

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Business Meeting held April 12, 2016

A workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 6:09 p.m. by Chairman William L. Hornung, on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hornung were: William B. Hawk; William C. Seeds, Sr., Gary A. Crissman and Robin Lindsey.

Also in attendance was George Wolfe, Township Manager; Steven Stine, Township Solicitor; Stan Smith and Mayur Patel, Parks and Recreation Board; Terry Bauknight, Parks and Recreation Manager; Officer Ralph Palm, Emergency Operations Director; Dave Spotts, Public Safety Director; Christine Hunter, Heroes Grove; Tom Stang, Waste Management; Eric Stump, HRG; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Crissman led in the recitation of the Pledge of Allegiance.

Public Comment

Janis Macut, 1509 Pine Hollow Road, questioned, based on the project that Dauphin County Technical School (DCTS) is considering, is the Board aware of the project. Mr. Wolfe answered that we do not have the official submission of a project to his knowledge from DCTS. Ms. Macut questioned if you are aware of the project. Mr. Wolfe answered that he knows of a project having had a very informal discussion at a Rotary luncheon with the superintendent of the DCTS, but other than the idea that they have a project which involves large animals, that is all he knows.

Ms. Macut questioned if it will be discussed in the future at public meetings. Mr. Wolfe noted until the Township receives a submission it has nothing to act upon so there would be no public action by this Board. He noted if what is proposed by DCTS would require a subdivision land development plan then there would be a public meeting. He noted if it would require zoning

action then there would be a public meeting, but if it is only a building permit, there is no public meeting.

Ms. Macut questioned, if at this point, has DCTS sought any type of permits with the Township. Mr. Wolfe answered that he is not aware of anything; however, if they have just applied for a building permit he would not know that.

Ms. Macut noted that it is her understanding that if a permit is requested from the Township that Mr. Wolfe would look the other way and issue those permits regardless of the zoning, based on how it is zoned. Mr. Wolfe answered that he does not issue zoning permits. Ms. Macut noted that it is an opinion. Mr. Wolfe answered that he does not issue zoning permits. He noted that he is not the zoning officer and he does not issue zoning permits.

Ms. Macut noted that she would like to say that she wants the Supervisors to understand, and if they had a lapse of memory, that this project that is going on at the DCTS land, and if it comes into play that we have large farm animals to the east of your property at the maintenance building where you are expanding, the DJ's Office, and ballfield, that is where the large animals would be located. She noted that there are many different factors based on smell, how it is zoned, building permits, money be played into this, and where it is coming from, and she would hope that the Board would remember what we have gone through as the Pine Hollow residents based on the project that is beside us, let alone now having to deal with large animals and smells coming over our way. She noted that she would like the Board to keep it under consideration in the future, based on transparency, so that we are aware that we don't have a mess like we did the last time of not being aware of what is going on around our community. She questioned if anyone has any questions.

Mr. Hornung requested Mr. Wolfe to make contact with the DCTS to see what is going on. He noted other than that, if they are zoned for it, we can't tell them that they can't do something. Ms. Macut noted that they are zoned industrial and this is an agriculture situation. Mr. Hornung noted in some zoning it may have some language about allowing... Mr. Wolfe noted that the property would be zoned institutional. Mr. Crissman noted that it is not zoned industrial. Ms. Macut agreed that it is institutional. Mr. Wolfe noted that it would provide for the school facility and any uses that the school would allow or undertake in an educational format.

Mr. Tim Murphy, 1524 Pine Hollow Road noted that he is here about the same issue. He noted that looking at the zoning map, yes it is institutional land. He noted that the allowable uses for the institutional zone, there is nothing that specifically talks about secondary schools operating a live, large livestock operation. He noted that there is an item on livestock and poultry operations and they are not allowed in the institutional zone. He noted that other related things that he could find were a farm related business, not allowed in the institutional zone. He noted that composting is not allowed in the institutional zone. He noted that land application of manure or bio-solids is not allowed in the institutional zone. He noted that none of those things are allowed in the institutional zone. He noted if there is an attempt to overstretch the definition and say that this is a school, you have another fight on your hands. He noted that a school is a building with students inside, a school is not a pole barn with beef cattle. Don't stretch it.

Mr. Murphy noted that he has specific questions for the Board. He questioned if a building permit was issued for the ongoing construction for the pole barn immediately adjacent to the school building on the west side. He noted that they refer to it as the OPE Building, the outdoor power equipment building. He questioned if there is a permit for that. Mr. Wolfe answered that he would not know that. Mr. Hornung responded that we would have to research that. He noted that Mr. Wolfe does not do the zoning permits, they are done by the zoning officer so he would not be aware of it unless he inquired about it and he asked Mr. Wolfe to do so.

Mr. Murphy noted that he was under the impression that when a building permit is issued it is to be displayed on the construction site. Mr. Hornung answered that it is supposed to be. Mr. Murphy noted that he could not find it and that is why he is asking the question. Mr. Hornung noted if Mr. Murphy was to assume that everyone who does building in Lower Paxton Township got a legitimate zoning permit, that would be a gross assumption, I mean building permit. He noted that it is the desire and rule to get one, and whether they got one or not we will check into it. Mr. Murphy noted that he appreciates it. He noted that he will take it up with the DCTS and he would hope that since they are in the business of educating our young that they would be doing it according to the rules. Mr. Hornung answered that he hopes so too. Mr. Murphy thanked Mr. Hornung and noted that he was glad that we can agree on that. He noted that we shouldn't be

teaching our students to circumvent the rules or have special consideration because of who someone is, he noted that the rules are the same for everybody.

Mr. Seeds questioned Mr. Murphy if he has addressed his concerns to DCTS Board. Mr. Murphy answered that he has not had the opportunity yet but we are in the process. Mr. Seeds noted that he has no knowledge of any of this. Mr. Hornung noted that would be the best place to bring up these questions. Mr. Murphy noted that it is the Township's zoning that has some purview here.

Mr. Murphy noted that the Board should consider what will happen to the manure, talking about having large beef cattle in a pole barn, what will happen to the manure. He questioned how they will keep the odors from going off site. Mr. Hornung noted that these are questions for the DCTS. Mr. Murphy noted that these are issues that the Board needs to keep in mind because when you get a building permit, I don't want a building permit issued without due consideration of the offsite effects. Mr. Hornung noted that we can only get involved in areas that are so written, he noted that we can't go and tell them how to run their business if it is something that is allowed in our ordinances. Mr. Murphy answered that it is, the ordinance says that livestock or poultry operation cannot have offset effects of noxious odors or flies. He noted that these are considerations, and it is in the ordinance as he took the time to research this.

Mr. Seeds questioned if Mr. Murphy has called Central Dauphin to discuss this with the representatives on the Board. Mr. Hornung noted that Mr. Murphy stated that there is a meeting tomorrow. Mr. Seeds suggested that he attend that meeting. Mr. Murphy noted that we are going to do that and you are right, we need to do that, but we wanted the Board to be aware that this is in the works. He noted that we don't want anything to be done off the cuff or without taking into consideration all the factors, and there are factors.

Mr. Murphy noted that he did not mention the chance of rodents. He noted if you have manure and cattle feed around, you will have increased rodents, so its odor, flies, rodents, all these things, and it is in the ordinance, so keep that in mind. Mr. Hornung noted what is in the ordinance we can enforce, what is not in the ordinance we can't enforce. Mr. Murphy noted that he understands that but you need to look at all the aspects of the ordinance and not jump to any conclusions because it is a school.

Mr. Murphy noted that there is also a proposal by the DCST to put up a second pole barn or a third since one is already under construction for a welding shop. He noted that he does not know a whole lot about welding, as he spent a lot of time dealing with livestock, offsite effects of large livestock operations, and he can talk about those things but he doesn't know a lot about welding but you need to be aware again, a second pole barn is proposed to use as a welding shop. He noted that it sounds like an industrial operation to him, and questioned how it fits the ordinance. He noted that we will stay in touch.

General Discussion with the members of the Parks and Recreation Board

Mr. Stan Smith, 5010 Constitution Avenue noted that he is present on behalf of the Parks and Recreation Board (PRB). He noted that Mayur Patel who is next to him is also a member of the PRB and they are present along with Terry Bauknight, the Park and Recreation Department Manager. He explained that the Chairman, Neil Johnson, was unable to attend the meeting tonight due to a family issue so he was asked to be the spokesperson.

Mr. Smith explained that he is asking for a clarification from the Board about the role and responsibility of the PRB. He noted in the bylaws, it indicates that we are to promote and monitor year round municipal recreation programs for the residents of Lower Paxton Township. He noted that historically that has included the Arts Council, Greenway Committee, and Friendship Center Operating Board (FCOB) under the umbrella of the PRB. He noted 15 years ago when he was first approached to serve on a committee, Tom George called him and asked him if he would be on the FCOB. He explained that he did not want to be on that Board but it was through the process of the PRB that he was interviewed and assigned to the Arts Council, and later appointed to serve on the PRB. He noted up until recently, with the retirement of Tom George, who has been an institution in the Township in Parks and Recreation, he has been forever the liaison for the FCOB from the PRB. He noted that the PRB began the discussion about how to maintain the liaison relationship. He noted at the time we had no one who was able to step up to serve on the FCOB. He noted that they inquired if a member of the FCOB would like to become a member of the PRB to maintain the relationship. He noted the reason that it is important to the PRB is that they have the responsibility of monitoring year round parks and

recreation. He noted that each time the PRB meets they would get an update from the Arts Council, Greenway Committee, and FCOB.

Mr. Smith noted that recently he was made aware that the FCOB had a request that the liaison relationship be ended as they want to have their vacancy filled by someone who is not a liaison from the PRB. He noted that he heard that and that is why he asked for an opportunity for clarification.

Mr. Wolfe noted that the FCOB has never wanted to eliminate or reduce in any fashion the liaison relationship with PRB. He noted that the FCOB wants to fill their vacancy and you want the vacancy in the PRB filled. He noted that they wanted the liaison relationship but they also wanted to fill their vacancy. Mr. Hornung noted the FCOB found that it would be easier to fill that vacancy if there was no requirement to be on both Boards. Mr. Wolfe answered that is correct. Mr. Smith questioned, in terms of our responsibility to provide counsel and advice to you as Supervisors, what do you envision our ongoing relationship to be with the FCOB as we will not have a liaison at their meeting other than staff. He questioned if we need to look at maintaining that responsibility through another configuration or do we need to step away from it and let the FCOB maintain a different relationship with the Supervisors. Mr. Wolfe noted that he believes a mutual liaison relationship of some nature between the PRB and FCOB as well as the Arts Council, Greenway Committee and the Community Engagement Committee are all necessary. He noted that it would be great if members from those bodies could properly participate in the activities of the other bodies but you are asking volunteers who are already spending one or two nights a month to also spend another night a month with another board or advisory group. He noted that staff attends all the functions and can properly report to the PRB as they would be happy to do that. He noted that he can make sure you get the minutes from any of the operating boards you are associated with to review and read to keep you up to date. He noted that is not as good as face-to-face contact with board members but we can offer those two things.

Mr. Smith questioned if the intent of the recent action to re-position the PRB as it relates to the Friendship Center. He noted that he is hearing that it was not the intent so how do we

maintain that relationship so that we can address the year round park recreation needs in the Township on behalf of the Supervisors as a Board that you appoint.

Mr. Seeds noted that he was reluctant to make the change as he was happy having someone from the PRB serving on the FCOB as we would have desired it, but, no one stepped forward as people are giving their time. He noted that we made the change as we did not have a choice. He noted that there is no reason that we can't do that again if someone steps forward to do it. Mr. Smith noted that it is hard to have sympathy when two members of the PRB are also on other committees as we are experiencing that now. He noted that this is helpful and he appreciates Mr. Wolfe's offer of help with the communication. He noted at each of the meetings, Jim Seidler from the Greenway Committee, and he from the Arts Council provides a verbal report to the Committee.

Mr. Crissman noted that the Supervisor's perception was when Mr. George retired, it created the loss of the liaison to the FCOB, and it was his understanding that no one wanted to fill that liaison position, creating a vacancy for both boards. He noted that the FCOB requested some help to fill the vacancy. He noted in order to fill the vacancies for both boards it was changed so that it could be filled as soon as possible. He noted that we have been asking the community if they are interested in serving on either of these boards, to complete an appointment application so that they can be presented to the boards to move forward with doing interviews and making recommendations to the Supervisors. He questioned where Mr. Smith was in that process, and where the FCOB is in the process. Mr. Smith answered that we had a discussion among the existing PRB, and no one was available to serve on the FCOB. He noted that he heard that they were having a similar discussion but he has not heard of the process for soliciting a new person as we have a vacancy. He noted that he only received the information on the new resolution and change to the requirements for filling the FCOB position. He noted that he can't speak in what has been done in trying to recruit someone else. Mr. Crissman stated that he was not aware of the process but suggested that both committees should move forward with filling their vacancies.

Mr. Smith noted in his tenure with both the Arts Council and the PRB when there was a new individual that was going to be a potential board or committee member, the PRB as a whole

participated in the interview. He questioned, as we move forward in the reconfiguration of the liaison role, will we still operate as an initial interview to make a recommendation to the Supervisors for appointments or is there another process you are looking at. Mr. Crissman noted that we send the applications to each of the respective committees and the committee reviews the applications because they know where their strengths and weaknesses are in their members and who they are looking to join the Board. He noted that the Supervisors have refrained from making political appointments to those committees because they have the best opportunity and knowledge to say this is someone who would bring a major strength to our Committee to make it even stronger. He noted that we have allowed that to occur by each of the Committees, to allow them to do the interviewing process and then make recommendations to the Supervisors. He noted since we have implemented the process this Board has been highly supportive of the recommendations that have come from the respective committees. Mr. Smith noted that historically, those interviews have been done by the PRB on behalf of Arts Council and Greenway Committee. Mr. Crissman noted that the FCOB has always interviewed the candidate that would be submitted for recommendation. He noted that Mr. George was the liaison so he sat on those set of interviews so that is how PRB became part of the interview process through the liaison. Mr. Smith noted for the other two committees the PRB did the interviews. He questioned going forward if the PRB would not be participating in the interview process for the FCOB, but they can continue with the Arts Council and Greenway Committee. Mr. Crissman noted that would be the organizational structure as it is in place now because the liaison position has been changed.

Mr. Smith noted that Tom George always asked the last question, are we a team player or do you like to go solo. He noted that we want to make sure that question is asked. Mr. Crissman noted with the inability to have the liaison from PRB his personal hope is that the two boards will continue to work closely together as many things do interface with one another. He noted due to the time commitment that a PRB member needs to make, if you could have a revolving door that one member of PRB will attend a meeting this month and at least they are getting the information, but he would challenge if the FCOB, when they have something that is really crucial, do they need to send a member to represent them at the PRB. He noted that is why we

have highly paid and qualified staff to do this as well. He questioned if Ms. Bauknight attends both the FCOB and PRB. Ms. Bauknight answered in her role throughout the day, but not on the Board. Mr. Crissman noted that Ms. Bauknight is the liaison without voting rights and you can share with the members what is going on. He noted that it is nice when a Board member is present.

Mr. Smith noted that Ms. Wuestner attends the Arts Council meetings and Ms. Bauknight relates to us at the PRB what has occurred. Mr. Crissman noted that you have the staff relationship always but this might be a way to solve the problem by having someone rotate going to the FCOB so it doesn't become a burden. He noted if you get a new Board member then you could give them the FCOB as their assignment.

Mr. Smith noted that he wanted clarification about the PRB's role to make sure that we don't overstep or... Mr. Crissman noted that you want the process to work successfully.

Mr. Mayur Patel, 4045 Thicket Lane noted that he is a newer board member and the Supervisors have provided some great suggestions to keep the pulse of what is occurring with the FCOB and he loves the idea of rotating a person on the Board. Mr. Crissman noted that it is a win-win as the relationship between the two committees and if there is a rotation that the person coming in has a better understanding of that group as opposed to just hearing a report. He noted that they get to meet the persons and it is important.

Mr. Hawk noted as we go forward we are always trying to brainstorm for how to provide better services to the Township and provide an opportunity to sit down with the PRB to incorporate some of your ideas with ours. Mr. Smith noted that PRB is always open to dialogue with the Board about our tasks.

Ms. Lindsey noted that she and Mr. Hawk will be attending the May PRB meeting, representing the Supervisors to discuss the Hodges Heights project. She requested if you could be prepared to discuss what you have done and what you plan to do, what you are looking for and if you have looked at any land. She noted that it is one of the Supervisors' priority goals but it may not be at the top of the list for the PRB. She noted that we want to see how it fits into the PRB's plans. Mr. Smith answered that he will pull together the PRB's thoughts and we may have as many questions for you as well.

Ms. Lindsey questioned if you only have one vacancy on the PRB. Mr. Smith answered yes. She questioned if we have received any applications for the PRB. Mr. Wolfe answered that Ms. Bauknight has the applications.

Mr. Hornung noted that we felt that it was a high priority from the Board's perspective and that is why the Board is sending Mr. Hawk and Ms. Lindsey to a meeting. Mr. Smith noted that is great and it speaks to creativity and it will bring a perspective to have us sharpen what we are doing. Mr. Crissman noted that it is extremely important that we are in concert with you and you are with us as we approach our Comprehensive Planning process. Mr. Smith noted that the PRB will be very pleased with this.

Mr. Seeds noted that he hopes to have at least one representative from the PRB on the Comprehensive Planning Committee, to work with the Planning Commission to vision the future of the parks and what to do with the present parks. Mr. Smith noted that he would share that with the PRB.

Ms. Lindsey noted that we appoint people to the various boards and committees that are recommended but we never get to meet them so we felt by trying to go to the meetings then we will get to know the members of the various boards. Mr. Smith noted after he came on the Arts Council he was invited to share with the Supervisors its strategy plan and it was extremely affirming for the Arts Council and informative for the Board.

Mr. Hornung noted that his project is to use private money for advertising in the parks to bring in additional income for the programs and to increase the fields, etc. Mr. Smith noted that Ms. Bauknight and her staff have researched this and provided the PRB with much information but now it is time for the PRB to start moving on this. He noted that the PRB is reviewing the current ordinances and policies related to that issue and have some thoughts to provide to staff and Mr. Wolfe. He noted that he wanted to commend Ms. Bauknight for providing good solid information for what others are doing. He noted that the PRB needs to do its work.

Mr. Hornung noted that the PRB is in a very important position, especially now with so many kids spending too much time in front of a screen. He noted that we need to get them out and this is an issue near and dear to the Board's heart as the future of American is at stake. He noted that he appreciates all the PRB's efforts noting that they are helping to run the tide against

the screen time that is too often spent by kids. He noted that he appreciates the PRB help. Mr. Smith noted that he is very appreciative of the Board's strong position in affirming the needs of Park and Recreation and the opportunity given to the PRB to be a part of the process.

Presentation regarding the functions of the Township's Emergency Operations Center

Officer Ralph Palm explained that he has been a police officer for 26 years. He noted that he wanted to thank the Board for the invitation to come and speak about the Lower Paxton Township's Emergency Management function. He noted that he would like to start with a brief review of the four phases of emergency management: mitigation, preparedness, response, and recovery phases. He noted that the mitigation phase is closely related to the preparedness phase as it is the effort to reduce the loss of life and property by lessening the impact of disasters and emergencies through planning and prevention. He noted that the preparedness phase is the continuous cycle of planning, organizing, training, equipping, exercising, evaluation, and taking correction action in an effort to ensure effective coordination of agencies and personnel during a disaster or emergency event. He noted that the response phase is having the capabilities necessary to save lives, protect property and the environment during a disaster or emergency, and to meet basic human needs after an incident has occurred. He noted that lastly, the recovery phase is having the capabilities to take action to return the community to a normal, or an even safer situation following a disaster or emergency. He noted that this phase also includes seeking federal or state disaster reimbursement. He noted that covers the four phases of emergency management.

Officer Palm explained that he was appointed to be the Emergency Management Coordinator (EMC) in 2010 and has been reappointed annually by the Supervisors. He noted that he seeks continued training and certification in the prevue of emergency management normally through the Dauphin County Department of Public Safety, Pennsylvania Emergency Management Agency (PEMA), the Federal Emergency Management Agency (FEMA) and the Pennsylvania South Central Task Force. He noted that the training is continual and is required by PEMA. He noted that the Authority is derived for the EMA position from Title 35, Health and Safety, Emergency Management Services Code. He noted as defined by State Law, the EMC is the lead coordinator for emergency events and disasters operations within their jurisdictions. He

noted that this position creates and maintains the Municipal Emergency Operations Center (EOC) including its paid staff and volunteers. He noted that this person delegates authority and responsibilities to its staff to prepare plans, procedures, training exercises and response for emergencies with the Township. He noted that the EMC serves as an advocate to build relationships between the Township and local resources to help support the EOC function.

Officer Palm noted 20 personnel serve and staff the EOC. He noted, through the Dauphin County Emergency Plan, there are organized and written policies for each position that exist within the EOC. He noted that many specialized forms have been developed for use within the EOC for improved documentation and information preparation. He noted that the primary EOC location is located within the Police Department in the training room, and the secondary location is at the Linglestown Fire Company, having a memorandum of understanding in place, should the EOC need to relocate during an emergency or disaster.

Officer Palm noted that some of the technology that exists within the EOC is called the Everbridge web base application used for notification for EOC staff during an emergency or disaster events. He noted that Township personnel from all departments are expected to be added within the course of the next year. He noted that it will provide for better management of essential and non-essential personnel and communication with staff as well. He noted that the application is provided by the SCTF at no cost. He noted that there is also the capability to provide a community based reverse 911 notification and it is in the process of being further developed. He explained if there was a certain issue in the Township, for instance, the area of Devon Manor, he could select the area through the Everbridge application and send a message to their phone system and to those who sign up for the service. He noted that it will become a benefit for what is done at the EOC.

Officer Palm noted that another application is called Web EOC, noting that it is expected to be used within the EOC within the next year. He noted that it will enhance how they handle information management, resources and task management, action reports, and actual communication with Dauphin County Office of Public Safety during events. He noted, at this time, much is done through spreadsheets and physical forms, but with this each EOC position would be able to sign in and be able to communicate and function having information at their

fingertips at the local and county levels. He noted that ongoing maintenance of the notification and resource manual, special needs locations, and vulnerability sites within the Township is an ongoing function. He noted that the notification and resource manual includes information on staff, volunteers, Supervisors, Township Manger and other personal who are required to be on the notification manual.

Officer Palm noted that he continues the maintenance with the Sara Title III, an Act that provides for the reporting of hazardous chemicals and quantities at each facility and mandates that emergency response plans be developed for each facility containing a certain quantity of an EPA designated extremely hazardous substance. He noted that the operations of the EOC continues to be based upon the National Incident Management System (NIMS) and the Incident Command System (ICS).

Officer Palm noted that we have dealt with numerous storm-related events in which a limited opening of the EOC was required. He noted that we dealt with a response plan for the Ebola Virus, and response and preparedness planning for the Linglestown Fireworks event and the 250th two-day Anniversary event. He noted that we work with the community and fire department and had an EOC presence on site for these events. He explained that he participated in a drill at PinnacleHealth Hospital located at 4300 Londonderry Road. He noted that we are presently working with Director Spotts to plan and conduct a training exercise that will involve a multi-agency response to an emergency event.

Officer Palm noted that the position of EOC falls within the Police Department under the direction of the Public Safety Director and Captain Mark Zerbe.

Officer Palm noted the Dauphin County Emergency Plan (DCEP) is designated as an all hazard plan and is organized into emergency support functions that allows the plan to be used for disasters and emergencies of all types. He noted that it is adopted by this Board biennially. He noted that the plan is divided into three parts, with part one being the base plan that describes the principals and procedures for an organized emergency response throughout the County and the Township. He noted that it contains overarching structures and assigns responsibilities to various organizations and political subdivisions. He noted that part two is the emergency operations center providing structure and integration of the emergency service functions and positions with

descriptions of the emergency support functions, and how they are to be accomplished in the case of a disaster. He noted that part three is the functional check list that provides suggested tasks for each of the principal positions within the EOC. He noted that we train on the Radiological Emergency Response Plan (RERP) with Three Mile Island (TMI) biennially.

Officer Palm noted that the Dauphin County RERP is designed to provide response procedures and organization in response to emergencies stemming from an incident involving the nuclear reactors at the TMI. He noted that the EOC participates in both state and federal evaluated exercises and this plan is followed in a similar fashion to the Dauphin County EOP. He noted that we have two persons who have volunteered to be the specialized radiological personnel. He noted that the next TMI exercise should be in April of 2017. He noted that he plans on conducting route alerting exercise during the upcoming TMI drill in which fire department personnel will simulate community notifications as a result of a failed siren test. He explained that we currently rely on sirens to make community notifications of an emergency and we need to have a secondary plan in the event the sirens fail.

Officer Palm noted that the Dauphin County Hazard Mitigation Plan (DCHMP) was developed to assess and plan for natural hazards that affect the Township. He noted that the plan is adopted by the Board and is usually updated every five years. He noted that he just participated in an in-depth study that is unique to all the municipalities in the County.

Officer Palm noted that he serves as a member of the Lower Paxton Township Public Safety Committee which brings the essential public safety agencies together to continue joint efforts in providing the highest level of public safety to our residents in the Township.

Officer Palm noted with the assistance of the Township Finance Department, for federal and state disaster assistance, we have recovered funds in the event we incur expenses in any type of disaster or emergencies, specific are storm-related events. He noted for the winter storm in 2010 the Township recovered \$92,000; in 2012 for Tropical Storm Lee, it recovered \$55,000; in 2013 for Tropical Storm Sandy, it recovered \$55,000 providing a grant total of \$204,000. He noted for the 2016 Winter Storm Jonas, the Township hopes to receive between \$110,000 and \$125,000.

Officer Palm noted that his projected goals for 2016 and 2017 are working with the NIMS to continue to implement the necessary training requirements for all Township personnel, improve the training record system, and plan training exercises to employ the NIMS and ICS concepts. He noted that it is extremely important that we get certified and put this into practice.

Officer Palm noted that he would like to continue with the evacuation plan and transportation needs to include a possible table top exercise. He noted that he would like to focus on short-term sheltering plans in the event of an emergency or disaster. He noted that we are responsible to provide short-term shelter until long-term shelter locations can be established. He noted for community outreach communication he would like to continue the endorsement of the Ready Pennsylvania Program run by PEMA that provides information for the residents and commercial businesses for how to be prepared in an emergency or disaster. He noted that he would like to improve community emergency notifications through the Police Department's Crime Watch site.

Officer Palm noted that he wanted to provide a proper overview and he thanked the Board for asking him to come and make this presentation. He noted that the EOC needs fulltime attention to achieve the required and necessary demands of keeping our residents safe and secure within Lower Paxton Township.

Mr. Hawk noted that he is delighted that Officer Palm is heading up the EOC noting that he can remember back to the 1972 flood, and at that time we were desperate to find places to shelter people. He noted that he hopes that type of thing never happens again.

Ms. Lindsey noted that she would like to thank Officer Palm for his assistance in becoming NIMS certified.

Mr. Seeds noted that Officer Palm was recently awarded the Officer of the Year Award by the Lower Paxton Township Lions Club. He noted that Officer Palm provided a very good report and he knows that the citizens feel safer knowing that we have people like Officer Palm that are planning for things that we don't want to happen. He noted that he did not know if the Township had a plan prior to the 1979 event that occurred at TMI. Mr. Crissman noted in 1979, Central Dauphin School District had a federal plan in place for TMI. He noted that he had to implement that plan and it was the worst day of his professional life.

Mr. Crissman questioned how the police force interfaces with the School District knowing that it encompasses various municipalities. He noted when he was in charge of the School District, if there was an evacuation we had to put all the children on buses within the ten mile zone that ran along Union Deposit Road and drive them to Selinsgrove School District and Susquehanna University. Officer Palm suggested that the locations have changed and we have interaction with the School District but we rely on the emergency plan in place. He noted that the ten mile requirement stopping at Union Deposit Road for TMI is troublesome. He noted that the Township does not have railroads or large bodies of water but in the event of a tanker spill the railroad yards are not that far from the Township. He noted that vapor clouds do not stop at the jurisdictional boundaries.

Mr. Crissman noted that the Red Cross will go into a school and commandeer the gymnasium and cafeteria for shelter and food preparation. He questioned if we interface with the Red Cross. Officer Palm noted that he is in talks with West and East Hanover Townships and we are looking at a joint regional project to develop short-term sheltering in our area. He noted that the Red Cross is more concerned with long-term sheltering; however, but they provide great concepts for providing sheltering. He noted that they are the things that he hopes to stay on top of. He noted that we can commandeer schools, and it sounds great, but we have to prepare for it and have memorandums of understanding with these places once we identify where they are, as it is part of what he wants to continue as a goal for the Township.

Mr. Crissman noted that every year the School District had to do a printed simulation where PEMA and FEMA would monitor the operation. He noted a couple years ago the EOC did that while we were having a meeting. Officer Palm noted that we do that for TMI biennially and are always evaluated by either PEMA or FEMA. He noted that in the past we have received great remarks from the evaluators.

Mr. Crissman stated that he appreciates Officer Palm sharing this information with the Board and the citizens so that they are aware that we are constantly updating our plans to make it strong so in the event there is a TMI event we are prepared.

Mr. Hawk noted that he always think of Officer Palm as the energizer bunny. Officer Palm thanked him for the compliment and noted that Director Spotts told him that he still has a lot of gas to continue what he is doing, and it is his honor to serve the Township and citizens.

Ms. Linsey questions if we provide computers for the volunteers to use in the drills. Officer Palm answered that working with Director Spotts we are continuing to assess our needs in our training room looking for what needs to be purchased.

Status report on the request by the Paxtonia Fire Company to purchase a ladder truck

Mr. Hornung noted that Public Safety Director (PSD) Dave Spotts is present to discuss the purchase of a ladder truck for the Paxtonia Fire Company and he is glad that he researched this to ensure that the Township is getting the best bang for its buck.

PSD Spotts noted in regards to Officer Palm and the EOC, he does a fabulous job in terms of gap analysis, and we are looking to cover the holes that need to be covered. He noted that we have committed to upgrade our server and switching capabilities, to be active with all the online ports that we need available to run the EOC in the event of a full activation. He noted that it is step one in terms of a long term IT project to fix some of the deficiencies that we have.

PSD Spotts noted in regard to the tiller or ladder truck for the Paxtonia Fire Company, he provided a memo dated April 12th. He noted that he received specifications and bids from three vendors, KME, Seagrave and Pierce. He noted after reviewing all the documentation, even though Pierce was the apparent low bidder, he has concerns about their specifications for the unit that they have supplied. He noted that they have no contingency fund in their bid and they have multiple occasions where the Township or fire company will be responsible for finishing installation of equipment. He suggested that their price will go up and he feels that it will not be the final price or true cost for that unit.

PSD Spotts noted as for KME or Seagrave, Seagrave was the next lowest bidder and the Paxtonia Fire Company has expressed a strong preference for the Seagrave unit as it will be replacing a current Seagrave unit that is in operation for them now. He noted that their members are familiar with the operation of that unit as they use a proprietary boom stabilizing system AJAX. He noted that they are familiar with that as well. He noted that there are advantages in terms of the footprint that it takes to utilize the unit so that the ladder could be deployed in the

event of an emergency. He noted that it would provide better egress for vehicles that need to get out of the area that would be cut off with a standard boom system. He noted that the other advantage with using the Seagrave AJAX system is that KME and Pierce will require additional re-training for all members of the fire company as they are not familiar with their boom systems. He noted, all things considered, he believes that the request from Paxtonia to purchase the Seagrave unit is reasonable and the cost is not prohibitive.

Ms. Lindsey questioned what the original prepaid discount was for KME. She noted that your memo says that Seagrave increased the discount to \$28,000. PSD Spotts answered that it was around \$18,000. Ms. Lindsey questioned if the other two fire companies used KME. PSD Spotts answered that they both have KME units and they did offer substantial prepaid discount for the third unit; however, their overall starting price was higher, so at the end of the day with Seagrave's discount, they came in lower.

Mr. Wolfe noted that with Seagrave and the full prepaid discount we may not have sufficient funds to take the discount as opposed to waiting a year and paying for the unit. He noted that we do not need to have that discussion at this time, but it is more important to approve the unit from Seagrave. He noted that the prepaid discount is \$28,000 and over the course of a year, it would be a wash between that and the interest we would earn on the money. He noted if you don't take the prepaid discount, Seagrave is still the lowest of the three units.

Ms. Seeds noted that Seagrave has the AJAZ system that uses less space so they could leave the lane open to set up on the highways. PSD Spotts noted that it would depend on where they would set up their unit but of the three units, the Seagrave would take up the smallest footprint in any application to get its ladder deployed. He noted that it would mean that you would have extra space to operate other fire units, or to get people and vehicles out of the area. He noted that it could get into smaller places than some other booms systems.

Mr. Hornung questioned why the other fire companies did not opt for this unit. PSD Spotts noted that this is a tiller cab so it deploys differently than the platform and standard ladder truck that the other units use.

Mr. Crissman noted that his concern is that Colonial Park brought their request to the Board and Paxtonia did not provide its request so that, if we were able to purchase all three

pieces from the same company we would have made out better finally. He noted since we are bifurcating these, we are going to be paying more in the end. He noted that he is not convinced yet. PSD Spotts noted that the Township signed contracts for the other two units so their prices are locked in and they can't be changed, other than a small change order. He noted that KME provided a bid on this unit and their prepaid discount was a substantial buy it was in direct relation to the fact that the Township already purchased two units from them, and they were being cognizant of that fact. He noted if you look at the overall true costs, Seagrave is the best for the dollar especially if we are at the point where we are not able to take advantage of the prepaid discount. Mr. Crissman noted that we did not have all three pieces of equipment to put out for quotes together. He noted that Paxtonia was negligent in getting that information to the Board in a timely fashion so he is concerned that we are spending for one company to provide two units at one cost and now the third piece is being done separately. He noted that he is not convinced in his mind that we are saving what the Township could have saved had we been able to do all three at the same time.

Mr. Hornung noted that trying to understand this, having the AJAZ system and providing the ability to take up less space to allow the employment of the stabilization system, it saves time, space, and training time. He noted even if Seagrave was substantially more it might be an advantage to go with this unit. Mr. Seeds agreed as it won't require additional training for the firefighters who are using the equipment.

Mr. Crissman noted that we could make the specification to accommodate whatever need we wanted. He noted that we have the right to graciously disagree with one another over the issue.

PSD Spotts noted that he can't speak for what occurred before he came on board as the Public Safety Director, but since then all three fire companies have been very responsive to him in getting him the information that he has requested to make the best decision for the Township.

Mr. Hornung questioned if we need to vote on this at this time. Mr. Wolfe questioned PSD Spotts if they are ready to move forward at this point. PSD Spotts answered yes as we have the specs and bid prices are good until the end of April, but he may be able to get an extension if he requested it.

Mr. Wolfe noted if the Board is so inclined, it would be appropriate to move forward this evening and make a decision.

Mr. Hornung questioned if someone wanted to make a motion. Mr. Seeds made a motion to authorize the purchase of the Seagrave tiller for the Paxtonia Fire Company at a cost of \$900,154. PSD Spotts noted that would be if we take advantage of the prepaid discount. Mr. Hornung suggested that we should go for the \$1,019,994 amount. Mr. Seeds agreed. PSD Spotts suggested that it could be a cost not to exceed amount. Mr. Seeds agreed. Ms. Lindsey seconded the motion.

Mr. Tim Murphy, 1524 Pine Hollow Road noted that he would like to address two separate aspects for this. He noted when the trucks for the other two fire companies were being discussed the bids were shared with the public. He noted that we don't have the privilege of getting a packet like the board gets so we have no ideas of what the bids are to compare. Mr. Wolfe posted that memo on the screen for the audience. He noted that north south traffic in the Township is limited in getting from Locust Lane to Union Deposit Road area, and if this truck were needed in that lower part of the Township off of Union Deposit Road or further south would it be able to navigate the newer roads as constructed in Union Station. Ms. Lindsey answered yes. Mr. Murphy noted that there was an issue with the Colonial Park Fire truck.

Mr. Murphy suggested, in general, if you could share with the audience the packet information that you have in front of you we could be more active participants in discussions and it would help with the transparency.

Mr. Hornung called for a roll call vote: Ms. Lindsey, aye; Mr. Crissman, nay; Mr. Hawk, aye, Mr. Seeds, aye; and Mr. Hornung, aye.

Presentation by Heroes Grove DCNR Grant Application for Phase 2 construction

Mr. Hornung noted that Christine Hunter from H. Edward Black and Associates is present to discuss Phase II of the Heroes Grove project, and an application to Department of Conservation and Natural Resources (DCNR) for grant funds.

Ms. Christine Hunter, noted that she was present at a Supervisors meeting about a month ago to discuss the Phase II for Heroes Grove and applications for grants. She noted that they are

planning to apply for grants to DCNR, Act 13 Marcellus Shale, and Dauphin County Local Share Gaming Grants. She provided a draft of what is to be spent for Phase II of the project. She noted that the main item included in that is a roof for a stage in response to the Parks and Recreation telling us that it was a need for their concerts services as musicians like to have a roof over them. She noted that they identified that for their priority for the next phase of the amphitheater. She noted that they would like to include enclosing the electrical panel that is currently mounted on a wall. She noted that they would like to minimize chances of vandalism, noting that it was vandalized while under construction. She noted that they would like to install the railing that was unable to be done in Phase I due to the budget issues. She noted that there is a toilet near the amphitheater and it needs to be renovated to be ADA compliant and the walkway needs to be compliant as well.

Ms. Hunter noted that the total costs for Phase II is \$558,000. She explained that the Heroes Grove Committee is requesting a \$150,000 grant from DCNR, a \$200,000 grant from Marcellus Shale, and a \$200,000 from the Local Share Gaming grants. She noted that Heroes Grove is pledging \$8,000 in cash for this project.

Ms. Hunter requested Mr. Wolfe to show a depiction of what the amphitheater would look like. She noted that it is a pre-fab structure that will be designed for the foundations that were done in Phase I. She noted that originally they were looking at an awning type structure but they decided against it due to maintenance and longevity issues.

Mr. Hornung questioned what it is made out of. Ms. Hunter answered that it is a steel structure with a metal seamless roof and the understructure is wood. Mr. Wolfe questioned Ms. Hunter if she is looking for permission to submit the DCNR grant application in the amount of \$150,000. Mr. Hunter answered yes.

Mr. Seeds noted that the project is \$558,000, but he questioned where they hope to get the other funds other than \$150,000. Ms. Hunter noted that they are planning to apply for Act 13 Marcellus Shale funding in the amount of \$200,000 and Local Share Grants in the amount of \$200,000. She noted that proceeding with Phase II depends on pulling all these pieces together.

Mr. Crissman questioned if Heroes Grove has budgeted for the auditing fees for the grant. Ms. Hunter answered that there is money in the grant for professional services and when

the contract was awarded for Phase I, a contingency was added to cover the auditing fees. Mr. Crissman noted since the grant funds must flow to the municipal government we will have to have it audited at our expense. He noted that Heroes Grove will need to assume that financial obligation.

Mr. Hornung noted if you only get one or two of the grants, can you do some of the work. Ms. Hunter noted that we will do whatever we can with the amount that we receive. She noted that the work will be tailored to the budget.

Ms. Hunter questioned if the Board can adopt a resolution at this meeting for the grant application. Mr. Wolfe noted that there is a sample resolution in your packet. Ms. Hunter noted that the resolution names the Chairman of the Board of Supervisors to sign the application but she was not sure who would sign it. Mr. Hornung questioned Mr. Wolfe about this. Mr. Wolfe explained that it must be a digital signature on the application and it might be easier if the Board designates him to do that. Mr. Hornung noted that would be best. Mr. Crissman noted that the draft would need to be changed to the Township Manager.

Mr. Crissman made a motion to adopt Resolution 16-21 authorizing Mr. Wolfe to sign the DCNR application to move forward with Phase II of the Heroes Grove project. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Ms. Lindsey noted on May 7th, at noon, there will be a Support the Troops event with R.J. Harris and Dan Steele at Heroes Grove. She noted on June 17th at 6 p.m. there will be a ribbon cutting event for Heroes Grove and following the ribbon cutting the Lower Paxton Township Variety Band will have a concert.

Mr. Hornung thanked Ms. Hunter noting that it will be a great feather in our cap. Mr. Seeds noted that Rep. Marsico should get a perseverance award for this project as well as Ms. Hunter.

Discussion with Waste Management regarding collection of solid waste and recyclables

Mr. Tom Stang from Waste Management noted that he is the Public Sector Manager who oversees municipal contracts in Central Pennsylvania. He noted that the last time he was present before the Board was the fall of 2014 and he ran through his services and future opportunities. He noted that the initial contract was a five year contract that started in July 2008, with five

option years for extensions. He noted that the current contract is due to expire in June 2018. He noted the last time he was present to discuss large carts and other service options that might be available. He noted that there have been issues in regard to the start times with some of the trucks coming into the Township early. He noted that he would be willing to discuss that first and discuss carts and other options second.

Mr. Stang noted that he has heard from the Township that some of the trucks have been in the Township early, noting that it surprised him as he deals primarily with the residential side of the business although the commercial side is a big part of what we do with the Township. He noted as he dug deeper he found that it is the commercial trucks that are coming in and servicing and pounding the cans earlier. He noted for the residential side, the route supervisor is Shawn Query, and anytime we need to be in the Township early whether it is a storm-related issue or weather conditions, noting that it could be 95 degree days and they want to get an earlier start, he would be having conversation with Mr. Shoaff who provides the permission to do so. He noted that he only reaches out at times when it is truly necessary. He noted on the commercial side, two different lines of business, noting that all the commercial fleet throughout the country for the most part have early starts getting out trying to be ahead of the traffic on the streets. He noted that school districts don't want us coming onto their properties when buses are dropping off students and early collection time is an efficient and a safe time for the trucks to operate in all townships. He noted that it is not only Waste Management but it is other commercial haulers as well that are coming in and causing some of this frustration. He noted that we try to keep the early trucks in the strip malls or areas of commercial businesses that are not adjacent to residential areas. He noted when we hear of this we adjust the routes. He noted that it is a part of the business, and he understands that the Township has an ordinance that allows for a start time. He noted that he would like to continue to work with the Township as best he can to satisfy the commercial businesses within the Township, and the safety of the cars and the residents, and everyone else. He noted that the efficiency of getting in before we get behind everyday business traffic with people coming and going home to work and to shy away from the residential communities that are adjacent to businesses.

Mr. Stang noted that the Supervisors probably have heard from the residents and there may be some in the audience who have some issues and he would be open to talk to it.

Mr. Hornung questioned if anyone had any comments.

Ms. Virginia Alexandre, 5906 Pine Hollow Court, noted that she lives directly behind the Public Works building. She noted that several times she has been awoken at 3 or 4 in the morning with the banging as they let the dumpster fall after they empty them. She noted that they have made complaints. She noted that there are also other residents from the neighborhood in the audience and they have had a problem with that. She noted that she realizes that you want to get ahead of the traffic but we don't want to be woke up at that time at least once a week. She noted that they would be appreciative if you could do something. Mr. Stang noted that the rerouting is taking place. Mr. Hornung questioned if Mr. Stang will do that. Mr. Stang answered when we run into a situation like this and there is a hot area where a guy might be getting in their early and it is waking up some residents we will work with them to reroute. He noted if there are any other areas where you have this problem we will address them as quickly as possible. He noted that it is his intention not to wake residents up at 3 a.m. He noted that his guys are in early and their start time depends on the type of business, residential, commercial, or roll off. He noted that they have a 30 minute review and a safety briefing every morning and they are out the gates. He noted that their operations are in Camp Hill so it takes about 20 minutes to reach the Township. He stated that we will address the reroute.

Mr. Hornung questioned if it is possible to moving the dumpster area to make it less noisy for when they come in. Mr. Wolfe answered that he can look into it. Mr. Stang noted that you will hear it if it is on one side of the property or the other, but the best bet is to reroute it and get in there at a later time of the day.

Mr. Tim Murphy noted if we could find a way to relocate the dumpster, they are in direct view of the residences on our streets and they could be moved to the east side of the building as there are no residences on the east side on the public works building. Mr. Hornung noted that you would not have to reroute or if it did occur... Mr. Wolfe noted that there is an aesthetic issue yes, but the noise issue will not be corrected by that as there have been instances where the residents have complained about the dumpster at the Technical School. He noted, at that time of

day, noise will travel. Mr. Murphy noted that is very true. Ms. Alexandre noted if they drop them from midair it vibrates the ground. She noted that even with moving them, we will still feel it.

Mr. Murphy noted that Waste Management does a wonderful job and on rare occasions if something is missed, you get the small trucks out there in a hurry to pick up the trash and he appreciates that. He suggested for residential pickups if the collectors could place the empty cans in the driveways or yard rather than along the edge of the street it would be much better. He noted that most of the residents get their mail delivered at the street and they will not deliver the mail if the trashcan is blocking access to the mailbox. He noted recently he was dodging trashcans on Devonshire Road due to the winds, but if the cans were stood upright and out of the way there would be less of that.

Mr. Stang noted that he instructs the workers to put the cans back in the exact spot that they found the cans. He noted that any kind of information that he receives from the community is shared during those 30 minutes breakout sessions at the beginning of the day. He noted that he will remind them again to do that and not to sit them on the street but up on the curb.

Mr. Hawk noted that his neighborhood is pleased with the service and he wanted to thank him for the service. He noted that he wanted to thank Waste Management for being a participant in the Conference and Trade Show at Hershey for the Pennsylvania State Association of Township Supervisors. Mr. Stang noted that we will be there again next week, but he will not be present.

Mr. Hawk questioned what would be an acceptable trash container that does not cost much but will last more than a year and a half. Mr. Stang noted that he will talk about the carts when we get to that part of the discussion; however he does not have a particular brand that he would recommend.

Mr. Seeds noted that we had some discussions the last time Mr. Stang was present about the 90 gallon carts. Mr. Stang noted that more and more communities throughout the country are converting to the 96 gallon wheel carts for both trash and recycling. He noted that Lower Paxton Township is an ideal place for it. He noted that you would have the automated trucks with the arms that will grab the containers and dump it as there are operational efficiencies when you do that as there is less workers compensation claims as he does not have employees working on the

back of the trucks. He noted if you have a large recycling cart, people will recycle more. He noted where he went from a non-cart municipal contract, to a cart for recyclables we have seen a swing of three pounds more per home per week. He noted that it is a significant increase, three pounds less going into the incinerator. He noted that it would work out to about 100 tons per year for the Township. He noted to convert his fleet to service for this community running three trash truck five days a week and two recycle trucks five days a week, he would need to have five trucks plus a spare in the event of a break down. He noted that it would not make sense to do this and invest into carts with two years left on a contract. He noted that he would be happy to work with the Board and Mr. Wolfe as we start to prepare the next set of bid specifications to look to put automation as an option, looking at the cost difference between automating equipment, carts, and standard traditional rear loading equipment. He noted that we run numbers and the cost of a truck is north of \$300,000 apiece. He noted that it will be quite an investment.

Mr. Seeds questioned what you do when you have the 96 gallon cart with senior citizens who are not able to take it to the curb. Mr. Stang answered that it would be written into the specifications for anyone qualifying under ADA, they would go and pick it up outside the garage door. He noted that the carts are stable and they may be easier for some folks to get to the edge of the road. Mr. Seeds noted that he has those carts at his home in Delaware. He noted that it is easier to roll those carts to the road than to carry the ones he has now.

Mr. Stang noted that it is something that this Township is set up to move forward to, as compared to a small type borough that has a lot of alleys or cars parking on the street, having to go in between cars to pick up a can. He noted that there will be pockets where it is difficult to get to. He noted that we have the automated cart system in Derry Township, Palmer Township and Whitehall Township.

Mr. Seeds questioned if he could get a schedule for the yard waste. He noted that his is two years old. Ms. Lindsey noted that it was in the last newsletter that was mailed to all the residents. Mr. Wolfe noted that we provide a calendar in the newsletter and it is also on the website. Mr. Stang noted that we have not done a direct mail for that.

Ms. Lindsey questioned if there is a way to be more consistent with the robo calls. She noted that some people are getting them and some are not. She noted, when we had the ice storm

about six weeks ago, there was a robo call that was supposed to go out and it never went out. She noted that trash was a day late and people were calling to ask why they did not pick up there garbage as they never got a robo call. She noted that she was with Mr. Shoaff that morning when Mr. Querry called and said there would be a robo call that night and Tuesday and the robo call never went out. She noted that everything was a day late but people did not know that. She noted that some people get the calls and other people don't. She questioned if there is a way we can be more consistent with the calls. Mr. Stang noted if a robo call went out and some people are getting them and some are not, then there could be a couple reasons for that. He noted that it would be related to what information Waste Management has in its database. He noted if we get a phone call from any resident within the Township that goes to the call centers they are asked to update their information. Ms. Lindsey questioned if there is a way to update the database. Mr. Stang noted that the only time we update the database is when we hear from residents, unless there is a database that the Township has that we could pull the information from. He noted that he has heard that many people are doing away with their landline phones and just going with cellphones. He noted that could also be a problem as well but he does not know that for sure. He noted that his wife works at the Milton Hershey School and her cell phone will get a robo call. Ms. Lindsey suggested that she must have updated her information with Waste Management. Mr. Stand noted that he did not know if a robo call would go to a cellphone. Mr. Wolfe answered that he did not know.

Mr. Crissman wanted to thank Mr. Stang for the robo calls as he appreciates them as he has always gotten the phone calls. Ms. Lindsey noted that she gets these complaints from the residents that they did not get a robo call. She noted that she also gets the complaints about the cans in the streets. She noted that they want to know why they can't throw the cans in the yard instead of throwing them in the street. She noted that she received many complaints from people who live along Locust Lane in the Chelsea Lane area that the trucks are there at 5:15 a.m. Mr. Stang questioned if it is a residential area. Ms. Lindsey answered yes, noting that it would be the same truck that is coming to Ms. Alexandre's place. Mr. Stang answered that it would not be the same truck... Ms. Lindsey noted that the truck that is coming to Pine Hollow also goes to Chelsea. She noted that it is not the commercial truck, it is the residential one. Ms. Alexandre

noted that they stop at the municipal building, but she did not know what they do over there at 3 or 4 in the morning. She noted that they sit over there and idle, use the bathroom, and they are off again. Ms. Lindsey questioned if they come back to her street after that. Ms. Alexandre answered no. Ms. Lindsey thought that Ms. Alexandre was talking about her street. Ms. Alexandre answered no, we just hear from the Public Works building. Ms. Lindsey noted that she has had quite a few calls from those senior citizens that live on Chelsea Lane.

Mr. Hornung questioned how long ago that was. Ms. Lindsey answered that she gets them every other week. Mr. Hornung questioned if they call Waste Management. Ms. Lindsey answered that she tells them to call but you know how people are. Mr. Crissman noted that they have to take responsibility. Mr. Hornung noted if it is important enough to them they should be making that call themselves. He noted that Mr. Stang's response on these things has been excellent. Mr. Stang noted if you want to keep his phone number handy he would like to know that himself. He noted if you get a homeowner who complains, call him. Ms. Lindsey noted that she tells the residents that they are not to start before 6 a.m. and they respond that they woke me up again. Mr. Stang noted that they can call him at 5:16 a.m. Ms. Lindsey noted that the GPS unit in the truck should be able to tell you what time they are present so you would be able to check. Mr. Stang noted that he is not disputing the commercial times, but he is unsure of the residential times.

Mr. Tim Murphy noted if there is going to be consideration for the recycling carts, he would suggest that you have those carts at the Night Out for Public Safety event as you get a lot of residents at that event. Mr. Seeds noted that would be a good idea. He questioned if Waste Management participates at the Night Out event. Mr. Stang answered that we have in the past but we missed last year. Mr. Seeds suggested that they could have those carts on display at the next Night Out. Mr. Stang answered yes.

Mr. Tim Murphy noted that he does not get the robo calls a home since his phone blocks the 800 calls. He suggested that Waste Management may dial from an 800 number so that might be why people are not getting the phone calls. He questioned if they could come up with another way other than 800 numbers as it might help. Ms. Lindsey noted that Mr. Trish stated that he had a concern that he sees the 800 number but he doesn't pick it up because he doesn't know who it

is. She questioned if the message could say Waste Management. Mr. Stang noted that they do. Ms. Lindsey noted that Mr. Trish's phone does not show Waste Management. Ms. Alexandra noted that she is getting the calls and it says Waste Management.

Mr. Hornung noted with cell phones and people closing down their landlines, it makes for a harder time keeping track for what cell phone belongs to what name. He questioned if Waste Management had a way to obtain those cell numbers as they are not getting the robo calls. He noted that residents need to update the information on their cell phone. Ms. Lindsey questioned if there is anywhere on the bills to do this. Mr. Stang noted that is a good question but he can't provide an answer until he talks to other people who are involved in that. Ms. Lindsey suggested that you could do email messages as well as phone calls.

Ms. Alexandre suggested putting an article in the newsletter to have the residents call Waste Management to update their contact information. Mr. Stang noted that could be another way to reach out to the public. Mr. Wolfe noted that we would need that information soon to get it into the next newsletter.

Mr. Crissman noted that several months ago, his wife put the trash out and lost her cellphone. He explained that he called Waste Management and they got a hold of the driver of the truck who picked up the garbage and he had found the cellphone. He noted that he met the driver and recovered the lost cellphone and he wanted to say thank you. He noted that he did not know how he found the phone. Mr. Stang noted that he would like to get more information on that incident as we do like to be able to share the stories within the corporation.

Continued discussion with HRG, Inc. regarding the Colonial Road corridor

Mr. Wolfe noted that Eric Stump was present in November of last year presenting an analysis of the Colonial Road from King George Drive to Crums Mill/Devonshire Roads. He noted that we reviewed the King George Drive, Valley Road/Winfield Intersection and the Crums Mill/Devonshire Road Intersections. He explained at that meeting the Board asked several questions in regard to the study of the corridor and Mr. Stump has answered those questions by letter attached to your packet, and is here tonight to summarize the report.

Mr. Eric Stump, HRG, noted that during the November meeting he provided an overview of the findings and recommendations along the corridor for Crums Mill/Devonshire Roads;

Valley Road/Winfield Street and King George Drive. He noted that the improvements were geared for adding maintenance type activities, updating signal equipment and the wiring, and improvement functionality for what is there now. He noted that you have the response from the questions asked at that time and he will briefly go through them.

Mr. Stump noted that the first question was in regards to Colonial Road/Crums Mill Road and Devonshire Road. He noted it concerned left turn arrows off of Crums Mill and Devonshire Road onto Colonial Road. He noted that the traffic findings for tuning left don't meet the typical criteria for left turns. He noted that there are still cases where PennDOT would approve it if you show that it would not degrade the corridor. He noted if you add the arrows it provides for less time for other approaches. He noted when you add the left turns, Colonial Road would degrade to the point where we don't think that PennDOT would look favorably on adding those left turns. He noted that the left turn volume along that intersection is not high enough to support it and it did not meet the alternate criteria as well.

Mr. Crissman questioned if we should wait until you are done or ask questions now. Mr. Seeds suggested that we should do it now.

Mr. Crissman noted that the left from Crums Mill Road and the left from Devonshire Road, the studies may say one thing but something will get done when someone gets killed at that intersection. He noted that he drives that every day, four or five times a day, and it is extremely dangerous. He noted if you are driving on Crums Mill Road and want to turn left onto Colonial Road going north, those cars don't get an arrow and they can't make the turn. He noted during high traffic, early in the morning you cannot make that turn. Ms. Lindsey agreed as she brought that issue up in November as she has had a lot of complaints, and in one instance, a lady was stopped by a police officer because the lady on the other side motioned for her to go as she knew she would never be able to make the left turn. She noted that the cops stopped her.

Mr. Stump noted that he observed that in the field himself especially when an office building left out all at once when a lot of traffic comes into the intersection and backs up and it gets difficult for traffic. Ms. Lindsey questioned when the traffic was observed, at what times; was it done for different times of the day or just one. Mr. Stump noted that we generally observe during the peak hours of the morning and evening, typically 7-9 a.m. in the morning and 3-6 p.m.

in the afternoon. He noted that it was not as difficult to make the turn movements in the morning as it was in the afternoon. He noted that we observed three or four times in the afternoon for how it was operating and how the traffic was clearing. He suggested that the worst time for the side streets was between 4:30 p.m. and 5 p.m. Mr. Crissman noted that he traveled that road for eight months every day coming from Crums Mill Road trying to turn left onto Colonial Road at about 4:30 in the afternoon, and as soon as the light turns green, if he was the first car on Crums Mill Road, he gunned his car to get around the corner, and he was the only car that could get around the corner. He noted that he was trying to beat the car coming straight across, and it is not a safe intersection with the light constructed as it is.

Ms. Lindsey noted that she was very surprised at the follow up answer on that.

Mr. Crissman noted that normally he yields to the experts in the field but he does not agree with this one.

Mr. Stump noted that the traffic counts show the busiest hour from 4 p.m. to 5 p.m. in the afternoon with 43 lefts coming off of Crums Mill Road to turn north onto Colonial Road and 47 lefts to turn south onto Colonial Road. Ms. Lindsey questioned for how long a period was that. Mr. Stump answered one hour. Ms. Lindsey noted that is a lot of left turns in an hour. Mr. Crissman questioned how long it took for a car to turn left, how long the car sat there before it could actually make the left turn. He noted that he is only stacked five or six cars but then he had to turn left at the yellow hoping that the people in the other direction stopped or he had to gun it to be the first car to beat the other car.

Mr. Stump noted that part of PennDOT's justification or rationale is that they assume that drivers are turning left on the yellow. He noted that they don't want to stop traffic in another direction to give people a green if there is only one or two per cycle, assuming that people will get through at the end of the yellow light. Mr. Crissman noted that the first problem with that is the words PennDOT.

Mr. Hornung noted that trying to make a left on a yellow light you have to go out into the intersection to make a left turn but people are coming in the other direction that are running the red light and you have a yellow opportunity to run out but people continue to run the red light during heavy traffic. He noted that is part of the issue, noting that PennDOT might be right in

theory, but in practicality, there is a tremendous amount of people who are impatient and run the light. Mr. Stump noted that has to do with the capacity issue that he was referring to when you have increased capacity there would not be people waiting as long and getting impatient.

Ms. Lindsey questioned Mr. Stump if he had the data for how many accidents have occurred at that intersection at a period of time. Mr. Stump answered that he does not have it with him but it was not an abnormal amount of crashes.

Mr. Stump noted that we looked at the crash data and we have it in the report, as PennDOT does not allow us to reproduce it for purposes of potential law suits, but we summarized our data and the crash data level was nothing that was unusual or indicated any sort of a safety issue.

Mr. Stump noted that the second item in regards to the same intersection is the southbound left turn movement turning off Colonial Road onto Devonshire Road. He noted that the concern is that the current left turn arrow does not provide for enough room for the stacking vehicles to clear. He noted that only three to four vehicles are able to get through at a time and they may have five or six in the line resulting in a backup. He noted that they reviewed the timing plan noting that it provides for 15 seconds of green given to the left turn movement, and if there are enough cars to extend it, there is a program for it to move to the next phase sooner. He noted as long as there are cars in the left turn lane it should be extending the left turn arrow for a total of 15 seconds. He noted at three seconds per vehicle it should allow five vehicles to get through on the green and another one or two on the arrow, allowing for six to seven vehicles at a time. Mr. Seeds suggested that the stacking lane is not long enough for 15 vehicles. Mr. Wolfe noted that it would not be at that point. Mr. Stump stated that he said 15 seconds. Mr. Crissman noted that you can't stack 15 vehicles as you would have them back to Ms. Prahl's house as they legally can't pull over in the left lane, or they will pull out to get into the turn lane.

Mr. Crissman questioned if it is a fixed 15 seconds or does the computerized light know to accommodate more than 15 seconds for a longer line. Mr. Stump answered that it is capped at 15 seconds, so it could be less. He noted that the specific time frame that they observed was between 3 and 4 p.m. He noted that they observed it for an hour to confirm that it was getting the 15 seconds, and when he was out there it was providing for the 15 seconds. He noted that he

witnessed six vehicles in que and all six were able to get through on the left turn arrow. He noted within that hour there were no vehicles that sat in the left turn lane beyond the left turn arrow.

Mr. Crissman noted that he has been car number five or six, three cars got through and the fourth car is going through a yellow. He questioned what mechanism is triggering the longer 15 second cycle when there are more than three or four cars in line. Mr. Stump questioned if it is around three or four in the afternoon. Mr. Crissman answered yes, noting that the last time it was 4:30 p.m. and he was the sixth car back and three cars went through, the yellow came on, the fourth car raced. He noted that four cars can get through in 15 seconds which says that it is cutting off before 15 seconds. He suggested that maybe there needs to be an adjustment. Mr. Stump noted that sometimes the programing can get off cycle. Mr. Crissman questioned if someone needs to take a look at it. Mr. Stump answered that he could have PERC's take a look at the controller.

Mr. Stump noted for the third scenario, Colonial Road at Valley Road and Winfield Street. He noted that the concern is the northbound left movement coming off of Colonial Road onto Valley Road. He noted when the light turns green there are vehicles that are turning left onto Valley, jumping in front of the traffic coming southbound on Colonial Road. He noted that the southbound stop bar is removed a little from the intersection on Colonial Road allowing some space for vehicles turning left that jump in front of the other vehicles. He noted his recommendation is to realign the intersection to take away the offset as it would close up the intersection more and eliminate it as a long-term solution. He noted for the short-term we considered doing something different with the left turn movement, only allowing a left on an arrow or some other restriction. He noted that they went back to the accident data to see if it is an issue that needs to be addressed to restrict the intersection more, questioning if there is a safety issue at that intersection. He noted that they found that there was one reportable accident involving the northbound left and southbound through vehicle over a five-year period. He noted that having one accident does not provide enough data that it is a safety issue. He noted as long as they are yielding and not forcing the southbound traffic to have to stop as they are making the left, he did not recommend anything further at this time. He noted that this will be rectified in the long term once the intersection is realigned.

Mr. Seeds noted that will be the fix for that intersection and he questioned if we should try to get this on the five year plan. Mr. Wolfe noted that is not how it works anymore. He noted that Mr. Stump will talk about that when he finishes answering all the questions. Mr. Seeds noted that Colonial Road is a PennDOT road. He noted that it would have to be a cooperative agreement to fix this, noting that they would have to provide some funding to do the intersection. He noted that we would have to come up with some sort of arrangement with the church to develop this intersection. Mr. Wolfe answered that the Township has the right-of-way from the church, as part of their last land development plan, to do this intersection.

Mr. Stump noted that the Board was concerned about the progression of traffic northbound along Colonial Road as we need to get better progression in the northbound direction coming from King George Drive up through Crums Mill and Devonshire Roads.

Mr. Stump noted that number five involved the traffic adaptive signal that was suggested as a long-term improvement but he moved it up to a mid-term improvement to get as much bang for the buck for the corridor in its current state rather than await the funding for some of the bigger projects. He noted that it would be a similar system as what was installed on Route 22 corridor.

Mr. Seeds questioned if it involves the timing of the lights sequence. Mr. Stump answered yes, noting when the lights turn green in relation to one another. Mr. Seeds questioned if it would increase the 15 seconds he was referring to at Devonshire Road. Mr. Stump answered that the offsets are a different parameter that provide max times for each movement. He noted that we could increase the 15 seconds if needed but we did not show that was the issue, maybe more of an operational or functional issue. He noted if you increase it more than 15 seconds, it would take away from the free movement on Colonial Road which already backups.

Mr. Seeds questioned how we proceed. Mr. Wolfe noted that is the next phase of tonight's discussion. He noted that Mr. Stump's answers to the questions tonight were in regard to what is existing out there now. He noted that he is not telling you that there isn't a problem; he is telling you that the current configuration of the intersection and current equipment that is in the intersections can't fix the problem or improve the situation with a traffic light. Mr. Stump noted as you add more phases or more green time to one approach it will take away from

somewhere else where all the approaches are already backing up during certain times of the day. Mr. Wolfe explained that you don't have enough lanes on Devonshire Road and Crums Mills Road; the stacking lanes on Colonial Road aren't long enough; the Winfield/Valley intersection is offset that requires both roads to have separate times taking away from the main corridor. He noted that it is not that Mr. Stump can't improve the situation, he can't do it without reconstruction or some new equipment. He noted that the adaptive traffic signal system can improve traffic flow, but we are learning now if that can occur on Route 22. He noted that Mr. Stump had previously provided improvements for Colonial at Crums Mill adding another lane on Crums Mill Road, to provide for additional stacking lanes on Devonshire Road and the realignment of Valley Road and Winfield Street. He noted that we have the right-of-way to do this and when it becomes a four-way intersection, it devotes more time to Colonial Road, but Valley Road and Winfield Street would be more efficient. He noted that all of this comes at a cost. He requested Mr. Stump to detail some costs and funding sources.

Mr. Seeds noted that we don't have that information as part of this packet. Mr. Wolfe answered that you have it in your November workshop meeting.

Mr. Stump noted for the Colonial, Crums Mill, and Devonshire Roads, you are looking for a westbound turn lane, improved pedestrian features, curb ramps and push buttons, upgrading the traffic signal with a mast arm in place of the scan wire, replacing the wiring and installing a backup battery, at a cost of \$500,000 to \$750,000. He noted that the improvements at Colonial and Valley Roads for the realignment and a turn lane along Colonial Road with signal replacements, and some other pedestrian upgrades are estimated between \$750,000 and \$1 million, so between the two, you are looking at \$1.5 million. He noted that the InSync system would run around \$60,000 per intersection so it would be about \$200,000 for the corridor.

Mr. Wolfe noted that beginning in June of this year, the State's Automated Red Light Enforcement Grant program opens up, and it is designed to reduce congestion and ensure greater efficiencies in an existing traffic system. He noted that it is sufficient in size to fund projects of this nature.

Mr. Stump noted that there are several different funding programs that are out there. He noted for the Automated Red Light Enforcement program, the InSync System for traffic signal at

King George Drive could be a good candidate for that. He noted that the Green Light Go Program is focused on traffic signal maintenance and replacing ageing systems to get better software out there. He noted that there is a 50% match for that program, noting that PennDOT will ultimately have \$40 million to spend each year on that one. He noted that there is also two multi-model funds that are available from PennDOT requiring a 30% match but they are more competitive. He noted that they would handle a project this size for both of the larger intersections.

Mr. Wolfe noted if the Board would be interested, it would be appropriate to ask Mr. Stump to prepare a proposal to prepare the necessary applications under one or more of these programs. Mr. Crissman noted that he would support that if we could get some funds to do some of this work.

Mr. Hornung noted that we are dealing with a 50% or 30% match so there is a cost to do this, but it sounds like it is an area that is in dire need for upgrades. He noted that his mother complains that it backs up on Route 22 trying to get onto Colonial Road.

Mr. Crissman questioned if the Township is responsible to coordinate the lights at King George Drive, Valley Road and Devonshire Road so that it doesn't back up from Route 22 to the little shopping center. He noted that he has sat on Colonial Road going southbound and you can't get through the light because at the bottom of the hill the light is red and at the top of the hill it is green. Mr. Wolfe answered that we own and maintain the signals and they are functioning to the best of their technological capability. He suggested that the equipment is over 25 years old.

Mr. Crissman assumed that this is part of item five. He noted that it would help traffic tremendously if those three intersections could be coordinated as the light at Valley Road gets red and backs up back Devonshire Road while that light is green and no one can move. He noted that traffic headed southbound will cut across and get in line so when the lights switch then east and west can't move. He noted, coming from Crums Mill Road, if you are coming on Devonshire Road and you want to make a left turn you can't get into the lane to make a left turn until you get to the little brick house at the end, so that traffic line backs up behind the swimming pool, regardless if you are turning right, left, or going straight. He noted that he has been caught in that one around 4:15 in the afternoon when the school lets out.

Ms. Lindsey noted that we should allow Mr. Stump to move forward. Mr. Seeds noted that we had asked Mr. Stump what kind of improvements we can make in the meantime before the real improvements are made. He noted that you really can't do too much at this time. Mr. Stump noted without physically widening the roads it is difficult to do too much of traffic moving, but the controllers are older and they are programmed based on traffic volumes that were observed and they fluctuate over time. He noted that is why you end up with one light that is red, and another green. He noted if we put the system that was just put in on Route 22 it may react more to the traffic and be more adaptive to the needs at every intersection, rather than something that was previously counted and analyzed is a more effective way to manage the system that is there now.

Mr. Crissman noted with PennDOT reconfiguring the lights on Route 22 east and west and the corridors north and south, that also is becoming a contributing factor to Colonial Road. He suggested that they don't have it programmed correctly. Mr. Stump noted that east/west is flowing better but north/south is not getting onto the corridor. Mr. Crissman noted that it takes him much longer to get from his house to the office.

Ms. Lindsey noted that she was at Kohl's on Saturday and the new system only allowed two or three cars to get through, and the next two or three cars went through red lights. She noted that east and west is working fine but north and south do not allow for enough vehicle traffic.

Mr. Hornung noted that they are working on getting the bugs out of the system but the traffic does flow much better on Route 22.

Mr. Seeds noted that we need to move ahead and let Mr. Stump do this work. Mr. Wolfe noted that the next step would be for Mr. Stump to provide the Board with proposals for grant applications that he can bring back to the Board for its approval.

Review of a proposal from the Cohen Law Group to the Capital Region Council of Governments to negotiate the renewal of the Verizon cable franchise agreement

Mr. Wolfe noted that we have a franchise agreement with Verizon for cable television services within the community and we also have one with Comcast. He noted that we have negotiated both of those agreements in accordance with the Cable Television Communications

Act of 1994. He noted that it allows municipalities to franchise cable companies. He noted that the last three times we have done this with Comcast, we did it on a multi-municipal basis and when we negotiated with Verizon, we did on a multi-municipal basis through the Capital Region Council of Governments. He noted that they have received a proposal from the Cohen Law Group which is a legal firm out of Pittsburgh who has represented Lower Paxton Township every time it has negotiated franchise agreements. He noted that the proposal for a multi-municipal effort, assuming that 16 to 20 municipalities from the COG participate, would cost the Township \$9,200, and that is less than the standard price for service of \$11,500. He noted that the Township is one of seven municipalities that paid for a franchise review of Verizon in 2013 so those seven municipalities are being offered a 40% discount over the group rate. He noted if 16 municipalities participate and Lower Paxton Township is one of them it will cost the Township about \$6,000. He noted that he strongly recommends that the Board continue its inter-municipal efforts and cooperate with the COG and approve this joint effort in negotiating a franchise agreement with Verizon.

Mr. Crissman made a motion to approve the proposal from the Cohen Law Group to the Capital Region Council of Government to negotiate the renewal of the Verizon cable franchise agreement. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Action to accept a proposal from Direct Energy to supply natural gas to Township facilities

Mr. Wolfe noted that the costs for services for natural gas contract is coming to an end. Ms. Lindsey questioned who the current provider is. Mr. Wolfe answered that he did not remember who the current provider is. He noted that Mr. Hogentogler was involved with an online auction through EMEX Power Savings Firm who coordinated the auction for natural gas services for the Township. He noted that the lowest responsible bidder was Direct Energy. He noted that based upon previous usage, direct Energy costs to the Township for a 24-month basis would be a savings of \$18,174. He noted for a 36-month contract, the savings would be \$24,077.91. He noted that it is a competitive bid and it is one that has very favorable rates. He noted, even now, natural gas rates are at historic low levels. He noted that the Township has the

ability to lock in for a two or three year term at even a lower rate that has been competitively bid. He noted that staff recommends that the Board consider selecting Direct Energy for a 36-month term. He noted although the rate is slightly higher than the 24-month term, it is still at an all-time historic low and it provides stability through to 2019.

Mr. Seeds noted that it goes up in the fourth year, so Mr. Wolfe is recommending the three year option. Mr. Wolfe answered yes.

Mr. Crissman noted that he only sees the 24 and 36 month options. He questioned if there is anything that allows us to extend the contract beyond that. Mr. Wolfe answered no. Mr. Seeds questioned if there is a four or five year option. Mr. Wolfe answered that there is, but the rates do increase significantly, and you can't pick the three year and extend from that.

Mr. Crissman made a motion to accept a proposal from Direct Energy to supply natural gas to Township facilities for a 36-month time period. Ms. Lindsey seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Improvement Guarantee

Stray Winds Farms, Phase 2

A new letter of credit with M&T Bank in the amount of \$1,333,415.60 with an expiration date of April 12, 2017.

Stormwater Guarantee

5926 Linglestown Road – Robert H. Kepler Masonry

A new escrow with Lower Paxton Township in the amount of \$10,000, with an expiration date of April 12, 2017.

Mr. Crissman made a motion to approve the one stormwater guarantee and the improvement guarantee. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Announcements

Mr. Hornung noted that prior to this meeting and following the meeting, the Board met in executive session to receive information from Mr. Wolfe.

Adjournment

With there being no other business, Mr. Hornung made a motion to adjourn the meeting, and the meeting adjourned at 8:57 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by:

William B. Hawk
Township Secretary