

TO: All Youth Basketball Players, Coaches and Parents

FROM: Mark Carley, Basketball Coordinator
Rachelle Scott, Sports and Marketing Manager
Lynn Wuestner, Recreation Manager

SUBJECT: Registration for 2012 Youth Brightbill Basketball League

DATE: January 20, 2012

The **Lower Paxton Township Parks and Recreation Department** will be operating the **2012 Youth Basketball League** at Brightbill and Koons Park.

Teams will play on weekday evenings beginning end of May & ending in early August. Boys and girls are encouraged to register for the following age categories: 8-10, 11-13, and 14-17. The 5-7 category will be coed, focusing on “skill building” instructional play & will be held as a separate program at the Friendship Center. Separate divisions for boys & girls will be provided for the 8-10, 11-13 & 14-17 age categories. All teams must have a minimum of 10 players. **Coaches registering a team must submit their players as a group with full payment. (Please do not send team members in individually to register.)**

The Township Parks and Recreation Department will register teams on a first-come, first-serve basis. Registration deadline is **Thursday, April 5, 2012 by 5 p.m. No exceptions!** (The Parks & Recreation Hours of Operation are Monday – Friday from 8am – 5pm) The Parks and Recreation Department may close registration if the maximum number of teams registered exceeds limit. Although we encourage team registration, individuals may register with the Parks and Recreation Office. We will attempt to combine the registrant with a team. If we do not have coaches for teams, the Township reserves the right to cancel the team. Fill out the registration form attached to register a team or an individual. **NEW: All coaches are required to submit a Volunteer application authorizing consent for a background check to be performed, as well as provide proof of a current Child Abuse Clearance.**

All parents/guardians of players will be required to sign a waiver form before participation. For more information concerning this league or volunteering please plan to attend the meeting on **Saturday, April 28, at 9:00 a.m.** at the Friendship Center. Immediately following the meeting, coaches in attendance will be permitted to make additions or changes to their roster. All teams should have a representative present at the meeting so important information is received! **NO ADDITIONS or CHANGES will be permitted to a team after April 28, 2012, Coaches Meeting.**

Questions may be directed to Lower Paxton Township Parks and Recreation Department at the Friendship Center at 657-5635 (ext. 123) between the hours of 8 a.m.- 5 p.m.

BRIGHTBILL PARK YOUTH BASKETBALL LEAGUE

Age Groups: 8-10, 11-13, 14-17

Location: Brightbill Park Basketball Courts

Cost: \$55/player for Lower Paxton Twp. Residents
\$60/player for Non-Residents

Brightbill League Quick Reference Guide:

Registration deadline- Thursday, April 5, 2012 at 5:00 p.m.

(Registration only accepted Mon-Fri between 8am – 5pm)

Coaches Clearances due April 28, 2012

Volunteer Application – FREE

Child Abuse Clearance Form - \$10 Check made payable to Lower Paxton Township.

ALL Waivers Due April 28, 2012

Coaches Meeting- Saturday, April 28 (9:00 am) at the Friendship Center.

T-Shirt Distribution Night – May 24, 2012.

Opening day- May 28, 2012.

Boys and girls are welcome, players ages are as of May 28, 2012.

All league players must be age 8 as of May 28, 2012.

All players will receive a game shirt.

Each team typically plays 1-2 games per week.

Regular season- late May- early August.

Registration forms must be accompanied with a check or cash.

Players listed on roster must be paid in full.

Registration forms must be mailed or dropped off with payment.

Parks and Recreation Office hours 8 a.m.-5 p.m. Mon. through Fri..

No additions or changes after April 28, 2012 Coaches Meeting.

All team entries MUST have a minimum of 10 players (no maximum).

Registration Check List

____ Team / Individual Registration Completely Filled Out by April 5, 2012 at 5:00 p.m.

____ Team / Individual Waiver Form Signed DUE April 28, 2012

____ Full Payment (\$55 Lower Paxton Resident / \$60 Non-Resident)

____ Coach & Assistant Coach Volunteer Application DUE April 28, 2012

____ Coach & Assistant Coach Child Abuse Form (\$10/person. Made payable to Lower Paxton Township.)
DUE April 28, 2012

____ Coaches Code of Conduct form Signed DUE April 28, 2012

Brightbill Park Summer Basketball League

Rules and Regulations

- 1.) NO PLAYERS MAY BE ADDED TO A ROSTER AFTER April 28, 2012 Coaches Meeting! All players MUST WEAR A 2011 TEAM SHIRT EACH GAME-NO EXCEPTIONS! (Players without team uniform will not be permitted to play.) Shirts may not be altered. (Only sleeves may be cut at the seam.)
- 2.) Score will be kept during regular season for the 14-17 age groups only. All other age groups will not keep score until playoffs.
- 3.) Pressing Rules: During regular season staff has the authority to request “no press.”
 - A.) The 8-10 division may not press any team until 9 minutes left in game time.
 - B.) No 11-13 and 14-17 year old team may press if leading by 15 or more points.
 - C.) During playoffs, no team may press if they lead by more than 15 points.
- 4.) Fouls will be kept at the scorer’s table for all age groups.
- 5.) If a player or coach receives a technical foul, they will be ejected from the game and will be suspended for (1) game immediately following. Coaches must leave the park facilities; failure to do so results in forfeit of the game.
 - A) Second offense will result in a meeting with the coordinator.
 - B) Third offense will result in ejection from the league.
 - C.) Physical altercation including fighting will/may result in immediate ejection from the league.
 - D.) The level of discipline shall be determined by the league officials, based upon the severity of the infraction.
- 6.) Good sportsmanship MUST be demonstrated by coaches, players and parents/spectators. PIAA referees will only be provided for the playoff games. **Coaches will be required to sign a “Code of Conduct” form at the coaches meeting or by Opening Day.**
- 7.) There will be two 18-minute halves with a running clock.
 - A) With 2 minutes remaining in the half, the clock will stop on dead balls.
 - B) The clock will stop during time-outs.
 - C) The only other time the clock will stop is at the referees’ discretion.
- 8.) All teams will make the playoffs at the end of the season. Rating forms may be distributed at preseason coaches meeting or else during the season.
- 9.) Teams are allotted 3 time-outs per game. Time outs will be 30 seconds each.
- 10.) Zone or Man-to-man defense will be left to the discretion of the coach.
- 11.) Teams may not play unless a coach is present. If no coach is present, an adult must sit on the bench for the game to be played.

- 12.) Each team must start with a minimum of 4 players. Players must be part of the team roster.
- 13.) Games will result in a forfeit if a team is 15 minutes late.
- 14.) If a team knows in advance they must forfeit, please inform basketball staff and the opposing team's coach. If there is a "no call/no show" your team will be charged a \$10.00 fee. All fees must be paid prior to playoffs or your team will be disqualified from playoffs.
- 15.) Players may only participate on one team.
- 16.) A coach that is ejected during the playoffs for the current season may forfeit his/her right to coach a team for the following season.
- 17.) No jewelry may be worn during a game-this includes earrings, necklaces, bracelets, and anything else considered being jewelry. Players will not be able to enter the game until the jewelry is removed. Players will not be permitted to place tape over jewelry.
- 18.) Due to lack of court time all rained out games will not be made up. Inform all players and parents that the coaches will contact players in the event of any cancellations. **Please inform players & parents to NOT call the Friendship Center. Coaches will be contacted by staff directly.**
- 19.) Follow PIAA regulations for all other rules.
- 20.) Lower Paxton Township Brightbill Basketball League reserves the right to request birth certificate for proof of age.

ADDED for 2012:

- * One Coach and One Assistant Coach will be permitted on the bench with the team. Only the Head Coach is permitted to stand within the "coaching box". The Assistant Coach must remain seated on the bench with the team. ONLY the Head Coach, 1 Assistant Coach and players listed on the roster may be on the bench. All others must be in the designated fan area out side of the court.
- * Indirect Technicals – If a players, assistant coach, or fan receives a technical or is ejected from the park it is considered an Indirect Technical on the Head Coach. Two Indirect Technicals will result in a Technical on the Head Coach. (Receiving a technical see Rule 5 for consequences.)
- * Updated Rule 10 to allow all divisions.
- * Updated Rule 5.C to include Physical altercations

BASKETBALL STAFF MAY BE CONTACTED BY CALLING PARKS AND RECREATION DEPARTMENT AT 657-5635 BETWEEN THE HOURS OF MONDAY-FRIDAY, 8 AM - 5 PM

Lower Paxton Township Parks & Recreation Department

2012 Brightbill Basketball Youth Basketball League

Must be received by **April 5, 2012** By 5:00 P.M.

Return this form with payment to the Recreation Office, Mon. – Fri., between the hours of 8 a.m. - 5 p.m.

Per Player

\$55 Resident of Lower Paxton Twp.

\$60 Non-Resident of Lower Paxton Twp.

Coaches Last Name *(Team Name):* _____ **Age Group/Division Desired (A, B, or C if applicable)** _____

Brightbill Park Youth Basketball League Team Roster (This form can also be used for individual registrations)

*** Players listed on roster must be paid in full. PLEASE PRINT (Minimum players per team is 10 players)**

Office Use Only	Name	Street	City	Zip	Phone	LP Res. Y or N	Shirt Size (circle one)	Age	Male/Female	Waiver Rec'd
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			
							YM YL AS AM AL AXL Other: _____			

(use back for additional names)

Coaches Information (must be 18 or older)

Clearances Application/Child Abuse	Shirt Paid \$6	Coach Shirt Size	Name	Street	City	Zip	Phone #1 (Rain)	Phone #2	Email

Phone #1 is the primary number to contact in the event of inclement weather or other cancellations.

Volunteer Application / Child Abuse Clearance

The Lower Paxton Township Parks and Recreation Department has established standards for individuals volunteering to participate in programs and/or render services offered by the Parks and Recreation Department and/or the Friendship Center.

Volunteer Application: Each coach must submit a Lower Paxton Township Volunteer Application. Applicants may be removed from further consideration at any time for:

- Making a false statement or provide false information on his/her application
- Conviction for a felony offense
- Conviction for an offense related to illegal drugs
- Attend event sponsored by Parks and Rec. Dept. and/or the Friendship Center in the possession of or under the influence of drugs or alcohol
- Conviction for an offense involving assault causing bodily injury to another
- Conviction for an offense related to sexual assault or any offense requiring the applicant to register with Megan's Law and/or any other sexual offender registry
- Conviction for an offense involving minors\

Child Abuse Clearance Form: Each coach must submit a current copy of their Child Abuse Clearance Form (Received after May of 2011). In the event you do not have a copy, please complete the application in it's entirety with an attached check made payable to Lower Paxton Township. The Clearance Form will be mailed to you directly. You **MUST** provide a copy upon receiving in the mail. Lower Paxton Township does not know the outcome of your Child Abuse Clearance until you provide a copy.

Return to:
The Friendship Center
5000 Commons Drive
Harrisburg, PA 17112
(717) 657-5635

Lower Paxton Township

-Volunteer Application & Agreement-

(the minimum age for volunteers is 14 years. Volunteers age 14-17 must provide working papers)

Name: Last First MI.

Address: City: Zip:

Home Phone: Cell Phone: Work Phone:

Driver's License #: E-Mail Address:

Are you under 18 years of age? ()No ()Yes

Emergency Contact: Phone #

My volunteer work is a requirement for (school, scouts, etc.) _____

Number of hours I need to volunteer: _____ I am available: Days Evening Weekend

Activity for which you are volunteering **(Please check all that apply):**

Aquatic Center Recreation Program
Basketball Seniors
Football Volleyball
Softball Other: _____

Have you ever been convicted of a crime? ()No ()Yes If yes, explain the nature of the offense.

What personal experience qualifies you for the position for which you are volunteering?

Do family members participate in the program for which you are volunteering? ()No ()Yes
If so what relationship? _____

Are you a past volunteer? ()No ()Yes If yes, what program? _____

I agree to abide by all the rules and regulations set forth by the Parks and Recreation Department and the Friendship Center as they relate to the position I am volunteering for and agree to return all equipment at the conclusion of the program. I herewith release and hold harmless Lower Paxton Township from any and all claims by myself or my family or assignees, which may arise from performance of duties for which I am volunteering and while traveling from said duties. I understand that Lower Paxton Township will indemnify me from any and all claims arising from the performance of the duties for which I am volunteering as long as I am following the rules, regulations and policies of the Department and Lower Paxton Township. I authorize employees of Lower Paxton Township to investigate my background as is determined necessary for the particular activity for which I am volunteering.

Signature (Parent or guardian if under 18) _____

Date _____

The Friendship Center and Parks and Recreation Department of Lower Paxton Township supports and complies with the laws which are enacted to protect and safeguard the rights and opportunities of all people, without being subjected or exposed to harassment or discrimination of any kind, including age, national origin, sex, race, religious affiliation, color, height, weight, or marital status

Please return to: Friendship Center 5000 Commons Drive, Harrisburg, PA 17112

PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE

COMPLETE SECTION I ONLY. PRINT CLEARLY IN INK. ENCLOSE \$10.00 MONEY ORDER ONLY. PAYABLE TO DEPARTMENT OF PUBLIC WELFARE. DO NOT SEND CASH OR PERSONAL CHECK.

SEND TO CHILDLINE AND ABUSE REGISTRY, DEPARTMENT OF PUBLIC WELFARE, P.O. BOX 8170 HARRISBURG, PA 17105-8170

APPLICATIONS THAT ARE INCOMPLETE ILLEGIBLE OR RECEIVED WITHOUT FEE WILL BE RETURNED UNPROCESSED. IF YOU HAVE QUESTIONS CALL 717-783-6211

CHILDLINE USE ONLY

DATE RECEIVED BY CHILDLINE

SECTION I

APPLICANT IDENTIFICATION

IN THIS SPACE PRINT APPLICANTS FULL NAME AND ADDRESS (DO NOT USE INITIALS)

NAME

STREET

CITY, STATE
ZIP CODE

SOCIAL SECURITY NUMBER

AGE	DATE OF BIRTH	DAYTIME PHONE NO.
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SEX <input type="checkbox"/> M <input type="checkbox"/> F	COUNTY YOU LIVE IN
--	--------------------

PREVIOUS NAMES USED SINCE 1975 (Include Maiden Name, Nicknames, Aliases)

(FIRST, MIDDLE, LAST)

(FIRST, MIDDLE, LAST)

PURPOSE OF CLEARANCE (Check ONE block ONLY)

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> CHILD CARE | <input type="checkbox"/> VOLUNTEERS-A copy of your PROCESSED 'Request for Criminal Record' (Form SP4-164) must be attached. Out-of-state residents must also attach a copy of their PROCESSED FBI clearance (Form FID-258). | <input type="checkbox"/> CWEP (Community Work Experience Program Participant) |
| <input type="checkbox"/> FOSTER CARE | | |
| <input type="checkbox"/> ADOPTION | | |
| <input type="checkbox"/> SCHOOL | | |

SIGNATURE OF CAO REP

CAO PHONE NO

PREVIOUS ADDRESSES SINCE 1975 (Attach additional pages if necessary)

- 1.
- 2.
- 3.
- 4.

HOUSEHOLD MEMBERS (List everyone who lived with you at anytime since 1975 to the present).

NAME (First, Middle, Last) Do not use initials.	RELATIONSHIP	PRESENT AGE	SEX
1.			
2.			
3.			
4.			
5.			
6.			

I certify that the above information is accurate and complete to the best of my knowledge and belief and submitted as true and correct under penalty of law (Section 4904 of the Pennsylvania Crimes Code).

Applicants are required to show the Administrator the original document. Administrators are required to keep a copy of this child abuse history record on file. Any person altering the contents of this document may be subject to civil, criminal or administrative action.

APPLICANT'S SIGNATURE

DATE

DO NOT WRITE IN THIS SECTION - CHILDLINE USE ONLY

SECTION II

RESULTS OF HISTORY CHECK

- | | |
|---|---|
| <input type="checkbox"/> APPLICANT IS NOT LISTED IN A REPORT OF CHILD ABUSE OR A REPORT FOR SCHOOL EMPLOYEE. | <input type="checkbox"/> APPLICANT IS LISTED IN A REPORT OF CHILD ABUSE OR A REPORT FOR SCHOOL EMPLOYEE (SEE BELOW). |
|---|---|

STATUS OF REPORT	DATE OF INCIDENT	STATUS OF REPORT	DATE OF INCIDENT
1.		3.	
2.		4.	

VERIFIER

DATE

VERIFIER'S SUPERVISOR

DATE

VOLUNTARY CERTIFICATION FOR CHILD CARE SERVICES

_____ has requested a certification which includes a clearance of his/her name against the child abuse, school employee, and criminal history reports.

The results of the child abuse and school employee report clearances are listed in Section II on the reverse side. The results of the criminal history reports are listed below. Out-of-state residents must have criminal history clearance from both the Pennsylvania State Police and the FBI. The voluntary certification may be obtained every two years.

It is the responsibility of parents and guardians to review this information to determine the suitability of the applicant as a substitute caregiver.

PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE

- Applicant is named as the perpetrator of a "Founded" child abuse or school employee report which occurred in the last five years.
- Applicant is named as the perpetrator of a "Founded" child abuse or school employee report which occurred over five years ago.
- Applicant is named as the perpetrator of an "Indicated" child abuse or school employee report.
- Applicant is not named as the perpetrator of any child abuse or school employee report contained in the Statewide Central Register.

PENNSYLVANIA STATE POLICE CLEARANCE

- Record exists and contains convictions which prohibit hire in a child care position. Report attached.
- Record exists, but convictions do not prohibit hire in a child care position. Report attached.
- Record exists, but no convictions are shown. This does not prohibit hire in a child care position. Report attached.
- No record exists. Report attached.

FBI CLEARANCE

- Record exists and contains convictions which prohibit hire in a child care position. Report attached.
- Record exists, but convictions do not prohibit hire in a child care position. Report attached.
- Record exists, but no convictions are shown. This may not prohibit hire in a child care position. Report attached.
- No record exists. Report attached.
- No FBI clearance required.

VERIFIER_____
DATE_____
VERIFIER'S SUPERVISOR_____
DATE

Lower Paxton Township Parks & Recreation Brightbill Basketball League

Coaches Code of Conduct

1. Coaches serve as our point of contact for each team. Good communication between coaches and players will make the season run smoothly. Success depends heavily on their ability to keep all their players well informed.
2. The coach will lead by example in demonstrating fair play and sportsmanship to all players and officials.
3. Skill development in players should be the goal for each coach. Coaches need to remain patient and positive at all times. Coaches will quickly recognize that the skill level of each player will vary.
4. The coach will do their best to provide a safe playing situation for players.
5. The coach will provide a sports environment for their team that is free of drugs, tobacco, and alcohol, and will refrain from their use while fulfilling their role as coach.
6. Each coach is responsible for the conduct of his/her fans, parents, and spectators. Any official or member of the Lower Paxton Township Parks and Recreation staff has the authority to remove player(s), coach(es), or spectator(s) from the facility. This is included before, during, or after games.
7. Any player, coach, or spectator ejected from any league game will be suspended for one (1) league game. Players, coaches, or spectators that has been suspended must leave the facility and grounds immediately, or the team will forfeit the game.
8. Suspensions will carry over from season to playoffs and season to season. For example if a player is suspended on the last game of the season, the player will not be able to play the first game of the next season (or playoff if applicable).
9. Physical violence or threats of violence and profane or abusive language towards officials or staff will not be tolerated. These offenses will carry a one (1) year loss of eligibility or indefinite suspension in ALL league play, subject to an annual review if requested.
10. The coach will have a positive relationship with the parents, officials and staff.

Coach Print Name: _____ Coaches Signature: _____

Division: _____ Team Name: _____