

Lower Paxton Township Police Department Hiring Process

Dear Applicant,

We are providing this form for you to use as a checklist for complying with the requirements for the Lower Paxton Township Police Department hiring process.

- Carefully read and review the attached forms. Pay close attention to the list containing the automatic disqualifiers.
- Return the completed Application for Employment and \$35.00 fee no later than 4:00 P.M. on **Friday May 15, 2015**.
- The Essential Duties of a Police Officer form must be signed and submitted with the application.
- The physical fitness test will be held on **Saturday May 23, 2015** at Central Dauphin School District's Landis Field on South Houcks Road. Applicants will be notified in writing on the exact time to report for fitness testing.
- A physician signed "Physical Statement Form" and an applicant signed "Informed Consent Form" will be required to be *submitted during registration at the time of your scheduled physical fitness testing*.
- All applicants successfully passing the physical fitness tests will be advised immediately and will be eligible to report Wednesday, **May 27, 2015** at 6:00 P.M. for the written exam. Registration for the written exam will begin at 5:00 P.M. No applicant will be admitted after the written exam has commenced at 6:00 P.M. Applicants will be notified of the location of the exam at a later date
- You will be required to **PRESENT PHOTO IDENTIFICATION** at the time of registration for both the physical fitness test and the written exam.

All applicants will be notified in writing of their testing status and eligibility. All applicants not passing any phase of the testing elements may reapply for consideration for future testing.

Any and all inquiries concerning this testing process shall be made to Lt. Mark Zerbe, Administrative Division Commander, Lower Paxton Township Police Department, 717-657-5656.

EQUAL OPPORTUNITY EMPLOYER

WOMEN AND MINORITY APPLICANTS ENCOURAGED TO APPLY