

LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS

Minutes of Board Meeting held January 19, 2016

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:32 p.m. by Chairman William L. Hornung, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hornung were: William C. Seeds, Sr., William B. Hawk, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Steve Stine, Township Solicitor; Public Safety Director Dave Spotts; Christine Hunter, H. E. Black and Sons; and Watson Fisher, SWAN.

**Pledge of Allegiance**

Mr. Crissman led in the recitation of the Pledge of Allegiance.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes from the December 8, 2015 workshop meeting. Mr. Hawk seconded the motion, and a unanimous vote followed.

**Public Comment**

Mr. Don Haschert, 5908 Pine Hollow Court noted that he wanted to provide some information to the Board of Supervisors about an incident that he has worked with Mr. Wolfe on. He noted that it involves the storage tank facility at the Public Works building. He provided the information to Mr. Hornung. Mr. Hornung questioned who this information is from. Mr. Haschert answered that it is from himself. Mr. Hornung noted that the Board has been advised of this situation and he requested Mr. Wolfe to respond to Mr. Haschert on this.

Mr. Wolfe noted that the item in question is one that is listed on the DEP website as an unclosed incident for a fuel... noting that he does not know how it is listed on the DEP website. He noted in 2003, Lower Paxton Township was replacing piping associated with the underground storage tanks at the refueling island. He noted that the Public Works Director at that time, when he saw the excavation, thought there might have been some leakage out one of the pipes, reported same to DEP. He noted that DEP is aware that the report occurred but he has no municipal records other than what he just explained in regard to this incident. He noted that the piping in question was replaced and the fuel island is operational and in full compliance with all DEP regulations. He noted that the material that was there would have been removed from the site and disposed of. He noted that we do not have records of that.

Mr. Haschert noted that there is an open record with the DEP that needs to be addressed. Mr. Crissman noted that we don't need to do anything further. Mr. Hornung noted that he does not know what we could do to address it. Mr. Wolfe noted that DEP would need to close the record documentation of the disposal of the material but the Township has no records. He noted that the Public Works Director at that time was astute enough to know that he needed to report it to DEP and take remedial action but he is not sure we are required to maintain records that long. He noted that we can't document the final closure of the material.

Mr. Hornung noted until we find something to come up with he is not sure we can resolve the issue. Mr. Haschert noted that he just wanted to bring it to the Board's attention. Mr. Hornung questioned who the Public Works Director was at that time. Mr. Wolfe answered Joseph Suttor. Mr. Hornung noted that all we can do is see if someone remembers what happened.

### **Board Members Comments**

Mr. Hornung invited Alexander Infantino to come forward with his father. He noted that Mr. Infantino was present to work on his Boy Scout Merit Badge. He requested Mr. Infantino to introduce himself and tell the Board where he is from and what he is doing. Mr. Alex Infantino introduced his dad Marc Infantino. He noted that he is working on his Communications and Citizenship in the Community Merit Badges and is from Troop 360 out of Holy Name of Jesus Church. He noted that he has been a Boy Scout for two years.

Mr. Hornung questioned Mr. Marc Infantino if he is involved with the Boy Scouts. Mr. Infantino answered he was involved with the Cub Scouts but not the Troop.

Mr. Hornung noted that being a member of the Boy Scouts provides living skills to become more successful in life and business. He thanked Mr. Infantino for coming and hoped that he learns something tonight while attending the meeting.

Mr. Seeds noted that he received a phone call from a resident in regards to a solicitation for water and sewer line insurance. He explained that he told the person that they should contact the sewer department to see if their lines have been recently improved or will be in the future. He noted that the people can do what they like but it would be good to check with the Sewer Authority.

### **Oath of Office to New Police Officer**

Public Safety Director Dave Spotts explained that Melinda Gustin is 25 years old and grew up in the Halifax area. He noted that she graduated from Upper Dauphin High School and attended Harrisburg Area Community College, Shippensburg University and Penn State University, where she obtained a Bachelor of Science Degree in Criminal Justice in 2014. He noted that she played softball and basketball in high school and enjoys hunting, camping and

other outdoor activities. He noted that she is the daughter of Michael and Maureen Gustin and has two brothers, Michael and Matthew.

PSD Spotts noted that although this will be her first police job, she is no stranger to law enforcement. She attended Camp Cadet as a teenager and later became a Camp Cadet Junior Counselor and eventually was chosen to attend the statewide “Honor Camp” at the Pennsylvania State Police Academy. He noted that she began her basic training at the Municipal Police Academy at Harrisburg Area Community College today and he is very happy to have her on board with the Police Department

Chairman Hornung proceeded to administer the oath of office to Melinda Gustin, after which pictures were taken.

Ms. Lindsey requested PSD Spotts to announce the dates for the Citizens’ Police Academy. PSD Spotts noted that it starts on February 29<sup>th</sup> and the Police Department is accepting applications for it at this time. He noted that he prepared an article for the newsletter and we are going out to the media as well. He suggested that it runs into May for 11 weeks.

### **Manager’s Report**

Mr. Wolfe noted that PennDOT announced today that the final phase of the InSync Adaptive Traffic Signal System will go into operation over the next several weeks in major traffic corridors in Cumberland and Dauphin Counties. He noted that the technology will function at 27 intersections in Cumberland County and 26 intersections in Dauphin County. He noted that beginning today, traffic signals along Route 11 in Cumberland County from the intersection of Country Club Road to the ramp area for U.S. 15/581 went live. He noted that the remainder of Cumberland County will continue in February. He noted in the next month signals will also go live in Lower Paxton Township for Route 22 from Shannon Drive through

Susquehanna Township and Penbrook Borough to include a section of State Street in the City of Harrisburg.

Mr. Wolfe explained that this system adjusts the timing of the green phase to accommodate changing traffic volumes and patterns along specific corridors to help reduce and ease congestion. He noted that PennDOT cautioned that motorists may not notice a significant reduction in congestion during peak travel times in the morning or evening, noting that the only viable way to do that would be to add more traffic lanes which is not a feasible option.

Mr. Wolfe noted that the new system should go into effect in the next several weeks in the Township and we should start noticing some improvements on the Jonestown Road/Allentown Boulevard corridor.

Mr. Crissman requested Mr. Wolfe to provide updates at the next public meeting to the community noting when it has started in the Township. Mr. Wolfe suggested that the Township will not receive any phone calls because we rarely do when things are working better. He noted that motorists will notice more green time on Route 22, but it will result with less green time on the side streets. He noted that they will notice more wait time on the side streets.

### **OLD BUSINESS**

#### Review of Resolution 14-11; which established a Township Sestercentennial Committee

Mr. Wolfe noted during the past workshop session the Board requested him to prepare a resolution in regards to a Sestercentennial Committee. He explained that a resolution was adopted by the Board in 2014. He explained that the Sestercentennial Committee (SC) by this resolution, could be modified if the Board desires to do so as it lists the membership should be a Board of Supervisor, member from the Parks and Recreation Board, member from the Community Engagement Committee, and six at large from the community. He noted that the

duties and responsibilities of the SC are set forth in paragraph A through I. He noted when this was adopted late in 2014 we did not expect work to begin right away. He noted that it is time to get this moving and if you want to amend this committee structure, now would be the time to do so. He noted that the Board needs to work to establish the committee, fill the positions and begin work.

Mr. Hornung questioned what should the Board do this evening. Mr. Wolfe answered that he needs to know if the Board wishes to make any amendments to the resolution.

Mr. Seeds noted that the Linglestown Sestercentennial Committee was open to anyone and sometimes there would be 60 or 70 people at the meetings. He noted that this resolution limits the membership to six people from the community. He noted that he would like to see this be opened up to anyone. He noted, for the Linglestown Committee, we had people from West Hanover Township involved. He noted that he would like to see a representative from all the Boards, including the Planning Commission, and all the environmental boards, and Parks and Recreation. He suggested that any elected or appointed Township Committee member not be an officer of the Sestercentennial Committee.

Mr. Crissman noted what we have in this resolution will allow for that but the resolution will identify nine core members who will actually serve as the Board; however, they have the ability to form subcommittees who will answer to them to involve and engage the members of our community. He noted that one of the directives tonight should be to have Mr. Wolfe begin advertising so we can begin to appoint these people since they only have a year to put this together.

Mr. Hawk noted that he agreed with Mr. Crissman noting that many people can be supportive to the main committee.

Mr. Seeds noted that the resolution lists the nine members but he would like to see it expanded to one from every Board and Committee and more than just six members at large.

Ms. Lindsey noted that we need to have a executive board and if you read under paragraph A it says that the Committee shall conduct public meetings, and if you go to section E the Committee shall solicit the general public to determine their ideas and opinions. She noted that is where the public comes in, but you need to have an executive board to get the ball rolling and then open it up to the public and have them bring their ideas. She noted that you can't have too many chiefs. Mr. Crissman concurred with Ms. Lindsey's statement because a large board becomes unruly and then it becomes a problem. He noted if you have a meeting and don't have a quorum then you can't take action. He noted that this is a good core executive board and it is a good cross section and provides total flexibility to engage the entire community. He noted that many organizations will need to be drawn into this process.

Mr. Seeds noted that he does not want to chase people away. He noted that he knew what worked for Linglestown. He noted that he would not want anyone in the public who wants to help to feel excluded. Mr. Crissman noted even for Linglestown there was a core group of people. Mr. Seeds noted that there was a core group because they volunteered to do certain things. Mr. Crissman noted that we are not closing any doors as we would be willing to embrace anyone who wants to provide assistance. He noted as this group unfolds, if they feel there is a need for additional core people they can come to the Board to add more people. He noted that we have nine people, an odd number needed for voting purposes.

Mr. Hornung noted that the resolution will stand as it for now. Mr. Crissman noted that is correct but we need to have Mr. Wolfe advertise and establish a deadline for applications to the Board so we can appoint people to begin the process. Ms. Lindsey noted that she agreed. Mr.

Wolfe noted that we have placed an ad in the Paxton Herald. He noted that there will be one in the newsletter and on the webpage. Mr. Crissman questioned what deadline have we given to submit an application. Mr. Wolfe noted that we typically don't place a deadline, noting that we run the ad until we get enough people. Mr. Crissman noted that we only have a year to get this done. He noted that he would like to get this completed as quickly as possible.

Mr. Hornung suggested that Mr. Wolfe could include a sense of urgency with the advertisements.

Mr. Crissman made a plea to the viewing public if they are interested in joining this committee to let Mr. Wolfe know. He suggested that we should recruit some of the people involved in the Linglestown project as they know the process.

Mr. Seeds noted that the Board needs to appoint a member as well as the Parks and Recreation Board and the Community Engagement Committee. Mr. Crissman noted that it will be the six at-large people that we need to identify as soon as possible.

Mr. Hornung noted that the Board's appointment to this Committee should be on the next agenda.

Mr. Hornung questioned how someone would apply to this Committee. Mr. Wolfe explained that they need to go to the website and print out an application for appointment and return it to the Township. He noted that they are available at the office as well. \_\_\_

Resolution 16-08; creating the position of  
Alternate to the Planning Commission

Mr. Wolfe noted that this resolution has been prepared in accordance with the recent amendment to the Municipalities Planning Code, which provides for an alternate member to the Planning Commission. He noted that the alternate member will serve a term of four years and is seated at the discretion of the Planning Commission Chairman, to make a quorum or when a

member of the PC is unable to serve. He noted that the Alternate would serve for the remainder of the discussion of any business that occurred that they were a party to. He noted that this resolution was discussed in the workshop session last week and it is before the Board this evening for action.

Mr. Crissman noted that it is essential to do this because having the alternate in place will allow the government to continue to work as opposed to not having a quorum and business not moving forward.

Ms. Lindsey noted after sitting on the PC for five years we need to have this as sometimes there is an emergency and someone does not show up. She noted by having an alternate present we will have one extra person.

Mr. Seeds noted under the Act, noting if there is a recusal and a quorum is not reached the chairman of the Commission shall designate as many alternate commission members to sit as may be needed to reach a quorum. He noted that we had discussed this before, noting that this person cannot sit unless there is no quorum. Mr. Wolfe explained they cannot sit as a voting member but they can sit and participate in all Board discussions but if they are not a voting member they cannot receive compensation unless they are seating to fill a regular member's absence. Mr. Seeds noted that would be to create a quorum, not because one member is missing from the meeting. Ms. Lindsey noted that is not the way it is. She noted that we have seven members and if one is missing then the alternate would fill in to make seven members. Mr. Seeds noted that is not what the Act says under section 8 and 9. He noted that it states that the Chairman will designate as many alternate members of the Commission to sit as may be need to reach a quorum.

Mr. Hornung requested Mr. Stine to provide a legal answer to that. Mr. Stine noted that there are two answers to that question. He noted in paragraph B, the Chairman of the Planning Commission may appoint alternates to fill a vacancy for any number of reasons to make a quorum. He noted that they can participate and vote. He noted that they can also participate even if they are not designated to fill in, but they can't vote. He noted if we go back to 203 D, it talks more in generalities; when seated pursuant to the provisions of Section 207 which is what he just read, they shall be able to participate in all discussions to include a vote. He noted if the alternate is put in to make a quorum they can participate and vote, otherwise they can only participate in discussion but can't vote.

Mr. Seeds noted that you need four members present to make a quorum for the PC. He noted that the alternate cannot vote unless appointed to make a quorum. Ms. Lindsey noted if there are seven members and one does not show up, you are telling me that the alternate does not sit to make the seventh number. Mr. Stine answered that he does not have to. He noted that that the alternate can always sit with the Planning Commission and ask questions but he can't vote. He noted that he can only vote if appointed to fill a quorum.

Mr. Seeds noted if all seven are present they can sit and be a part of the discussion but they can't vote. He noted in order to vote they have to make up the fourth person for a quorum.

Ms. Lindsey noted on the Zoning Hearing Board they have an alternate, so if one does not show up can they also sit and discuss. Mr. Stine noted that they can do everything as that section of the MPC is written differently. He noted when it was first written it only allowed someone to make a quorum but it was amended that if you had a quorum and there was a spot open you could put an alternate in. Ms. Lindsey noted that this may be amended in the future.

Mr. Seeds noted that Watson Fisher is an alternate to the Zoning Hearing Board. Mr. Seeds questioned him if he is allow to vote if he makes up the seven member. Mr. Fisher answered yes. Mr. Seeds suggested that they may amend this. Mr. Crissman questioned if Mr. Fisher is only allowed to vote if he is appointed to complete the quorum. Mr. Stine noted that is for the Zoning Hearing Board and when Mr. Seeds said seven he meant the fifth member for the Zoning Hearing Board. Mr. Stine noted that it could be, but the Planning Commission is only an advisory board, noting that the Zoning Hearing Board is an adjudicatory body. He noted that the alternate would be allowed to participate but not always to vote. He noted if you were not allowed to participate you would probably not show up.

Mr. Seeds noted if Watson Fisher sits on the Zoning Hearing Board as the fifth person, he is allowed to vote.

Mr. Seeds noted that it was at Ms. Lindsey's insistence that we pay that person. He questioned if we can pay the alternate if they are not making up the quorum. Mr. Wolfe noted that you can only pay the alternate if they are seating in accordance with paragraph B. Mr. Seeds noted that we can only pay them if they are making up the quorum and allowed to vote.

Mr. Crissman made a motion to approve Resolution 2016-08 which creates the position of an alternate to the Planning Commission. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Action on the Intergovernmental Cooperation Agreement and  
Memorandum of Understanding with the Dauphin County Land Bank Authority

Mr. Wolfe noted that during the workshop meeting last week, the Board reviewed the resolution which established the Intergovernmental Cooperation Agreement between Lower Paxton Township and the Dauphin County Land Bank Authority (DCLBA). He noted that this

resolution has also been considered by Central Dauphin School District and was acted upon at their last business meeting to accept this agreement. He noted that it will also be considered by other municipalities in the Central Dauphin School District.

Mr. Wolfe noted that the DCLBA provides for the Township's participation with the Authority in taking unproductive properties that are vacant, abandoned, tax delinquent and return them to productive use in the community. He noted that that Township's responsibilities would be minimal, assisting with identifying properties and providing for exterior maintenance of the property in certain inspection activities, as well as once a property is returned to the productive reuse, for a five-year period, half of the real estate tax generated by that property to Lower Paxton Township would then be returned to the DCLBA.

Mr. Wolfe noted that he prepared the agreement for the Board's consideration tonight and it is ready for adoption.

Ms. Lindsey questioned how many properties we have that qualify. Mr. Wolfe answered 50 plus. Ms. Lindsey questioned how many of the other Townships or Boroughs have approved this agreement. Mr. Wolfe answered that he does not know but the Central Dauphin School District has approved this.

Mr. Hornung questioned if the other municipalities have to approve this. Mr. Wolfe answered no, noting for this to work in Lower Paxton Township only the County, School District and the Township have to agree to it. He noted that we don't care what goes on in the other municipalities.

Mr. Crissman made a motion to approve the Intergovernmental Cooperative agreement and the Memorandum of Understanding with the Dauphin County Land Bank Authority. Ms.

Lindsey seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed. Resolution 14-41; Adoption of the 2015-19 Strategic Plan for Financial Operations

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~~Mr. Crissman made a motion to approve Resolution 14-41; adopting the 2015 through 2019 Strategic Plan for Financial Operations. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.~~

~~Resolution 14-42; Adoption of the 2015 Municipal Fee Schedule Mr. Crissman made a motion to adopt Resolution 14-42, adopting the 2015 Municipal Fee Schedule. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.~~

## NEW BUSINESS

### Resolution 16-03; authorizing the destruction of specified municipal records

Mr. Wolfe noted that this resolution for the destruction of records is in accordance with the Township's policy for destruction of municipal records which is in accordance with the Pennsylvania Historical Museum Commission requirements for such documents. He noted that it provides for the destruction of payroll records from 2011 and 2012; accounts payable from 2009; time sheets and leave slips from 2012; personnel employment records for individual who were not hired from 2008 to 2013; Parks and recreation day camp, rental and day pass information from 2012 to 2014, and certain unemployment records from 2010 and 2011. He noted that the time period to keep the records has expired. Change

Mr. Crissman made a motion to approve Resolution 16-03; authorizing the dispose of identified municipal records Mr. Hawk noted that this is straightforward. Mr. Hornung called for a voice vote and a unanimous vote followed.

Resolution 16-07; amending the Sewage Facilities Plan to redirect sanitary sewer flow from the Beaver Creek basin to the Paxton Creek basin

Mr. Wolfe noted that the Parkchester Road Pump Station and its force main have had odor problems which have been under investigation for some time. He noted that the desired solution to correct the odor problems is to redirect the line, shorten the force main, and connect it to a point that would allow less sanitary sewage to sit in the force main for extended periods of time. He noted that this redirects the flow from the Beaver Creek basin to the Paxton Creek basin. He noted in order for the Board to do this it must amend its Sewage Facilities Plan to show this.

Mr. Hornung noted that this went through a rather intensive investigation by GHD as the Board looked at four alternatives to see which would be the most cost effective and this was the chosen solution. He noted another solution would have been to add a specific enzyme to the sewage line to try to keep the odors down as it was causing an obnoxious odor to the neighborhood. He noted that something had to be done and we looked into a system that would transfer and get rid of the sewage quicker so it would not linger in the lines.

Mr. Crissman made a motion to approve Resolution 16-07; amending the sewage Facilities Plan to redirect sanitary sewer flow from the Beaver Creek basin to the Paxton Creek basin. Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Change Order No. 4 to the contract with eciConstruction for the Heroes Grove Project

Mr. Wolfe noted that Christine Hunter is present to speak for this change order.

Ms. Christine Hunter, H. Edward Black and Associates noted that she represents Heroes Grove. Mr. Hornung questioned how long Ms. Hunter has been involved with this project. Ms. Hunter answered that she has been involved for four years. Mr. Hornung noted that it is coming closer to an end. Ms. Hunter answered that Phase I is coming very close to the end.

Ms. Hunter noted that the construction is almost complete and she will be doing the punch list in the near future. She noted that Change Order No. 4 is for electrical work to make the dimming system in the lights functional. She noted that due to the timing of the project, the seeding was done later in the season, so it was a dormant seeding, therefore they increased the seeding rate and increased the emersion control blanket with a deduct for a lower cost trench drain rate and less pavers used then was what in the original bid. She noted that the net change to the overall contract is an increase of \$3,383.00. She noted with the change order, the total contract is still less than the original contract and change orders that were approved. She noted that the contingency funds have not been touched to this point.

Ms. Hunter noted that she may be coming with one more change order to add the trash receptacles back into the contract.

Mr. Crissman noted that it does not matter how many change orders there are as long as you stay within the budget. He noted that the change order increase of \$3,383 is not coming out of Township funds. He noted that the Township is only the holders of the funds and used as a pass through for the funds. He noted that the increase is not coming from Township funds but out of the Heroes Grove Fund itself as the Township is required to hold the funds.

Mr. Crissman questioned if there are sufficient funds to pay Change Order No. 4. Ms. Hunter answered yes.

Mr. Crissman made a motion to approve Change Order No. 4 to the contract with eciConstruction, LLC for the Heroes Grove Project in the amount of \$3,383. Ms. Lindsey seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Ms. Lindsey noted on June 17<sup>th</sup> will be the ribbon cutting for the Heroes Grove Amphitheater with the ribbon cutting to occur at 6 p.m. and music at 7 p.m. She noted on May 7<sup>th</sup> at 12 noon they have the rally for the troops with R.J. Harris and Dan Steele at the Capitol steps. He noted that this year the event will be moved from the Capital to Heroes Grove.

Mr. Hornung noted that it is a nice tribute to our Troops. Ms. Lindsey noted that it also includes the EMS, Police Officers and Fire fighters.

Change Order No. 3 to the contract with RIII Construction, Inc. for the BC 3A & 3B sanitary sewer mini-basin project

Mr. Wolfe noted that this change order is in the amount of \$89,217.80 providing for the Clearwater system that is to be installed to address a storm water problem on Blanchester Road and South Lockwillow Avenue. He noted the Board has viewed both projects in conceptual design in the past and this is the change order for this action. Mr. Wolfe suggested that the work on Blanchester is completed but he is not sure for the Beaver Road/South Lockwillow Project.

Mr. Crissman noted that this change order deals with Ridgeview Drive and Mountain Road. Mr. Wolfe noted there are additional items as well. He noted that three additional items includes the replacement of a manhole for Ridgeview Drive and Mountain Road, a new manhole for Linden Street, as well as minor repairs to stream crossings.

Mr. Crissman made a motion to approve the contract with RIII Construction, Inc. for the BC 3A & 3B sanitary sewer mini-basin project in the amount of \$89,217.80. ~~Resolution 14-40 which is the adoption of the 2015 fiscal year budgets as presented by Mr. Wolfe.~~ Mr. Hawk seconded the motion. Mr. Hornung called for a voice vote and a unanimous vote followed.

Mr. Hornung questioned why this was not included in the original bid. Mr. Wolfe answered that we were not aware that the work needed to be done at the time of the bid. He noted that these occurred in two very wet problem areas that cropped up in the sanitary sewer mini-basins, resulting from property owners having to take sump pumps out of the sanitary sewer system. He noted at the time we bid this work we were not aware of the existing conditions. He noted that staff became aware of these problems over the last nine months after receiving complaints from various property owners for the extremely wet conditions. He noted that the impact was for multiple properties near the individual's home.

Mr. Hornung suggested that the Board viewed these properties during a past Road Tour. Ms. Lindsey noted that for the one on South Lockwillow Avenue, they could not cut their grass.

Mr. Hornung noted as we remove the storm water from the public sewer system it causes the home owners to deal with excessive water that normally was going into the sanitary sewer system and has now ended up in their yards. He noted when we have multi-family issues we have to deal with the situation to provide a way for them to get rid of the water otherwise it lays around and creates issue for West Nile Virus and other things. He noted that some of this water would have ended out on the street and created ponding issues and ice issues in the winter time. He noted that they are both good projects.

Chang Order No. 1 to the contract with Michael F. Ronca and Sons,  
Inc. for the BC 4A & 4B sanitary sewer mini-basin project

Mr. Wolfe noted that this item was pulled from the agenda as it is incomplete at this time.

Resolution 16-05; authorizing the acceptance of Stray Winds Farm Park

Mr. Wolfe noted that this item was pulled from the agenda as well.

~~Action bids for the sale of municipal vehicles~~

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~~Mr. Crissman made a motion to approve the bids for the two vehicles as indicated by Mr. Wolfe for the 2006 Explorer and 1997 Chevy as well as the authorization to re-advertise bids on the other vehicles. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.~~

### **Improvement Guarantees**

Mr. Hornung noted that there were ~~two~~ 12 Improvement Guarantees ~~and one Stormwater Guarantee~~ and two Stormwater Guarantees to approve.

#### Amber Fields, Phase III Mindy Meadows

An ~~extension~~ extension and 10% increase in a bond with ~~Integrity~~ Eastern Atlantic Insurance Company in the amount of \$1,374,683.40, ~~439,347.12~~ with an expiration date of ~~December~~ January 19, 2017.

#### Kings Crossing, Phase C

An ~~extension~~ extension in an escrow with Lower Paxton Township ~~Integrity~~ in the amount of \$8,166.46, ~~439,347.12~~ with an expiration date of ~~December~~ January 19, 2017 ~~, 2015~~.

#### Hawthorne Suites

An extension and 10% increase in a letter of credit with M&T Bank in the amount of \$210,910.99, with an expiration date of January 19, 2017.

#### The Estates of Autumn Oaks, Phase IIA

An extension in a letter of credit with Farmers and Merchants Trust Company in the amount of \$130,567.17 with an expiration date of January 19, 2017.

#### Stray Winds Farm – Phases 1, 1A, 1C

An extension in a letter of credit with M&T Bank in the amount of \$981,544.55, with an expiration date of January 19, 2017.

Huntleigh, Phase I

A reduction in a letter of credit with Fulton Bank in the amount of \$111,914.80, with an expiration date of December 15, 2016.

Chelsey Falls, Phase I

A reduction in a bond with Lexon Insurance Company in the amount of \$162,328.62, with an expiration date of December 15, 2016.

The Arlington Group

A release in a letter of credit with First Nation Bank in the amount of \$29,012.50.

Autumn Oaks, Phase II

An extension in a letter of credit with Farmers and Merchants Trust Company in the amount of \$436,637.57, with an expiration date of January 19, 2017.

777 East Park Drive, Phase I

A reduction in a letter of credit with Orrstown Bank in the amount of \$4,581.50, with an expiration date of September 1, 2016.

Copperstone Estates

An extension in a bond with Lexon Insurance Company in the amount of \$235,005.38, with an expiration date of January 19, 2017.

Deaven Woods

A reduction in an escrow with Integrity Bank in the amount of \$235,829.91, with an expiration date of May 5, 2016.

**Stormwater Guarantees**

2230 Crums Mill Road – Stephen M. and Anna M. Weber

A reduction in an escrow with Lower Paxton Township in the amount of \$1,200.00, with an expiration date of July 7, 2016.

1527 Nittany Lane – Yingst Homes, Inc.

An extension in an escrow with Lower Paxton Township in the amount of \$1,500.00, with an expiration date of February 17, 2016.

Stormwater Guarantee

Verizon Wireless PRISM Center

~~—A new bond with Westchester Fire Insurance Company in the amount of \$14,200.00 with an expiration date of December 16, 2015.~~

Ms. Lindsey noted that she did not see the Hawthorne Suites and questioned where it is. Mr. Wolfe answered that it is south of the Best Western on Scenery Drive. He noted that it has never been built. He noted that the developer maintains the plan in active status.

Mr. Crissman made a motion to approve the 12 Improvement Guarantees and two Stormwater Guarantees. Mr. Seeds seconded the motion. Mr. Hornung called for a voice vote, and a unanimous vote followed.

### **Payment of Bills**

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority and payroll checks. Mr. Crissman seconded the motion. Mr. Hornung called for a voice vote, and a unanimous vote followed.

### **Announcements**

Mr. Hornung noted that prior to this meeting the Board met in Executive Session to discuss some personnel issues. Mr. Seeds noted that the next meeting will be held on February 2<sup>nd</sup>.

### **Adjournment**

There being no further business, Mr. Hornung adjourn the meeting at 8:33 p. m.

Respectfully submitted,

Maureen Heberle  
Recording Secretary

Approved by,

William B. Hawk  
Township Secretary