

TO: All Youth Basketball Players, Coaches and Parents
FROM: Rachelle Scott, Sports and Marketing Manager
Mark Carley, Basketball Coordinator
SUBJECT: Registration for 2013 Youth Brightbill Basketball League
DATE: January 20, 2013

The **Lower Paxton Township Parks and Recreation Department** will be operating the **2013 Youth Basketball League** at Brightbill and Koons Park.

Teams will play on weekday evenings beginning end of May & ending in early August. Boys and girls are encouraged to register for the following age categories: 8-10, 11-13, and 14-17. The 5-7 category will be coed, focusing on “skill building” instructional play & will be held as a separate program at the Friendship Center. Separate divisions for boys & girls will be provided for the 8-10, 11-13 & 14-17 age categories. All teams must have a minimum of 10 players. **Coaches registering a team must submit their players as a group with full payment. (Please do not send team members in individually to register.)**

The Township Parks and Recreation Department will register teams on a first-come, first-serve basis. Registration deadline is **Friday, April 5, 2013 by 5 p.m. No exceptions!** (The Parks & Recreation Hours of Operation are Monday – Friday from 8am – 5pm) The Parks and Recreation Department may close registration if the maximum number of teams registered exceeds limit. Although we encourage team registration, individuals may register with the Parks and Recreation Office. We will attempt to combine the registrant with a team. If we do not have coaches for teams, the Township reserves the right to cancel the team. Fill out the registration form attached to register a team or an individual.

NEW: The Brightbill Basketball League is pleased to announce a partnership with Protect Youth Sports. Any Coach who will be in contact with the children who are registered for the Brightbill Basketball League and in order to receive a **Court Pass** issued through Lower Paxton Township Parks & Recreation **MUST** complete an application for coach/volunteer and successfully pass a background check/screening for criminal and sexual offenses. A successful background check/screening **MUST** be completed **PRIOR** to the Coaches Meeting. If you are interested in volunteering, you must submit your application online along with \$10 to cover the cost of the background check. Failure to do so will result in you being excluded from coaching in the Brightbill Basketball League.

Web-link: <https://opportunities.averity.com/lowerpaxtonpa>

For more information concerning this league or volunteering please plan to attend the Coaches meeting on **Saturday, April 27, at 9:00 a.m.** at the Friendship Center. Immediately following the meeting, coaches in attendance will be permitted to make additions or changes to their roster. All teams should have a representative present at the meeting so important information is received! **NO ADDITIONS or CHANGES will be permitted to a team after April 27, 2013, Coaches Meeting.**

Questions may be directed to Lower Paxton Township Parks and Recreation Department at the Friendship Center at 657-5635 between the hours of 8 a.m.- 5 p.m. or online at www.brightbillbasketball.com

BRIGHTBILL PARK YOUTH BASKETBALL LEAGUE

Age Groups: 8-10, 11-13, 14-17

Location: Brightbill Park Basketball Courts

Cost: \$57/player for Lower Paxton Twp. Residents
\$62/player for Non-Residents

Brightbill League Quick Reference Guide:

Registration deadline- Friday, April 5, 2013 at 5:00 p.m.

(Registration only accepted Mon-Fri between 8am – 5pm)

Coaches Clearance due April 27, 2013

Form must be submitted online with a payment of \$10

ALL Waivers Due April 27, 2013

Coaches Meeting- Saturday, April 27 (9:00 am) at the Friendship Center.

T-Shirt Distribution Night – May 24, 2013.

Opening day- May 28, 2013.

Boys and girls are welcome, players ages are as of May 28, 2013.

All league players must be age 8 as of May 28, 2013.

All players will receive a game shirt.

Each team typically plays 1-2 games per week.

Regular season- late May- early August.

Registration forms must be accompanied with a check or cash.

Players listed on roster must be paid in full.

Registration forms must be mailed or dropped off with payment.

Parks and Recreation Office hours 8 a.m.-5 p.m. Mon. through Fri..

No additions or changes after April 27, 2013 Coaches Meeting.

All team entries MUST have a minimum of 10 players (no maximum).

Registration Check List

___ Team / Individual Registration Completely Filled Out by April 5, 2013 at 5:00 p.m.

___ Full Payment upon registration (\$57 Lower Paxton Resident / \$62 Non-Resident)

___ Team / Individual Waiver Form Signed DUE April 27, 2013

___ Coach & Assistant Coach Volunteer Application SUBMITTED online by April 28, 2012

Brightbill Park Summer Basketball League Rules and Regulations

- 1.) NO PLAYERS MAY BE ADDED TO A ROSTER AFTER April 27, 2013 Coaches Meeting!
 - a. All players MUST WEAR A 2013 TEAM SHIRT EACH GAME-NO EXCEPTIONS! (Players without team uniform will not be permitted to play.) Shirts may not be altered. (Only sleeves may be cut at the seam.)
 - b. Alterations to team shirts are **NOT PERMISSABLE!** If alterations are made the player(s) will not be permitted to play until the shirt is corrected...NO EXCEPTIONS!
- 2.) Score will be kept during regular season for the 14-17 age groups only. All other age groups will not keep score until playoffs. There are no overtime games during the regular season. Playoff overtime will consist of 5 minute running clock.
- 3.) Pressing Rules: During regular season staff has the authority to request “no press.”
 - a. The 8-10 division may not press any team until 9 minutes left in game time and if leading by 15 or more points.
 - b. No 11-13 and 14-17 year old team may press if leading by 20 or more points.
 - c. During playoffs, no team may press if they lead by more than their regular season point allowance.
- 4.) Fouls will be kept at the scorer’s table for all age groups.
- 5.) If a player or coach receives a direct technical foul, they will be ejected from the game and will be suspended for (1) game immediately following. Coaches must leave the park facilities; failure to do so results in forfeit of the game.
 - A) Second offense will result in a meeting with the coordinator.
 - B) Third offense will result in ejection from the league.
 - C.) Physical altercation including fighting will/may result in immediate ejection from the league.
 - D.) The level of discipline shall be determined by the league officials, based upon the severity of the infraction.
- 6.) A head coach will receive an Indirect Technical if a player or assistant coach receives a direct technical or if fan is ejected from the park. When a head coach receives an Indirect Technical he/she MUST sit on the bench the remainder of the game. Two Indirect Technicals will result in the head coach being ejected from the game. See Rule 5 for consequences.
- 7.) Good sportsmanship MUST be demonstrated by coaches, players and parents/spectators. PIAA referees will only be provided for the playoff games.

- 8.) There will be two 18-minute halves with a running clock.
 - A) With 2 minutes remaining in the half, the clock will stop on dead balls.
 - B) The clock will stop during time-outs.
 - C) The only other time the clock will stop is at the referees' discretion.
- 9.) All teams will make the playoffs at the end of the season. Rating forms may be distributed at preseason coaches meeting or else during the season.
- 10.) Teams are allotted 3 time-outs per game. Time outs will be 30 seconds each.
- 11.) Zone or Man-to-man defense will be left to the discretion of the coach.
- 12.) Teams may not play unless a coach is present with a visible Court Pass.
 - a. One head coach and one assistant coach will be permitted on the bench with the team. Only the head coach is permitted to stand within the "coaching box". The assistant coach must remain seated on the bench with the team.
 - b. **ONLY** the head coach, 1 assistant coach and players listed on the roster may be on the bench. All others must be in the designated fan area outside of the court.
- 13.) Each team must start with a minimum of 4 players.
 - a. 4 players are at the court at the start of game time then the game starts on time. No waiting for additional players to start the game, they can enter when they get there.
 - b. **Players must be part of the team roster.** If a player is found to be playing for a team and is not affiliated with the Brightbill Basketball League the result will be the entire team will be suspended for the remainder of the season.
- 14.) **Players may only participate on one team.** If a player is found to be playing on two teams the result will be the player will be suspended for the remainder of the season.
- 15.) Games will result in a forfeit if a team is 15 minutes late.
- 16.) If a team knows in advance they must forfeit, please inform basketball staff and the opposing team's coach. If there is a "no call/no show" your team will be charged a \$10.00 fee. All fees must be paid prior to playoffs or your team will be disqualified from playoffs.
- 17.) A coach that is ejected during the playoffs for the current season may forfeit his/her right to coach a team for the following season.
- 18.) No jewelry may be worn during a game. This includes earrings, necklaces, bracelets, and anything else considered being jewelry. Anything hard worn in the hair (berets, beads, plastic headbands, etc.) are not permitted as well. Players will not be able to enter the game until the jewelry is removed. Players will not be permitted to place tape over jewelry.

- 19.) Due to lack of court time all rained out games will not be made up. Inform all players and parents that the coaches will contact players in the event of any cancellations. **Please inform players & parents to NOT call the Friendship Center. Coaches will be contacted by staff directly.**
- 20.) Follow PIAA regulations for all other rules.
- 21.) Lower Paxton Township Brightbill Basketball League reserves the right to request birth certificate for proof of age.

BASKETBALL STAFF MAY BE CONTACTED BY CALLING PARKS AND RECREATION DEPARTMENT AT 657-5635 MONDAY - FRIDAY BETWEEN 8 AM - 5 PM.

ADDED for 2013:

- **1b** - Alterations to team shirts are **NOT PERMISSABLE!** If alterations are made the player(s) will not be permitted to play until the shirt is corrected...NO EXCEPTIONS!
- **2** – There are no overtime games during the regular season. Playoff overtime will consist of 5 minute running clock.
- **12** - Coach and Assistant Coach must display their Coaches Pass when on the court. In the event a substitute coach is needed, they must report to a site supervisor to fill out paperwork. *Staff strongly recommends ALL Substitute Coaches complete the online application prior to the game to avoid paperwork/confusion at the time of game.
- **13 b** - Each team must start with a minimum of 4 players.
 - 4 players are at the court at the start of game time then the game starts on time. No waiting for additional players to start the game, they can enter when they get there.
 - **Players must be part of the team roster.** If a player is found to be playing for a team and is not affiliated with the Brightbill Basketball League the result will be the entire team will be suspended for the remainder of the season.
- **14** - If a player is found to be playing on two teams the result will be the player will be suspended for the remainder of the season.

Lower Paxton Township Parks & Recreation Department

2013 Brightbill Basketball Youth Basketball League

Must be received by **April 5, 2013** By 5:00 P.M.

Return this form with payment to the Recreation Office, Mon. – Fri., between the hours of 8 a.m. - 5 p.m.

Per Player

\$57 Resident of Lower Paxton Twp.

\$62 Non-Resident of Lower Paxton Twp.

Coaches Last Name (Team Name): _____ **Age Group/Division Desired (A, B, or C if applicable)** _____

Brightbill Park Youth Basketball League Team Roster (This form can also be used for individual registrations)

*** Players listed on roster must be paid in full. PLEASE PRINT (Minimum players per team is 10 players)**

| Office Use Only | Name | Street | City | Zip | Phone | LP Res. Y or N | Shirt Size (circle one) | Age/DOB | Male/Female | Waiver Rec'd |
|-----------------|------|--------|------|-----|-------|----------------|------------------------------------|-----------|-------------|--------------|
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |
| | | | | | | | YM YL AS AM AL AXL Other: _____ | ____/____ | | |

(use back for additional names)

Coaches Information (must be 18 or older)

| Clearances Submitted/ Court Pass | Shirt Paid \$6 | Coach Shirt Size (opt) | Name | Street | City | Zip | Phone #1 (Rain) | Phone #2 | Email |
|-------------------------------------|----------------|------------------------|------|--------|------|-----|-----------------|----------|-------|
| | | | | | | | | | |
| | | | | | | | | | |

Phone #1 is the primary number to contact in the event of inclement weather or other cancellations.

Lower Paxton Township Parks and Recreation Volunteer Screening / Background Check Policy and Process

I. Statement

In an effort to protect the welfare of the children who participate in organized the Lower Paxton Township Parks & Recreation Brightbill Basketball League, this policy has been established to evaluate each applicants eligibility to serve in the capacity as a Volunteer Coach.

II. Definitions

A Volunteer Coach is any eligible person who leads and instructs players at scheduled practices or games offered by the Brightbill Basketball League and is listed on the team roster.

III. Procedure

The Brightbill Basketball League is pleased to announce a partnership with Protect Youth Sports. All candidates for the above mentioned position shall submit a complete a mandatory online Volunteer Application form along with \$10 to cover the cost of the background check.

Web-link: <https://opportunities.averity.com/lowerpaxtonpa>

Failure to do so will result in being excluded as a Volunteer Coach. Lower Paxton Township Parks and Recreation reserves the right to check criminal history records or any other official record which would document disqualifying acts.

In the event potentially disqualifying information surfaces via the background check, a screening committee, consisting of the Human Resource Manager, Parks & Recreation Director, Recreation Manager and the Sports Manager will review the information to determine if the individual is eligible to serve in a role as a Volunteer Coach. Only members of the screening committee will review data obtained. All information is strictly confidential and will not be made public under any circumstances.

A candidate may exercise the right to an appeal of their initial decision to disqualify him/her, for purpose of clarifying facts or explaining extenuating circumstances.

All Volunteer Coaches shall to notify the committee immediately following an arrest or conviction of any of the listed offenses. Any Volunteer Coach who, while coaching for Lower Paxton Township, is arrested for committing an offense as listed, will immediately forfeit his/her coaching eligibility until disposition by the courts. A conviction of an offense as listed will result in termination of coaching eligibility as stated in the policy.

The offenses listed below disqualify an applicant from eligibility as a Volunteer Coach under Lower Paxton Township Parks & Recreation Brightbill Basketball Screening/Background Check Policy. Offenses including but are not limited to the following in accordance with the National Alliance for Youth Sports Guidelines / Protect Youth Sports Guidelines state that a felony charge will remain as part of the record indefinitely and charges involving a misdemeanor will be considered within a 10 year period.

The offenses listed below disqualify an applicant from participation as a Volunteer Coach under Lower Paxton Township Parks & Recreation – offenses including but, are not limited to the following:

Any felony conviction

Arson

Assault (including aggravated and sexual) once in the last five (5) years or more then once in the last (10) years.

Kidnapping / Unlawful Restraint

Robbery

Crimes against Children (including abandonment, abuse, endangerment, pornography, possession or promotion of pornography, enticement, solication, sale or purchase of, injury to or indecency.)

Firearms violations- possession without a license, prohibited offensive weapon

Homicide

Possession - of marijuana once in the last 5 years or more than once in the last 10 years

Possession - of a controlled substance other than marijuana once in the last 10 years

Any conviction for manufacture, grow, cultivate or distribution of any controlled substance or illegal drug*(synthetic or counterfeit drugs) within ten(10) years.

Manslaughter – Voluntary or Involuntary

Any violation of PA C.C. Chap. 31 Sexual Offenses Open Lewdness

Injury to Elderly or Disabled

Obscene or Sexual Materials

Murder / Homicide – including vehicular

Prostitution

Stalking

DWI / DUI – two or more times in 5 years

Furnishing alcohol to minors

Theft

Disorderly Conduct – (involving violent / combative acts.)