

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held April 5, 2016

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:32 p.m. by Chairman William L. Hornung, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hornung were: William C. Seeds, Sr., William B. Hawk, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Steve Stine, Township Solicitor; Public Works Director Jeff Kline; Esten Rusten, GHD; Mark Kozar, Flaherty and O'Hara; Dave Gill, Manager of Architecture for Weis Markets; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Hawk led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes from the March 1, 2016 special workshop meeting, March 1, 2016 business meeting and March 8, 2016 workshop meeting. Mr. Hawk seconded the motion, and a unanimous vote followed.

Public Comment

Mr. Christ Chianos, 4227 A. Williamsburg Drive explained that he wanted to talk about five properties that he has owned for 25 years. He noted that he has been in discussion with the Parks and Recreation Board and the Greenway Committee to take this property. He noted that it has been an ongoing discussion between him and the two Committees with nothing being accomplished. He noted that he has been continually told that the Township would like to take control of this property. He noted that it is all wooded and cannot be developed, and he has been

paying taxes on it as he inherited the property. He noted that it is located off of Oak Park Road between Locust Lane and Oak Park Circle and south of Locust Lane which is a long strip that borders a creek and 25 properties. He noted that he is at a loss as he can do nothing and he gets nowhere. He noted that he has had a meeting with the Parks and Recreation Board in February and last month he had a meeting with the Greenway Committee, and he has also had a meeting with Mr. Wolfe. He explained that he had that meeting to get advice on what he can do, if anything.

Mr. Hornung requested Mr. Wolfe to explain to the Board what is going on. Mr. Wolfe explained, about two weeks Mr. Chianos stopped by the office and explained to him what he has explained to the Board about the dealings with the two Committees. He noted that he told him that he was not aware of those dealings but he should be making his presentation to those entities. He explained that he told him that he desires to sell the property and he had an asking price at that time of \$100,000. He noted that he explained to Mr. Chianos that he had no authority to purchase the property and that the Board would most likely require a recommendation from the Park and Recreation Board and/or the Greenway Committee before it moved forward.

Mr. Crissman noted that all we can do is to ask the two Committees for what Mr. Chianos has indicated and what their comments are for the Board in consideration of this matter. He noted that this Board has no idea what their intent is. He questioned if they have expressed an interest in making a purchase of these properties. Mr. Chianos noted that he is amazed that the Board does not know anything about this. Mr. Crissman noted that these two Committees will eventually submit information to this Board and we have not received that information yet. He noted without their recommendation, the Board cannot make a decision on this matter. Mr.

Chianos noted that he can't control those Committees. Mr. Crissman responded that he understands that but this is the first that the Board is hearing this. He noted that Mr. Wolfe only heard of it two weeks ago and that is why he is asking if those Committees have expressed an interest in purchasing the property and for what use. He noted that the Board is not aware of this and if it is going to make a commitment to purchase the land, it needs to know why and it will have to come from those two Committees.

Mr. Chianos noted that he has a letter that he received from the Township on July 8, 2001, from Mr. Greg Spears, the Planning and Zoning Officer, telling him what can and cannot be done with those properties. He noted what can be done is nothing. Mr. Crissman noted that was not a commitment from the municipality to make a purchase. He noted that it only sounds like it was an informational letter explaining to Mr. Chianos what can or cannot be done with the property that is being submitted to the two Committees for their consideration for if they want to use the property, and if they want to make a recommendation to the Board to purchase it.

Mr. Hornung noted that the Board will look into this to find out why or if the interest level is by both Committees and get back to Mr. Chianos within a month. He noted that Mr. Chianos noted that nothing can be done with the property then maybe you might want to request a rezoning. Mr. Chianos noted that taxes have been paid on this property by him and before that by his father-in-law when he originally bought the property. He noted that it is designated as best use to be left as it is for open land that is park property or undevelopable and that's what the letter from Greg Spear says.

Mr. Hornung explained that the Board will look into this. Mr. Chianos questioned how long it will take as he has been dealing with this back and forth with a number of people in the

Township. Mr. Horning noted that we will get back to him within a month. Mr. Chianos noted that he will be back to the Board within a month.

Ms. Lindsey noted that we have a road tour coming up the on April 25th and we could look at it then. Mr. Chianos questioned again... Ms. Lindsey noted that she has never seen the property in question. Mr. Chianos questioned if the Board has a map. Mr. Wolfe answered that he knows where it is. Mr. Crissman noted that the entire Board would like to see where the property is.

Mr. Don Haschert, 5908 Pine Hollow Court, explained that his issue is the Pennsylvania Department of Environmental Protection (DEP) incident that occurred in 2002 where there was a fuel spill at the Public Works Building. He noted that there is an open incident with DEP. He explained, the last time he brought it up Mr. Crissman stated that there was nothing that the Township needed to do. He noted that no one could remember what happened and he talked to the Underground Storage person at DEP last week, and he said that it is still an open case and they are waiting for the Township.

Mr. Hornung noted that the Township has found new information and he asked Mr. Wolfe to explain this.

Mr. Wolfe noted that he has done extensive research of Township records and contacted the previous Public Works Director who was in charge at that time who is still in the Harrisburg area. He noted that he pointed staff in a specific direction and he has found files on this incident.

Mr. Hornung noted that those files were not at this location. Mr. Wolfe noted that they were the former Director's files that were stored at Public Works facility but not in a location that we would have found them. He noted that the former Director came out and found where he

had stored those files. Mr. Hornung noted that the current staff could not find any records related to this incident.

Mr. Wolfe noted that he found that a sampling analysis report where six samples were taken of the soil that was at the site. He noted that it was not a spill, rather a leaking underground service line for diesel fuel. He noted that samples were taken of the soil and analyzed and the results were provided to the Township. He explained that he does not know if they were provided to DEP but he has a call into their staff to determine if the information that he has in his position, the sampling and the professional analysis will be sufficient to close out the file. He noted that he has not heard back from DEP.

Mr. Haschert noted that it was his understanding from talking to DEP that there were samplings of the area and the soil was excavated. Mr. Wolfe noted that six samplings were taken of the soil where the lines were leaking and then the soil was excavated. Mr. Haschert noted that DEP's question was what happened to that soil.

Mr. Hornung noted that we may or may not have that information but we are doing what we can to close this out. He noted that DEP is not that interested in this as they do not feel that it is that big of a concern, but we will do whatever we can to close this incident.

Mr. Wolfe noted that there is more information in the file but he hasn't been able to get to it yet.

Board Members Comments

Mr. Hornung noted that we have several Boy Scouts from Troop 241 who are present at the meeting. He requested that an adult come forward to explain why they are present at the meeting and to introduce the scouts.

Mr. Andrew Hill explained that the Boys Scouts are working on their Communications Merit Badge. He noted that he is the Assistant Scout Master and as part of the requirement, they need to come to a public meeting and observe different points of view being presented about topics. He noted that he would let each Scout introduce themselves.

Mr. Joseph Muniz explained that he likes being outdoors and keeping himself occupied as he does not like being bored.

Mr. Russel Reigle noted that he joined the Boy Scouts to make new friends.

Mr. Austin Licon noted that was originally from Nebraska and he joined to learn many new skills that will be helpful.

Mr. Boden Johnson noted that he became a Boy Scout because he likes the outdoors and an Eagle Scout looks good on your resume.

Mr. Richie Johnson noted that he thought it would be fun to be a Boy Scout as it has been a good experience and he would encourage other boys to join.

Mr. Joshua Winder noted that he has been in scouts all his life, and he likes working with these fine men as it is a worthwhile experience and a worthwhile program.

Mr. Chad Ramsey noted that he was a scout growing up and it is an amazing program that instills values and integrity.

Mr. Hornung thanked the adults for their service noting that there is a scarcity of quality leaders in this world and this is where they will come from. He noted that you are instilling great moral values and integrity that is so desperately needed in the world today. He noted that he is looking forward to seeing these young men as leaders in the future.

Ms. Lindsey questioned if there is a certain badge that the scouts are working on. Mr. Hill answered, their Communication Badge.

OLD BUSINESS

Action on bids for construction of an addition to the Public Works Building

Mr. Wolfe noted that Mr. Rusten from GHD will present the bid results from the bid opening that occurred this past Friday to build a 16,000 square foot addition to the Lower Paxton Township Public Works building. He noted that the Board will be acting on bids for General Contractor, HVAC, plumbing and electrical.

Mr. Esten Rusten noted that he had the honor of being the scout master for this troop of Boy Scouts two years and he was very happy to see them at the meeting this evening.

Mr. Rusten noted that the bids were open on Friday for the Public Works Expansion project, having four contracts including the General Contract, HVAC, plumbing, and electrical. He explained that he had a base bid which included all the work other than the vehicle wash building noting that the alternate included the vehicle wash building. He noted that the engineer's estimate from GHD was \$2.8 million for the base bid and with the alternate it was increased to \$3.3 million. He noted that he would read the numbers for the low bid for each category.

Mr. Rusten noted for the General Construction, the base bid from eciConstruction, LLC was \$1,841,000, with an alternate price of \$2,373,000. He noted for the HVAC, the base bid was for \$168,500 with the alternate price of \$195,000. He noted for the Plumbing contract, the base bid was \$282,000 with the alternate price of \$310,500. He noted for the Electrical contract, the base bid was \$246,200 with the alternate price of \$328,800. He noted the total for all four contracts was \$2,537,700, and with the alternate it was \$3,207,300.

Mr. Wolfe noted that the lowest responsible bidder for the General Contractor is eciConstruction, LLC; HVAC is W. C. Eshenaur Sons, Inc.; Plumbing is Frey Lutz Corp; and Electrical is Lecce Electric, Inc.

Mr. Rusten noted that additional information was included in the report along with the recommendation and review of the bids, noting that most of the contractors have done work with GHD and that is true for the Township as well. He noted that he has not had much experience with Lecce Electric but, he was able to contact their references to ask questions and that information was included in the report. He noted that he feels comfortable working with Lecce Electric as a result of their research.

Ms. Lindsey questioned where Lecce Electric is from. Mr. Esten answered that he did not have that information with him. Mr. Wolfe noted that he looked it up on the internet and they are located in Williamsport.

Mr. Seeds questioned where the bids fell as far as the Engineer's estimate was. Mr. Rusten answered that the Engineer's estimate was \$3.3 million and the bids came in at \$3.2 million.

Mr. Crissman questioned if Mr. Rusten was recommending the base bid with the alternate for each contract. Mr. Rusten answered yes.

Mr. Crissman noted that he was told by Mr. Stine that the bid specifications met all the requirements. Mr. Rusten answered that they did.

Mr. Crissman questioned if we have used any of these firms before or have you worked with them. Mr. Rusten answered the he is very familiar with eciConstruction, Inc. who did the Sewer garage for the Township as well as the Fairview Township Fire Station. He noted that he has worked with Eshenaur and so has the Township. He explained that he has not worked with

Frey Lutz but he called their references and received positive information. He noted that the same is true for Lecce Electric.

Ms. Lindsey noted that Heroes Grove used eciConstruction for their project.

Mr. Hornung questioned if there was a reason the project was broken down into four contracts. Mr. Stine answered that the Separation Act requires that we do that. He noted that you have to have three primes: electrical, HVAC and plumbing. He noted that most people do a general contract but the other three must be separate disciplines. Mr. Hornung noted that it calls for more coordination during the project. Mr. Stine noted that is correct but that is what the statues calls for.

Ms. Lindsey noted that Lutz is out of Lancaster.

Mr. Crissman made a motion to approve the contracts as follows: General Construction to eciConstruction, LLC in the amount of \$2,373,000; HVAC to W. C. Eshenaur Sons, Inc. in the amount of \$195,000; Plumbing contract to Frey Lutz Corp. in the amount of \$310,500; and Electrical to Lecce Inc. in the amount of \$328,800 for a grand total of \$3,207,300 as presented by Mr. Rusten. Ms. Lindsey seconded the motion. Mr. Hornung called for a roll call vote: Ms. Lindsey, aye; Mr. Crissman, aye; Mr. Hawk, aye; Mr. Seeds, aye; and Mr. Hornung, aye.

Ms. Lindsey noted that she is happy with the numbers that came in so now we can do the entire project to include the vehicle wash.

Action on a proposal from GHD for engineering services associated with the construction of the addition to the Public Works building

Mr. Hornung noted that this item was removed from the agenda.

Resolution 16-20; amending the composition of the Friendship Center Operating Board

Mr. Wolfe noted that Resolution 16-20 amends the Friendship Center Operating Board composition by deleting the member designee from the Parks and Recreation Board and

replacing that designee with a member, at large, from the Community making the composition of the Operating Board of seven members at large from the Community. He noted over time the need to fill the FCOB with specialty positions has waned and the need to maintain the FCOB with composition from the community in general has increased, and by this resolution, it will be able to do that.

Mr. Hornung questioned if any of these positions are vacant at this time. Mr. Wolfe answered that there is one vacancy for an at-large person. He noted that we are soliciting applications for that position. Mr. Hornung questioned how someone would do that. Mr. Wolfe explained that they could pick up an application for appointment at the Municipal Center or go on line to the Township website and download an application and return it in at the Municipal Center. Mr. Wolfe noted that there is also a vacancy on the Parks and Recreation Board as well.

Mr. Hornung noted that it is a great opportunity to effect the future of the Township. He encouraged those who are interested to complete an application to fill these vacancies to help the Township move into the future.

Mr. Crissman made a motion to approve Resolution 16- 20; amending the composition of the Friendship Center Operating Board. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

NEW BUSINESS

Resolution 16-13; approving the transfer of restaurant liquor license No. R-10280 into the Township for use by Weis Markets, Paxton Towne Centre

Mr. Wolfe noted that this transfer proposes to relocate a liquor license from outside of Lower Paxton Township within Dauphin County into the Township to Weis Markets at Paxton Towne Centre. He noted that grocery stores, especially those that prepare and have food available for consumption have expanded their offerings with the addition of a restaurant liquor

license, and the sale of alcohol. He noted that Resolution 16-13 and the information for this request are attached to the packet.

Mr. Steve Stine noted that this is the time and date set for the public hearing on Resolution 16-13 which will approve the transfer of restaurant liquor license No. R-10280 into the Township for use by the Weis Markets located at Paxton Towne Centre.

Mr. Mark Kozar, of the law firm of Flaherty and O'Hara, noted that they specialize in liquor law and liquor licensing.

Mr. Kozar noted that he is present on behalf of Weis Markets and with him is Dave Gill who is the Manager of Architecture for Weis Markets. He explained that he is requesting that Lower Paxton Township issue a resolution permitting the Intermunicipal transfer of a license from outside the Township as pursuant to the revised Liquor Code Act 471, b, 3 for use by Weis Markets. He noted that Weis is planning a major remodel at their store by adding a 30 seat café.

Mr. Kozar noted that the Liquor Code allows the Pennsylvania Liquor Control Board (PLCB) to approve the transfer of a license from any municipality in Dauphin County to any other municipality in Dauphin County so long as the receiving municipality issues a resolution permitting the transfer of the license. He noted the standard to be applied is that the Board must approve the transfer unless you make a finding that to do so would negatively affect the health, welfare, and peace of mind in the municipality. He noted in order for the Board to make a decision on this request he would like to provide some background information on the Weis Markets.

Mr. Kozar noted that Weis Markets is a publicly traded company founded in 1912 in Sunbury Pennsylvania. He noted that they have 165 stores in five states and employ more than

18,000 associates including approximately 75 to 100 in Lower Paxton Township where they have been operating this store since 2000.

Mr. Kozar noted that Weis Markets is planning an extensive remodel of the store and he distributed a floor plan to the Board members. He noted that right side of the floor plan, everything in hashed markings will be part of the remodel of the store. He noted that the café will be located in the front, in the area where the bakery is now, and that area will be moved to the back of the store. He noted that the store will look significantly different after the remodel and the addition of the café.

Mr. Kozar noted that Weis Markets has requested the transfer of the liquor license to use in the café for the sale of beer products for onsite consumption and beer-to-go, and possibly in the future, the selling of wine for on-premises consumption. He explained, as Mr. Wolfe noted, this is nothing new or unusual as over the past eight years the PLCB has approved liquor licenses for over 300 grocery store restaurants including 50 other Weis stores. He noted that his colleague was before this Board in February requesting a resolution for a Giant Store located on Union Deposit Road.

Mr. Kozar noted that the restaurant café will have a dedicated restaurant manager who will receive the Bureau of Liquor Control Enforcement Responsible Alcohol Management Program (RAMP), and all café associates will also have the RAMP Server Training. He noted that Weis has a 100% carding policy as the cash registers will not accept a beer SKU until the associates enters the date of birth into the system. He noted that someone as young as himself will be carded.

Mr. Kozar noted that all beer will have to be purchased at cash registers in the café area as the other store cash registers will not accept the beer SKU's. He noted that a customer will not

be allowed to walk around the store with an open beer to shop. He noted anyone trying to do that will be directed back to the café area. He noted that the store will have rotating security cameras that cover the complete café area and it will be monitored by security personnel. He noted, in addition, the café associates and managers will be physically monitoring the café area to ensure that people are not overconsuming and that there are no pass offs to minors. He noted that it is not the type of place that people will come to hang out to drink as there is no entertainment in the form of pool tables, video games, or pin ball machines, and no smoking will be allowed. He noted that it will be a well-lit safe and secure place where customers, mainly 70% are women, who purchase prepared food and a six-pack of beer to take home or to dine in and have a beer. He noted that Weis Markets is a responsible owner making a significant investment that will be protected by responsible management and well-trained employees. He requested that the Board pass this resolution permitting the transfer of a liquor license. He noted that he would be happy to answer any questions at this time, and if he can't, Mr. Gill will do so.

Ms. Lindsey questioned if a person was shopping in the store could they purchase the beer and then put it in their cart and continue shopping. Mr. David Gill explained that he is the Director of Architecture and Land Development for Weis Markets. He noted in that situation, yes a customer could do that, but they would go into the café and purchase the beer and it would be put in a paper bag, folded and stapled with the receipt on the bag so they could continue to shop and then check out with the rest of their groceries later on.

Ms. Lindsey questioned Mr. Gill if he planned on selling wine. Mr. Gill answered that we have not done that to this point as his sole purpose is beer sales at this point. He noted that it has been working really well but it has not been a request by our customers and we are always trying to do what our customers want.

Mr. Hawk questioned if you would have to show ID when you purchase the beer. Mr. Gill answered absolutely, noting that you show your ID and Weis Market Club card and use a credit card to pay. He noted that they are very meticulous about that and management takes it very seriously.

Mr. Hawk questioned if there is a limit for the amount of beer that can be bought. Mr. Gill answered that it is two six-packs, 16 ounces for a total of 192 ounces.

Ms. Lindsey questioned if you will be able to sit outside, will you have a little outdoor café. Mr. Gill noted at this time we have not shown that, but we have typically done that at some of the other stores. He noted as we get farther into the details we will determine it at that time. He noted that there is a covered awning area, but Weis is a tenant at this location and he would need to check with the landlord first.

Mr. Crissman noted that was one of his questions since the competitor is doing outside eating. He noted if you are going outside who will be monitoring consumption in that area, and if you are not going outside he would have less reservations. He noted if you purchase and pay for the beer, they will bag it and you can have it in your cart. He questioned if the staff inside the store is properly trained to monitor this, knowing that you have to go through training and have an x number of people within the store trained in alcohol consumption. He questioned what kind of monitoring process and procedures do you have in place for the shoppers who might be helping themselves to what is in the paper bag, and also what procedures are put in place to approach the individual, and how would you treat that. He noted in as much as there will be other people in the store shopping with small children, it could cause a confrontation. Mr. Gill answered that everyone who is working directly in the café area will be RAMP trained. He noted that it goes above and beyond what is required by the law but it is very important. Mr. Crissman

noted that you don't have to have 100% training as there is only a requirement for a percentage, but he is concerned about the spill over. Mr. Gill noted beyond that, if someone were to take a beer from that location and start walking around the store, we have two procedures. He noted that we have cameras throughout the store that monitor this and all the people in the store are trained to direct these people back to the licensed area, but if there is a problem, the head of security in that store would be able to handle that. He noted that we have not had that problem as most people are wandering around because it is new to them. He noted that this type of facility is getting pretty common and everyone is getting used to it. He noted that it seems to work out pretty well but we do train people to lead them back to the licensed area.

Mr. Crissman noted that he does not want any bad situations because he does not want it as a reflection on Weis Markets as a negative, and he doesn't want it as a negative to the community.

Mr. Hawk questioned if the café will be self-serve, buffet or something else. Mr. Gill asked if that is for the food. Mr. Hawk answered yes. Mr. Gill answered that it is pretty extensive as there will be service or self-service. He noted that there is a full hot food bar including an Asian offering, a salad bar, a typical American fare, and on top of that there will be hot pizza, fresh made hoagies, sushi, fried chicken and rotisserie chicken, and new offers with some other foods such as French fries and poppers and mozzarella sticks.

Ms. Lindsey questioned if the beer will be self-serve or will it be behind the counter. Mr. Gill answered that all the beer is self-serve as you would pick up a six-pack or a twelve-pack and you can get it on the shelf at ambient room temperature or from the cooler.

Ms. Lindsey questioned if you will have people monitoring those leaving the café that they have been checked out and have been bagged before they leave. Mr. Gill answered yes.

Mr. Stine questioned if the Board had any other questions. Hearing none, he questioned if Mr. Gill or Mr. Kozar had anything else to add. Mr. Kozar answered that they have covered it all. Mr. Stine questioned if anyone in the audience had any questions. Hearing none, he noted that it would be appropriate to close the public hearing on Resolution 16-13 at this time and the Board may take action if it so desires.

Mr. Crissman made a motion to approve Resolution 16-13, approving the transfer of restaurant liquor license No. R10280 into the Township for use by Weis Market at Paxton Towne Centre. Mr. Seeds seconded the motion. Mr. Hornung called for a roll call vote: Ms. Lindsey, aye; Mr. Crissman, aye; Mr. Hawk, aye; Mr. Seeds, aye, and Mr. Hornung, aye.

Mr. Hornung questioned Mr. Gill when the café will open. Mr. Gill answered that it may take more than a year to do all the renovations and go through the PA LCB process.

Request for forgiveness of the 10% penalty for late payment of real Estate taxes for: 1) 509 Mountain Road; 2) 5999 Three Rivers Drive; 3) 883 Arlington Avenue; 4) 5929 Tyler Drive

Mr. Wolfe noted that the Board has received a request from property owners at 509 Mountain Road requesting forgiveness in the amount of \$14.33; 5999 Three Rivers Drive in the amount of \$44.08; 833 Arlington Avenue in the amount of \$49.67; and 5929 Tyler Drive in the amount of \$34.97. He noted that all four property owners have indicated reasons why their property taxes were paid late, such as mailing mistakes, moving and not getting mail forwarded, and they have since paid their Township Real Estate Tax and are asking the Township to forgive its portion of the penalty charge. He noted that you can address each one individually or take them all in one motion.

Mr. Hornung questioned if the Board members want to take them one at a time or all at once. Mr. Crissman questioned if staff is recommending we approve them since they are not

major amounts. Mr. Wolfe answered that the total does not even come to \$150.00. He noted that the property owners paid their taxes, and felt even though the amount was minor, it was significant enough from a justifiable position, hence the reason for their request.

Mr. Hornung questioned if the amounts that you read are the Township's portion. Mr. Wolfe answered that the amounts that he read are the Township's amount. He noted that the other taxing bodies will have to do the same thing that the Board is being requested to do.

Mr. Seeds noted that two are the same owner. Ms. Lindsey answered yes.

Ms. Lindsey noted that this is just the Township's portion of the penalty. Mr. Wolfe answered that was correct. Ms. Lindsey noted that they have to go before the School District and Dauphin County as well. Mr. Wolfe noted that some have requested a waiver of the Bureau fee but the Board can't act on that.

Mr. Crissman made a motion to approve forgiveness of the 10% penalty assessment towards 509 Mountain Road, 5999 Three Rivers Drive, 833 Arlington Avenue and 5929 Tyler Drive as presented and recommended by Mr. Wolfe. Mr. Hawk seconded the motion. Mr. Hornung called for a roll call vote: Ms. Lindsey, nay; Mr. Crissman, aye; Mr. Hawk, aye; Mr. Seeds, aye; and Mr. Hornung, aye.

Resolution 16-19; designating the Finance Manager as the Township's agent to execute financial assistance documents

Mr. Wolfe noted that Resolution 16-19 would be for any documents submitted to the Pennsylvania Emergency Management Agency or the Federal Emergency Management Agency for financial assistance due to the 2016 Winter Storm Jonas that dropped 30 plus inches of snow in the community. He noted that staff has kept detailed records of our costs to remove the snow from the street, and it appears that a portion of the costs may be reimbursable. He noted that this

resolution will allow the Finance Manager to put the application together and sign any documents that are necessary.

Mr. Crissman made a motion to approve Resolution 16-19 designating the Finance Manager as the Township's agent to execute financial assistance documents. Ms. Lindsey seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Improvement Guarantees

Mr. Hornung noted that there were six Improvement Guarantees and two Stormwater Guarantees.

Chateau Woods, Kings Pointe

A release in a letter of credit with S & T Bank in the amount of \$2,772.00.

AT&T – 4920 Jonestown Road

A new letter of credit with Tompkins Trust Company in the amount of \$46,882.00, with an expiration date of April 5, 2017.

Deaven Woods

An extension in an escrow with Integrity Bank in the amount of \$235,829.91, with an expiration date of April 5, 2017.

New One Story Office Building

An extension and increase in a letter of credit with Fulton Bank in the amount of \$41,287.45, with an expiration date of April 5, 2017.

S. Lockwillow Avenue

A new escrow with Lower Paxton Township in the amount of \$5,000.00, with an expiration date of April 5, 2017.

Bishop McDevitt

A release in a letter of credit with PNC Bank in the amount of \$33,846.98.

Stormwater Guarantees

2413 Kensington Way – A. Richard Szeles

A new escrow with Lower Paxton Township in the amount of \$5,000.00, with an expiration date of April 5, 2017.

6539 Windmere Road – Drew E. Myers

A reduction in an escrow with Lower Paxton Township in the amount of \$1,000.00, with an expiration date of November 2, 2016.

Ms. Lindsey questioned where the New One Story Office Building was located. Mr. Wolfe answered that it is at 5700 Linglestown Road, adjacent to the driveway for the indoor storage building.

Mr. Crissman made a motion to approve the six Improvement Guarantees and two Stormwater Guarantees. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote, and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority, Lower Paxton Township Purchase Cards, Lower Paxton Authority Purchase Cards and payroll checks. Mr. Hornung seconded the motion. Mr. Hornung called for a voice vote, and a unanimous vote followed.

Township Manager's Report

Mr. Wolfe noted that the Compost Facility opened today and will be open on Tuesday, Thursday and Saturdays from 7:30 a.m. to 5 p.m. He noted that Waste Management began the

collection of leaf waste placed at curbside from all residential customers. He noted that it follows the date of your trash collection. He noted that residents can now put out their leaf waste on a bi-weekly basis.

Mr. Wolfe noted that the Township Friendship Center will be hold a Kids Yard Sale on Saturday April 23 starting at 9 a.m. He noted that it is only for children to bring their toys and other items to the parking lot of the Friendship Center. He noted that they must be accompanied by a parent and the registration fee is \$10 for residents and \$12 for non-residents.

Mr. Wolfe noted that the Pennsylvania Department of Transportation and Department of Environmental Protect are still seeking volunteers for this year's Great American Clean-Up of Pennsylvania which began on March 1st and runs through the end of May. He noted last year, 6 million pounds of liter was collected from Pennsylvania roads and trails by more than 128,000 volunteers. He noted to volunteer you can go to the PENNDOT website or KeepPAbeautiful.org.

Announcement

Mr. Hornung noted that the Board met in executive session at 9 a.m. on March 28, 2016 to discuss the settlement of pending litigation as it relates to site preparation for development at the Public Works Facility. He noted that prior to or following this meeting the Board will meet to receive information from the Township Manager.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting, and the meeting adjourned at 8:31 p. m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

William B. Hawk,
Township Secretary