the local sports type events but with discussions with Ms. Heberle it was suggested that there could be an issue with filming children and not having parental permission. He noted that Ms. Bauknight is assisting him in contacting the different sport organizations, and in some cases, they have a waiver that allows the child to be filmed. He questioned though if they are playing another team that does have a signed waiver what the issues are.

Ms. Lindsey noted that it may be an issue to put kids on TV without having the authorization. Mr. Hornung noted that it gets rather complicated and he is not sure if this would be a possibility legally. Mr. Stine noted that he has no comment on this at this time.

Mr. Seeds suggested contacting the Athletic Director for the Central Dauphin School District to see what they are doing. Mr. Crissman noted that unless it has changed, every child had to sign a release or you were not allowed to video them. He noted that was not just for sports but an example was when a young lady had a solo in one of the featured choral concerts and the parents wanted to make sure no one videoed her because she was a potential candidate for a full

scholarship at one of the universities in New York. He noted if she ever became a Metropolitan Opera Singer someone could put that video out to social media and they wanted to protect her.

Ms. Lindsey noted if you go to the local schools, there are signs for no videoing.

Mr. Crissman noted that realistically everyone sits in the stands and does it.

Mr. Hornung noted that he will talk to some of the schools as they are filming sports events for training purposes so he would check to see if they would be willing to share those films with the Township. Mr. Crissman noted that this is an across the Board issue for all types of events.

Mr. Hornung noted that he was attempting to start out with sport events to see where we could go. Mr. Crissman noted if you are filming another team because you are scouting them, it may provide for a certain level of exposure of those films.

Action on a Temporary Construction Easement at the northwest corner of North Houcks Road and Smith Street and Turkey Hill Property

Mr. Stine noted this is a temporary construction easement for the North Houcks Road Stormwater project. He noted that there is always a need for a staging area for the contractor to do his work. He noted that it consists of half an acre and it would be used for topsoil re-pile, concrete washout facility, and the general storage of materials and supplies. He noted that the property owner is willing to provide an easement for the property.

Mr. Wolfe noted that the sanitary sewer job that was in this area was at this site. Ms. Lindsey noted what a shame as they just replanted all the grass and it looks beautiful.

Mr. Stine noted that the Township will be using this site for about a year.

Mr. Seeds noted that we are paying \$6,000 for this easement. Mr. Stine answered yes. Mr. Seeds questioned if the sewer contractor paid a fee to the property owner. Mr. Wolfe answered yes as that was the sewer contractor's responsibility. Mr. Stine noted in that contract the responsibility was assigned to the contractor to get their own site, but in this contract it apparently was not part of the contract. He noted that the Township has to do this. Mr. Seeds noted that we need to approve this.

Ms. Lindsey questioned why we didn't do the stormwater project when the Sewer Department did their project. Mr. Stine answered that it was not engineered yet. Mr. Wolfe noted that we did not have funding for the project either. He noted that 50% of this project is

being funded with the Dauphin County Community Development Block Grant Disaster Relief Funds. He noted that those funds were not allocated for this project at that time.

Mr. Seeds questioned if it would interfere with the sanitary sewer work. Mr. Wolfe answered no. Mr. Seeds noted that some of the stormwater was made worse by the sewer project. Mr. Wolfe answered that we have higher ground water due to removal of water into the sewer system.

Ms. Lindsey noted that there was an issue with traffic and she requested that we make sure that everything is marked properly. She noted that people were getting out of their cars and moving barricades. Mr. Wolfe noted that it occurred on North Houcks Road. He noted that part of this project is the complete reconstruction of North Houcks Road, so traffic control will be an issue.

Mr. Wolfe requested that the Board act on temporary construction easement in front of Turkey Hill also. He noted that it was received this date and it would allow the Township to enter their property to do the roadwork and restore the project. He noted that the amount of this easement is a \$1 consideration and the area of the easement is 647 square feet and it is a temporary construction easement. He requested the Board to approve both easements as well.

Mr. Wolfe questioned how many more of these easements are outstanding. Mr. Stine answered that he did not know where HRG is in the process.

Mr. Crissman made a motion to approve the temporary construction easement for the northwest corner of North Houcks Road and Smith Street in the amount of \$6,000 and the Turkey Hill property for \$1 and other considerations as presented by Mr. Wolfe and confirmed by Mr. Stine. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Adjournment

With there being no other business, Mr. Crissman made a motion to adjourn the meeting. Mr. Seeds seconded the motion and the meeting adjourned at 8:27 p.m.

Respectfully submitted,

Approved by,

Maureen Heberle
Recording Secretary

William B. Hawk
Township Secretary